RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY 2017 No.19 Official Minutes June 13, 2017 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:32 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present
Mrs. Lourdes Lucas, Vice President - Present
Mr. John Caruso - Present
Dr. Michael Goione - Present
Mrs. Sarah Maris - Present
Mrs. Annie McGinty - Present
Mr. Chuck Volker- Present
Mr. Jim Wassel - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

SPECIAL PRESENTATION

- **Fran Swift - Junior Awards**
- **Christina Gauss - National Teacher of the Year for the American Association of Teachers of Spanish and Portuguese**

6. Communications

The following Communications were received and discussed:

- Comments related to the National Honor Society
- Comment regarding Freshman football and the focus on winning
- Comments related to the Art show
- Comment regarding Senior Awards

7. Board Reports

The following Board committee reports were given:

- Finance Committee update - Mr. Volker
- Policy Committee update - Mrs. Lucas
- AAC update - Mrs. Wise
- Personnel Committee update - Mrs. Lucas
- Digital Citizenship Committee update

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board by unanimous roll call vote approved Items 1-32 and 34 in the Superintendent's Consent Agenda as follows:

1. **Approval of Field Trip Request(s) for the 2017-2018 School Year as listed**
   I recommend Board approve the following field trip request(s) for the 2016-2017 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
July 3, 10, 17, 24, 31, August 7, 14	FRA	8:45 a.m.	11:00 a.m.	ESY Program	J. Dellett
July 3, 10, 17, 24, 31, August 7	ACME	9:00 a.m.	10:00 a.m.	ESY Program	J. Dellett
July 5, 12, 19, 26, August 1, 9	Edies Restaurant	8:15 a.m.	11:30 a.m.	ESY Program	J. Dellett

2. Ratification of Field Trip Request(s) for the 2016-2017 School Year as listed

I recommend Board ratify the following field trip request(s) for the 2016-2017 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
June 6	Harmony Bowling, Middletown	5:30 p.m.	TBD	Tower Players	S. Flecca Z. Dzierzgowski
June 7	Deane Porter	1:00 p.m.	2:00 p.m.	AP Biology	V. Kilar

3. Approval of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board approve fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
June 16	Class of 2018	S. Fitzgerald	Flower Sale at Graduation

4. Ratification of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board ratify the fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
May 24 - 26	MD Program	J. Dellett	Plant Sale

5. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of $45.00 per hour for the 2016 - 2017 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SH20-12-17	5/18 - 6/16 10 hours per week	Suspension
H18-12-17	5/17 - 6/1 5 hours per week	Suspension
H20-01-17	4/3 - 5/11 10 hours per week	Medical
H19-07-17	5/31 - 6/16 5 hours per week	Medical
SH20-06-17	6 Days 10 hours per week	Suspension

6. Approval of Enrollment of Non-Resident Tuition Students for the 2017-2018 School Year

I recommend Board approve enrollment of the following non-resident students for the 2017-2018 school year at a yearly tuition of $13,336.00:

STUDENT NAME	GRADE	TOWN
Colleen O'Brien	10	Little Silver
Michaela O'Brien	10	Little Silver
Rebecca Sanders	9	Atlantic Highlands

7. Approval of Out-of-District Placement for the 2017 - 2018 Academic School Year

I recommend Board approve out-of-district placement for the 2017-2018 academic school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SO19-06-15	CPC Behavioral Healthcare High Point Adolescent School	$64,710.00 + transportation	Emotionally Disturbed
SO15-03-11	Harbor School	$55,512.00 + transportation $10,200.00 Social Skills Program Total - $65,712.00	Multiply Disabled

8. **Approval of Shared Time Out-of-District Placement Plus Transportation for the 2017-2018 Academic School Year**

I recommend Board approve shared time out-of-district placement plus transportation for the 2017-2018 academic school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SV21-05-17	Career Center, Freehold	$5,500 7:30 - 10:20	AUT
SV20-10-17	Career Center, Freehold	$5,500 7:30 - 10:20	OHI
SV21-06-17	Career Center, Freehold	$5,500 7:30 - 10:20	AUT

9. **Approval of Student Transportation to Rumson Fair Haven High School for the Extended School Year Program**

I recommend Board approve student transportation, for the student listed below, to and from Rumson Fair Haven High School for the Extended School Year Program beginning July 5 through August 18, 2017:

STUDENT NO.	GRADE
SV18-14-16	12

10. **Approval of Summer Workouts**

I recommend Board approve the following summer conditioning programs to begin June 12 through August 14, 2017, workouts will take place during the day and in the evening, according to the athletics schedule (Gym and Turf):

- Summer Fitness Center - Monday through Friday - 7:00 a.m. - 1:00 p.m.
    - Rob Orrok
- Football Mini Camp and Evening Workouts - Turf Field
    - Matt Walsh
    - Joe Murphy
    - Jerry Schulte
    - Chris Quinn
    - Jeremy Schulte
    - Bill Lagrotteria
    - Jerry Gagliano
    - Jason Lippart
    - John Bellavance

- Girls Soccer Workouts - Turf Field
    - Mary Beth Coleman
    - Jeff Herkimer
    - Megan Heerwagen
    - Missy Maguire
- Volleyball Workouts - Gym
    - Jamie Juliano
    - Calvin Williams
    - Kim Brown
- Field Hockey Workouts - Turf Field
    - Julie Brewington
    - Enza Marucci
    - Kristen DeMeter
    - Carley Hawkins
- Boys Soccer Workouts - Turf Field, Meadow Ridge
    - Sean Reid
    - Jonathan Pennetti
    - Adam Wolff
- Cross Country Workouts - Meadow Ridge, RFH Track
    - Tim McLoone
- Girls Tennis Workouts - Fair Haven Fields, RFH Courts
    - Maria Manley
    - Daniella Goodarz
- Boys Basketball Workouts - Gym
    - Chris Champeau
    - Lucas Glass
- Girls Basketball Workouts - Gym
    - Dave Callahan
- Baseball - RFH Baseball Fields, Fair Haven Fields
    - Kevin James
    - Alex Componile
    - Sean Reid
    - Ted Messinger
- Softball - Piping Rock Field
    - Heather Immesberger
    - Shannon Oakes
- Dance Troupe - Gym, Cafeteria
    - Meagan Butler - *pending criminal history approval*
- Cheerleading

    - Jessica Olivera
- Track - RFH Track
    - Jerry Beaver
    - Bill Lagrotteria
    - Jason Lippart
    - Ken Young

11. Approval of Student Exchange Trips and Stipends for the 2017-2018 School Year and Approval to Suspend Portion of Policy #2340 - Field Trips

I recommend Board approve the following student exchange trips along with the dates of travel for the 2017-2018 school year:

DESTINATION	DATES OF TRAVEL
Spain	November 3 - November 13, 2017
China	November 3 - November 13, 2017
Martinique	February 3 - February 10, 2018

I recommend Board approve to suspend the portion of Policy #2340 - Field Trips pertaining to the requirement of a school nurse in attendance as stated in letter I of said policy, for the following trips: Spain (November 3 - November 13, 2017), China (November 3 - November 13, 2017, Martinique (February 3 - February 10, 2018)..

Our current policy goes beyond the requirements of State Code in that it requires a nurse to be in attendance for all overnight field trips. Previously, I consulted with Tony on this matter. After reviewing our policy in conjunction with these field trips, Tony recommended the Board suspend this requirement so long as we take the appropriate measures outlined in Code. This is what we did on our previous trips.

12. Approval of New Textbook Selection

I recommend Board approve the new textbook selection as listed below:

- Psychology

This textbook selection was reviewed and endorsed by the Education Committee.

13. Lodge of First Reading of the Policies listed below

I recommend Board lodge on first reading of the policies listed below:

- Policy 1240 - Evaluation of Superintendent
- Policy 3126 - District Mentoring Program
- Policy 3221 - Evaluation of Teachers
- Policy 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Policy 3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Policy 5330.04 - Administering an Opioid Antidote

14. Approval of the Appointment of a School Psychologist for the 2017 - 2018 School

I recommend Board approve the appointment of Angelina Calafiore as a School Psychologist for the 2017 - 2018 school year effective August 31, 2017 through June 30, 2018 at Step 2 of the BA + 30 guide, $58,405.00; appointment is considered temporary until all required paperwork is completed and on file (resume attached).

15. Approval of Maternity/Family Leave Request

I recommend Board approve the request for Kali Lerner to take a paid maternity leave beginning on or about November 15, 2017 through approximately December 22, 2017, an unpaid Family Medical Leave of Absence beginning January 2 through March 28, 2018, and an unpaid Child Care Leave of Absence March 29 through June 30, 2018, returning for the 2018-2019 academic year. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

16. Acceptance of Resignation

I recommend Board accept the resignation of Daniel Wellner, Spanish Teacher, effective June 30, 2017 (letter attached).

17. Approval of Appointment of Faculty Members for 2017 Summer Hours

I recommend Board approve the appointment of the following Guidance Counselors to work over the summer at an hourly rate of $40.00/hour:

Maximum of 350 hours to be split among Guidance Counselors to a maximum of $14,000.00

Chrissy Fabrico David Frick Jason Lippart Lynn McConnell
Brooke Tomovich

18. Approval of Appointment of Child Study Team for 2017 Summer Hours

I recommend Board approve the appointment of the following Child Study Team members and to work over the summer at an hourly rate of $40.00/hour:

Maximum of 200 hours to be split among CST members to a maximum of $8,000.00
Angelina Calafiore Jamie Juliano Sandra Zalinsky

19. Approval of the Summer Academic Enrichment Program Courses and Appointment of Teachers

I recommend Board approve the Summer Enrichment Program courses and appointment of teachers as listed:

COURSE	TEACHER	STIPEND
Algebra I Refresh - 2 Sections	Jeff Herkimer	$1,500 per Section
How to Effectively Write a 5 Paragraph Essay - 2 Sections	Jeremy Schulte	$1,500 per Section
AP Physics I Prep	Barry Huebner	$1,500
Chemistry Prep	Victoria Imperato	$1,500
Study Skills	Victoria Imperato	$1,500
Explore the World of Astronomy	Jonathan Pennetti	$1,500
College Apps	Danielle Toglia	$1,500
College Apps	Jason Lippart	$1,500
Strengthening Math Foundations	Kristen DeMeter	$1,500
Writing for Freshman in History	Caitlin Altland	$1,500
Music Recording & Production	Bill Grillo	$1,500
Ceramics Open Studio/Raku Firing	Zachary Wilson	$1,500

20. Approval of Sidebar Agreement for Establishment of Summer Athletic Trainer Position

I recommend Board approve sidebar agreement for establishment of Summer Athletic Trainer position as follows:

Establishment of Position
SUMMER ATHLETIC TRAINER

The Rumson-Fair Haven Regional High School Board of Education has agreed with the Rumson-Fair Haven Regional School Employees Association for a sidebar agreement for the duration of the 2017-2018 school year that will allow for the establishment of the position of Summer Athletic Trainer to be paid a stipend of the equivalent of one month's salary corresponding to Step 11, Guide 2 of the negotiated contract.

This sidebar agreement will have no effect as to past practices or future negotiations between the Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association.

This is the same sidebar agreement approved last year and permits our athletic trainer, Alex Stein, to work summer camps, etc.

21. Approval of the Appointment of the Summer Athletic Trainer

I recommend Board approve the appointment of Alex Stein as the Summer Athletic Trainer at a stipend equivalent of one month's salary corresponding to Step 11, Guide 2 of the negotiated contract.

22. Approval of the Appointment of Assistant Athletic Director for the 2017-2018 School Year

I recommend Board approve the appointment of Kim Pierson as the Assistant Athletic Director for the 2017-2018 school year at a stipend of $9,000.00.

23. Approval of Summer Hours for the Assistant Athletic Director

I recommend Board approve 30 summer hours for Kim Pierson, Assistant Athletic Director, at a maximum of $40.00 per hour at a cost not to exceed $1,200.00.

Kim will be using the hours to re-organize closets, storage areas, trophies and plaques. She will also assess and update the inventory of the condition of current uniforms and properly store them for all teams and levels.

24. Approval of Summer Fitness Center Monitor Position

I recommend Board approve the following faculty members as the Summer Fitness Center Monitors at a rate of $12.00 per hour not to exceed 100 hours:

Chris Quinn Jeremy Schulte

25. Approval of 2017 Summer Curriculum Writing and Writers

I recommend Board approve the following 2017 summer curriculum writing and writers based on a fee of the contracted rate per hour:

Curriculum Writing	# Writers	Total # Hours Each	Writers
Algebra I	3	15	Donna Clarke Suzanne Cranwell Kira Jarostchuk
Algebra II	2	22.5	Megan Heerwagen Kira Jarostchuk
Algebra II Honors	2	15	Kristen DeMeter Lauren Hansen
Algebra II with Application	2	22.5	Carrie Baker Suzanne Cranwell
Geometry	2	22.5	Carrie Baker Kristen McCarthy
Geometry Honors	2	15	Carrie Baker Lauren Hansen
Math Analysis	3	15	Carrie Baker Donna Clarke Suzanne Cranwell
Pre Calculus	2	15	Suzanne Cranwell Kristin McCarthy
Pre Calculus Honors	2	15	Julie Brewington Kristin McCarthy
Statistics and Probability	3	22.5	Kristen DeMeter Kevin Pfister
AP Statistics	2	5	Kristen DeMeter Kevin Pfister

Calculus	2	5	Julie Brewington Lauren Hansen
AP AB Calculus	2	5	Lauren Hansen Kristin McCarthy
AP BC Calculus	2	5	Julie Brewington Lauren Hansen
GCC-Honors	3	10	Darren Beatty Thomas Colella Matthew Leddin
US I Honors	3	10	Alex Componile Tom Highton Megan Wilkins
US II Honors	3	10	Thomas Colella Michael Emmich Sarah Fitzgerald
AP Psychology	1	15	Kali Lerner
Introduction to Psychology	1	15	Kali Lerner
AP World History	1	15	Matthew Leddin
Law and American Society	1	15	Michael Emmich
Honors College English	1	5	Dana Maulshagen
English I Honors	3	10	Kate Borsuk Erin Burke Hilary Strauch
English II Honors	3	10	Erin Burke Lauren Grumbach Rosanne Hughes
AP English Lit & Comp	2	7.5	Rosanne Hughes Hilary Strauch
AP Lang & Comp	2	10	Erin Burke

			Jessica Olszewski
Film Studies	1	10	Dana Maulshagen
Drama	1	10	Susan Sweeney
Advanced Ceramics	1	5	Zachary Wilson
Art I	2	5	Kristen Lanfrank Kate Okeson
Art II	2	5	Kristen Lanfrank Kate Okeson
Instrumental Music	1	15	Bill Grillo

26. Approval of the Appointment of the Fall Coaching Staff for the 2017-2018 School Year

I recommend Board approve the following Fall coaching staff for the 2017-2018 school year*:*

SPORT	**NAME**	**STEP**	**SALARY**
FOOTBALL - GROUP I			
Head Coach	Gerald Schulte	7	$9,006
Assistant Coach	Frank Papalia	7	$6,484
Assistant Coach	Chris Quinn	4	$5,463
Assistant Coach	Jason Lippart	6	$6,165
Assistant Coach	Gerard Gagliano	7	$6,484
Assistant Coach	Jeremy Schulte	7	$6,484
Assistant Coach	John Bellavance	7	$6,484
Assistant Coach	Joe Murphy	7	$6,484
Assistant Coach	John Corneliusen	7	$6,484
Volunteer Coach	Billy Lagrotteria		
Volunteer Coach	Matthew Walsh		

BOYS SOCCER - GROUP III

Head Coach	Sean Reid	7	$7,736
Assistant Coach	Jon Pennetti	4	$4,747
Assistant Coach	Alex Componile	3	$4,394

GIRLS SOCCER - GROUP III

Head Coach	Mary Beth Coleman	7	$7,736
Assistant Coach	Jeff Herkimer	7	$5,809
Assistant Coach	Megan Heerwagen	4	$4,747
Assistant Coach	Melissa Maguire	6	$5,463

FIELD HOCKEY - GROUP III

Head Coach	Julie Brewington	4	$6,070
Assistant Coach	Kristen DeMeter	4	$4,747
Assistant Coach	Carley Hawkins	2	$3,991
Volunteer Coach	Kathleen Dunfee		
Volunteer Coach	Enza Marucci		
Volunteer Coach	Kasie Nurko		

VOLLEYBALL - GROUP III

Head Coach	Jamie Juliano	4	$6,070
Assistant Coach	Kim Browne	4	$4,747
Assistant Coach	Calvin Williams	5	$5,110

GIRLS TENNIS - GROUP IV

Head Coach	Maria Manley	4	$4,412
Assistant Coach	Daniella Goodarz	4	$3,515

Volunteer Coach	Danon Robinson		

CROSS COUNTRY - GROUP IV

Head Coach	Tim McLoone	7	$5,525
Assistant Coach	Caitlin Altland	4	$3,515
Assistant Coach	Molly McBain	4	$3,515
Assistant Coach	Alyssa Trocchia	1	$2,890
Volunteer Coach	Catherine Satzke		
Weight Room Monitor	Jerry Beaver		$1,500

27. Approval of Extra-Curricular Advisors for the 2017-2018 School Year

I recommend Board approve the following extra-curricular advisors for the 2017-2018 school year:

GROUP I - $4,114

Class of 2018 Coordinator	Sarah Fitzgerald
Class of 2019 Coordinators	Brooke Tomovich
	Jason Lippart
School Musical Director	Susan Sweeney
Yearbook Advisor	Sarah Fitzgerald
Marching Band Advisor	Bill Grillo
Volunteer	Matthew Leddin
SGA Advisor	Yannell Maglione
Technical Theater Director	Matthew Leddin
Tower Players Director	Susan Sweeney

GROUP II - $2,804

AVA Co-Coordinators	Jason Lippart

	Kira Jarostchuk
Class of 2020 Coordinator	Stephanie Schmidt
Class of 2021 Coordinator	Alyssa Trocchia
Cheerleader Advisor - Fall	Jessica Olivera
Color Guard Advisor	Sara Marino
Key Club Advisor	Jonathan Pennetti
Character Education Advisor	Jason Lippart
	Jamie Juliano
FBLA Advisor	Francis Kiernan
Dance Club Advisor - Fall	Megan Butler - *pending criminal history approval*
Gay and Straight Alliance Advisor	Kate Okeson
Habitat for Humanity	Susan Pagano
	Kristen DeMeter

<u>GROUP III - $2,074</u>

School Musical Assistant Director (Pit Orchestra)	Amy Fredericks
Cheerleader Advisor - Winter	Jessica Olivera
Jazz Ensemble Advisor	Bill Grillo
Environmental Club Advisor	Susan Pagano
	Cheryl Laviola
Health Career Club Advisor	Linda Nill
Spanish Honor Society Advisor	Christina Gauss

French Honor Society Advisor	Christine Berg
Chess Club Advisor	Kevin Pfister
International Club Advisor	Daniella Goodarz
Euro Challenge Advisor	Stephanie Schmidt
Mock Trial Advisor	Stephanie Schmidt
Creative Writing Advisor	Kate Okeson
Fed Challenge Advisor	Stephanie Schmidt
Chinese Honor Society Advisor	Rebecca Wang McKenna
Winter Dance Club Advisor	Megan Butler - *pending criminal history approval*
Cooking Club	Linda Murray
	Cassie Fallon
Scientific Frontier Club	Jonathan Pennetti
Tower Singers	Amy Fredericks

GROUP IV - $1,410

Math League Advisor	Lindsay Deremiah
Model UN Advisor	Thomas Colella
Science Club Advisor	Warren Brown
Play Production Coordinator	Zachary Dzierzgowski
Webmaster	Jeff Herkimer
Storytelling Club Advisor	Erin Burke
National Art Honor Society	Kristen Lanfrank
Film Club Advisor	Dana Maulshagen
	Lauren Grumbach

Paws & Claws Advisor	Lauren Thieme
Tower Players Assistant Director - Fall	Kasi Sweeney
Tower Players Assistant Director - Spring	Kasi Sweeney
Choreographer - Fall	Jennifer Costa
Choreographer - Spring	Jennifer Costa
Tower Players Audio/Visual Coordinator - Fall	Matthew Leddin
School Musical Audio/Visual Coordinator -Spring	Matthew Leddin
School Social Justice Club	Erin Burke
Global Woman Empowerment	Alexis Marinov
	Hilary Strauch
Psychology Club	Kali Lerner

VOLUNTEER

Anime Club	Thomas Colella
Art/Photography Club	Kristen Lanfrank
ASL Club	Roseanne Hughes
Book Club	Erin Burke
Computer Programming Club	Jeffrey Herkimer
Critical Cinema Society	Matt Leddin
Fashion Club	Kristen Lanfrank
Global Citizen Club	Kate Borsuk
Improv Club	Zach Dzierzgowski
Knitting & Crocheting Club	Enza Marucci

Paddle Tennis	Kara Short
Political Action Club	Thomas Colella
Science National Honor Society	Jodi Foster
	Francis Kiernan
Squash Club	Dirk Manelski
	Ray Paolantonio
Surf Club	Kevin Pfister
	Eric Zullo
Tri-M Music Honor Society	Bill Grillo
Yoga Club	Eric Zullo

28. Approval of Strength and Conditioning Coach for the 2017-2018 School Year

I recommend Board approve Rob Orrok as the Strength and Conditioning Coach for the 2017-2018 school year at a stipend of $20,000.00.

29. Approval to Rescind the Appointment of Long Term Replacement English Teacher

I recommend Board rescind the appointment of Sarah Lewis as an English Teacher, Long Term Replacement, for the 2017 - 2018 school year.

30. Approval of Maternity/Family Leave Request

I recommend Board approve the request for Caitlin Altland to take a paid maternity leave beginning on or about December 4, 2017 through approximately January 31, 2018, an unpaid Family Medical Leave of Absence beginning February 1 through April 26, 2018, returning on April 27, 2018. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

31. Approval of the Appointment of a Long Term Replacement English Teacher for the 2017 - 2018 School Year

I recommend Board approve the appointment of Jessica Mentzel as a Long Term Replacement English Teacher for the 2017-2018 school year beginning on August 31, 2017 through June 30, 2018, at the Board approved rate of pay for long-term substitutes pending completion of all required paperwork (resume attached).

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional $85 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional $85 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

32. Approval of Reappointment of Tenured, Non-Unit, Certificated Administrator for the 2017-2018 School Year

I recommend Board approve the reappointment of Frank Gripp, Tenured, *Non-Unit*, Business Administrator for the 2017-2018 school year - July 1, 2017 through June 30, 2018 at an annual salary of $166,866.00. *Contract approved by the Interim Executive County Superintendent.*

33. Withdrawn

34. Approval of the Appointment of a Long Term Replacement Social Worker/Treatment Coordinator for the 2017 - 2018 School Year

I recommend Board approve the appointment of Katie McLoughlin as a Long Term Replacement Social Worker/Treatment Coordinator for the 2017-2018 school year beginning on or about

October 19, 2017 through approximately May 25, 2018, at the Board approved rate of pay for long-term substitutes pending completion of all required paperwork (resume attached).

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional $85 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional $85 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Wise and seconded by Mrs. McGinty, the Board, by unanimous roll call approved Items 1-31 in the Business Administrator's Consent Agenda as follows:

1) **Approval of Bill List**

Recommend Board approval of the following bill list dated June 13, 2017:

General Fund $519,304.98

Special revenue Fund	$6,292.22
Food Services Fund	$74,792.61
SAEP Fund	$900.00
	601,289.81

May 30, 2017 Payroll	$489,672.41
June 1, 2017 Supplemental Payroll	$177,757.07
June 15, 2017 Payroll	$658,175.14

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- ➢ Kick Dance Studio - Charity Dance Show - Auditorium and Classrooms - 1/28/2018 - 10AM-5:00PM
- ➢ Knollwood School - 8th Grade Graduation Practice - Auditorium - 6/18/18-9am-12:00pm
- ➢ Knollwood School - 8th Grade Graduation- Auditorium- 6/18/18- 5pm- 8:30pm
- ➢ RFH AYF- Family Night on the Turf- Turf Field- 6/22/17- 6:30pm - 10:00pm
- ➢ TROG Lacrosse- Turf Field- 6/24/17 & 7/1/17- 5pm- 7:00pm
- ➢ TROG Lacrosse- Turf Field- 6/15 & 6/29- 8pm-10:00pm
- ➢ ECE Travels-People to People International Student Program-Cafeteria- 9/18/17-5:30pm - 8:30pm

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the May 16, 2017 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location

7/26/2017 - 7/30/2017	Dr. Peter Righi	Superintendent's Summit	$300	Chicago, IL
7/8/2017 - 7/10/2017	*Christina Gauss*	*American Association of Teachers of Spanish and Portuguese*	*$900*	*Chicago, IL*

5) Authorization of Supplemental Bills List

Recommend Board authorization for the Business Administrator to complete a June 30, 2017 list of bills.

6) Authorization to Void Stale-dated Checks

Recommend Board authorization for the Business Administrator to void Student/Athletic Activities, Warrant Account, and Administrative Savings stale-dated checks prior to June 30, 2016, as follows:

CHECK #	**AMOUNT**	**DATE**	**NAME**
503505	$90.00	11/20/15	C. Johnson
503523	$50.00	11/20/15	G. Sliwa
503683	$60.00	1/7/16	T. Reichey
503740	$400.00	1/22/16	Neptune Aquatic
503784	$80.00	2/5/16	P. Hawkins
503841	$100.00	2/25/16	Red Bank Reg
504038	$75.00	4/7/16	G.Sliwa
104913	$400.00	2/16/16	Neptune Aquatic
105246	$425.00	5/3/16	Papercut Software
105491	$19.34	6/30/16	S. Catalano
150	$150.00	6/6/16	N. Meickle

156	$150.00	6/6/16	L. Forsyth
160	$150.00	6/6/16	B. Bruno

7) Authorization of Submission of the IDEA Application

Recommend Board authorization of the submission of the IDEA application for fiscal year 2018, and accepts the grant award of the funds, in the amount of $161,629, upon subsequent approval of the FY 2018 IDEA application.

8) Approval of Transfer – Capital Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Rumson-Fair Haven Regional High School Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Rumson-Fair Haven Regional High School Board of Education has determined that a maximum amount of $800,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Rumson-Fair Haven Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

9) Approval of Transfer – Maintenance Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Rumson-Fair Haven Regional High School Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Rumson-Fair Haven Regional High School Board of Education has determined that a maximum amount of $800,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Rumson-Fair Haven Regional High School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10) Approval of Transportation Contracts

Recommend Board renewal of a contract for student transportation routes with R. Helfrich & Son, Inc. of West Keansburg, NJ, effective September 1, 2017 – June 30, 2018 at .30% increase, the maximum negotiated Consumer Price Index (CPI), as set by the State of NJ for transportation contracts, for the following:

Route	Destination	2017-18 Renewal Cost
#1	Rumson-Fair Haven Regional H.S.	$23,656.45
#2	Rumson-Fair Haven Regional H.S.	$23,656.45
#3	Rumson-Fair Haven Regional H.S.	$23,656.45
#4	Rumson-Fair Haven Regional H.S.	$23,656.45
#5	Rumson-Fair Haven Regional H.S.	$23,656.45
#6	Rumson-Fair Haven Regional H.S.	$23,656.45
#7	Rumson-Fair Haven Regional H.S.	$31,557.95
		$173,496.65

11) Approval of Shore Conference Official Fees

Recommend Board approval of the following fee schedule for the 20172018 school year:

See Attached

12) Authorization to Renew PowerSchool Contract

Recommend Board renewal of a contract with Powerschool for license renewal, hosting, and SSL Certificate for PowerSchool Premier License for student software package, for the period of 7/1/17 through 6/30/18 at a fee of $9,805.

13) Approval of a Contract - Panda LLC

Recommend Board approval of a contract with Panda LLC, for reconciliation services for 2017-2018, in the amount of $3,900.

14) Approval of Contract - Food Services

Recommend Board approval of a contract with Simplified Culinary Services, Inc., Point Pleasant, NJ, with a management fee of $19,000 and the guarantee return not less than $7,000, July 1, 2016 through June 30, 2017.

15) Acceptance of Bids - Custodial Services

Recommend Board acceptance of the following bids for Custodial Services

- ➢ Temco Facility Services - 417 Fifth Avenue, 9th Floor, New York, New York, 10016 - 2017/2018 - $223,260 and 2018/2019 - $225,780
- ➢ Pritchard Industries - 147 Columbia Turnpike, Florham Park, New Jersey 07932 - 2017/2018 - $218,513.50 and 2018/2019 - $222,133.06

16) Rejection of Bids - Custodial Services

Recommend Board rejection of the following bids as non-conforming:

- ➢ All Clean Building Supply Company - 990 Spruce Street, Lawrenceville, New Jersey 08648

17) Award of Contract - Custodial

Recommend Board approval of a contract with Pritchard Industries, for custodial services, July 1, 2017 through June 30, 2018, at a cost of $218,513.50, contingent upon attorney review.

18) Approval of a Contract - Auditor

Recommend Board approval of a contract with Jump, Scutellaro and Company, LLP, 12 Lexington Avenue, Toms River, NJ 0875, for the June 30, 2017 audit, in the amount of $20,000 inclusive of the ASSA audit.

19) Approval of a Resolution - New Jersey State Interscholastic Athletic Association

Recommend Board approval of the following:

MEMBERSHIP RESOLUTION
NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

The Rumson-Fair Haven Board of Education in the County of Monmouth, State of New Jersey, as provided for in Chapter 172 Laws 1979 *(N.J.S.A. 18A:11-3, et seq.)* herewith enrolls Rumson-Fair Haven Regional High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue to effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. *Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA*.

A photocopy of the minutes signifying the adoption of this membership resolution is attached.

Administrative Responsibility—The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

In addition, a school must maintain a status of "Member in Good Standing" as outlined in the Principal's Affidavit to remain eligible for NJSIAA activities and tournaments.

20) Approval of School Lunch Prices

Recommend Board approval of the following lunch prices for the 2017-2018 school year:
Premium Class A Lunch-$4.00 for students and $4.50 for adults

21) Approval of Board Committees

Personnel *John Caruso Lisa Waters Kaye Wise Mike Goione	**Athletics and Activities** *Mike Goione John Caruso Kaye Wise Lourdes Lucas	**Education** *Sarah Maris Kay Wise Annie McGinty Lisa Waters
Finance *Chuck Volker Kaye Wise John Caruso Lisa Waters	**Policy** *Lourdes Lucas Mike Goione Sarah Maris Jim Wassel	**Buildings & Grounds** *Chuck Volker Kaye Wise John Caruso Annie McGinty
Student Wellness (this will meet quarterly) *Annie McGinty Chuck Volker Sarah Maris Jim Wassel	**Community Relations** *Jim Wassel Lourdes Lucas Lisa Waters Mike Goione	**Digital Citizenship/ Technology** *Annie McGinty Lourdes Lucas Chuck Volker Sarah Maris
Negotiations Lisa Waters Chuck Volker Mike Goione Sarah Maris		* Indicates Committee chair

22) Approval of a Contract - Dolan

Recommend Board approval of a contract with the Dolan family for transportation services at a cost not to exceed $418.50 for 5/11/2017 - 6/16/2017.

23) Approval of Parent Funded Athletic Program Budgets

Recommend Board approval of the following Parent Funded Athletic Program budgets:

			Budget
Column1	Column2	Column3	Column4
Revenue			

	Program Fees		36,000
	Less: Scholarship		(3,000)
	Tailgating Fees		10,080
	Less: Scholarship		(800)
	Donations		7,000
	Erg-a-thon		12,000
	Fundraising		8,000
Total			69,280
Expenses			
	Regatta Fees		10,000
	Driver Fees		4,500
	Maintenance Costs		4,800
	Tailgating Costs		6,200
	Coaches Salaries		23,000
	Coaches & Misc costs		7,000
	Misc - Equip - Gas - Tolls		7,000
	New Boat		29,000
	new oars		4,800
	Electronics		2,000
	Driver Hotels		800
Total			99,100
Net Revenue (Shortfall)			(29,820)

24) Approval of a Membership Renewal - New Jersey Schools Insurance Group

Recommend Board authorization to participate in the New Jersey School Insurance Group Monmouth Ocean County Shared Service Insurance Fund beginning July 1, 2017 and ending on June 30, 2020.

25) Approval of Benefit Waivers

Recommend Board approval of the following benefit waivers for the 2016-2017 school year:

Enza Mazza - Full waiver, family eligibility, prorated for June 2017- $417
Yannell Maglione - Full waiver, family eligibility, prorated for June 2017 - $417

26) Acceptance of Board Secretary's Report – April 2017

Recommend Board acceptance of the April Board Secretary's Report

27) Acceptance of No Over-expenditure Report – April 2017

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **April 2017**.
The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **April 2017**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.
By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **April 2017** (N.J.A.C. 6:A:23-2-11(c)4.
The Board accepts the Board Secretary's Financial Report for the month of April 2017.
The Board certifies that as of **April 30, 2017**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

28) Acceptance of Treasurer's Reports – April 2017

Recommend Board acceptance of the **April** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

29) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **April 30, 2017**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

30) Approval of a Contract - Bradley Beach BOE

Recommend Board approval of a contract with Bradley Beach Board of Education for Extended School Year services for an incoming tuition student in the amount of $4,275, for the 2017 summer.

31) Approval of a Contract - Bradley Beach BOE

Recommend Board approval of a contract with Bradley Beach Board of Education for an incoming tuition student in the amount of $30,265 for the 2017-2018 school year.

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items - None

13. Motion to Approve Recommendation

14. Approval Vote

15. Public Discussion – Any School Related Topic - None

16. Board Discussion Items

The Board discussed the following topics:

- Main lobby entrance - Security Project
- Football Helmets

17. Other Business - None

18. Unfinished Business - None

19. Executive Session

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 9:20 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHERERAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ➢ Student Matter regarding Harassment, Intimidation and Bullying
- ➢ Personnel
- ➢ CSA Evaluation and Contract revisions

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 10:58 PM.

20. <u>Adjournment</u>

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on June 13, 2017 at 10:59 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary