

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 11 Official Minutes

November 13, 2018 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:05 PM with Mrs. Waters, Board President, presiding. President Waters read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, President - Present

Mr. John Caruso, Vice President - Present

Mr. Brian Leddin - Present

Mr. Anthony LeLand - Present

Mrs. Sarah Maris - Present

Mrs. Annie McGinty - Present

Mrs. Jane Pattwell - Present

Mr. Chuck Volker- Present

Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

- ❖ Discussion - Comprehensive Annual Financial Report (CAFR)

6. Communications

The following Communications were received and discussed:

- Email received related to coaching
- Email received related to parent funded sports
- Comments related to the Inside/Out program
- Comments related to the Surf Club
- Comments related to Harlen Cohen
- Comments related to the Healthy Communities

7. Board Reports

The following Board committee reports were given:

- Policy Committee update - Mr. Leddin
- Finance Committee update - Mrs. Wise
- Community Relations Committee update - Mr. LeLand
- Personnel Committee update - Mr. Caruso
- Negotiations Committee update - Mrs. Waters
- Athletic and Activities Committee update - Mrs. Pattwell

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 1-4 and 6 through 14 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
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2018 - 2019 SY	Riverview Medical Center	8:15 a.m.	11:30 a.m.	MD, SLE	S. Kodack R. Connolly
2018 - 2019 SY	The Wash House, Fair Haven	8:15 a.m.	11:00 a.m.	MD, SLE	S. Kodack A.LaMura
November 7	RFit - Inside Out Project	9:00 a.m.	1:30 p.m.	AP Art History AP French	K. Okeson C. Berg
December 19	Cathedral of St. John Divine	7:45 a.m.	3:15 p.m.	AP Art History Honors Portfolio/AP Studio Art	K. Okeson K. Lanfrank

2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
November - December	Class of 2022	K. DeMeter	Wreath Sale
November 15	French Honor Society	C. Berg	Hoops for Haiti Bake Sale
November 16 - 26	Class of 2020	S. Schmidt	Sweatpants Sale
November 19 - December 1	Psychology Club	J. Grootenboer	Toy, Hat, Coat, Gloves Drive
Week of November 26	Paws & Claws	J. Mentzel	Sale of doggie biscuits and collar ID charms
December 12	Cooking Club	C. Fallon	Bake Sale
April 15	Cooking Club	C. Fallon	Edible Books
May 12	Paws & Claws	J. Mentzel	Running for Rescues

3. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2018 - 2019 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H19-06-18	10/3 - 11/9 10 hours per week	Medical

H21-05-18	10/16 - 12/7 10 hours per week	Medical
SH21-08-17	11/8 - approx. 12/2 10 hours per week	Medical

4. Approval of Superintendent's Merit Goals for the 2018-2019 School Year

I recommend Board approve the Superintendent's Merit Goals for the 2018-2019 school year. A copy on the drive.

6. Approval of Authorization of Submission of the Advanced Computer Science Grant Application

I recommend Board approve authorization of the submission of the Advanced Computer Science grant application in the amount of \$100,000 and to partner with the New Jersey Center for Teaching and Learning.

7. Lodge of First Reading of Policies

I recommend Board lodge on the first reading of the policies listed below:

- Policy 1550 - Equal Employment/Anti-Discrimination
- Policy 2431 - Athletic Competition
- Policy 2431.8 - Varsity Letters for Interscholastic Extracurricular Activities
- Policy 8462 - Reporting Potentially Missing or Abused Children

8. Approval of Job Description

I recommend Board approve the following job description:

- Evening School Security Monitor

9. Approval to Abolish Policy

I recommend Board abolish Policy 5512.01 "Harassment, Intimidation, and Bullying".

10. Approval of Volunteer Coach(es)

I recommend Board approve the following volunteer coach(es) for the 2018-2019 school year:

Michael Haughwout - Assistant Winter Track Coach
Seth Herman - Assistant Wrestling Coach

11. Approval of Paid Coach for the Fall Season

I recommend Board approve the following paid fall coach for the 2018-2019 school year:

Peter Sabat - Assistant Boys Soccer Coach - \$3,991.00 Step 2

12. Approval of Intern(s) for the 2018 - 2019 School Year

I recommend Board approve the following intern(s) for the 2018-2019 school year:

Danielle Murray (Monmouth University) - School Counseling Intern working under the supervision of our Guidance Department during the Spring 2019 semester - 300 hours (resume attached)

13. Approval of Substitutes for the 2018-2019 School Year

I recommend Board approve the following substitutes for the 2018-2019 school year:

Nancy Kasprack - Middlesex County Substitute Certificate exp. 1/2/2022
Shane McCarthy - Monmouth County Substitute Certificate exp. 10/29/2023
Paul Sabat (Coaching Only) Monmouth County Substitute Certificate exp. 10/25/2023

14. Approval to Increase Substitute Teacher Per Diem Rate

I recommend Board approve the request to increase the substitute teacher per diem rate from \$85.00 per day to \$100.00 per day effective November 14, 2018.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. McGinty and seconded by Mrs. Maris, the Board, by unanimous roll call approved Items 1-6 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated November 13, 2018:

General Fund - Special Election - Referendum	\$10,227.96
General Fund	\$648,708.34
Special Revenue Fund	\$17,287.00
Food Services	<u>\$120,265.85</u>
	\$786,261.19

November 15, 2018 Payroll

\$533,149.21

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

Catalyst Prep/SAT/ACT Courses - Classroom # 503- Starting February 4-March 2, 2019, from 3:00pm to 5:00pm.

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the October 16, 2018 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
1/26/2019 - 1/31/2019	Tracy Handerhan	FETC - Future of Education Technology Conference	\$3,750	Orlando, FL
3/22/2019	Kira Jarostchuk	DIMACS Precalculus Conference	\$200	New Brunswick, NJ
3/22/2019	Megan Heerwagen	DIMACS Precalculus Conference	\$200	New Brunswick, NJ
4/17/2019	Lindsay Deremiah	Geometry Investigations with Geogebra	\$250	New Brunswick, NJ
4/17/2019	Carrie Baker	Geometry	\$250	New Brunswick,

		Investigations with Geogebra		NJ
5/10/2018	Suzanne Fico	NJ Prevention Network	\$175	Atlantic City, NJ

5) Approval of Board of Education Committees

Recommend Board approval of the following Board Committee for the 2018-2019 school year:

Personnel *John Caruso Lisa Waters Chuck Volker Jane Pattwell	Athletics and Activities *Jane Pattwell John Caruso Kaye Wise Brian Leddin	Education *Sarah Maris Kay Wise Lisa Waters Annie McGinty
Finance *Kaye Wise John Caruso Chuck Volker Lisa Waters	Policy *Brian Leddin Sarah Maris Annie McGinty Anthony LeLand	Buildings & Grounds *Chuck Volker Kaye Wise John Caruso Lisa Waters
Student Wellness (this will meet quarterly) *Annie McGinty Sarah Maris Brian Leddin	Community Relations Brian Leddin Chuck Volker Anthony LeLand	Digital Citizenship/ Technology *Annie McGinty Lisa Waters Sarah Maris Anthony LeLand
Negotiations Lisa Waters John Caruso Jane Pattwell Sarah Maris		* Indicates Committee chair

6) Approval of a Contract - James Shoop

Recommend Board approval of a contract with James Shoop at a rate of \$125 per hour, for purchasing consulting services related to the referendum, not to exceed \$3,000.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items**
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:

- Superintendent search update
- Referendum update
- Self Funded Sports
- District Objectives

17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board, by unanimous vote, moved into executive session at 8:54 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying

On a motion made by Mrs. Maris and seconded by Mr. Caruso, the Board, by unanimous vote, returned from executive session at 8:56 PM.

On a motion made by Mr. Caruso and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 5 and 15 in the Superintendent's Consent Agenda as follows:

5. Approval of District Objectives for the 2018-2019 School Year

I recommend Board approved the attached District Objectives for the 2018-2019 school year.

15. Approval of November HIB Report

I recommend Board approved the November HIB Report

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on November 13, 2018 at 9:00 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary