

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY2017 No. 5 Official Minutes

September 20, 2016 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:40 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Dr. Michael Goione, Vice President - Present

Mr. John Caruso - Present

Mrs. Lourdes Lucas - Present - Arrived at 7:54 PM

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Recognition

6. Communication

The following Communications were received and discussed:

- Comments related to the cell phone policy
- Comments related to the new baseball scoreboard

7. Board Reports

The following Board committee reports were given:

- Buildings and Grounds Committee update -Mr. Volker
- Personnel Committee update - Dr. Goione

8. Public Discussion on Agenda Items Only

- Comments related a safe environment
 - Breathalyzers
 - Gender neutral bathrooms
 - Cell phone policy is not practical
 - Student section of Football Games
 - Students and administrators should work together

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Wassel and seconded by Mrs. Wise, the Board by unanimous roll call vote approved Items 1-15 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2016-2017 School Year

I recommend Board approve field trip request(s) for the 2016-2017 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
Tuesdays during	Forrestdale/Deane Porter	9:00 a.m.	10:00 a.m.	MD program	J. Dellett

16-17 school year					
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2. Approval of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board approve fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September 26, 27, 28, 29	Peer Leadership	E. Marucci	Sell Bracelets to support suicide awareness

3. Approval to Rescind Out of District Placement

I recommend Board rescind the placement for student SO20-04-16 to attend the Career Center for the 2016-2017 academic year.

4. Approval of New/Revised Curriculum Guides

I recommend Board approve new/revised curriculum guides as listed below:

- English I
- English III

5. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$45.00 per hour for the 2016 - 2017 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H19-03-16	9/19 - 12/23 5 hours per week	Medical

6. Ratification of Summer Curriculum Writing and Writer

I recommend Board approve the following 2016 summer curriculum writing and writer based on a fee of the contracted rate per hour:

COURSE	# OF WRITERS	TOTAL # OF HOURS	WRITERS
AP Music Theory	1	15	Bill Grillo

7. Approval of Substitutes for the 2016 - 2017 School Year

I recommend Board approve the following substitutes for the 2016 - 2017 school year:

NAME	CERTIFICATION	COLLEGE/UNIVERSITY
Hayley Newman	Teacher of English	Roanoke College

8. Approval of Volunteer Advisor for the Dance Troupe for the 2016-2017 School Year

I recommend Board approve Holly Oberle as a volunteer Dance Troupe Advisor for the 2016-2017 school year(resume attached).

9. Approval of Intern in the Strength and Conditioning Program for the 2016-2017 School Year

I recommend Board approve David Decamp as an intern in the strength and conditioning program for the 2016-2017 school year.

10. Approval of Law Enforcement Unit

I recommend Board approve the Law Enforcement Unit, made up of the following:

Superintendent and Superintendent's Office

Principal and Main Office

Business Administrator and Business Administrator's Office

Vice Principal and Vice Principal's Office

Athletic Director and Athletic Director's Office

Supervisor of Technology

Supervisor of Buildings and Grounds

Network Administrator

Anti-Bullying Specialist

The function of the Law Enforcement Unit (LEU) is to maintain the physical security and safety of the school. The LEU will be responsible for creating, maintaining, and storing all school security records.

11. Approval to Employ School Nursing Services for the 2016-2017 School Year

I recommend Board approve employment of MOESC for school nursing services, on an as needed basis, for the 2016-2017 school year at \$51.00 per hour for approximately 7 hours per day for a maximum of \$357.00 per day.

Employment of MOESC will only occur when our substitute nurses are not available.

12. Approval of Instructional Aide for After School Program

I recommend Board approve Kathleen Wolkom as an instructional aide for after school programs 2 hours per day 2 days a week beginning September 21, 2016 through June 30, 2017 at a stipend of \$15.84 per hour.

13. Approval of Teacher for Home Programming

I recommend Board approve Edward Messinger as the teacher to provide home programming 1 hour per day 3 days per week beginning September 21, 2016 through June 30, 2017 at \$30.00 per hour.

14. Approval to Amend the Sidebar Agreement for Establishment of Summer Athletic Trainer Position

I recommend Board amend the sidebar agreement for establishment of Summer Athletic Trainer position as follows:

**Establishment of Position
SUMMER ATHLETIC TRAINER**

The Rumson-Fair Haven Regional High School Board of Education has agreed with the Rumson-Fair Haven Regional School Employees Association for a sidebar agreement for the duration of the 2016-2017 school year that will allow for the establishment of the position of Summer Athletic Trainer to be paid a stipend of the equivalent of one month's salary corresponding to ~~Step 11, Guide 2 of the negotiated contract~~ **their applicable step and guide.**

This sidebar agreement will have no effect as to past practices or future negotiations between the Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association.

This is the same sidebar agreement approved last year and permits our athletic trainer, Alex Stein, to work summer camps, etc.

15. Approval of the Appointment of the Summer Athletic Trainer

I recommend Board approve the appointment of Alex Stein as the Summer Athletic Trainer at a stipend equivalent of one month's salary corresponding to Step 10, Guide 2 of the negotiated contract.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. McGinty, the Board, by unanimous roll call approved Items 1-10, with Mr. Volker abstaining from Item 3, in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated September 20, 2016:

General Fund	\$179,222.31
Special Services Fund	<u>\$5,679.70</u>
	\$184,902.01
September 15, 2016 Payroll	\$508,887.47

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Full Beauty Brands - Upper Field - 9/26-9/30 - 7:00AM-2:00PM - Fee TBD
- Rumson - Fair Haven AYF - Cheer Practice - Cafeteria - Mondays - 9/19-11/28 - 7:15PM-8:15

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the September 13, 2016 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location

9/23/2016	Dana Maulshagen	SUPA Fall Conference	\$50.00	NY, NY
10/14/2016 - 10/15/2016	Rebecca Wang	STARTALK National Conference	NA	Atlanta, GA
10/13/2016 - 10/14/2016	Jennifer Dellett	Essential for Living Training	\$225.00	Manalapan, NJ
10/14/2016	Stephen Sarles	School Crisis Response	\$175.00	Monroe, NJ
10/31/2016, 11/15/2016, 11/30/2016	Stephen Sarles	Student Assistance Coordinator School Law	\$500.00	Monroe, NJ
11/18/2016 - 11/19/2016	Linda Murray	NJ Librarians Conference	\$150.00	Long Branch, NJ
11/6/2016 - 11/8/2016	Chrissy Camp	Discover Stonehill College Counselor Symposium	\$150.00	Easton, MA

5) Acceptance of Board Secretary's Report – June 2016

Recommend Board acceptance of the June Board Secretary's Report - un audited

6) Acceptance of No Over-expenditure Report – June 2016

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **June 2016**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **June 2016**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **June 2016** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of June 2016. The Board certifies that as of **June 30, 2016**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7) Acceptance of Treasurer's Reports – June 2016

Recommend Board acceptance of the **June** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

8) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **June 30, 2016**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

9) Approval of Health Benefits Waiver

Recommend Board approval of the following health benefit waivers:

Caitlin Altland	H/W Eligibility	Medical, RX, Dental, Vision	12-mo, July-June	5,000
Gerald Beaver	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Thomas Colella	Single Eligibility	Medical, RX, Dental, Vision	1 mo, July	231
Alex Componile	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Lurdes Costa	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Lindsay Deremiah	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Zachary Dzierzgowski	Single Eligibility	Medical, RX, Dental, Vision	10 mo, Sept-June	2,310
Cassie Fallon	Family Eligibility	Medical, RX	12 mo, July-June	5,000
Suzanne Fico	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000

Megan Heerwagen	Single Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	2,772
Robert Henne	H/W Eligibility	Medical, RX	12 mo, July-June	5,000
Thomas Highton	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Kira Jarostchuk	Single Eligibility	Medical, RX, Dental, Vision	10 mo, Sept-June	2,310
Jamie Juliano *	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Kristen Lanfrank	Family Eligibility	Medical, RX, Vision	12 mo, July-June	5,000
Chris Lanzalotto	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Kali Lerner	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Andrea Mahon	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Brad Margolis	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Dana Maulshagen	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Katie McLooughlin	Family Eligibility	Medical, RX, Dental, Vision	9 mo, Sept-May	3,750
Jessica Olszewski	Partner Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Dino Pagano	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Joseph Reiff	Single Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	2,772
Stephen Sarles	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Stephanie Schmidt	Single Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	2,772
Jack Shea	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Jennifer Sterk	Family Eligibility	RX, Vision	12 mo, July-June	1,105
Alyssa Trocchia	Single Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	2,772
Keri Williams	Family Eligibility	Medical, RX	12 mo, July-June	5,000
Zachary Wilson	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Sandra Zalinsky	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000

10) Approval of a Contract - School Employee Association

Recommend Board acceptance of the negotiated contract, inclusive of salary guides, with the School Employee Association for the 2016-2017, 2017-2018 and 2018-2019 school years.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:

- ❖ District Goals
- ❖ Superintendent's Merit Goals
- ❖ How to Involve Community in More Productive Ways

17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session** - None
20. **Adjournment**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on September 20, 2016 at 9:28 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary