

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2018 No. 14 Official Minutes

January 16, 2018 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:34 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was e-mailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and e-mailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mrs. Lourdes Lucas, Vice President - Present

Mr. John Caruso - Present

Dr. Michael Goione - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

- ❖ **Seth Herman - Supervisor of World Languages, Fine and Performing Arts, Financial Literacy and ESL**

6. Communications

The following Communications were received and discussed:

- Questions related to the Board vacancy
- Compliment regarding a Science teacher
- Thank yous for care packages
- Thank yous for the Suicide Prevention program
- Comments about Boys soccer
- Thank yous related to Teen Depression

7. Board Reports

The following Board committee reports were given:

- Policy Committee update - Mrs. Maris
- Finance Committee update - Mr. Volker
- Wellness Committee update - Mrs. McGinty

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-12 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2017-2018 School Year as listed

I recommend Board approve field trip request(s) for the 2017-2018 school year as listed:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
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February 16	Hamilton High School West	5:00 p.m.	9:00 p.m.	Jazz Band	B. Grillo
March 9	Allentown High School	4:00 p.m.	8:00 p.m.	Jazz Band	B. Grillo
April 20	Monmouth Regional High School	7:30 a.m.	2:00 p.m.	Global Women Empowerment	A. Marinov H. Strauch
April 21	Jackson Liberty High School	10:00 a.m.	3:00 p.m.	Jazz Band	B. Grillo

2. Approval of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board approve fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
February 9 - 23	Class of 2019	B. Tomovich J. Lippart	Yankee Candle Fundraiser
Mid April / Early May	Girls Track & Field	J. Lippart	2nd Annual Bulldog Intermediate Invitational

3. Ratification of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board ratify fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
January 10	Girls Basketball	K. Ridolfi	Bracelet Sale

4. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$45.00 per hour for the 2017 - 2018 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H-20-03-17	11/29 - 3/31 10 hours per week	Medical
H-18-16-18	1/8 - 1/24	Medical

	10 hours per week	
SO18-01-14	1/2 - TBD 10 hours per week	Medical

5. Approval of Out-of-District Full Time Vocational Student Placement for the 2017-2018 School Year, Plus Cost of Transportation

I recommend Board approve the following out-of-district full time vocational student placement for the 2017-2018 school year, effective January 3, 2018, plus the cost of transportation:

***tuition cost for full time students is \$6,360.00 (tuition cost will be pro-rated)**

Communications High School, Wall

STUDENT ID #	GRADE
V20-15-18	10

6. Approval of Home Instructors for the 2017 - 2018 School Year

I recommend Board approve the following home instructors for the 2017 - 2018 school year:

Frank Garcia - English

7. Approval of School Start Time Committee

I recommend Board approve the School Start Time Committee listed below.

I recommend Board approve the following faculty members to receive \$30.00 per hour for a maximum of 20 hours or a maximum of \$600.00 per committee member:

Erin Burke

Tom Colella

Mike Emmich

Sarah Fitzgerald

Daniella Goodarz

Stacey Kodack

Jason Lippart

8. Approval of Substitute Instructional Aide for After School Program

I recommend Board approve Erin Oleen as substitute instructional aide for after school programs 2 hours per day 2 days a week for the 2017-2018 school year at a stipend of \$16.26 per hour.

9. Approval of School Safety Specialist

I recommend Board approve Stephen Sarles as the School Safety Specialist.

It is a State requirement to have a School Safety Specialist in the school district. The State will provide training some time this Spring.

10. Approval of Spring Coaches

I recommend Board approve the following 2018 Spring Coaches:

BASEBALL - GROUP III

	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
Head Coach	Kevin James	7	\$7,736
Assistant Coach	Alex Componile	5	\$5,110
Assistant Coach	Ted Messinger	4	\$4,747
Assistant Coach	Joe Testa	1	\$3,811
Volunteer Coach	Andrew LaMura		
Volunteer Coach	Tom O'Hara		
Volunteer Coach	Jerry Gagliano		

SOFTBALL - GROUP III

Head Coach	Heather Immesberger	5	\$6,593
Assistant Coach	Shannon Oakes	5	\$5,110

BOYS SPRING TRACK - GROUP III

Head Coach	Jerry Beaver	7	\$7,736 + \$300 longevity
Assistant Coach	Amirah Muneer	3	\$4,394
Assistant Coach	Jeremy Schulte	3	\$4,394
Volunteer Coach	Ken Young		

GIRLS SPRING TRACK - GROUP III

Head Coach	Jason Lippart	4	\$6,070
Assistant Coach	Kathrine Borsuk	5	\$5,110
Assistant Coach	Alyssa Trocchia	2	\$3,991
Volunteer Coach	Tim McLoone		
Volunteer Coach	Bob Keogh		

BOYS LACROSSE - GROUP III

Head Coach	Marc Moreau	7	\$7,736
Assistant Coach	Jack Skeels	5	\$5,110
Assistant Coach	Doug Kennedy	4	\$4,747
Assistant Coach	Eric Zullo	2	\$3,991

GIRLS LACROSSE - GROUP III

Head Coach	Amy O'Keefe	7	\$7,736
Assistant Coach	Lauren Hansen	5	\$5,110
Assistant Coach	Stephanie Schmidt	4	\$4,747
Assistant Coach	Meg Douty	5	\$5,110
Volunteer Coach	Jackie Toner		

ROWING - GROUP III

Head Coach	Dan Edwards	7	\$7,736
Assistant Coach	Andrew Hudson	5	\$5,110
Assistant Coach	Amanda Durborow	5	\$5,110

BOYS TENNIS - GROUP IV

Head Coach	Don Russell	7	\$5,525 + \$300 longevity
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Assistant Coach	Carrie Doremus	2	\$3,126
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BOYS GOLF - GROUP IV

Head Coach	Brad Margolis	5	\$4,708
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Assistant Coach	Jeff Karpell	5	\$3,709
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GIRLS GOLF - GROUP IV

Head Coach	Jonathan Pennetti	5	\$4,708
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Assistant Coach	Thomas Highton	2	\$3,126
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<u>WEIGHT ROOM SUPERVISOR</u>	Chris Quinn		\$1,500
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11. Approval to Rescind Chaperone for Martinique Trip

I recommend Board rescind Brooke Tomovich as a chaperone for the Martinique trip February 3 through February 10, 2018 at a stipend of \$125.00 per day.

12. Approval of Chaperone for Martinique Trip

I recommend Board approve Megan Heerwagen as a chaperone for the Martinique trip February 3 through February 10, 2018 at a stipend of \$125.00 per day.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board, by unanimous roll call approved Items 1-5 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated January 16, 2018:

General Fund	\$171,450.53
Special Revenue Fund	\$699.99

Food Services

\$61,978.07

\$234,128.59

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Knollwood Booster Club- March Madness Basketball Game -3/28/18-
5:30PM-9:00PM

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the January 2, 2018 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
4/16/2018 - 4/18/2018	Maryanne Furey	2018 NJ Powerschool Users Group Conference	\$900	Atlantic City, NJ
3/7/2018	Kimberly Beaver	Administrative Assistance Conference	\$275	Princeton, NJ
3/7/2018	Lurdes Costa	Administrative Assistance Conference	\$275	Princeton, NJ

5) Authorization of Special Election

Recommend Board approval of the following:

RESOLUTION AUTHORIZING A SPECIAL ELECTION OF THE BOARD OF EDUCATION OF THE RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL DISTRICT IN THE COUNTY OF MONMOUTH, NEW JERSEY AND OTHER MATTERS RELATED THERETO

Whereas, The Board of Education of the Rumson-Fair Haven Regional High School District in the County of Monmouth, New Jersey (the "Board" when referring to the governing body, and the "School District" when referring to the territorial boundaries and the legal entity governed by the Board) is authorized to undertake renovations, improvements, and construction of new facilities as well as purchase the associated equipment and furniture necessary to provide a thorough and efficient education to the students of the School District; and

Whereas, the Board has conducted a thorough study of its facilities and equipment and has compared this information with student enrollment projections and other demographic information as it relates to the School District; and

Whereas, the Board now wishes to establish a special election date to request that the voters of the School District authorize the issuance of bonds to finance various improvements; and

Whereas, as a result of such study, the Board wants to authorize or ratify the preparation and submission of a school facilities project to the New Jersey Department of Education (the "Department of Education") for the various improvements;

Now, Therefore, Be It Resolved by The Board of Education of the Rumson-Fair Haven Regional High School District in the County of Monmouth, New Jersey as follows:

Section 1. That a special election be conducted on October 2, 2018 for the purpose of authorizing the issuance of school bonds to finance various improvements throughout the School District.

Section 2. That the School Business Administrator/Board Secretary is authorized to notify the Clerk of the County of Monmouth, the Monmouth County Board of Elections and the respective Clerks of the Borough of Rumson and the Borough of Fair Haven (the “Constituent Municipalities”) about the special election so that the following publications can be made:

(i) That the Monmouth County Clerk is required to advertise a “Notice to Persons Wanting Mail-in Ballots” in a newspaper that circulates in the County of Monmouth at least 56 days in advance of the special election and that the publication of such advertisement in such newspaper will conform with the requirements of *N.J.S.A. 19:57-7*; and

(ii) That the Monmouth County Board of Elections is required to publish the required election notices in accordance with the requirements of *N.J.S.A. 19:12-7(a)* and (b).

Section 3. That the Board hereby authorizes, or hereby ratifies, the Superintendent of Schools, School Business Administrator/Board Secretary, architect, and bond counsel to submit school facilities project applications to the Department pursuant to the requirements of *N.J.A.C. 6A:26-3.1 et seq.* in order to determine the preliminary and final eligible costs under the *Educational Facilities Construction and Financing Act* (the “Act”) so that the Board can conduct a bond referendum to finance various capital improvements.

Section 4. That the Board hereby approves, if necessary, amendments to its long-range facilities plan in order to include the capital improvements being contemplated in the referendum and has elected to receive debt service aid under the Act.

Section 5. That the Board hereby approves or ratifies the conceptual schematic drawings of the various capital improvements to the School District's facilities and hereby authorizes the submission of such schematic drawings to the planning board for its review and comment pursuant to *N.J.S.A. 40:55D*.

Section 6. That the School Business Administrator/Board Secretary provide a certified copy of this resolution to the Clerk of the County of Monmouth, the Administrator for the Monmouth County Board of Elections, the Clerks of the Constituent Municipalities and the Executive County Superintendent of Schools in the County of Monmouth as soon as practical after the adoption of this resolution.

This resolution shall take effect immediately.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items** - None
17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 7:10 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Personnel - Administrative Team discussion

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous vote, returned executive session at 8:17 PM.

Interviews for the vacant Board of Education seat were held:

- Jennifer Halcrow
- Marion Carolon
- Maria Maita
- Robert McCann
- Brian Leddin

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous roll call approved Mr. Leddin.

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 10:08 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matters
- Superintendent Search

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board, by unanimous vote, returned executive session at 10:27 PM.

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on January 16, 2018 at 10:30 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary