

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 13 Official Minutes

December 11, 2018 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:05 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mr. John Caruso, Vice President - Present

Mr. Brian Leddin - Present

Mr. Anthony LeLand - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mrs. Jane Pattwell - Present

Mr. Chuck Volker- Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. **Special Presentations** - None

6. **Communications**

The following Communications were received and discussed:

- Comments related to *Hidden in Plain Sight*
- Comments related to coaching
- Email related to parent funded sports
- Comments related to NHS

7. **Board Reports**

The following Board committee reports were given:

- Student Wellness committee update - Mrs. McGinty
- Buildings and Grounds committee update - Mr. Volker
- Education committee update - Mrs. Maris
- Personnel committee update - Mr. Caruso

8. **Public Discussion on Agenda Items Only**

- Comments related to parent funded sports - RFH Lacrosse
 - Passed out and reviewed slide presentation
- Comments related to parent funded sports - Ice hockey
 - Reviewed prior year budgets and program
 - Cost of students
- Comments related to difficulties fundraising
- Comments related to the Booster Club

9. **Action Items**

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board by unanimous roll call vote approved Items 1-14 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
2018 - 2019 SY	Foodtown, Red Bank	7:55 a.m.	9:30 a.m.	MD/ABA Class	D. Cairns S. Kodack
November 27	Bayroot Restaurant, Shrewsbury	5:00 p.m.	6:30 p.m.	International Club	D. Goodarz
December 6	BNP Paribus Bank, New York	7:00 a.m.	2:40 p.m.	Euro Challenge	S. Schmidt
December 10, 11, or 12 (Depending on weather)	RFH	7:45 a.m.	2:40 p.m.	Advanced Ceramics	Z. Wilson
January 24	Forrestdale	8:45 a.m.	10:00 a.m.	Peer Leadership	E. Marucci K. McLoughlin
January 31	Nanjing China, Edison	9:30 a.m.	2:15 p.m.	Chinese National Honor Society	R. McKenna M. Yang
January 10, February 14, March 14, April 11	TBD	2:30 p.m.		Science League	V. Kilar
May 21	Brookdale Community College	7:15 a.m.	1:30 p.m.	Peer Leadership	E. Marucci A. Calafiore

2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
December 10 - January 10	Fashion Club	K. Lanfrank	Coat Drive
December 10 - 20	Spectrum	K. Okeson	Bracelet Sale
December 15	Surf Club	Mulvaney	Drop and Shop

3. Approval of Enrollment of Non-Resident Tuition Student(s) for the 2019-2020 School Year

I recommend Board approve enrollment of the following non-resident student(s) for the 2019-2020 school year, tuition rate to be determined:

STUDENT NAME	GRADE	TOWN
Chloe Constantinopoulos	9	Locust

4. Approval of New Textbook Selections

I recommend Board approve the new textbook selections as listed below:

- *The Awakening*
- *The Wide Sargasso Sea*

5. Adopt on Second Reading of Policies

I recommend Board adopt on the second reading of the policies listed below:

- Policy 1550 - Equal Employment/Anti-Discrimination
- Policy 2431 - Athletic Competition
- Policy 2431.8 - Varsity Letters for Interscholastic Extracurricular Activities
- Policy 8462 - Reporting Potentially Missing or Abused Children

6. Approval of Volunteer Ice Hockey Coach

I recommend Board approve Gregg Amato as a Volunteer Ice Hockey Coach for the 2018 - 2019 school year, effective November 19, 2018.

7. Approval to Amend Maternity Leave Return Date

I recommend Board amend the return date for Brooke Tomovich from May 14, 2019 to January 15, 2019.

8. Approval of New Club

I recommend Board approve the formation of a new club, listed below, the club will have volunteer moderators:

RFH Esports - Matt Leddin
Thomas Colella

Club description is attached

9. Approval of a Paid Coach for the Fall Season

I recommend Board approve the following paid fall coach for the 2018-2019 school year:

Kathleen Dunfee - Assistant Field Hockey Coach - \$5,110.00 Step 5

10. Approval of the Appointment of Long Term Replacement French Teacher

I recommend Board approve the appointment of Myriam Barthole as a Long Term Replacement French Teacher for the 2018-2019 school year to begin once approved through criminal history through June 30, 2019, at the Board approved rate of pay for long-term substitutes.

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional \$100.00 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional \$100.00 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met.

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

11. Approval of Additional Duty Coverage

I recommend Board approve additional morning duty coverage for approximately 20 minutes per day at a rate of \$16.69 per hour beginning December 12, 2018.

I recommend Clayton Twidle as the instructional aide to cover the additional morning duty.

12. Approval of Substitutes for the 2018-2019 School Year

I recommend Board approve the following substitutes for the 2018-2019 school year:

Heidi Agramonte

Monmouth County Substitute Certificate exp. 12/6/2023

Gregg Amato (Coach Only)	Monmouth County Substitute Certificate exp. 11/19/2023
Kathleen Dunfee (Coach Only)	Monmouth County Substitute Certificate exp. 11/29/2023
Campbell Lee	Monmouth County Substitute Certificate exp.
Allyson Neurohr	Monmouth County Substitute Certificate exp. 1/2/2020
Mary Vogt	Monmouth County Substitute Certificate exp. 12/3/2023

13. Acceptance of Resignation

I recommend Board accept the resignation of Danielle Cairns, Special Education Teacher, effective December 12, 2018 (letter attached).

14. Approval of Sixth Assignment

I recommend Board approve a sixth assignment in special education beginning December 10 through December 21, 2018

I recommend Board approve the following teachers to teach a sixth assignment at a stipend of 20% of their applicable step and guide:

Stacey Kodack	-	Guide 2	-	\$11,769.00
Jon Korellis	-	Guide 1	-	\$11,498.00
Eric Zullo	-	Guide 2	-	\$11,769.00

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board, by unanimous roll call approved Items 1-11, with Mr. Leddin, Mrs. Maris and Mr. Volker abstaining from Item 4, in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated December 11, 2018:

General Fund	\$559,414.38
Special Revenue Fund	\$17,590.00
Food Services Fund	<u>\$97,879.30</u>
	\$674,883.68
November 30, 2018 Payroll	\$521,747.80
December 3, 2018 Supplemental Payroll	\$198,350.51

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Rumson Recreation Travel Soccer- 11/25/18 Turf Field - 11:30am to 2:00pm

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the November 13, 2018 Regular Public meeting minutes.

4) Acceptance of Minutes

Recommend Board acceptance of the December 4, 2018 Regular Public meeting minutes.

5) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
2/8/2019 - 2/9/2019	Yannell Maglione	NECTFL 2019 Conference	\$200	New York, NY
2/8/2019 - 2/9/2019	Daniella Goodarz	NECTFL 2019 Conference	\$200	New York, NY
3/25/2019- 3/29/2019	Frank Gripp	National Facilities Management & Technology Conference	\$2,000	Baltimore, MD

6) Acceptance of Board Secretary's Report – October 2018

Recommend Board acceptance of the October Board Secretary's Report

7) Acceptance of No Over-expenditure Report – October 2018

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **October 2018**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **October 2018**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **October 2018** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of October 2018. The Board certifies that as of **October 31, 2018**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8) Acceptance of Treasurer's Reports – October 2018

Recommend Board acceptance of the **October** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

9) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **October 31, 2018**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

10) Approval of Benefit Waivers for for the 2018 - 2019 School Year

Recommend Board approval of benefit waivers for the following staff:

Jon Korellis, Family eligibility: Health, RX, Dental, Vision, pro-rate for 6 months
Jan-June 2019 @ \$2,500

11) Approval of Inter-Local Service Agreement for Community Alliance

Recommend Board approval of the Inter-Local Service Agreement with the Borough of Fair Haven for 2019 Community Alliance at a cost of \$5,000.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:
 - Referendum - Construction
 - Self Funded Sports
17. **Other Business**
18. **Unfinished Business**
19. **Executive Session**

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 8:16 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Personnel
- Attorney/Client Privilege

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 8:36 PM

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on December 11, 2018 at 8:38 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary