

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2018 No. 17 Official Minutes

March 13, 2018 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:13 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mr. John Caruso, Vice President - Present

Dr. Michael Goione - Absent

Mr. Brian Leddin - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Present

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations - None

6. Communications

The following Communications were received and discussed:

- Comments related to the traffic back-up at the main entrance
- Comments related to the main entrance
- Comment related to security

7. Board Reports

The following Board committee reports were given:

- Personnel Committee update - Mr. Caruso
- Digital Citizenship Committee update - Mrs. McGinty
- Wellness Committee update - Mrs. McGinty
- Education Committee update - Mrs. Maris
- Finance Committee update - Mr. Volker

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board by unanimous roll call vote approved Items 1-21, with Mr. Leddin abstaining from item 20 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2017-2018 School Year as listed

I recommend Board approve the following field trip request(s) for the 2017-2018 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
April 18	Ocean County Department of Planning Recycling Center & Water Treatment	9:00 a.m.	1:00 p.m.	Environmental Awareness Club	S. Pagano C. Laviola

April 24	Arrow Acres Farm Inkanto Restaurant	9:15 a.m.	1:30 p.m.	Spanish III Honors	D. Goodarz
April 28	Stockton University	7:00 a.m.	3:30 p.m.	Scientific Frontier Club	J. Pennetti
May 9	Brookdale	8:30 a.m.	2:00 p.m.	Civic Leadership Character Ed	J. Lippart
June 11	Whitney Museum of American Art	7:45 a.m.	3:30 p.m.	AP Art History	K. Okeson

2. Ratification of Field Trip Request(s) for the 2017-2018 School Year as listed

I recommend Board ratify the following field trip request(s) for the 2017-2018 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
March 6	Rutgers University	7:00 a.m.	3:00 p.m.	Science National Honor Society	J. Foster

3. Approval of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board approve fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
March 19	Class of 2021	A. Trocchia	Chipotle Fundraiser
April 24	Class of 2021	A. Trocchia	Lupo Fundraiser

4. Ratification of Fundraising Request(s) for the 2017-2018 School Year as listed

I recommend Board ratify fundraising request(s) for the 2017-2018 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
March 1 - 20	Fashion Club	Kristen Lanfrank	Prom Dress Collection for Lunch Break
March 8	International Club	D. Goodarz	Fundraiser for Play for Change

5. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2017 - 2018 school year as listed:

STUDENT NO.	TIME FRAME	REASON
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H18-07-18	2/9 - 3/16 5 hours per week	Medical
H19-04-16	2/16 - 3/19 5 hours per week	Medical
H18-08-18	2/19 - 3/2 5 hours per week	Suspension
H18-09-18	2/23 - 3/9 6 hours per week	Medical

6. Ratification of Bedside Instruction

I recommend Board ratify bedside instruction at the negotiated rate per hour for the 2017 - 2018 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SV20-10-17	2/22 - 6/20 10 hours per week	Medical

7. Approval of the Addendum to the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials”

I recommend Board approve the addendum to the “Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials”.

8. Approval of Enrollment of Non-Resident Students of Faculty Members at No Charge for the 2018-2019 School Year

I recommend Board approve enrollment of the following non-resident students of faculty members at no charge for the 2018-2019 school year:

STUDENT NAME	GRADE	TOWN
Nicholas Bryson	9	Lincroft
Molly Foster	10	Point Pleasant
Sara Handerhan	11	Interlaken
Cassie James	12	Tinton Falls
Mia James	10	Tinton Falls
Jaden Lanfrank	10	Eatontown
Christian Lanzaletto	12	Lincroft

Isabella Lanzalotto	10	Lincroft
Erin Walker	11	Tinton Falls

9. Approval of Enrollment of Non-Resident Tuition Student(s) for the 2018-2019 School Year

I recommend Board approve enrollment of the following non-resident student(s) for the 2018-2019 school year at a yearly tuition of \$13,950.00:

STUDENT NAME	GRADE	TOWN
Aidan Stevenson	9	Shrewsbury

10. Approval to Rescind Shared Time Out-of-District Placement Plus Transportation for the 2017-2018 Academic School Year

I recommend Board rescind shared time out-of-district placement plus transportation for student #SV20-10-17 effective February 16, 2018.

11. Lodge of First Reading of the Policies listed below

I recommend Board lodge on first reading of the policies listed below:

Policy 7441 - Electronic Surveillance in School Buildings and on School Grounds

Policy 7481 - Unmanned Aircraft Systems (UAS also known as DRONES)

12. Adopt on Second Reading of the Policy listed below

I recommend Board adopt on second reading of the policy listed below:

13. Approval of Substitutes for the 2017-2018 School Year

I recommend Board approve the following substitutes for the 2017-2018 school year:

NAME	SUB CERTIFICATE EXP. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Morgan Lavee	Somerset County Substitute Certificate exp. 1/2/2021	Monmouth Univ.	128 credits
<u>COACH ONLY</u>			

Michael Bassani	Monmouth County Substitute Certificate exp. 2/22/2023	Widener Univ. Fairleigh Dickinson Univ.	B.A., M.A.
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14. Approval of New Fall Sport for the 2018-19 School Year

I recommend Board approve Gymnastics as a new Fall sport for the 2018-19 school year.

Gymnastics will be a non-funded sport in that the parents will raise all monies needed to run the program (just like boys' LAX and ice hockey). This motion allows us to advertise for coaches, develop a budget, etc.

15. Approval to Rescind the Appointment of Math Placement Test Proctor

I recommend Board rescind the appointment of Kevin Pfister as a Math Placement Test Proctor scheduled for February 27, 2018.

16. Approval of Proctor to Administer the Math Placement Test

I recommend Board approve the following proctor to administer the Math Placement Test on February 27, 2018 for 2 hours at a cost of \$30.00 per hour:

Jon Pennetti

17. Approval of Maternity/Family Leave Request

I recommend Board approve the request for Brooke Tomovich to take a paid maternity leave beginning on or about September 4 through approximately September 14, 2018, an unpaid Family Medical Leave of Absence beginning September 17 through approximately December 17, 2018, returning on December 18, 2018. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

18. Approval of Volunteer Coach(es)

I recommend Board approve the following volunteer coach(es) for the 2017-2018 school year:

Michael Bassani - Assistant Boys Lacrosse Coach

19. Approval of Orchestrator for the Spring Musical

I recommend Board approve Karl Kim as the Orchestrator for the Spring Musical at a stipend of \$1,300.00.

Mr. Kim is responsible for creating a new musical score, instrumental parts, transpositions and arrangements.

20. Approval of the Pit Orchestra Members for the 2018 Spring Musical

I recommend Board approve the following pit orchestra members for the 2018 spring musical:

<u>Emmanuel Solano</u>	-	\$550
<u>Karl Kim</u>	-	\$450
<u>Alex Mastrando</u>	-	\$450
<u>Crispian Fordham</u>	-	\$450
<u>Amanda Gorfain</u>	-	\$450

21. Acceptance of Retirement

I recommend Board accept, with regret, the resignation of Warren Brown, Science Teacher, effective June 30, 2018 (letter attached), for the purpose of retirement and to waive the 180 day requirement of notice.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Wise and seconded by Mr. Caruso, the Board, by unanimous roll call approved Items 1-10 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated March 13, 2018:

General Fund	\$530,476.46
Special Revenue Fund	\$15,480.00
Food Services Fund	<u>\$92,523.75</u>
	\$638,480.21
February 28, 2016 - Payroll	\$501,822.73
March 1, 2018 - Supplemental Payroll	\$101,439.67

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

➤ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the February 20, 2018 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
5/16/2018 - 5/18/2018	Dr. Righi	NJASA Spring Leadership Conference	\$1,100	Atlantic City, NJ
4/26/2018 4/27/2018 5/2/2018 5/3/2018 6/4/2018 6/5/2018 6/6/2018	Stacey Kodack	Child Fed W+H Child Labor Laws, D+I Student Training Plans, OSHA 10, NJ Wage + HR Laws/Payment and Child Labor Laws	\$900	Morris Plains, NJ
4/17/2018 - 4/19/2018	Tammy Mulvaney	Miami University Counselor Program	\$300	Oxford, OH

5) Approval of Board Meeting Dates - 2018-2019

Recommend board approval for the following Board meeting dates for the 2018-2019 school year:

July 10	November 20 - If Necessary	March 12
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August 7	December 11	March 19
August 28 - If Necessary	December 18	April 9
September 11	January 8	April 16
October 9	January 22	May 7
October 16	February 5	May 21
November 13	February 19	June 11

6) Board Reauthorization - Capital Reserve

Recommend Board reauthorization of the the use of Capital Reserves in the amount of \$125,000, originally approved in the 2015-2016 budget, for the construction of tennis courts.

7) Acceptance of Board Secretary's Report – January 2018

Recommend Board acceptance of the January Board Secretary's Report

8) Acceptance of No Over-expenditure Report – January 2018

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **January 2018**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **January 2018**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **January 2018** (N.J.A.C. 6:A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of **January 2018**. The Board certifies that as of **January 31, 2018**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has

been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9) Acceptance of Treasurer's Reports – January 2018

Recommend Board acceptance of the **January** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

10) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **January 31, 2018**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:
 - Student Matters
 - 2018-2019 Budget
17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Maris and seconded by Mr. Wassel, the Board, by unanimous vote, moved into executive session at 7:53 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying
- School security

On a motion made by Mrs. Wise and seconded by Mrs. McGinty, the Board, by unanimous vote, returned from executive session at 8:31 PM.

On a motion made by Mrs. Wise and seconded by Mrs. McGinty, the Board by unanimous roll call vote approved Item 22 in the Superintendent’s Consent Agenda as follows:

22. Approval of March HIB Report

I recommend Board approve the March HIB Report

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on March 13, 2018 at 8:33 PM.

Respectfully submitted,

Frank E. Gripp III

School Business Administrator/Board Secretary