RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY 2019 No. 7 Official Minutes September 9, 2017 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:34 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present
Mrs. Lourdes Lucas, Vice President - Present
Mr. John Caruso - Present
Dr. Michael Goione - Present
Mrs. Sarah Maris - Present
Mrs. Annie McGinty - Present
Mr. Chuck Volker- Present
Mr. Jim Wassel - Absent
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

Chris Lanzalotto - Vice Principal of Athletics and Student Activities - Homecoming
Dr. Handerhan - Facilities Overview - Educational Rationale

6. Communications

The following Communications were received and discussed:
Comments related to cafeteria tables
Comments related to stall locks
Comments related to the water fountains
Comments related to Mr. Shae
Comments related to back to school night
Comments related to parents' night

7. Board Reports

The following Board committee reports were given:
Digital Citizenship Committee update - Mrs. McGinty
Community Wellness Committee update - Mrs. McGinty
Education Committee Committee update - Mrs. Maris
Community Relations Committee update - Mr. Wassel
Finance Committee update - Mrs. Wise

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board by unanimous roll call vote approved Items 1-12 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2017-2018 School Year as listed

I recommend Board approve the following field trip request(s) for the 2017-2018 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
September 25, October 16, November 20,	Local High Schools	2:15 p.m.	5:00 p.m.	Math League	L. Deremiah

December 11, January 8, February 26					
October 5	Princeton Art Museum	8:00 a.m.	2:30 p.m.	AP Art History	K. Okeson
October 27	Brookdale Community College	11:00 a.m.	2:40 p.m.	Film Studies/ Film Club	D. Maulshagen L. Grumbach
April 20	Gramercy Park, Hazlet	6:00 p.m.	11:30 p.m.	Junior Prom	J. Lippart B. Tomovich
May 24	Bayonet Farm, Holmdel	7:00 p.m.	11:00 p.m.	Senior Prom	S. Fitzgerald
June 14	Chapel Hill Beach Club	10:00 a.m.	1:00 p.m.	Senior Beach Day	S. Fitzgerald
June 19	The Avenue, Long Branch	7:00 p.m.	10:00 p.m.	Class of 2018	S. Fitzgerald

2. Approval of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board approve fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
2017-2018 School Year	Tower Players	Z. Dziergowski	Bake Sales
September 25 - October 6	NAHS	K. Lanfrank	Lollipop Sale
September 25 - October 6	Fashion Club	K. Lanfrank	Clothing Drive
October	Class of 2018	S. Fitzgerald	T-shirt/Sweats Sale
October	Field Hockey	E. Marucci	Pink Bracelet Sale
October 16	Class of 2020	S. Schmidt	Chipotle Fundraiser
October 16 - November 17	Class of 2020	S. Schmidt	Yankee Candle Fundraiser
October 23 - 30	Global Women Empowerment	A.Marinov H. Strauch	Pumpkin Locker Sale

November 14	Class of 2020	S. Schmidt	Panera Fundraiser
November 27 - December 18	Global Women Empowerment	A.Marinov H. Strauch	Snowflake Collection
December 6 - 20	NAHS	K. Lanfrank	Handpainted Ornament Sale
April 28 (tentative)	Global Women Empowerment	A.Marinov H. Strauch	Home Run Derby
3rd Thursday of each month	Global Women Empowerment	A.Marinov H. Strauch	Bake Sales
September, November, February, April	Global Women Empowerment	A.Marinov H. Strauch	Lollipop Sales
March 5 - 9	Global Women Empowerment	A.Marinov H. Strauch	Candy Sale

3. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of $45.00 per hour for the 2017 - 2018 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SH20-12-17	9/6 - 10/18 (approximately) 10 hours per week	Medical
H21-01-17	9/12 - 10/13 5 hours per week	Medical
SH19-11-17	9/25 (1 day only) 2 hours	Suspension

4. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2017-2018 School Year

I recommend Board approve the Statement of Assurance regarding the use of Paraprofessional Staff for the 2017-2018 school year (attached).

5. Approval of Superintendent's Merit Goals for the 2017-2018 School Year

I recommend Board approve the Superintendent's Merit Goals for the 2017-2018 school year.

Superintendent merit goals must be approved by the Executive County Superintendent prior to board approval. The Executive County Superintendent approved these goals on September 14, 2017. A copy of my merit goals is on the drive.

6. Adopt on Second Reading of the Policies listed below

I recommend Board adopt on second reading of the policies listed below:

- Policy 7100 - Long-Range Facilities Plan
- Policy 7101 - Educational Adequacy of Capital Projects
- Policy 7130 - School Closing
- Policy 7300 - Disposition of Property

7. Approval of Substitutes for the 2017-2018 School Year

I recommend Board approve the following substitutes for the 2017-2018 school year:

NAME	SUB CERTIFICATE EXP. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Joan Uva	Elementary Teacher	Fairleigh Dickinson University	B.A.

8. Approval of Mentors for New Faculty Members

I recommend Board approve the following mentors for new faculty members:

New Teacher	**Mentor**	**Mentor Stipend**
Jessica Mentzel (CEAS)	Alexis Marinov	$550.00

9. Approval of Appointment of Substitute Saturday and After School Detention Monitor for the 2017-2018 School Year

I recommend the Board approve Erin Oleen as a substitute Saturday and After School Detention Monitor for the 2017-2018 school year on an as needed basis at a stipend of $25.00 per hour.

She will serve in this position only when Bob Henne is not available. Erin is one of our new paraprofessionals.

10. Approval of Law Enforcement Unit

I recommend Board approve the Law Enforcement Unit, made up of the following:
Superintendent and Superintendent's Office
Principal and Main Office
Business Administrator and Business Administrator's Office

Vice Principal and Vice Principal's Office
Athletic Director and Athletic Director's Office
Supervisor of Technology
Supervisor of Buildings and Grounds
Network Administrator
Anti-Bullying Specialist

The function of the Law Enforcement Unit (LEU) is to maintain the physical security and safety of the school. The LEU will be responsible for creating, maintaining, and storing all school security records.

11. Approval to Amend Motion for Character Ed Advisor

I recommend Board amend the motion previously approved on June 13, 2017, Jason Lippart from co-advisor to advisor of the Character Ed Club at a stipend of $2,804.00 (Group 2).

12. Approval of Movement on the Salary Guide

I recommend Board approve a salary adjustment for Angelina Calafiore for the 2017-2018 SY; she will move from Step 2, Guide 2 - $58,405.00 to Step 2, Guide 3 (BA + 60) - $59,760.00.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Caruso and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 1-8 in the Business Administrator's Consent Agenda as follows:

Approval of Bill List

Recommend Board approval of the following bill list dated September 19, 2017:

General Fund	$44,957.04
Food Services Fund	$246.20
	$45203.24
September 15, 2017 Payroll	$526,721.28

1) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

2) **Acceptance of Minutes**

Recommend Board acceptance of the September 12, 2017 Regular Public meeting minutes.

3) **Approval of Professional Leave**
Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	**Name**	**Conference/Event**	**Estimated Cost**	**Location**
10/19/2017 - 10/20/2017	Steve Sarles	NJPSA Fall Conference	$310.00	Long Branch, NJ

4) **Acceptance of Board Secretary's Report – July 2017**

Recommend Board acceptance of the July Board Secretary's Report

5) **Acceptance of No Over-expenditure Report – July 2017**

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **July 2017**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **July 2017**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.
By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **July 2017** (N.J.A.C. 6:A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of July 2017. The Board certifies that as of **July 30, 2017**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6) Acceptance of Treasurer's Reports – July 2017

Recommend Board acceptance of the **July** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

7) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **July 30, 2017**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items - None

13. Motion to Approve Recommendation

14. Approval Vote

15. Public Discussion – Any School Related Topic - None

16. Board Discussion Items

The Board discussed the following topics:

Educational Components of Facilities Planning
District Objectives
Board Webpage

17. Other Business - None

18. **<u>Unfinished Business</u> -** None

19. **<u>Executive Session</u>** - None

20. **<u>Adjournment</u>**

On a motion made by Mrs. Wise and seconded by Mrs. McGinty, the Board by consensus adjourned the regular meeting held on September 19, 2017 at 8:44 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary