

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2018 No. 10 Official Minutes

November 14, 2017 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:34 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mrs. Lourdes Lucas, Vice President - Present

Mr. John Caruso - Present

Dr. Michael Goione - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. **Special Presentations** - None

6. **Communications**

The following Communications were received and discussed:

- Communications related to Dr. Fico and her handling of our student crisis

7. **Board Reports**

The following Board committee reports were given:

- Education Committee update - Mrs. Maris
- Personnel Committee update - Mr. Caruso
- Finance Committee update, inclusive of a report on the Audit - Mr. Caurso

8. **Public Discussion on Agenda Items Only**

- Comments related to the current student suspension
- Punishment was deserved
- Should be able to participate in sports with an opportunity to be on the field
- It is how it is celebrated and reported on TV at all levels and shared with social media
- Bottle was filled with water
- Wanted to be a part of the celebration and wanted a picture with plaque
- They have suffered
- Truly heartbroken of the actions
- Caused issues and let people down
- Took video on the bus - was 100% water
- I do not want this mistake to define me as a person

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 6:55 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter
- Student Matter
- Personnel Matter

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 9:04 PM.

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Wise and seconded by Mr. Caruso, the Board by unanimous roll call vote approved Items 1-20, withholding Boys Basketball Coach, and with Mr. Caruso abstaining from Item in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2017-2018 School Year as listed

I recommend Board approve the following field trip request(s) for the 2017-2018 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
November 15, December 6, December 20, January 10	CBA, Ocean Township High School, Neptune High School, Shore Regional	3:00 p.m.	6:00 p.m.	Chess League	K. Pfister

November 28	AMC, Monmouth Mall	5:30 p.m.	7:30 p.m.	International Club	D. Goodarz
February 2	Rubin Museum of Art, New York City	7:45 a.m.	3:30 p.m.	AP Art History	K. Okeson
June 1	Ocean County College	9:00 a.m.	2:00 p.m.	Multiple Clubs/Classes	K. Lanfrank K. Okeson Z. Wilson B. Grillo

2. Approval of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board approve fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
November 15 - 22	Health Club	L. Nill	Paper Butterfly Sale
November 28, 29	Psychology Club	K. Lerner	Bake Sale
December	Habitat for Humanity	K. DeMeter S. Pagano	Candy Cane Sale
December 2	Surf Team	K. Pfister E. Zullo	Pajama Party
January 10	Class of 2020	S. Schmidt	Surf Taco Fundraiser
February	Habitat for Humanity	K. Demeter S. Pagano	Lollipop Sale

3. Ratification of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board ratify fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
October 18 - December 8	Key Club	J. Pennetti	Food Drive
October 30 - November 3	Habitat for Humanity	S. Pagano K. DeMeter	Candy Corn Guessing Game
November 3 - December 1	Character Ed	J. Lippart	Care Packages for Troops
November 6	Character Ed	J. Lippart	Lugo Night Out

4. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$45.00 per hour for the 2017 - 2018 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H19-02-17	10/12 - 11/14 10 hours per week	Suspension
SH21-08-17	11/6 - 11/20 10 hours per week	Medical
SV20-10-17	Approximately 2 - 6 months 10 hours per week	Medical
H21-01-17	10/14 - 11/27 5 hours per week	Medical
H18-01-17	11/6 - 11/20 2 hours weekly per subject	Suspension
H19-03-17	11/6 - 11/20 2 hours weekly per subject	Suspension
H18-02-17	11/6 - 11/20 2 hours weekly per subject	Suspension
SH19-12-17	11/6-11/20 10 hours per week	Suspension

5. Approval of Orton Gillingham Sessions for the 2017 - 2018 School Year

I recommend Board approve Orton Gillingham sessions, for the following student(s), provided by Dorene Penny of Shore Kids Pediatric Therapies, for the 2017 - 2018 school year for 5 sessions per week at \$85.00 per session for 40 weeks, not to exceed \$17,000.00:

SO18-16-17

6. Approval of Annual Review and Revisions of “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials” Without Change

I recommend Board approve the “Annual Review and Revisions of “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials” without

change; such agreement having been reviewed and signed by the Rumson Chief of Police, Fair Haven Chief of Police, the County Superintendent of Schools and our Board of Education President.

7. Approval of Self Contained Autistic Program

I recommend Board approve creation of a self-contained autistic program to begin July 2018.

8. Approval of Statement of Assurance (SOA)

I recommend Board approve the Statement of Assurance (SOA) representing a collaborative effort to ensure sound instructional, programmatic, fiscal management, governance, personnel and operations of the District according to New Jersey Administrative Code 6A:30.

9. Approval of District Performance Review (DPR)

I recommend Board approve the District Performance Review (DPR) representing a collaborative effort to ensure sound instructional, programmatic, fiscal management, governance, personnel and operations of the District according to New Jersey Administrative Code 6A:30.

10. Approval of New/Revised Curriculum Guides

I recommend Board approve new/revised curriculum guides as listed below:

- Orchestra
- Professional Woodworking

11. Approval of Substitutes for the 2017-2018 School Year

I recommend Board approve the following substitutes for the 2017-2018 school year:

NAME	SUB CERTIFICATE EXP. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Tiffanie Coby	Monmouth Cty. Substitute Certificate exp.10/16/2022	Stockton Univ.	B.S.
Melissa Pitman	Monmouth Cty. Substitute Certificate exp.10/26/2022	Columbia Univ.	M.A.
Kelly Ridolfi	Monmouth Cty. Substitute Certificate exp.8/25/2021	St. John's Univ.	B.S.
COACHES ONLY			

Edwin Gangemi	Monmouth Cty. Substitute Certificate exp.	Univ. of Guadalajara	M.D.
John Yablonski	Monmouth Cty. Substitute Certificate exp.10/26/2022	Seton Hall Univ.	B.S.

12. Approval of the Appointment of Substitute Athletic Trainer for the 2017-2018 School Year

I recommend Board approve the appointment of Mary Karlo as Substitute Athletic Trainer for the 2017-2018 school year at a stipend of \$40.00 per hour not to exceed 150 hours.

13. Approval of Maternity/Family Leave Request

I recommend Board approve the request for Lindsey McCarthy to take a paid maternity leave beginning on or about March 5 through approximately March 29, 2018, an unpaid Family Medical Leave of Absence beginning April 9 through approximately June 20, 2018, returning on June 21, 2018. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

14. Approval to Rescind Faculty Member from Digital Citizenship Curriculum Writing

I recommend Board rescind the faculty member listed below from digital citizenship curriculum writing:

Christina Gauss

15. Approval of Digital Citizenship Curriculum Writing

I recommend Board approve the following faculty members for digital citizenship curriculum writing at the contracted rate of \$30.00 per hour:

Alexis Marinov	10 Hours
Jessica Olszewski	10 Hours
Tom Colella	10 Hours
Christine Berg	10 Hours
Zachary Dzierzgowski	10 Hours
Rebecca McKenna	5 Hours

16. Approval of the Appointment of a Maintenance Staff Member for the 2017-2018 School Year

I recommend Board approve the appointment of Gustavo Hernandez as a Maintenance Staff Member for the 2017 - 2018 to begin once approved through criminal history through June 30, 2018 at an annual salary of \$38,000.00 (pro-rated); appointment is considered temporary until all required paperwork is completed and on file (resume attached)

17. Approval of Instructional Aide for After School Program

I recommend Board approve Kathleen Wolkom as an instructional aide for after school programs 2 hours per day 2 days a week for the 2017-2018 school year at a stipend of \$16.26 per hour.

18. Approval to Rescind Advisor Position for the 2017-2018 School Year

I recommend Board rescind Kali Lerner as the Psychology Club Advisor for the 2017-2018 school year at a stipend of \$1,410.00.

19. Approval of the Appointment of Winter Coaches

I recommend Board approve the appointment of the winter coaches listed below:

SPORT	NAME	STEP	SALARY
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BOYS BASKETBALL - GROUP II

Head Coach	Chris Champeau	5	\$7,195
Assistant Coach	John Yablonski	1	\$4,235
Assistant Coach	Joe Testa	1	\$4,235
Assistant Coach	Ed Gangemi	1	\$4,235

GIRLS BASKETBALL - GROUP II

Head Coach	Dave Callahan	2	\$5,537
Assistant Coach	Kevin McNamara	2	\$4,386
Assistant Coach	Kelly Ridolfi	1	\$4,235

WRESTLING - GROUP II

Head Coach	Bryan Heller	7	\$8,398
Assistant Coach	William George	6	\$5,887
Volunteer Coach	Tom Colella		

SWIMMING - GROUP III

Boys Head Coach	Zach Wilson	5	\$6,593
Girls Head Coach	Megan Vaccarelli	7	\$7,736
Assistant Coach	Hilary Strauch	3	\$4,394

ICE HOCKEY - GROUP III

Head Coach	Anthony Matarazzo	4	\$6,070
Assistant Coach	Eric Zullo	3	\$4,394

WINTER TRACK - GROUP IV

Head Coach	Tim McLoone	7	\$5,525
Assistant Coach	Molly McBain	4	\$3,515
Assistant Coach	Alyssa Trocchia	2	\$3,126
Volunteer Coach	Ken Young		

WEIGHT ROOM SUPERVISOR Andrew Hudson \$1,500

20. Approval of November HIB Report

I recommend Board approve the November HIB Report

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 1-15 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated November 14, 2017:

General Fund	\$625,071.07
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Special Revenue Fund	\$15,657.00
Food Services Fund	<u>\$98,927.44</u>
	\$739,655.51
October 31, 2017 Payroll	\$499,285.76
November 15, 2017 Payroll	\$519,926.87

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- RFH PTO - RFH Run - Stadium and track - 5/20/2018 - 7:30AM-1:00PM
- TROG Lacrosse- Turf Field - 11/12 & 11/18 - 9:00AM-5:00PM

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the October 17, 2017 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
12/8/2017 - 12/12/2017	Chris Lanzalotto	National AD Conference	\$2,650	Phoenix, AZ
1/23/2018 - 1/27/2018	Dr. Righi	Future of Ed Tech Conference	\$2,300	Orlando, FL

5) Acceptance of Board Secretary's Report – September 2017

Recommend Board acceptance of the September 2017 Board Secretary's Report

6) Acceptance of No Over-expenditure Report – September 2017

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **September 2017**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **September 2017**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds. By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **September 2017** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of September 2017. The Board certifies that as of **September 30, 2017**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7) Acceptance of Treasurer's Reports – September 2017

Recommend Board acceptance of the **September** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

8) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **September 30, 2017**:

This information will be provided at the meeting. Finance Committee will meet in my office at 7 PM to review.

9) Acceptance of Donation - Rodin at the Met

Recommend Board acceptance of a donation in the amount of \$1,330, from the Rumson-Fair Haven High School Foundation, to see Rodin at the Met.

10) Acceptance of a Donation - Wrestling

Recommend Board acceptance of a donation in the amount of \$250, from Schwab Charitable on behalf of Greg and Laura Redman, for the RFh Wrestling program

11) Acceptance of a Donation - Performing Arts

Recommend Board acceptance of a donation in the amount of \$2,100, from the RFHRHS Performing Arts Society, for Tower Players, the Music Department and the Tech Department.

12) Approval of the Long Range Facility Plan

Recommend Board approval of the Long Range Facilities Plan as attached.

13) Approval of a Contract - Monmouth University

Recommend Board approval of a contract with Monmouth University for the use of the swimming pool, Men's locker room and Women's locker room, with various dates and times, in the amount of \$8,395, beginning 11/6/2017 - 2/2/2018.

14) Acceptance of Comprehensive Annual Financial Report

Recommend the Board accept the June 30, 2017 Comprehensive Annual Financial Report for the 2016-2017 school year with an unqualified opinion and no audit recommendations.

15) Approval of Corrective Action Plan

Recommend the Board approve the Corrective Action Plan for the June 30, 2017 Comprehensive Annual Financial Report.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**

14. **Approval Vote**

15. **Public Discussion – Any School Related Topic**

- Comment stating all 4 students should be treated the same

16. **Board Discussion Items** - None

17. **Other Business** - None

18. **Unfinished Business** - None

19. **Executive Session** - None

20. **Adjournment**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on November 14, 2017 at 9:25 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary