

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 7 Official Minutes

August 28, 2018

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:11 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

Administer Oath of Office

The Board Secretary will administer the Oath of Office to the newly appointed Board member.

Jane Pattwell

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mr. John Caruso, Vice President - Present

Mr. Brian Leddin - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mrs. Jane Pattwell - Present

Mr. Chuck Volker- Present

Mrs. Kaye Wise - Absent

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations - None

6. Communications

The following Communications were received and discussed:

- Email related to Lacrosse
- Email related to referendum
- Email related to site work fencing

7. Board Reports

The following Board committee reports were given:

- Athletics and Activities Committee update - Mr. Caruso
- Education Committee update - Mrs. Maris
- Policy Committee update - Mr. Leddin
- Personnel Committee update - Mr. Caruso

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-11 and 13-20, with Mrs. Pattwell abstaining, in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
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September 8 & September 15	JFK Airport	5:45 p.m.	8:00 p.m.	Spanish	S. Herman C. Gauss
September 14	Philadelphia	7:45 a.m.	6:00 p.m.	Spanish Student Hosts & Participants	S. Herman C. Gauss
September 29	Robbinsville High School	1:30 p.m.	9:00 p.m.	Band Competition	S. Marino
October 6	South Brunswick High School	12:30 p.m.	9:00 p.m.	Band Competition	S. Marino
October 20	Monroe Township High School	2:30 p.m.	10:00 p.m.	Band Competition	S. Marino
October 28	Rowan University	8:00 a.m.	2:00 p.m.	Band Competition	S. Marino

2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September 11 - 18	French Honor Society	C. Berg	Bracelet Sale
November 15	French Honor Society	C. Berg	Hoops for Haiti

3. Approval of Enrollment of Non-Resident Tuition Student(s) for the 2018-2019 School Year

I recommend Board approve enrollment of the following non-resident student(s) for the 2018-2019 school year:

STUDENT NAME	GRADE	TOWN	TUITION
Marco Corrado	10	Sea Bright	\$13,336
Isabella Sciortino	10	Red Bank	\$13,950

4. Approval of New/Revised Curriculum Guides

I recommend Board approve new/revised curriculum guides as listed below:

- English Composition - Honors
- Honors College English

- Advanced Placement Human Geography
- AP United States Government and Politics

5. Approval of New Textbook Selections

I recommend Board approve the new textbook selections as listed below:

- But What If We're Wrong
- *AMSCO* AP United States Government and Politics

6. Approval to Amend Time Change for Out-of-District Placement for the 2018-2019 Academic School Year

I recommend Board approve the time change of an out-of-district placement for the 2018 - 2019 academic school year:

STUDENT NO.	PLACEMENT	TIME
SV19-10-17	Automotive Technology, Middletown	From 7:40 - 10:20 To 11:30 - 2:10

7. Approval to Rescind Out-of-District Placement and Transportation for the 2018 - 2019 School Year

I recommend Board rescind out-of-district placement and transportation to the Hawkswood school for the 2018-2019 school year for student SO19-09-17 at a cost of \$65,880.00.

Also rescind out-of-district placement and transportation to the Commission for the Blind for the 2018-2019 school year for student SO19-09-17 at a cost of \$1,900.00.

8. Approval to Amend Cost of Out-of-District Placement Plus Transportation for the 2018-2019 Academic School Year

I recommend Board amend the cost of out-of-district placement plus transportation for the 2018-2019 academic school year for the following student:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SO19-03-15	Hawkswood School	From \$61,150 + \$38,850 personal aide, transportation To \$65,880 + \$33,300 Personal aide, transportation	Multiply Disabled

9. Approval of Student Transportation for the 2018 - 2019 School Year

I recommend Board approve student transportation to and from Rumson Fair Haven Regional High School for the 2018 - 2019 school year for the following students:

STUDENT NO.	GRADE
SO22-11-18	9
SO22-12-18	9
SO21-12-18	9
SO21-02-17	10
SO19-09-16	12
SO19-04-15	12
SO17-07-13	12
SO18-01-14	12
SO19-05-15	12
SO18-02-14	12

10. Lodge of First Reading of the Policies listed below

I recommend Board lodge on first reading of the policies listed below:

- Policy 2465 - Advanced Placement and Honors Program
- Policy 5330 - Administration of Medication
- Policy 5331 - Management of Life-Threatening Allergies in Schools

11. Adopt on Second Reading of the Policies listed below

I recommend Board adopt on second reading of the policies listed below:

- Policy 2465 - Advanced Placement and Honors Program
- Policy 5330 - Administration of Medication
- Policy 5331 - Management of Life-Threatening Allergies in Schools

13. Approval of 2018 - 2019 Curriculum Writing and Writers

I recommend Board approve the following 2018 - 2019 curriculum writing and writers at a rate of \$30.00 per hour:

Curriculum Writing	# Writers	Total # Hours Each	Writers
Chemistry Technology Skills	1	10	Jodi Foster
Algebra 2 Technology Skills	2	10	Suzanne Cranwell Kira Jarostchuk
English 10 Technology Skills	1	10	Alexis Marinov
French Technology Skills	1	10	Christine Berg

14. Approval of the Appointment of an Assistant Girls Soccer Coach

I recommend Board approve the appointment of Rachel Marino as an Assistant Girls Soccer Coach for the 2018 fall season at a stipend of \$3,811.00, Step 1 (resume attached).

15. Approval of Assistant Cheer Advisor for the Fall Cheer Season

I recommend Board approve the position of Assistant Cheer Advisor for the 2018 Fall cheer season.

I recommend Board approve Rebecca Connolly as the Assistant Cheer Advisor for the Fall cheer season at a stipend of \$2,074.00 (Group III).

16. Approval of the Appointment of a Fall Dance Team Advisor

I recommend Board approve the appointment of Julianne Colaprico as the Fall Dance Team Advisor at a stipend of \$2,804.00 (Group II).

17. Acceptance of Resignation

I recommend Board accept the resignation of Lauren Thieme, French Teacher , effective October 25, 2018, or sooner dependent on replacement (letter attached).

18. Approval of Substitutes for the 2018-2019 School Year

I recommend Board approve the following substitutes for the 2018-2019 school year:

NAME	SUB CERTIFICATE EXP. DATE / NJ CERTIFICATION	COLLEGE/ UNIVERSITY	DEGREE/ CREDITS
Julianne Colaprico	Monmouth Cty. Sub. Cert. exp. 8/23/2023	Rutgers Univ.	B.A.

19. Approval of Additional Summer Hours for Child Study Team Members

I recommend Board approve an additional 25 summer hours each for the following Child Study Team members:

Angelina Calafiore

Katie McLoughlin

20. Approval of Out-of-District Placement for the 2018 - 2019 Academic School Year

I recommend Board approve out-of-district placement for the 2018-2019 academic school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SH20-12-17	Hyde School	\$40,600	OHI

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board, by unanimous roll call approved Items 2-15, with each BOE member abstaining from their individual travel approval and Mrs. Patwell abstaining, in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated August 28, 2018:

General Fund	\$483,759.19
Special Revenue Fund	<u>\$4,988.00</u>
	\$488,747.19
August 15, 2018 Payroll	\$173,601.45

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Catalyst Prep/SAT & ACT Bootcamp-9/29 & 30-3/2 & 3- 4/6&7 - 1/12- 9:00am to 1:00pm various classrooms.
- Forrestdale Graduation Practice- 6/12,6/13,6/14 & 6/18- 9:00am to 11:30am- RFH Auditorium.
- Forrestdale Graduation- 6/18/19- RFH auditorium- 5:00pm to 8:00pm.
- RFH AFY - various dates in the fall- Turf Field.
- Forrestdale/Holy Cross Basketball Fundraiser Game- 2/6/19 - 5:00pm to 10:00pm- gym and lobby.
- Kick Dance Studio Annual Holiday Charity Show- 12/16/18- Auditorium and Lobby- 2:00pm- 7:00pm.
- Rumson Recreation- Travel basketball - RFH Gymnasium- 9/11/18-9/28/18- Monday- Friday, 7:00pm to 9:00pm.

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the August 7, 2018 Regular Public meeting minutes.

4) Acceptance of Minutes

Recommend Board acceptance of the August 8, 2018 Regular Public meeting minutes.

5) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location

11/15/2018 - 11/17/2018	Fran Swift	Dickinson Advisory Board	\$500.00	Carlisle, PA
11/4/2018 - 11/6/2018	Fran Swift	Fairfield Advisory Board	\$400.00	Fairfield, CT
11/5/2018 - 11/9/2018	Steve Sarles	Safe Schools Resource Officer/School Liaison Training	\$700.00	Egg Harbor Township, NJ
9/13/2018	Frank Gripp	NJSBA - School Law Essentials	\$240.00	Trenton, NJ
3/20/2019 - 3/24/2019	Dr. Righi	Innovative School Summit	\$2,200.00	Orlando, FL
9/24/2018 - 9/26/2018	Felicia Slattery	Handle With Care	\$1,400.00	Clarksburg, NJ
9/24/2018 - 9/26/2018	Stacey Kodack	Handle With Care	\$1,400.00	Clarksburg, NJ
12/14/2018 - 12/18/2018	Chris Lanzalotto	NIAAA Athletic Director Conference	\$2,300.00	San Antonio, TX
11/18/2018 - 11/20/2018	Tracy Handerhan	Symposium on Academic Resilience in Higher Education	\$900.00	Philadelphia, PA
11/18/2018 - 11/20/2018	Fran Swift	Symposium on Academic Resilience in Higher Education	\$900.00	Philadelphia, PA
10/22/2018 - 10/25/2018	Frank Gripp	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/22/2018 - 10/25/2018	Tracy Handerhan	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/22/2018 - 10/25/2018	Chris Alworth	NJ School Boards Association Annual	\$1,000.00	Atlantic City, NJ

		Convention		
10/22/2018 - 10/25/2018	Tom Buffa	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/22/2018 - 10/25/2018	Sarah Maris	NJ School Boards Association Annual Convention	\$1,000.00	Atlantic City, NJ
10/22/2018 - 10/25/2018	Dr. Righi	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	Sharon Bryant	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	Seth Herman	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	Noelle Laufer	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	Steve Sarles	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	Sal Catalano	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	Annie McGinty	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	John Caruso	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	Lisa Waters	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ

10/22/2018 - 10/25/2018	Kaye Wise	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ
10/22/2018 - 10/25/2018	Chuck Volker	NJ School Boards Association Annual Convention	\$435	Atlantic City, NJ

6) Acceptance of Board Secretary's Report – June 28, 2018

Recommend Board acceptance of the June Board Secretary's Report

7) Acceptance of No Over-expenditure Report – June 2018

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **June 2018**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **June 2018**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **June 2018** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of June 2018. The Board certifies that as of **June 30, 2018**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8) Acceptance of Treasurer's Reports – June 2018

Recommend Board acceptance of the **June** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

9) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **June 30, 2018**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

10) Approval of a Shared Services Agreement

Recommend Board approval of a shared services agreement with Fair Haven Public Schools for Supervisor of Buildings, Grounds and Operations, with Tom Buffa to receive a total salary of \$121,754, which includes an increase of \$20,000 for the additional services provided, contingent upon attorney review.

11) Acceptance of a Resignation

Recommend Board acceptance of a resignation, with regret, of Dr. Michael Goione, from the Rumson-Fair Haven Regional Board of Education, effective immediately.

12) Approval of State Aid

Recommend Board approval of increasing the 2018-2019 general fund appropriations as follows:

11-000-266 - District Security - \$25,000
11-000-26X - Building Maintenance and Repairs - \$35,000
11-190-610 - Technology Supplies - \$81,106

13) Acceptance of a Donation - RFH Youth Lacrosse

Recommend Board acceptance of a donation from Rumson-Fair Haven Youth Lacrosse, in the amount of \$42,000, for a lacrosse wall.

14) Acceptance of a Donation - The Performing Arts Society

Recommend Board acceptance of a donation from The Performing Arts Society, in the amount of \$2,700 for three \$900 grants for Tower Players, the Music Department, and the Tech Department.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic**
 - Comments related to fencing for the stadium fencing
 - Comments related to traffic safety concerns
 - Comments related to child safety
16. **Board Discussion Items**

The Board discussed the following topics:

- ❖ Regulation 5600 - Student Discipline/Code of Conduct
- ❖ Draft Superintendent Job Description
- ❖ Management of Life Threatening Allergies in Schools
- ❖ Staff Communications with Parents
- ❖ Referendum
- ❖ Site work fencing

The Board held interviews for the vacant Board of Education seat.

17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 9:07 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Personnel Matter
- Attorney/Client Privilege

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 9:15 PM.

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 12 and 21, with Mrs. Pattwell abstaining, in the Superintendent’s Consent Agenda as follows:

12. Acceptance of Resignation and Settlement Agreement

The Board accepts the resignation of Dr. Sandra Zalinsky for purposes of retirement effective August 17, 2018.

21. Approval of a Settlement Agreement

The Rumson-Fair Haven Regional High School Board of Education approves the Confidential Settlement Agreement and General Release regarding employee #4960.

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 9:17 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➤ Personnel Matter

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 9:19 PM.

20. Adjournment

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on August 28, 2018 at 9:37 PM

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary