

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY2017 No. 20 Official Minutes

January 3, 2017 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:39 PM with Frank Gripp, Board Secretary, presiding. Mr. Gripp read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

Call to Order

The Board Secretary will call the meeting to order.

Announcement of Official Results of Annual School Board Election - November 3, 2015

The following are OFFICIAL results of the Rumson-Fair Haven Regional High School's election as reported by the Board Secretary as certified by the State Election Board.

FAIR HAVEN

Michael Goione - 2,288 votes

RUMSON

James Wassel - 2,468 votes

Kaye Fiske - 2,359 votes

Administer Oath of Office

The Board Secretary will administer the Oath of Office to the newly elected Board members.

Michael Goione
James Wassel
Kaye Fiske

Nomination and Election for Office of President

A motion to open nominations for President of the Board of Education was moved by Mr. Caruso and seconded by Mrs. Maris. A roll call vote unanimously passed.

Mrs. Waters was nominated for President of the Board of Education by Mr. Caruso. No other nominations were made.

A motion to close nominations for President of the Board of Education was moved by Mrs. Maris and seconded by Mr. Caruso. A roll call vote unanimously passed.

A roll call vote was taken to elect Mrs. Lisa Waters as President of the Board of Education and was unanimously passed.

Nomination and Election of Vice-President

A motion to open nominations for Vice-President of the Board of Education was moved by Mr. Caruso and seconded by Mrs. Maris. A roll call vote unanimously passed.

Mrs. Lucas was nominated for Vice-President of the Board of Education by Mrs. Waters. No other nominations were made.

A motion to close nominations for Vice-President of the Board of Education was moved by Mrs. Maris and seconded by Mrs. Caruso. A roll call vote unanimously passed.

A roll call vote was taken to elect Mrs. Lucas as Vice-President of the Board of Education and was unanimously passed.

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present
Mrs. Lourdes Lucas, Vice President - Present
Mr. John Caruso - Present
Dr. Michael Goione - Present
Mrs. Sarah Maris - Present
Mrs. Annie McGinty - Present
Mr. Chuck Volker- Present
Mr. Jim Wassel - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Recognition

6. Communication

The following Communications were received and discussed:

- Comments related to the Guidance Department
- Comments related to Boys Lacrosse
- Comments related to an article on the Patch.com about scores

7. Board Reports

The following Board committee reports were given:

- Community relations Committee update - Mr. Caruso
- Buildings and Grounds Committee update - Mr. Wassel
- Finance Committee update - Mr. Volker
- Personnel Committee update - Dr. Goione

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-10 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2016-2017 School Year as listed

I recommend Board approve field trip request(s) for the 2016-2017 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
January 6	Blair Academy			Squash Club	R. Paolantonio
January 10, 11, 12	Monmouth County Courthouse, Freehold	4:00 p.m.	8:00 p.m.	Mock Trial	S. Schmidt
January 12 February 9*	Middletown North High School *Location TBD	2:00 p.m.	5:00 p.m.	Science League	W. Brown
February 1	Blair Academy			Squash Club	R. Paolantonio
February 7	Delbarton			Squash Club	R. Paolantonio
February 10 - 12	Hartford			Squash Club	R. Paolantonio

2. Approval of Fundraising Approval of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board approve fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
January 3 - 31	Character Ed.	J. Lippart	Art Supply & Book Drive

3. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$45.00 per hour for the 2016 - 2017 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H18-07-16	11/28 - 12/19	Medical

	5 hours per week	
H19-05-16	11/30 - 12/23 5 hours per week	Medical
H18-08-16	12/9 - 1/6 6 hours per week	Medical

4. Approval of Enrollment Non-Resident Tuition Students for the 2017-2018 School Year

I recommend Board approve enrollment of the following non-resident students for the 2017-2018 school year at a yearly tuition rate of \$13,336.00 :

STUDENT NAME	GRADE	TOWN
Tatiana Lanfranchi	9	Lincroft

5. Approval of Student Transportation for the 2016 - 2017 School Year

I recommend Board approve student transportation, for the students listed below, for the 2016 - 2017 School Year:

STUDENT NO.	GRADE	TRANSPORTATION REQUESTED
SO16-01-12		Transportation to and from Brookdale Community College - for the second semester

6. Approval of Substitute Teachers for the 2016-2017 School Year

I recommend Board approve the substitutes for the 2016-2017 school year upon as listed below:

NAME	SUB CERTIFICATE EXPIRA. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Stacey Mason	Monmouth County Sub. Cert. exp. 12/13/2021	Montclair State Univ.	B.A.

7. Approval of the Appointment of a Long Term Replacement Special Education Teacher

I recommend Board approve the appointment of Mary Beth Joyce as a Long Term Replacement Special Education Teacher for the 2016-2017 school year beginning on or about February 20, 2017 through June 30, 2017, at the Board approved rate of pay for long-term substitutes pending completion of all required paperwork (resume attached).

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional \$85 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional \$85 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

8. Approval of ELS Teacher

I recommend Board approve Katharine Appezzato to provide English Language services 5 hours per week beginning January 4 through June 16, 2017 at the home instruction rate of \$45.00 per hour for a maximum of \$225.00 per week.

9. Approval of Volunteer Club Advisors

I recommend Board approve the following volunteers for the 2016-2017 school year:

Raymond Paolantonio	-	Squash Club
Michael Bindas	-	Fencing

10. Approval to Appoint the Boys Assistant Tennis Coach for the 2017 Spring Season

I recommend Board approve Carrie Keating as the Boys Assistant Tennis Coach for the 2017 season at a stipend of \$2,890.00 - Step 1 - Group IV.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 6-13 in the Business Administrator's Consent Agenda as follows:

6. Approval of Bill List

Recommend Board approval of the following bill list dated January 3, 2017:

General Fund	\$476,999.16
Special Revenue Fund	\$14,963.46
Food Service Fund	<u>\$25,268.00</u>
	\$517,230.62
December 15, 2016 Payroll	\$495,970.32
December 23, 2016 Payroll	\$494,257.50

7. Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

➤ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

8. Acceptance of Minutes

Recommend Board acceptance of the November 22, 2016 Regular Public meeting minutes.

9. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
2/22/2017 - 2/26/2017	Brooke Tomovich	Nova Southeastern University Counselor Fly-In	\$200.00	Fort Lauderdale, FL
4/18/2017 - 4/22/2017	Carol Krsyzckowski	Council for Exceptional Children Education Convention	\$2,500	Boston, MA

10. Acceptance of Board Secretary's Report – November 2016

Recommend Board acceptance of the November Board Secretary's Report

11. Acceptance of No Over-expenditure Report – November 2016

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **November 2016**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **November 2016**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **November 2016** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of November 2016.

The Board certifies that as of **November 30, 2016**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12. Acceptance of Treasurer's Reports – November 2016

Recommend Board acceptance of the **November** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

13. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **November 30, 2016**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items - None

13. Motion to Approve Recommendation

14. Approval Vote

15. Public Discussion – Any School Related Topic - None

16. Board Discussion Items

The Board discussed the following topics:

- 2017-2018 School Calendar

17. Other Business - None

18. Unfinished Business - None

19. Executive Session

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, Moved into executive session at 8:50 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from

which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying
- Non-Tenured Faculty and Staff

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 9:34 PM.

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on January 3, 2017 at 9:35 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary