

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 8 Official Minutes

September 11, 2018 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:03 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mr. John Caruso, Vice President - Absent

Dr. Michael Goione - Present

Mr. Brian Leddin - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mr. Chuck Volker- Absent

Mr. Jim Wassel - Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. **Special Presentations** - None

6. **Communications**

The following Communications were received and discussed:

- Comments related to the stadium work

7. **Board Reports**

The following Board committee reports were given:

- Digital Citizenship Committee - Mrs. McGinty
- Personnel Committee - Mrs. Waters

8. **Public Discussion on Agenda Items Only** - None

9. **Action Items**

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 1-10 and 12-22, with Mr. Leddin abstaining from Items 9 and 10, in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
November 7	Metropolitan Museum of Art	8:00 a.m.	3:15 p.m.	AP/French IV Honors AP Art History	C. Berg K. Okeson
December 12 March 14 (tentative)	BNP Paribus Bank, New York	7:20 a.m.	2:45 p.m.	Euro Challenge	S. Schmidt
January 15-17 January 22-24 (tentative)	Monmouth County Courthouse, Freehold	3:20 p.m.	8:00 p.m.	Mock Trial Club	S. Schmidt

March 21 (tentative)	New York Federal Reserve Bank, New York	7:20 a.m.	2:45 p.m.	Mock Trial Club	S. Schmidt
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2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September 17 - 21	Peer Leadership Program	E. Marucci	Bracelet Sale
September 24 - 28	SGA	Y. Maglione	Homecoming Carnival / Spirit Week
September 26	Class of 2020	S. Schmidt	Chipotle Fundraiser
October 23 or 24	Character Ed	J. Lippart	Volleyball Tournament
November 5 - 30	Class of 2019	J. Lippart	Funky Sock Sale
November 5 - 30	Character Ed	J. Lippart	Care Packages for Troops
May 13 - 31	Class of 2019	J. Lippart	Bed Sheet Sale for Dorms

3. Approval of School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

I recommend Board approve the Self-Assessment as per the Anti-Bullying Bill of Rights Act as attached. This self assessment is required each year. We scored 74 out of 78.

4. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2018-2019 School Year

I recommend Board approve the Statement of Assurance regarding the use of Paraprofessional Staff for the 2018-2019 school year (attached).

This Statement of Assurance must be filed with the DOE twice a year.

5. Approval of MOESC Services for the 2018 - 2019 School Year

I recommend Board approve MOESC to provide educational testing and child study team services for the 2018-2019 school year on an as needed basis. The cost of services are:

LDTC (as needed)	-	\$91.00/hour
LDTC (educational evaluations)	-	\$360.00

6. Approval to Rescind Out-of-District Placement and Transportation for the 2018 - 2019 School Year

I recommend Board rescind out-of-district placement and transportation for the following students for the 2018 - 2019 school year:

STUDENT NO.	PLACEMENT	TUITION
SV22-09-18	Career Center Vocational School	\$5,610.00
SO20-01-16	Search Day Program	\$91,417.67

7. Approval to Out-of-District Residential Placement and Transportation for the 2018 - 2019 School Year

I recommend Board approve out-of-district residential placement and transportation to the Durand School, Woodbury, NJ for the 2018-2019 school year for student SO20-01-16 at a cost of \$88,062.24.

8. Approval of Enrollment of Non-Resident Tuition Student(s) for the 2018-2019 School Year

I recommend Board approve enrollment of the following non-resident student(s) for the 2018-2019 school year at a yearly tuition of \$13,950.00:

STUDENT NAME	GRADE	TOWN
Christian Bockelmann	9	Red Bank

The following recommendations will be reviewed by the Personnel Committee prior to our meeting.

9. Acceptance of Retirement

I recommend Board accept, with regret, the resignation of Jack Shea, Supervisor of English and Social Studies, effective July 1, 2019 (letter attached), for the purpose of retirement.

10. Approval of Mentors for New Faculty Members

I recommend Board approve the following mentors for new faculty members:

<u>New Teacher</u>	<u>Mentor</u>	<u>Mentor Stipend</u>
Zachary Lorelli (CEAS)	Matt Leddin	\$550.00

11. Removed

12. Approval to Appoint Instructional Aides for the 2018 - 2019 School Year

I recommend Board approve the appointment of the following Instructional Aides for the 2018-2019 SY at \$16.69 per hours worked (resumes attached):

Brianna Reich
Clayton Twidle

13. Approval to Rescind Advisor(s)

I recommend Board rescind the following advisors for the 2018 - 2019 school year:

Lauren Thieme	-	Paws & Claws at a stipend of \$1,410.00
Sue Wankel	-	Play Production Coordinator at a stipend of \$1,410.00

14. Approval of Sixth Assignment

I recommend Board approve a sixth assignment in subjects listed below for the entire 2018-2019 school year effective September 6, 2018.

I recommend Board approve the following teachers to teach a sixth assignment at a stipend of 20% of their applicable step and guide:

Kate Okeson	-	Art	Guide 1	-	\$11,498.00
Lindsay Deremiah	-	Math	Guide 2	-	\$11,769.00

Both of these sixth assignments are needed and were budgeted for.

15. Approval of the Football Photographer for the 2018 Football Season

I recommend Board approve Edward Messinger as the Football Photographer for the 2018 football season at a stipend of \$750.00.

16. Approval of ELS Teacher

I recommend Board approve Katharine Appezzato to provide English Language services 5 hours per week for the 2018-2019 school year beginning September 12, 2018 through June 19, 2019 at the home instruction rate of \$55.00 per hour.

17. Approval of Law Enforcement Unit

I recommend Board approve the Law Enforcement Unit, made up of the following:

Superintendent and Superintendent's Office

Principal and Main Office

Business Administrator and Business Administrator's Office

Vice Principal and Vice Principal's Office

Athletic Director and Athletic Director's Office

Supervisor of Technology

Supervisor of Buildings and Grounds

Network Administrator

Anti-Bullying Specialist

The function of the Law Enforcement Unit (LEU) is to maintain the physical security and safety of the school. The LEU will be responsible for creating, maintaining, and storing all school security records.

18. Approval of Paid Advisor Positions for the 2018-2019 SY

I recommend Board approve the following volunteer advisor positions to paid positions for the 2018 - 2019 SY:

Broadcasting Club - Group III

Computer Programming Club - Group IV

19. Approval of Club Advisors for the 2018-2019 SY

I recommend Board approve the following club advisors for the for the 2018 - 2019 school year:

Jeff Herkimer - Broadcasting Club at a stipend of \$2,074 (Group III)

Jeff Herkimer - Computer Programming Club at a stipend of \$1,410 (Group IV)

Kasiann Sweeney - Play Production Coordinator at a stipend of \$1,410.00 (Group IV)

20. Approval of 2018 - 2019 Curriculum Writing and Writers

I recommend Board approve the following 2018 - 2019 curriculum writing and writers at a rate of \$30.00 per hour:

Curriculum Writing	# Writers	Total # Hours Each	Writers
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History Technology Skills	2	10	Tom Colella Alex Componile
English Technology Skills	1	10	Jess Olszewski

21. Approval of Substitutes for the 2018-2019 School Year

I recommend Board approve the following substitutes for the 2018-2019 school year:

Daphne Stark Monmouth Cty. Sub. Cert. exp. 11/13/2022

22. Approval of Consultant of AP Music Theory

I recommend Board approve Bill Grillo as a consultant of AP Music Theory for Zach Lorelli with each to be compensated at a rate of \$30.00 per hour at a maximum of 15 hours.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board, by unanimous roll call approved Items 1-17, with Mrs. Wise abstaining from Item 3, in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated September 11, 2018:

General Fund	\$833,344.28
Special Revenue Fund	\$8,421.73
Food Services Fund	<u>\$26,400.00</u>
	\$868,166.01

August 31, 2018 Payroll	\$149,705.84
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2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

➤ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the August 28, 2018 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
9/21/2018 - 9/22/2018	Tammy Mulvaney	University of Delaware School Counselor Event - Blue and Gold Saturday	200.00	Newark, DE

5) Approval of a Budget - Gymnastics

Recommend Board approval of the following gymnastics budget for the 2018-2019 school year:

Coaching Fees	\$7,000.00
Uniforms (Leotards/Warm ups)	\$1,500.00
Meet Fees	\$500.00
Gym Rental Fee	\$4,000.00
Accounting fees/Filing Fees	\$1,500.00
Year one estimated expenses	\$14,500.00

6) Approval of Change Orders - Precision Construction - Withdrawn

7) Acceptance of a Donation - AllGripp Technologies - Withdrawn

8) Acceptance of Board Secretary's Report – July 2018

Recommend Board acceptance of the July Board Secretary's Report

9) Acceptance of No Over-expenditure Report – July 2018

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **July 2018**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **July 2018**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **July 2018** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of July 2018. The Board certifies that as of **July 30, 2018**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10) Acceptance of Treasurer's Reports – July 2018

Recommend Board acceptance of the **July** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

11) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **July 30, 2018**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

12) Approval of a Contract - Panda LLC

Recommend Board approval of a contract with Panda LLC, for Bank Account Reconciliation services, in the amount of \$3,900 for the 2018-2019 school year, with a

\$40 per hour rate for additional services as needed and cost of mileage, in accordance with IRS mileage rates.

13) Approval of a Contract - Systems 3000

Recommend Board approval of a Contract with Systems 3000, for Professional Services/Support for Financial and Human Resources software, in the amount of \$20,038 for the 2018-2019 school year

14) Approval of Contract - Custodial

Recommend Board approval of a contract with Pritchard Industries, for custodial services, July 1, 2018 through June 30, 2019, at a base cost of \$222,133.06, contingent upon attorney review.

15) Approval of Benefit Waivers for for the 2018 - 2019 School Year

Recommend Board approval of benefit waivers for the following staff:

Caitlin Altland	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Gerald Beaver	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Jennifer Cairns	Single Eligibility	Medical, RX, Dental, Vision	10 mo, Sept-June	2,310
Angelina Calafiore	Single Eligibility	Medical, RX, Dental, Vision	6 mo, July - Dec	1,386
Alex Componile	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Lurdes Costa	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Lindsay Deremiah	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Cassie Fallon	Family Eligibility	Medical, RX	12 mo, July-June	5,000

Suzanne Fico	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Tracy Handerhan	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Samantha Haughwout	H/W Eligibility	Medical, RX, Dental, Vision	10 mo, Sept-June	4,167
Robert Henne	H/W Eligibility	Medical, RX	12 mo, July-June	5,000
Thomas Highton	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Kira Jarostchuk	Single Eligibility	Medical, RX, Dental, Vision	12 mo, Sept-June	2,772
Andrew LaMura	Single Eligibility	Medical, RX, Dental, Vision	12 mo, Sept-June	2,772
Kristen Lanfrank	Family Eligibility	Medical, RX, Vision	12 mo, July-June	5,000
Zachary Lorelli	Single Eligibility	Medical, RX, Dental, Vision	10-mo, Sept-June	2,310
Andrea Mahon	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Brad Margolis	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Enza Marucci	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Dana Maulshagen	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Katie McLoughlin	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Jessica Mentzel	Single Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	2,772
Joseph Murphy	Family Eligibility	Medical, RX, Dental, Vision	9 mo, July-Mar	3,750
Jessica Olszewski	Partner Eligibility	Dental, Vision	12 mo, July-June	251

Robert Orrok	H/W Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Dino Pagano	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Joseph Reiff	Single Eligibility	Medical, RX, Dental, Vision	9 mo, July-Mar	2,079
Stephen Sarles	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Stephanie Schmidt	Single Eligibility	Medical, RX, Dental, Vision	6 mo, July - Dec	1,386
Jack Shea	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
Felicia Slattery	Family Eligibility	Medical, RX, Dental, Vision	10 mo, Sept-June	4,167
Jennifer Sterk	Family Eligibility	RX, Vision	12 mo, July-June	1,105
Alyssa Trocchia	Single Eligibility	Medical, RX, Dental, Vision	6 mo, July - Dec	1,386
Brandon Wall	Single Eligibility	Medical, RX, Dental, Vision	4 mo, Sept-Dec	924
Erika Waltz	Single Eligibility	Medical, RX, Dental, Vision	10 mo, Sept-June	2,310
Keri Williams	Family Eligibility	Medical, RX	12 mo, July-June	5,000
Zachary Wilson	Family Eligibility	Medical, RX, Dental, Vision	12 mo, July-June	5,000
TOTAL				145,847

16) Ratification of Early Morning Bus Supervision

Recommend Board ratification of the following staff members for early morning bus supervision, 7:20 to 7:40 a.m., 5 days per week for the 2018-2019 school year beginning September 6, 2018 through June 19, 2019 at a rate of \$16.69 per hour:

Erin Oleen Victoria Vaughan Kathleen Wolkom

17) Approval of Board of Education Committees

Recommend Board approval of the following Board Committee for the 2018-2019 school year:

Personnel *John Caruso Lisa Waters Chuck Volker Jane Pattwell	Athletics and Activities *Jane Pattwell John Caruso Kaye Wise Brian Leddin	Education *Sarah Maris Kaye Wise Lisa Waters Annie McGinty
Finance *Kaye Wise John Caruso Chuck Volker Lisa Waters	Policy *Brian Leddin Sarah Maris Annie McGinty	Buildings & Grounds *Chuck Volker Kaye Wise John Caruso Lisa Waters
Student Wellness (this will meet quarterly) *Annie McGinty Sarah Maris Brian Leddin	Community Relations Brian Leddin Chuck Volker	Digital Citizenship/ Technology *Annie McGinty Lisa Waters Sarah Maris
Negotiations Lisa Waters John Caruso Jane Pattwell Sarah Maris		* Indicates Committee chair

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic**

- Comments related to fencing along Forrest Avenue
- Comments related to trees along Forrest Avenue
- Comments related to noise levels at Borden Stadium
- Reviewed pictures provided of car and fence heights
- Comments related to noise and no buffer

16. Board Discussion Items

The Board discussed the following topics:

- Superintendent Search
 - BOE meetings - 12/4/2018 and 12/18/2018
- Referendum
- Stadium Site Work

17. Other Business - None

18. Unfinished Business - None

19. Executive Session

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 7:52 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying
- School Security

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 8:15 PM.

20. Adjournment

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on September 11, 2018 at 8:19 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary