

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 15 Official Minutes

January 8, 2019

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:03 PM with Mr. Gripp, Board Secretary, presiding. Mr. Gripp read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

Call to Order

The Board Secretary will call the meeting to order.

Announcement of Official Results of Annual School Board Election - November 6, 2018

The following are **OFFICIAL** results of the Rumson-Fair Haven Regional High School’s election as reported by the Board Secretary as certified by the State Election Board.

FAIR HAVEN

Brian Leddin - 1,882 votes

Sarah Maris - 1,981 votes

RUMSON

John Caruso - 1,518 votes

Danon Robinson - 751 votes

Administer Oath of Office

The Board Secretary will administer the Oath of Office to the newly elected Board members.

Brian Leddin
Sarah Maris
John Caruso

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Lisa Waters, Present
Mr. John Caruso, Present
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Present
Mrs. Sarah Maris - Present
Mrs. Annie McGinty - Present
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

Nomination and Election for Office of President

A motion to open nominations for President of the Board of Education was moved by Mrs. Maris and seconded by Mr. Leddin. A roll call vote unanimously passed.

Mr. Caruso was nominated for President of the Board of Education by Mrs. Waters. No other nominations were made.

A motion to close nominations for President of the Board of Education was moved by Mrs. Maris and seconded by Mr. Leddin. A roll call vote unanimously passed.

A roll call vote was taken to elect Mr. Caruso as President of the Board of Education and was unanimously passed.

Nomination and Election of Vice-President

A motion to open nominations for Vice-President of the Board of Education was moved by Mr. Caruso and seconded by Mrs. Maris. A roll call vote unanimously passed.

Mrs. McGinty was nominated for Vice-President of the Board of Education by Mr. Caruso. No other nominations were made.

A motion to close nominations for Vice-President of the Board of Education was moved by Mr. Caruso and seconded by Mrs. Maris. A roll call vote unanimously passed.

A roll call vote was taken to elect Mrs. McGinty as Vice-President of the Board of Education and was unanimously passed.

5. Special Presentations - None

6. Communications

The following Communications were received and discussed:

- Comments related to two former students of RFH were received

7. Board Reports

The following Board committee reports were given:

- Athletics and Activities Committee update - Mrs. Pattwell
- Personnel Committee update - Mr. Caruso

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mrs. Waters, the Board by unanimous roll call vote approved Items 1-10 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
January 15	68 Black Point Rd.	9:45 a.m.	11:00 a.m.	Habitat for Humanity	K. DeMeter S. Pagano
March 15	Gym	8:00 a.m.	1:00 p.m.	Health Club	J. Knific
March 23	West Windsor Plainsboro High School	7:00 a.m.	6:00 p.m.	Model UN	T. Colella
April 4	Monmouth Regional High School	7:30 a.m.	2:00 p.m.	Global Women Empowerment	H. Strauch

2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
January 9	Class of 2020	S. Schmidt	Surf Taco Fundraiser
January - February	Class of 2021	A.Trocchia	Clothing Sale
January 30	Class of 2021	A.Trocchia	Bubbakoos Fundraiser

3. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2018 - 2019 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SH21-15-18	12/17 - 12/21 10 hours per week	Medical
H21-06-19	1/3 - 1/17 5 hours per week	Medical

4. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2018-2019 School Year

I recommend Board approve the Statement of Assurance regarding the use of Paraprofessional Staff for the 2018-2019 school year.

5. Approval of Additional Orton Gillingham Sessions for the 2018 - 2019 School Year

I recommend Board approve additional 2 hours of Orton Gillingham sessions provided by Lauren McNeace, M.A., CDT, O.G., for the 2018 - 2019 school year for 6 hours per day, 4 days per week at \$100.00 per hour for 40 weeks, not to exceed \$96,000.00. *(Previously approved at 4 hours per day, 4 days per week at \$100.00 per hour for 40 weeks, not to exceed \$64,000.00)*

6. Approval to Rescind the Appointment of the Press Release Writer for the 2018-2019 School Year

I recommend Board rescind the appointment of David Frick to write press releases for the 2018-2019 school year, effective September 1, 2018 through June 30, 2019 at an hourly rate of \$33.00 with a maximum total of 6 hours per week (\$198.00 per week maximum) for 41 weeks for a cost not to exceed \$8,118.00.

7. Approval of the Appointment of the Press Release Writer for the 2018-2019 School Year

I recommend Board approve the appointment of Clayton Twidle to write press releases for the 2018-2019 school year, effective January 2, 2019 through June 30, 2019 at an hourly rate of \$33.00 with a maximum total of 6 hours per week (\$198.00 per week maximum) for 25 weeks for a cost not to exceed \$4,950.00.

8. Approval of Home Instructor(s) for the 2018 - 2019 School Year

I recommend Board approve the following home instructor(s) for the 2018 - 2019 school year:

Clayton Twidle - Social Studies

9. Approval of Maternity/Family Leave Request

I recommend Board approve the request for Chrissy Fabrico to take a paid maternity leave beginning April 1 through approximately June 17, 2019, an unpaid Family Medical Leave of Absence beginning June 18 through November 17, 2019, and an unpaid Child Care Leave of Absence November 18 through January 30, 2020, returning on January 31, 2020. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

10. Approval of Maternity/Family Leave Request

I recommend Board approve the request for Julie Brewington to take a paid maternity leave beginning April 8 through approximately June 7, 2019, an unpaid Family Medical Leave of Absence beginning June 10 through November 1, 2019, returning on November 4, 2019. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mrs. McGinty, the Board, by unanimous roll call approved Items 6-16 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated January 8, 2019:

General Fund	\$242,508.68
Special Revenue Fund	\$20,400.27
Food Services Fund	<u>\$87,011.88</u>
	\$349,920.83
December 21, 2018 Payroll	\$523,250.98

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

➤ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the December 18, 2018 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
3/11/2019 - 3/14/2019	Chris Lanzalotto	DAANJ - State Conference	\$1,100	Atlantic City, NJ
2/28/2019 - 3/2/2019	Bryan Heller	NJSIAA Wrestling State Championship	\$550	Atlantic City, NJ
2/28/2019 - 3/2/2019	Billy George	NJSIAA Wrestling State Championship	\$200	Atlantic City, NJ
4/8/2019 - 4/10/2019	Maryanne Furey	2019 NJ Powerschool Users Group Conference	\$900	Atlantic City, NJ

5) Approval of Tuition Rate

Recommend Board approval of the tuition rate of \$13,950 for the 2019-2020 school year.

6) Authorization to Bid

Recommend Board authorization of the Business Administrator to bid the following projects related to Phase One of the referendum Projects:

- Third floor classroom renovations
- Special Education classroom spaces
- World Language Lab
- Technology

7) Approval of a Memorandum of Understanding with Rumson Country Day School

Recommend Board approval of a Memorandum of Understanding with Rumson Country Day School to provide evacuation spaces.

8) Acceptance of Board Secretary's Report – November 2018

Recommend Board acceptance of the November Board Secretary's Report

9) Acceptance of No Over-expenditure Report – November 2018

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **November 2018**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **November 2018**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **November 2018** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of November 2018. The Board certifies that as of **November 30, 2018**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10) Acceptance of Treasurer's Reports – November 2018

Recommend Board acceptance of the **November 2018** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

11) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **November 30, 2018**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:

- ❖ School Security
- ❖ 2019-2020 Budget
- ❖ Meeting Reminders
 - 1/15 - 5:30 PM
 - 1/16 - 5:30 PM
 - 1/17 - 5:30 PM
 - 1/22 - 7:00 PM - Regular BOE meeting
 - 1/26 - 8:30 AM
 - 1/29 - 5:30 PM

17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 7:54 PM, at which time Mr. Leddin, Mr. Gripp and Dr. Righi left, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from

which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➤ Personnel Matter - Superintendent Search

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, returned from executive session at 8:23 PM.

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on January 8, 2019 at 8:24 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary