

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY2017 No. 8 Official Minutes

November 22, 2016 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:34 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Dr. Michael Goione, Vice President - Present

Mr. John Caruso - Present

Mrs. Lourdes Lucas - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Recognition

- Carol Krsyzckowski - Supervisor of Special Services

6. Communication

The following Communications were received and discussed:

- Comments related to Boys Lacrosse
- Comments related to a Guidance Panel Discussion

7. Board Reports

The following Board committee reports were given:

- Education Committee update - Mrs. Maris
- Student Wellness Committee update - Mrs. McGinty
- Buildings and Grounds Committee update - Mr. Wassel
- Community Relation Committee update - Mr. Caruso
- Finance Committee update, including Audit discussion - Mr. Caruso
- Policy Committee update - Mrs. Lucas
- Athletics and Activities Committee update - Mrs. Wise

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. McGinty and seconded by Mrs. Lucas, the Board by unanimous roll call vote approved Items 1-10 in the Superintendent's Consent Agenda, with Mrs. Lucas abstaining from Item 1, as follows:

1) Approval of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board approve fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
December 6	Class of 2018	S. Fitzgerald	Panera Fundraiser

2) Approval of Transportation

I recommend Board approve transportation one way, from RFH to student SO17-07-13 home, beginning November 28, 2016 through June 16, 2017.

3) Approval for Early Graduation

I recommend Board approve the request of Natale Olga Langille, as per Board Policy 5460, to graduate at the end of the June 2017 semester, dependent on Natale Olga meeting all of the requirements of graduation.

4) Approval of November HIB Report

I recommend Board approve the November HIB Report.

5) Approval of Substitute Teachers for the 2016-2017 School Year

I recommend Board approve the substitutes for the 2016-2017 school year upon as listed below:

NAME	SUB CERTIFICATE EXPIRA. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Allyson Neurohr	Monmouth County Sub. Cert. exp. 1/2/2020	Monmouth Univ.	M.S.
Brian Rooney	Teacher of English	St. Michael's College	B.A.
COACHES ONLY			
Kevin McNamara	Monmouth County Sub. Cert. exp. 11/14/2021	Villanova Univ.	B.A.
Tomas Nagys	Monmouth County Sub. Cert. exp. 11/17/2021	Clemson Univ.	B.S.

6) Ratification of Consultant for the 2016-2017 School Year

I recommend Board approve the following consultant for the 2016-2017 school year:

Carol Malik	-	\$1,300.00	Costume Designer for the Fall Play
Carol Malik	-	\$1,300.00	Costume Designer for the Spring Musical

7) Approval of Maternity/Family Leave Request

I recommend Board approve the request for Kimberly Hansen to take a paid maternity leave beginning on or about February 20, 2017 through approximately March 31, 2017, an unpaid Family Medical Leave of Absence beginning April 3 through June 30, 2017, and an unpaid Child Care Leave of Absence September 1, 2017 through the third marking period of the 2017-2018 school year, returning for the fourth marking period. All dates are contingent upon the recommendation of her doctor and actual birth date of her child.

8) Approval of Volunteer Boys Basketball Coach

I recommend Board approve James Cranwell as a Volunteer Boys Basketball Coach for the 2016 - 2017 season.

9) Approval of New Clubs

I recommend Board approve the formation of new clubs, listed below, all clubs will have volunteer moderators:

Art Photography Club

Kristen Lanfrank

Problem Solvers Club

Carrie Baker

Book Club

Erin Burke

Anime Club

Thomas Colella

Global Citizen Club

Kate Borsuk

Critical Cinema Club

Matt Leddin

Political Action Club

Thomas Colella

Yoga Club

Eric Zullo

10) Approval of Spring Coaches for the 2017 Season

I recommend Board approve the following spring coaches for the 2017 season:

BASEBALL - GROUP III

	NAME	STEP	SALARY
Head Coach	Kevin James	7	\$7,736
Assistant Coach	Alex Componile	4	\$4,747
Assistant Coach	Ted Messinger	3	\$4,394

SOFTBALL - GROUP III

Head Coach	Heather Immesberger	4	\$6,070
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Volunteer Coach Ron Immesberger

BOYS SPRING TRACK - GROUP III

Head Coach	Jerry Beaver	7	\$7,736 + \$300 longevity
Assistant Coach	Mark Purslow	7	\$5,809 + \$300 longevity
Assistant Coach	Jeremy Schulte	2	\$3,811

GIRLS SPRING TRACK - GROUP III

Head Coach	Jason Lippart	3	\$5,527
Assistant Coach	Katherine Borsuk	4	\$4,747
Assistant Coach	Caitlin Altland	4	\$4,747
Volunteer Coach	Eric Zullo		

GIRLS LACROSSE - GROUP III

Head Coach	Amy O'Keefe	7	\$7,736
Assistant Coach	Lauren Hansen	4	\$4,747
Assistant Coach	Stephanie Schmidt	3	\$4,394
Assistant Coach	Meg Douty	4	\$4,747
Volunteer Coach	Jackie Toner		

ROWING - GROUP III

Head Coach	Dan Edwards	7	\$7,736
Assistant Coach	Andrew Hudson	4	\$4,747

Assistant Coach	Amanda Durborow	4	\$4,747
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BOYS TENNIS - GROUP IV

Head Coach	Don Russell	7	\$5,525 + \$300 longevity
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Assistant Coach	Daniella Goodarz	3	\$3,320
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BOYS GOLF - GROUP IV

Head Coach	Brad Margolis	4	\$4,412
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Assistant Coach	Jeff Karpell	4	\$3,515
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GIRLS GOLF - GROUP IV

Head Coach	Jonathan Pennetti	4	\$4,412
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Assistant Coach	Thomas Highton	6	\$4,057
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WEIGHT ROOM SUPERVISOR	Joe Murphy		\$1,500
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BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 1-11 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated November 22, 2016 :

General Fund	\$220,407.26
Special Revenue Fund	\$955.67
Food Services	<u>\$180.00</u>
	\$221,542.93

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Covenant House New Jersey - A Night of Future Broadway Stars - Auditorium, Cafeteria, 2 classrooms - 4/3/2017 - 3:00PM-11:00PM
- FC Monmouth - NPSL soccer match - Borden Stadium - May-June - Various Dates and times to be coordinated with RFH

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the November 15, 2016 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
2/8/2016 - 2/10/2016	David Frick	USF Guidance Professional Showcase	\$200.00	Tampa, FL
5/17/2016 - 5/19/2016	Jack Shea	Think Tank on Global Education: Empowering Global Citizens	\$2,000	Cambridge, MA
4/23/2016 - 4/25/2016	Fran Swift	Fairfield Advisory Board	\$200.00	Fairfield, CT
1/26/2017 - 1/27/2017	Dr. Righi	Techspo	\$800.00	Atlantic City, NJ

1/26/2017 - 1/27/2017	Frank Gripp	Techspo	\$800.00	Atlantic City, NJ
1/26/2017 - 1/27/2017	Chris Alworth	Techspo	\$800.00	Atlantic City, NJ
1/26/2017 - 1/27/2017	Sal Catalano	Techspo	\$700.00	Atlantic City, NJ
1/26/2017 - 1/27/2017	Tracy Handerhan	Techspo	\$800.00	Atlantic City, NJ
1/24/2017	Chris Lanzalotto	Leadership Training Institute	\$200.00	Madison, NJ

5) Authorization to Bid

Recommend Board authorization of the Business Administrator to develop and advertise bids for the following:

- Custodial services
- Stadium site work

6) Acceptance of Comprehensive Annual Financial Report

Recommend the Board accept the June 30, 2016 Comprehensive Annual Financial Report for the 2015-2016 school year with an unqualified opinion and no audit recommendations.

7) Approval of Corrective Action Plan

Recommend the Board approve the Corrective Action Plan for the June 30, 2016 Comprehensive Annual Financial Report.

8) Acceptance of Board Secretary's Report – September 2016

Recommend Board acceptance of the September Board Secretary's Report

9) Acceptance of No Over-expenditure Report – September 2016

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **September 2016**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **September 2016**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **September 2016** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of September 2016. The Board certifies that as of **September 30, 2016**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10) Acceptance of Treasurer's Reports – September 2016

Recommend Board acceptance of the **September** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

11) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **September 30, 2016**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

- 10. Motion to Approve Recommendations**
- 11. Approval Vote**
- 12. Superintendent's Additional Action Items - None**
- 13. Motion to Approve Recommendation**

14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items** - None
17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 8:52 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 9:01 PM.

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on November 22, 2016 at 9:03 PM.

Respectfully submitted,

Frank E. Gripp III

School Business Administrator/Board Secretary