

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2018 No. 11 Official Minutes

December 12, 2017 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:11 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mrs. Lourdes Lucas, Vice President - Absent

Mr. John Caruso - Present

Dr. Michael Goione - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

❖ **Jack Shea - Supervisor of English/Social Studies**

6. Communications

The following Communications were received and discussed:

- Positive comments related to Jason Lippart
- Positive comments related to Steve Sarles
- Comments related to how well the District handled the student loss
- Comments related to the Boys Soccer Coach

7. Board Reports

The following Board committee reports were given:

- Policy Committee update - Mrs. Maris
- Community Relations Committee update - Mr. Wassel
- Athletics and Activities Committee update - Dr. Goione
- Personnel Committee update - Mr. Caruso
- Digital Citizenship Committee update - Mrs. McGinty
- Buildings and Grounds Committee update - Mr. Volker
- Finance Committee update - Mr. Volker

8. Public Discussion on Agenda Items Only

- Student comments related to the following:
 - 8 day suspension
 - Faced consequences for my actions
 - Missed 7 hockey games - ½ season
 - Please take into consideration all my work
 - Please expunge my record

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board by unanimous roll call vote approved Items 1-16, with Item 12 withdrawn, in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2017-2018 School Year as listed

I recommend Board approve the following field trip request(s) for the 2017-2018 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
2017-2018 School Year	Count Basie, Red Bank	10:45 a.m.	1:00 p.m.	Structured Learning	A. Componile
December 12 (13 or 14 weather pending)	RFH, Outdoor Raku Firing			Advanced Ceramics	Z. Wilson
December 19	Jackson Memorial High School	9:00 a.m.	1:00 p.m.	FBLA	F. Kiernan
January 8, 9, 10, 11, 15	Monmouth County Courthouse, Freehold	3:30 p.m.	8:00 p.m.	Mock Trial Club	S. Schmidt
February 5 (February 8 Snow Date)	Monmouth County Fire Academy, Freehold	8:00 a.m.	2:45 p.m.	Euro Challenge Club	S. Schmidt
March 22 (1st Round) April 26 (Semi-Finals)	BNP Paribas Bank, New York	8:00 a.m.	2:30 p.m.	Euro Challenge Club	S. Schmidt

2. Approval of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board approve fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
December 13 - 21	Character Education	J. Lippart	Toy Drive
December 15	Film Club	D. Maulshagen L. Grumbach	Winter Film Challenge
April 23 - May 13	Class of 2020	S. Schmidt	Spring Plant Sale

3. Ratification of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board ratify fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
December	Paws & Claws	L. Thieme	Sale of Dog Stocking Stuffers
December	Habitat for Humanity	S. Pagano K. DeMeter	Candy Cane Sale
December 5	Class of 2018	S. Fitzgerald	Barnes & Noble Book Sale
December 11 - 14	Character Education	J. Lippart	Charger Fundraiser
December 11 - 21	Future Business Leaders of America	F. Kiernan	Chocolate Sales

4. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$45.00 per hour for the 2017 - 2018 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H21-02-17	10/16 - 1/26/18 10 hours per week	Medical
H19-04-17	10/30 - 11/17 10 hours per week	Medical
SH19-13-17	11/1 - 1/23/18 10 hours per week	Medical
SO18-01-14	11/17-11/27 10 hours per week	Medical
H19-03-16	11/20 - 1/23/18 10 hours per week	Medical
H20-03-17	11/29 - 12/22 10 hours per week	Medical
H18-03-17	12/4 - 12/13 10 hours per week	Suspension
H18-04-17	12/4 - 12/13	Suspension

	10 hours per week	
H18-05-17	12/4 - 12/13 10 hours per week	Suspension
H20-02-17	12/4 - 12/13 10 hours per week	Suspension

5. Approval of Student Transportation

I recommend Board approve student transportation, for the student(s) listed below, for the remainder of the 2017 - 2018 School Year beginning December 4 through June 20, 2018:

STUDENT NO.	GRADE	PLACEMENT	TRANSPORTATION REQUESTED
V20-14-17	10	CLASS Academy	Roundtrip Transportation

6. Lodge of First Reading of the Policy listed below

I recommend Board lodge on first reading of the policy listed below:

- Policy 5533 - Student Smoking

7. Approval of Substitutes for the 2017-2018 School Year

I recommend Board approve the following substitutes for the 2017-2018 school year:

NAME	SUB CERTIFICATE EXP. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Nicholas Romano		Monmouth Univ.	B.A.
COACHES ONLY			
Edwin Gangemi	Monmouth Cty. Substitute Certificate exp. 11/13/2022	Univ. of Guadalajara	M.D.

8. Approval of Sixth Assignment

I recommend Board approve a sixth assignment in Special Education beginning on or about December 4, 2017 through on or about April 27, 2018.

I recommend Board approve the following teachers to teach the sixth assignment in Special Education at a stipend of 20% of their applicable step and guide:

Molly McBain	Guide 1	-	\$11, 210.00 (pro-rated)
Kevin James	Guide 3	-	\$11,752.00 (pro-rated)
Anna Higgins	Guide 1	-	\$11,210.00 (pro-rated)
Stacey Kodack	Guide 1	-	\$11,210.00 (pro-rated)
Alexander Componile	Guide 1	-	\$11,210.00 (pro-rated)

9. Approval of Digital Citizenship Committee

I recommend Board approve the Digital Citizenship Committee listed below.

I recommend Board approve the following faculty members to receive \$30.00 per hour for a maximum of 20 hours or a maximum of \$600.00 per committee member:

Jason Lippart	Special Services
Tom Colella	Social Studies
Kevin Pfister	Math
Zach Dzierzowski	World Language
Jodi Foster	Science
Stephanie Schmidt	Social Studies

10. Approval of Digital Citizenship Curriculum Writing

I recommend Board approve the following faculty members for digital citizenship curriculum writing at the contracted rate of \$30.00 per hour:

Jodi Foster	10 Hours
Jon Pennetti	10 Hours
Kevin Pfister	10 Hours

11. Approval of Winter Coach

I recommend Board approve the following winter coach for the 2017-2018 school year:

Amirah Muneer	-	Assistant Track Coach	-	\$3,320.00 Step 3
---------------	---	-----------------------	---	-------------------

12. Approval of Volunteer Coach

I recommend Board approve the following volunteer coach for the 2017-2018 school year:

Edwin Gangemi	-	Assistant Boys Basketball
---------------	---	---------------------------

13. Approval of Psychology Club Advisor

I recommend Board approve Jennifer Grootenboer as the Psychology Club Advisor for the 2017-2018 school year effective December 13, 2017 at a stipend of \$1,410.00 (pro-rated).

14. Approval of Volunteer Advisors

I recommend Board approve the following volunteer Squash Club advisors to assist with supervision:

Julian Payne
Danielle Sherwood

15. Approval to Rescind the Appointment of Winter Coach(es)

I recommend Board rescind the appointment of the following winter coach(es):

SPORT	NAME	STEP	SALARY
<u>BOYS BASKETBALL - GROUP II</u>			
Head Coach	Chris Champeau	5	\$7,195
Assistant Coach	John Yablonski	1	\$4,235

16. Approval of December HIB Report

I recommend Board approve the December HIB Report

On a motion made by Mrs. McGinty and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 8:36 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying
- Student/Personnel matter
- Personnel matter
- Personnel matter - BA Shared Services
- Personnel matter - Superintendent Search

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 9:57 PM.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board, by unanimous roll call approved Items 1-16 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated December 12, 2017:

General Fund	\$584,419.48
Special Revenue Fund	\$13,998.00
Food Services Fund	<u>\$91,796.92</u>
	\$689,944.40
Payroll - November 30, 2017	\$508,283.00
Payroll - December 1, 2017 Supplemental	\$189,390.80

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the November 14, 2017 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
Placeholder				

5) Approval of a Contract - Jackson Lewis

Recommend Board approval of the law firm of Jackson Lewis to conduct an affirmative action investigation at the hourly rate not to exceed \$250 per hour.

6) Approval of a Contract - James Shoop

Recommend Board approval of a contract with James Shoop at a rate of \$125 per hour, for construction bidding services related to the stadium site work and parking lot, not to exceed \$2,000.

7) Approval of Winter Coach

Recommend Board approval of the following winter coach for the 2017-2018 school year:

Chris Champeau - Boys Varsity Basketball Coach - \$7,195.00 Step 5

8) Approval of a Benefit Waiver

Recommend Board approval of the following benefit waiver in accordance with contract:

Health Benefits Waiver for Andrew LaMura: Single eligibility, Waive Health, Dental, Vision & RX, effective December 1, 2017 - June 30, 2018 at \$2,772 pro-rated for 7 months

9) Acceptance of a Donation - RFH Courtside Club

Recommend Board acceptance of a donation in the amount of \$13,000, from the RFH Courtside Club, for the purchase and installation of a new sounds system in the gym.

10) Acceptance of a Grant - New Jersey School Insurance Group - Safety Grant

Recommend Board acceptance of a Grant in the amount of \$6,639, from the New Jersey Schools Insurance Group, for door replacement.

11) Acceptance of Board Secretary's Report – October 2017

Recommend Board acceptance of the October Board Secretary's Report

12) Acceptance of No Over-expenditure Report – October 2017

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **October 2017**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **October 2017**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **October 2017** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of October 2017. The Board certifies that as of **October 31, 2017**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13) Acceptance of Treasurer's Reports – October 2017

Recommend Board acceptance of the **October** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

14) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **October 31, 2017**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

15) Approval of SEMI Waiver

Recommend the Board of Education submit a SEMI waiver request as it has 40 or fewer Special Education-Medicaid eligible students and efforts to participate in SEMI would not be cost effective.

16) Acceptance of a Resignation

Recommend Board acceptance, with regret, of a resignation of Lourdes Lucas, from the Board of Education, effective immediately.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**

15. **Public Discussion – Any School Related Topic** - None

16. **Board Discussion Items**

The Board discussed the following topics:

➤ Open Board of Education Seat

17. **Other Business** - None

18. **Unfinished Business** - None

19. **Executive Session** - None

20. **Adjournment**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on December 12, 2017 at 10:00 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary