

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 5 Official Minutes

August 29, 2017 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:38 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

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3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mrs. Lourdes Lucas, Vice President - Present

Mr. John Caruso - Present

Dr. Michael Goione - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

Future Capital Projects
Website Review

6. **Communications** - None

7. **Board Reports**

The following Board committee reports were given:

Education Committee update - Mrs. Maris

Personnel Committee update - Mr. Caruso

8. **Public Discussion on Agenda Items Only** - None

9. **Action Items**

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board by unanimous roll call vote approved Items 1-18 in the Superintendent's Consent Agenda as follows:

1) Approval of Field Trip Request(s) for the 2017-2018 School Year as listed

I recommend Board approve the following field trip request(s) for the 2017-2018 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
2017-2018 SY	Alice's Kitchen Sea Bright	8:00 a.m.	11:30 a.m.	MD Program	S. Kodack

2) Ratification of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board ratify fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
August 19	Volleyball	K. Browne	Car Wash
August 28	Class of 2021	A. Trocchia	Popsocket Sale at Freshman Orientation

3) Approval of Out-of-District Placement(s) for the 2017-2018 Academic School Year

I recommend Board approve out-of-district placement(s) for the 2017-2018 academic school year for the following student(s):

STUDENT NO.	PLACEMENT	TUITION/ DURATION	CLASSIFICATION
SO19-06-15*	Oakwood School	\$55,162.80 + transportation	Emotionally Disturbed
SO21-03-17	Camphill Special School	\$62,000	MD

*This student was previously approved (May 16, 2017) to attend CPC Behavioral Healthcare High Point Adolescent School but needs a more structured environment to meet his needs.

4) Approval of Student Transportation for the 2017 - 2018 School Year

I recommend Board approve student transportation, for the student listed below, for the Fall 2017 semester beginning September 7 through December 21, 2017:

STUDENT NO.	GRADE	TRANSPORTATION REQUESTED
SO16-01-12	12	Transportation to and from Brookdale Community College

5) Approval of Supervision of Field Work Hours for the 2017 - 2018 Academic School Year

I recommend Board approve supervision of field work hours for two teachers keeping with the BCBA standards and policies. Supervision will be provided by Felicia Slattery, MA, BCBA for the 2017-2018 academic school year at a rate of \$100.00 per hour approximately 4 hours per week for 43 weeks, not to exceed \$17,200.00.

6) Approval of Enrollment of Non-Resident Tuition Student(s) for the 2017-2018 School Year

I recommend Board approve enrollment of the following non-resident student(s) for the 2017-2018 school year at a yearly tuition of \$13,336.00:

STUDENT NAME	GRADE	TOWN
Marco Corrado	10	Sea Bright

7) Approval of New/Revised Curriculum Guides

I recommend Board approve new/revised curriculum guides as listed below:

- Introduction to Psychology
- Film Studies
- English II Honors
- AP English Language and Composition
- Drama
- Honors College English
- United States History II Honors
- AP World History
- United States History I - Honors
- Global Cultures and Civilizations - Honors
- AP Psychology

8) Approval of Digital Citizenship Curriculum Writing

I recommend Board approve the following faculty for digital citizenship curriculum writing at the contracted rate of \$30.00 per hour not to exceed a total of 180 hours or \$5,400.00 :

Christine Berg Tom Colella Jodi Foster Christina Gauss
 Alexis Marinov Jessica Olszewski Jon Pennetti Kevin Pfister
 Rebecca McKenna

9) Approval of Additional Hours for Assistant Athletic Director

I recommend Board approve an additional 20 hours for Kim Pierson, Assistant Athletic Director, at a rate of \$40.00 per hour not to exceed \$800.00.

10) Approval of the Appointment of the Press Release Writer for the 2017-2018 School Year

I recommend Board approve the appointment of Mary Ann Kampfe to write press releases for the 2017-2018 school year at an hourly rate of \$33.00 with a maximum total of 6 hours per week (\$198.00 per week maximum) for 41 weeks for a cost not to exceed \$8,118.00.

11) Approval of Sidebar Agreement for Establishment of a Structured Learning Experience (SLE) Coordinator

I recommend Board approve the following sidebar agreement for establishment of a Structured Learning Experience (SLE) Coordinator:

**SIDEBAR AGREEMENT between
BOARD OF EDUCATION AND THE SCHOOL EMPLOYEES ASSOCIATION**

Structured Learning Experience (SLE) Coordinator

For the 1st semester of the 2017 - 2018 school year at the stipend of \$1,402.00 with the agreement to re-evaluate the position in December, 2017 in order to ensure the terms and conditions of this position are fair and consistent with Appendix B-3 (non-coaching stipends) of the contract.

The SLE coordinator will write the placement plan for each student enrolled in SLE, visit the job sites of each student (approximately 1 hour for each job each week), train students as appropriate and consistent with the work plan and write up observations as appropriate.

12) Approval of the Appointment of Faculty for the 2017 Extended School Year Program

I recommend Board approve the appointment of the following faculty members for the 2017 extended school year program at the negotiated rate of \$40.00 per hour:

Stacey Kodack	Special Education Teacher - (for 1 day, August 18, 2017)
Eric Zullo	Special Education Teacher - (for 1 day, August 18, 2017)

13) Approval of Movement on the Salary Guide

I recommend Board approve a salary adjustment for Kathrine Borsuk for the 2017-2018 SY; she will move from Step 7, Guide 1 - \$59,255.00 to Step 7, Guide 2 (BA + 30) - \$60,610.00.

14) Approval of Sixth Assignment

I recommend Board approve a sixth assignment in subjects listed below for the entire 2017-2018 school year

I recommend Board approve the following teachers to teach a sixth assignment at a stipend of 20% of their applicable step and guide:

Jeremy Schulte	- Special Education	Guide 1	-	\$11,210.00
Daniella Goodarz	- Spanish	Guide 2	-	\$11,481.00
Kate Borsuk	- Social Studies Literacy	Guide 2	-	\$11,481.00
Erin Burke	- Social Studies Literacy	Guide 3	-	\$11,752.00
Tom Highton	- Social Studies Literacy	Guide 3	-	\$11,752.00
Alexis Marinov	- Social Studies Literacy	Guide 2	-	\$11,481.00

15) Approval of ELS Teacher

I recommend Board approve Katharine Appezzato to provide English Language services 5 hours per week for the 2017-2018 school year at the home instruction rate of \$45.00 per hour.

16) Approval of Volunteer Coaches for the 2017-2018 School Year

I recommend Board approve the following volunteer coaches/advisors for the 2017-2018 school year:

Michael Haughwout	-	Cross Country Coach
Rebecca Olivero	-	Band/Color Guard
Kerry Pease	-	Volleyball Coach
Christopher Stephan	-	Surf Coach

17) Approval of Appointment of Child Study Team Member for 2017 Summer Hours

I recommend Board approve Katie McLoughlin, Social Worker, to work over the summer at an hourly rate of \$40.00/hour.

Katie will be replacing the hours to be worked by Jamie Juliano (approved 6/13/2017).

18) Acceptance of Resignation

I recommend Board accept the resignation of Robert Crane, Maintenance Department, effective September 14, 2017.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 1-12, with Item 11 being tabled and Mrs. Maris abstaining from items 3 and 4, in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated August 29, 2017:

General Fund	\$470,306.73
Special Revenue Fund	\$379.00
Capital Projects Fund	\$14,106.00
SAEP	<u>\$225.00</u>
	\$485,016.73
September 15, 2017 Payroll	\$156,153.68

September 31, 2017 Payroll

\$162,757.31

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

Forrestdale School Graduation Practice-June 13,14,15,19, 2018

Forrestdale School Graduation- June 19, 2018

Rumson Recreation- T-Ball/Soccer September 17 & October 29, 2017

RFH AYF Games - August 27, September 3, October 8, October 15, October 22, 2017

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the June 19, 2017 Regular Public meeting minutes.

4) Acceptance of Minutes

Recommend Board acceptance of the July 11, 2017 Regular Public meeting minutes.

5) Acceptance of Minutes

Recommend Board acceptance of the August 1, 2017, Board Retreat meeting minutes.

6) Acceptance of Minutes

Recommend Board acceptance of the August 1, 2017 Regular Public meeting minutes.

7) Acceptance of Minutes

Recommend Board acceptance of the August 8, 2017 Regular Public meeting minutes.

8) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi and retroactively approve a travel that was approved by the County Superintendent:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
10/19/2017 - 10/20/2017	Sharon Bryant	NJPSA Fall Conference	\$325.00	Long Branch, NJ
10/15/2017 - 10/19/2017	Tammy Mulvaney	New Hampshire Counselor Tour	\$700.00	Manchester, NH
10/19/2017 - 10/20/2017	Tracy Handerhan	NJPSA Fall Conference	\$325.00	Long Branch, NJ
10/23/2017 - 10/26/2017	Frank Gripp	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/23/2017 - 10/26/2017	Dr. Righi	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/23/2017 - 10/26/2017	Thomas Buffa	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/23/2017 - 10/26/2017	Dr. Handerhan	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/23/2017 - 10/26/2017	Chris Alworth	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/23/2017 - 10/26/2017	Chris Lanzalotto	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/24/2017 - 10/26/2017	Lourdes Lucas	NJ School Boards Association Annual Convention	\$800.00	Atlantic City, NJ
10/24/2017 - 10/26/2017	Lisa Waters	NJ School Boards Association Annual Convention	\$800.00	Atlantic City, NJ
10/24/2017 -	Anne McGinty	NJ School Boards	\$800.00	Atlantic City, NJ

10/26/2017		Association Annual Convention		
10/24/2017 - 10/26/2017	John Caruso	NJ School Boards Association Annual Convention	\$800.00	Atlantic City, NJ
10/25/2017 - 10/26/2017	Kaye Wise	NJ School Boards Association Annual Convention	\$600.00	Atlantic City, NJ
10/25/2017 - 10/26/2017	Chuck Volker	NJ School Boards Association Annual Convention	\$600.00	Atlantic City, NJ
10/25/2017 - 10/26/2017	Jim Wassel	NJ School Boards Association Annual Convention	\$600.00	Atlantic City, NJ
8/17/2017	Noelle Laufer	Danielson Training for Administrators	\$178.00	Galloway, NJ

9) Approval of Superintendent's Completed 2016 - 2017 Merit Goals

Recommend Board approval of the Superintendent's completed 2016 - 2017 merit goals. All goals, 3 quantitative and 2 qualitative have been achieved.

10) Acceptance of a Donation - R-FH School Foundation - Minding Your Mind Speaker Initiatives

Recommend Board acceptance of a donation from the R-FH High School Foundation, in the amount of \$1,160, for Minding Your Mind Speaker Initiatives.

11) Acceptance of a Donation - R-FH Foundation -Genetics/Genomics BioLab-TABLED

12) Approval of a Shared Service - New Jersey School Insurance Group

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Rumson-Fair Haven Regional Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a

period of three years, beginning on July 1, 2017, and ending July 1, 2020 at 12:01 a.m.;

- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts

and documentation with NJSIG as is necessary to effectuate this resolution;
and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

10. **Motion to Approve Recommendations**

11. **Approval Vote**

12. **Superintendent's Additional Action Items** - None

13. **Motion to Approve Recommendation**

14. **Approval Vote**

15. **Public Discussion – Any School Related Topic** - None

16. **Board Discussion Items** - None

17. **Other Business** - None

18. **Unfinished Business** - None

19. **Executive Session** - None

20. **Adjournment**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on August 29, 2017 at 11:19 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary

