

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY2017 No. 17 Official Minutes

May 2, 2017 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:35 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mrs. Lourdes Lucas, Vice President - Present

Mr. John Caruso - Present

Dr. Michael Goione - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

- 2017-2018 Budget Presentation

6. Communications

The following Communications were received and discussed:

- Comments related to the Fitness Center
- Comments regarding the Eighth Grade placement test
- Comments about the series *13 Reasons Why*
- Comments related to college acceptances
- Compliments received from the Hazlet Police about our students being well behaved at the Junior Prom
- Comments related to Post Prom

7. Board Reports

The following Board committee reports were given:

- Personnel Committee update - Mrs. Lucas

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Wise and seconded by Mrs. McGinty, the Board by unanimous roll call vote approved Items 1-13 in the Superintendent's Consent Agenda as follows:

1) Approval of Field Trip Request(s) for the 2016-2017 School Year as listed

I recommend Board approve the following field trip request(s) for the 2016-2017 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
May 17	Microsoft Building, NYC	7:30 a.m.	3:30 p.m.	Science	J. Foster

May 18	RFH			Creative Writing	S. Flecca
May 25	Jackson Liberty High School	7:30 a.m.	2:30 p.m.	Film Club	L. Grumbach D. Maulshagen

2) Approval of Fundraising Request(s) for the 2016-2017 School Year as listed

I recommend Board approve fundraising request(s) for the 2016-2017 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
May 1 - 30	Character Ed & Football	J. Lippart	Clothing Drive
May 31	Health Club & SGA	L. Nill Y. Maglione	Powder Puff

3) Approval of Continued Enrollment of 12th Grade Non-Resident Student for the Remainder of the 2016 - 2017 School Year

I recommend Board approve continued enrollment of Hannah Scanlan as a 12th grade non-resident student at no charge for the remainder of the 2016-2017 school year.

Hannah and her family moved to Sea Bright after January 2017 and according to our policy, can complete her senior year at RFH at no cost.

4) Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$45.00 per hour for the 2016 - 2017 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SH18-15-17	7 days 10 hours per week	Suspension
H19-04-16	January - June 16, 2017 6 hours weekly	Medical

5) Approval of Student Transportation to Rumson Fair Haven High School for the Extended School Year Program

I recommend Board approve student transportation, for the students listed below, to Rumson Fair Haven High School for the Extended School Year Program beginning July 3 through August 18, 2017:

STUDENT NO.	GRADE
SO19-04-15	11
SV19-05-15	11
SO18-01-14	12
SO18-02-14	12
SO17-07-13	12

6) Approval of Out-of-District Placement for the Extended School Year

I recommend Board approve out-of-district placement for the extended school year for the following students:

STUDENT NO.	PLACEMENT	TUITION/ DURATION	CLASSIFICATION
SO18-07-14	Camp Lee Mar	\$11,345 + transportation 6/24 - 8/11/17	Moderately Cognitively Impaired
SO17-03-13	Camp Lee Mar	\$10,950 + transportation 6/24 - 8/11/17	Multiply Disabled
SO21-01-17	Search Day Program	\$12,303.64 7/5 - 8/25/17	Autistic
SO19-02-15	Search Day Program	\$12,303.64 7/5 - 8/25/17	Autistic
SO20-01-16	Search Day Program	\$18,573.64 + transportation 7/5 - 8/25/17	Autistic
SO21-02-17	Harbor School	\$9,252 + transportation 7/5 - 8/15/17	Multiply Disabled
SO17-02-13	Harbor School	\$9,252 + transportation 7/5 - 8/15/17	Multiply Disabled

SO17-01-13	New Road School	\$9,488.10 + transportation 7/5 - 8/15/17	Autistic
SO17-04-13	Hawkswood School	\$10,666.80 + transportation 7/5 - 8/15/17	Multiply Disabled
SO19-03-15	Hawkswood School	\$16,216.80 + transportation 7/5 - 8/15/17	Multiply Disabled
SO20-02-16	Center for Lifelong Learning	\$4,930 + transportation 6/26 - 8/4/17	Autistic

7) Approval of Out-of-District Placement for the 2017 - 2018 Academic School Year

I recommend Board approve out-of-district placement for the 2017-2018 academic school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SO20-01-16	Search Day Program	\$95,227.96 + transportation	Autistic
SO19-02-15	Search Day Program	\$58,927.96	Autistic
SO21-01-17	Search Day Program	\$58,927.96	Autistic
SO17-02-13	Harbor School	\$55,512 + transportation	Multiply Disabled
SO21-02-17	Harbor School	\$55,512 + transportation	Multiply Disabled
SO17-03-13	Harbor School	\$55,512 + transportation	Multiply Disabled
SO-19-01-15	Collier High School	\$55,260 + transportation	Autistic
SO17-01-13	New Road School	\$56,390.40 + transportation	Autistic

SO20-02-16	Center for Lifelong Learning	\$54,360 + transportation	Autistic
SO19-03-15	Hawkswood School	\$100,750.80 + transportation	Multiply Disabled
SO17-04-13	Hawkswood School	\$64,000.80 + transportation	Multiply Disabled
SO18-07-14	Midland School	\$58,102.20 + transportation	Moderately Cognitively Impaired

8) Adopt on Second Reading of the Policies listed below

I recommend Board adopt on second reading of the policies listed below:

- Policy 1510 - “Americans with Disabilities Act”
- Policy 2415.30 - “Title I - Educational Stability for Children in Foster Care”
- Policy 2418 - “Section 504 of the Rehabilitation Act of 1973 - Students”
- Policy 5116 - “Education of Homeless Children”
- Policy 6660 - “Student Activity Fund”
- Policy 8330 - “Student Records”
- Policy 9191 - “Booster Clubs/School Support Organizations”

9) Approval of Substitute Teachers for the 2016-2017 School Year

I recommend Board approve the substitutes for the 2016-2017 school year upon as listed below:

NAME	SUB CERTIFICATE EXP. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Gerald Brady	Teacher of the Handicapped, L.D.T.C.	William Patterson Rutgers Univ.	B.S. M.Ed.
Nicole Eustice	Monmouth Cty Sub. Cert. exp.	Kutztown Univ.	B.S.
Christine Hennigan	Monmouth Cty Sub. Cert. exp. 4/6/2022	Cornell University	B.S.
Kaitlin Reed	Hunterdon Cty. Sub. Cert. exp. 1/2/2019	Binghamton Univ.	B.A.

John Skeels	Monmouth Cty Sub. Cert. exp. 3/29/2022	Montclair State Univ.	B.A.
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10) Approval of the Appointment of Faculty for the 2017 Extended School Year Program

I recommend Board approve the appointment of the following faculty and staff members for the 2017 extended school year program beginning July 3 through August 18, 2017 at the negotiated rate of pay:

Jennifer Dellett	Special Education Teacher - not to exceed 30 days or 150 hours
Donna Clarke	Special Education Teacher - not to exceed 30 days or 150 hours
Alex Componile	Substitute Special Education Teacher - not to exceed 30 days or 150 hours
Linda Nill	School Nurse - not to exceed 30 days or 120 hours
Enza Marucci	Social Worker - 4 hours per week or 24 hours
Kristen DeMeter	Home Programming - not to exceed 4 hours per week or not to exceed 6 weeks
Jeremy Schulte	Home Programming - not to exceed 4 hours per week or not to exceed 6 Weeks
Kristen DeMeter	Supplemental - not to exceed 4 hours per week or not to exceed 6 weeks
Jeremy Schulte	Supplemental - not to exceed 4 hours per week or not to exceed 6 weeks
Victoria Vaughan	Instructional Aide - not to exceed 30 days or 120 hours
Kathy Wolkom	Instructional Aide - not to exceed 30 days or 120 hours
Debbie Bauers	Instructional Aide - not to exceed 30 days or 120 hours

11) Approval of the Appointment of Faculty Members to Attend Summer 2017 IEP Meetings

I recommend Board approve the appointment of the following faculty members to attend summer IEP meetings beginning July 3 through August 31, 2017 at the negotiated rate of pay, number of meetings, times and dates to be determined:

Molly McBain	Special Education Teacher
Kristen DeMeter	Regular Education Teacher

12) Approval to Extend End Date for Social Worker Replacement

I recommend Board approve to extend the end date for Katie McLoughlin, Social Worker (Long Term Replacement), from May 26, 2017 to June 9, 2017.

13) Approval of the Appointment of a Long Term Replacement Special Education Teacher

I recommend Board approve the appointment of Mary Beth Joyce as a Long Term Replacement Special Education Teacher for the 2017-2018 school year beginning August 31, 2017 through the third marking period of the 2017-2018 school year (approximately March/April 2018), at the Board approved rate of pay for long-term substitutes pending completion of all required paperwork.

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional \$85 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional \$85 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Caruso and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 1-12 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated May 2, 2017:

General Fund	\$397,632.97
Special Revenue Fund	\$13,872.46
Food Services Fund	<u>\$73,902.18</u>
	\$485407.61
April 28, 2017 Payroll	\$481,847.99

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

➤ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the April 18, 2017 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
5/17/2017	Jodi Foster	Digi Girlz	NA	New York, NY

5) Adoption of the 2017-2018 Tentative Budget

Recommend Board approval of the 2017-2018 Tentative Budget as follows:

RESOLVED that Rumson-Fair Haven Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$400,000. The district intends to utilize these funds for an Stadium Site work, Phase 1 and Phase 2.

RESOLVED that Rumson-Fair Haven Regional Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C.

6A:23A-10.3(b), where the district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$173,400 for the purposes of educational services and programs, where the district intends to complete said purposes by June 2017,

WHEREAS, the Rumson-Fair Haven Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Rumson-Fair Haven Regional Board of Education established \$55,000 as the maximum travel amount for the current school year and has expended \$29,487 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$55,000 for all staff and board members for the 2017-2018 school year.

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be

authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund Budget:	\$19,461,440
General Fund Tax Levy:	\$17,973,117
Special Revenue Fund Budget:	\$135,000
Debt Service Fund Budget:	\$790,700
Debt Service Fund Tax Levy:	\$769,072

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Rumson-Fair Haven Regional High School Library, 74 Ridge Road, Rumson, New Jersey on May 2, 2017 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

6) Acceptance of Board Secretary's Report – March 2017

Recommend Board acceptance of the March Board Secretary's Report

7) Acceptance of No Over-expenditure Report – March 2017

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **March 2017**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **March 2017**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **March 2017** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of March 2017. The Board certifies that as of **March 31, 2017**, after review of the Secretary's monthly

financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8) Acceptance of Treasurer's Reports – March 2017

Recommend Board acceptance of the **March** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

9) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **March 31, 2017**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

10) Authorization to Reject Bids - Custodial Services

Recommend Board rejection of the following bids as non-conforming:

- Temco Facility Services, 417 Fifth Ave., New York, New York 10016
- Pritchard Industries, 147 Columbia Turnpike, Florham Park, New Jersey 07932

11) Authorization to Reject Bids - Custodial Services

Recommend Board rejection of the following bids for exceeding the budget:

- Blue Stripes Property Management Inc., 108 Grant Ave., Plainfield, NJ 07060
- All Clean Building services Inc., 990 Spruce Street, Lawrenceville, NJ 08648

12) Authorization to Bid - Custodial Services

Recommend Board authorization to advertise and receive bids for Custodial Services.

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items - None

13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items** - None
17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 7:10 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 7:22 PM, as follows:

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on May 2, 2017 at 7:23 PM

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary