

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY2017 No.12 Official Minutes

February 7, 2017 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:40 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mrs. Lourdes Lucas, Vice President - Present

Mr. John Caruso - Present

Dr. Michael Goione - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

- New Website Communications - Seth Herman
- Garden Presentation - Jennifer Dellett

6. Communications

The following Communications were received and discussed:

- None

7. Board Reports

The following Board committee reports were given:

- Digital Citizenship Committee update - Mrs. Maris
- Education Committee update - Mrs. Maris
- Athletics and Activities Committee update - Mrs. Wise
- Student Wellness Committee update - Mrs. McGinty
- Personnel Committee update - Mrs. Lucas
- Finance Committee update - Mr. Volker

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-14 in the Superintendent's Consent Agenda as follows:

1) Approval of Field Trip Request(s) for the 2016-2017 School Year as listed

I recommend Board approve field trip request(s) for the 2016-2017 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
February 25	JFK Airport	12:00 p.m.	7:00 p.m.	Spanish Club	C. Gauss S. Herman

March 3	The Laramie Project, Brookdale Community College	9:00 a.m.	1:00 p.m.	English II Honors	E. Burke L. Grumbach
March 3	Philadelphia	7:00 a.m.	6:00 p.m.	Spanish Club	C. Gauss S. Herman
March 4	JFK Airport	12:00 p.m.	3:00 p.m.	Spanish Club	C. Gauss S. Herman
March 14	Teen Wellness Summit, Brookdale	7:15 a.m.	2:40 p.m.	Peer Leadership	E. Marucci
March 17 (snow/rain Date May 5)	Monmouth Regional High School	7:30 a.m.	2:00 p.m.	Global Woman Empowerment	H. Strauch Marinov
March 25	West Windsor Plainboro High School	7:00 a.m.	6:30 p.m.	Model UN Conference	T. Colella
April 3, 5, 6 May 30, 31	Forrestdale	9:35 a.m.	10:25 a.m.	Peer Leadership	E. Marucci
May 10	Brookdale Community College	9:15 a.m.	1:30 p.m.	Global Woman Empowerment	H. Strauch Marinov
May 16	Teen Conference, Pines Manor, Edison	8:00 a.m.	2:40 p.m.	Peer Leadership	E. Marucci

2) Approval of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board approve fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
February 6 - 8	Cooking Club	L. Murray C. Fallon	Valentine Candygrams
February 7 - 9	SGA	Y. Maglione	Valentine's Day Candy Grams

February 7 - March 8	Special Services - Therapy Dog	C. Krsyzckowski J. Dellett	Online Donations Bracelets for sale
February 13 - 28	Habitat for Humanity	S. Pagano	Clothing Drive
February 13 - March 13	Character Education	J. Lippart	Selling Wrist Bands
February 15 - March 8	Class of 2019	C. Camp B. Tomovich	Yankee Candle Fundraiser
February 20 - 28	Health Club	L. Nill	Sell Hearts
February 22	Social Justice Club	E. Burke	Trivia Fundraiser
February 23	Key Club	J. Pennetti	Key Club Coffeehouse
February - May 19	National Honor Society	J. Brewington J. Toner	Bake Sales, Bracelet Sales, Lollipop Sales
March 2	Ceramics Library	Z. Wilson L. Murray	Empty Bowls
March 15	Cooking Club	L. Murray C. Fallon	Lollipop Fundraiser
April	Cooking Club	L. Murray C. Fallon	Edible Book Contest
April 7	Class of 2019	C. Camp B. Tomovich	Chipotle Fundraiser
April 29	Global Woman Empowerment	Strauch Marinov	Home Run Derby
May 1	Cooking Club	L. Murray C. Fallon	Cookie Sale
June 12 - 16	Class of 2019	C. Camp B. Tomovich	Bagel Sale

3) Approval to Amend Tuition Cost For Extended School Year

I recommend Board amend the cost of tuition for student #SO20-02-16 from \$3,360.00 to \$4,872.00 for the 2015-2016 extended school year.

4) Approval to Hold Commencement Ceremony at Monmouth University on Friday, June 16, 2017

I recommend Board approve to hold the commencement ceremony on Friday, June 16, 2017, (with an alternate date of Monday, June 19, 2017), at 5:00 p.m. in the Multipurpose Activity Center (MAC) at Monmouth University.

5) Approval of Enrollment Non-Resident Tuition Students for the 2017-2018 School Year

I recommend Board approve enrollment of the following non-resident students for the 2017-2018 school year at a yearly tuition rate of \$13,336.00 :

STUDENT NAME	GRADE	TOWN
Robert Harmon	9	Red Bank

6) Approval of Proctors to Administer the World Language Placement Test

I recommend Board approve the following 8 proctors to administer the World Language Placement Test on February 22, 2017 for 3 hours each at a cost of \$30.00 per hour for a total not to exceed \$720.00:

Christine Berg	Zachery Dziergowski	Christina Gauss	Daniella Goodarz
Seth Herman	Tom Larkin	Daniel Wellner	Lauren Thieme

7) Approval of Proctors to Administer the Math Placement Test

I recommend Board approve the following 10 proctors to administer the Math Placement Test on March 2, 2017 for 2 hours each at a cost of \$30.00 per hour for a total not to exceed \$600.00:

Carrie Baker	Julie Brewington	Jodi Foster	Megan Heerwagen
Kira Jarostchuk	Cheryl Laviola	Jason Lippart	Ted Messinger
Kevin Pfister	Jeremy Schulte	Thom Pitts (alternate, in case of illness)	

8) Acceptance of Retirement

I recommend Board accept, with regret, the retirement of Laurence Reilly, School Psychologist, effective June 30, 2017 (letter attached).

9) Approval to Rescind Spring Weight Room Monitor

I recommend Board rescind the appointment of Joseph Murphy as the Spring Weight Room Monitor.

10) Approval of Spring Weight Room Monitor

I recommend Board approve Chris Quinn as the Spring Weight Room Monitor at a stipend of \$1,500.00.

11) Approval of Boys Varsity Lacrosse Coach

I recommend Board approve the appointment of Marc Moreau as the Boys Varsity Lacrosse Coach for the 2017 Season (*pending completion of all required paperwork*) at Step 7, \$7,736.00, Group III.

12) Approval of Boys Assistant Lacrosse Coach

I recommend Board approve Douglas Kennedy as an Assistant Boys Lacrosse Coach for the 2017 Spring Season at Step 3, \$4,394.00, Group III.

Michael Lehman	-	Assistant Rowing Coach
Thomas O'Hara	-	Assistant Baseball Coach
Alyssa Trocchia	-	Assistant Spring Track Coach

14) Approval to Amend Hourly Rate for School Nursing Services

I recommend Board amend the hourly rate for MOESC school nursing services from \$51.00 per hour to \$52.00 per hour for the 2016-2017 school year.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board, by unanimous roll call approved Items 1-10 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated February 7, 2017.

General Fund	\$405,218.55
Special Revenue Fund	\$15,623.22
Food Services	<u>\$87,291.87</u>
	\$508,133.64
January 31, 2017 Payroll	\$488,957.16
February 1, 2017 Supplemental Payroll	\$53,837.92

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- FH School's Booster Club - March Madness Basketball Game - Gym - 3/23/2017 - 6:00PM-9:00PM

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the January 17, 2017 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
3/28/2017	Tracy Handerhan	Changing the ADHD Brain: Moving Beyond Medication	\$250.00	Eatontown, NJ
6/10/2017 - 6/18/2017	Valerie Kilar	AP Biology Reading	NA	Kansas City, MO
2/27/2017 - 2/28/2017	Sharon Bryant	2017 NJAHPERD	\$200.00	Long Branch, NJ

5) Approval of Health Benefit Waiver

Recommend Board approval of a health benefit waiver for Tracy Handerhan, in the amount of \$2,083.

6) Acceptance of Board Secretary's Report – December 2016

Recommend Board acceptance of the December Board Secretary's Report

7) Acceptance of No Over-expenditure Report – December 2016

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **December 2016**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **December 2016**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **December 2016** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of December 2016. The Board certifies that as of **December 31, 2016**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8) Acceptance of Treasurer's Reports – December 2016

Recommend Board acceptance of the **December** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

9) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **December 31, 2016**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

10) Approval of a Contract - District Website

Recommend Board approval of a contract with Blackboard, Inc., 1111 19th Street N.W., Washington, DC, not to exceed \$30,000, for the design and implementation of the District website.

- 10. Motion to Approve Recommendations**
- 11. Approval Vote**
- 12. Superintendent's Additional Action Items - None**
- 13. Motion to Approve Recommendation**
- 14. Approval Vote**
- 15. Public Discussion – Any School Related Topic - None**
- 16. Board Discussion Items**

The Board discussed the following topics:

- Review 2016-2017 BOE Meeting Dates
- Review 2017-2018 BOE Meeting Dates

June 13	November 14	March 13
July 11	November 21 - If necessary	March 20
August 1	December 12	April 10
August 29	December 19 - If necessary	April 17
September 12 - Ethics/OPRA	January 2	May 1
September 19	January 16	May 15

October 10	February 6	June 12
October 17	February 20	

- 2017-2018 Budget Discussion

17. **Other Business** - None

18. **Unfinished Business** - None

19. **Executive Session** - None

20. **Adjournment**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on February 7, 2017 at 8:52 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary