

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY2017 No. 9 Official Minutes

December 13, 2016 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:35 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Dr. Michael Goione, Vice President - Present

Mr. John Caruso - Present

Mrs. Lourdes Lucas - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Recognition

Chris Alworth - Supervisor of Industrial Arts and Technology

6. Communication

The following Communications were received and discussed:

- Comments related to Boys Lacrosse
- Comments related to PARCC scores
- Comments related to RCDS 8th Grader Tour

7. Board Reports

The following Board committee reports were given:

- Policy Committee update - Mrs. Lucas
- Athletic and Activities Committee - Mrs. Wise
- Digital Citizenship Committee - Mrs. Maris
- Personnel Committee - Dr. Goione

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-12 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2016-2017 School Year as listed

I recommend Board approve field trip request(s) for the 2016-2017 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
December 6, 13, 20	FRA, Shrewsbury	11:40 a.m.	1:15 p.m.	MD Program	J. Dellett
December 20	Tavolo Pronto, Fair Haven	6:00 p.m.	8:00 p.m.	International Club	D. Goodarz

December 21	Metropolitan Museum, New York City	7:45 a.m.	3:30 p.m.	AP Art History	K. Okeson
January 25	St. John the Divine	8:00 a.m.	3:00 p.m.	AP Art History	K. Okeson
February 7	Princeton Art Museum, Princeton Univ.	8:00 a.m.	2:00 p.m.	AP Art History	K. Okeson

2. Approval of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board approve fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
December 10 - March 10	Library	L. Murray	Book Drive
December 16, January 12, January 27	GSA	K. Okeson	Bake Sales
December 20	Model UN	T. Colella	Bake Sale
Winter Season	Girls Spring Track	J. Lippart	Popsocket Sales
January 19, 20	Psychology Club	K. Lerner	Bake Sale
January - February	Character Education	J. Lippart	Popsocket w/RFH Bulldog Log

3. Approval of December HIB Report

I recommend Board approve the December HIB Report.

4. Approval of Substitute Teachers for the 2016-2017 School Year

I recommend Board approve the substitutes for the 2016-2017 school year upon as listed below:

NAME	SUB CERTIFICATE EXPIRA. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Gina Custode	Monmouth Cty. Sub. Cert. exp. 12/8/2021	Georgian Court Univ.	B.A.

William George	Monmouth Cty. Sub. Cert. exp. 11/14/2021	Cornell Univ.	
COACHES ONLY			
Dave Callahan	Monmouth Cty. Sub. Cert. exp. 12/6/2021	Villanova Univ.	B.S.

5. Approval of Consultant for the 2016-2017 School Year

I recommend Board approve the following consultant for the 2016-2017 school year:

Sara Marino - \$750.00 Drill Design Consultant (Marching Band)

6. Approval to Rescind the Assistant Boys Tennis Coach for the 2016 - 2017 Season

I recommend Board rescind the appointment of Daniella Goodarz as an Assistant Boys Tennis Coach for the 2016 - 2017 season at a stipend of \$3,320.00 (Step 3).

7. Approval of Volunteer Boys Track Coach

I recommend Board approve Kenneth Young as a Volunteer Boys Track Coach for the 2016 - 2017 season.

8. Approval to Increase Substitute School Nurse Per Diem Rate

I recommend Board increase the substitute school nurse per diem rate of pay to \$125.00 per day, effective December 14, 2016.

9. Approval of Transfer

I recommend Board approve the transfer of Lindsey McCarthy from the Main Office Secretary to the Child Study Team Secretary, effective January 3, 2017.

10. Approval of Main Office Secretary

I recommend Board approve the appointment of Luz Coby as the 12 Month Main Office Secretary for the 2016-2017 SY beginning January 3, 2017 through June 30, 2017 at Step 5 - \$47,439.00 (pro-rated) pending completion of all required paperwork. (resume attached)

11. Approval of Assistant Principal/Attendance Office Secretary

I recommend Board approve the appointment of Margaret Bryson as the 12 Month Assistant Principal Secretary for the 2016-2017 SY beginning January 13, 2017 through June 30, 2017 at Step 7 - \$50,839.00 (pro-rated) pending completion of all required paperwork. (resume attached)

12. Approval to Amend Maternity/Family Leave Request

I recommend Board amend the maternity/family leave dates for Yannell Maglione. The revised dates are: a paid maternity leave beginning September 1 through approximately December 23, 2016, an unpaid Family Medical Leave of Absence beginning January 3 through March 29, 2017, and an unpaid Child Care Leave of Absence March 30 through May 31, 2017, returning on June 1, 2017.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Wassel and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 1-11 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated December 13, 2016:

General Fund	\$371,377.69
Special Revenue Fund	\$ 16,681.35
Food Services Fund	<u>\$ 76,451.02</u>
	\$464,510.06
November 30, 2016 Payroll	\$490,678.62
December 1, 2016 Supplemental Payroll	\$188,889.15

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

➤ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the November 22, 2016 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
1/31/2017-2/1/2017	Maryanne Furey	Powerschool Enterprise Reporting, Training and Certification	\$550.00	Rahway, NJ
2/1/2017 - 2/4/2017	Chrissy Camp	NC State University Counselor Fly-In	\$550.00	Raleigh, NC
5/17/2017 - 5/19/2017	Jack Shea - <i>This is a re-approval to correct dollar amount</i>	Think Tank on Global Education: Empowering Global Citizens - Harvard University Graduate School of Education	\$2,250.00	Cambridge, MA
6/24/2017 - 6/26/2017	Dr. Righi	Model School Conference	\$3,200	Nashville, TN
2/24/2017 - 2/26/2017	Fran Swift	NACAC Professional Development	\$300.00	Arlington, VA
3/13/2017 - 3/16/2017	Chris Lanzalotto	DAANJ	\$900.00	Atlantic City, NJ
4/6/2017 - 4/7/2017	Bill Grillo	National Association for Music Education Biennial Eastern Division Conference	\$200.00	Atlantic City, NJ
1/29/2017 - 1/30/2017	David Frick	New Year at UChicago Fly-In	\$200.00	Chicago, IL

5) Acceptance of a Donation

Recommend Board acceptance of a donation from Gregg Redman, in the amount of \$500, to the wrestling program with a matching donation from Google.

6) Approval of a 457 (b) Plan

Recommend Board approval of a 457 (b) plan through AXA Equitable to enable participants to save for retirement on a tax deferred basis. This plan is available to all classes of employees in the school district. The Board will not exclude any individual employee who wishes to participate in the plan. The Board hereby authorizes and directs that the District shall allow employee contributions into EQUI-VEST 457(b) contracts established through representatives of AXA Network L.L.C. and AXA Advisors L.L.C. for each eligible individual as provided that such contributions shall not exceed the limits of Section 457(b) of the Code.

7) Acceptance of Board Secretary's Report – October 2016

Recommend Board acceptance of the October Board Secretary's Report

8) Acceptance of No Over-expenditure Report – October 2016

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **October 2016**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **October 2016**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds. By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **October 2016** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of October 2016. The Board certifies that as of **October 31, 2016**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has

been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9) Acceptance of Treasurer's Reports – October 2016

Recommend Board acceptance of the **October** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

10) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **October 31, 2016**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

11) Approval of SEMI Waiver

Recommend the Board of Education submit a SEMI waiver request as it has 40 or fewer Special Education-Medicaid eligible students and efforts to participate in SEMI would not be cost effective.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:

- What should RFH graduates know and be able to do?

17. **Other Business** - None

18. **Unfinished Business** - None

19. **Executive Session**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 8:50 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➤ Student Matter

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 8:53 PM.

20. **Adjournment**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on December 13, 2016 at 9:19 PM.

Respectfully submitted,

Frank E. Gripp III

School Business Administrator/Board Secretary