

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 19 Official Minutes

January 22, 2019

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:00 PM with Mr. Caruso, Board President, presiding. President Caruso read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mr. John Caruso, President - Present
Mrs. Annie McGinty, Vice President - Present
Mrs. Sarah Maris - Present
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Present
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Present
Mrs. Lisa Waters - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. **Special Presentations** - None

6. **Communications**

The following Communications were received and discussed:

- Email received related to the softball field

7. **Board Reports** - None

8. **Public Discussion on Agenda Items Only** - None

9. **Action Items**

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board by unanimous roll call vote approved Items 1-10 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
February 5	NY Federal Reserve Bank	8:00 a.m.	3:00 p.m.	Fed Challenge	S. Schmidt
February 28	Philadelphia Zoo	8:00 a.m.	3:00 p.m.	Science National Honor Society	J. Foster
March 11	United Nations Headquarters, NYC	7:00 a.m.	7:00 p.m.	Global Women Empowerment	A. Marinov H. Strauch
April 8	Bucks County Playhouse	7:00 a.m.	8:30 p.m.	Tower Players	S. Sweeney

2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
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January 30 - February 15	French Honor Society	C. Berg	Collection of non-perishables for local foodbanks
February - March	Veterans Appreciation Club Class of 2020	E. Zullo S. Schmidt	Selling Workout Shaker Bottles
February 28	Key Club	J. Pennetti	Coffeehouse
March 8	Global Women Empowerment	A. Marinov H. Strauch	Cupcake Sale
April 10	Fashion Club	K. Lanfrank	Pop Up Thrift Store
April 28	Key Club	J. Pennetti	Volunteer at NJ Marathon

3. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2018 - 2019 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H20-01-18	1/9 - 2/8 5 hours per week	Medical

4. Approval of New/Revised Curriculum Guides

I recommend Board approve new/revised curriculum guides as listed below:

- Health 12

5. Approval of Enrollment of Non-Resident Tuition Student(s) for the 2019-2020 School Year

I recommend Board approve enrollment of the following non-resident student(s) for the 2019-2020 school year at a yearly tuition of \$13,950.00:

STUDENT NAME	GRADE	TOWN
Bryce Devlin	9	Locust

6. Approval of Maternity/Family Leave Request

I recommend Board approve the request for Jaclyn Toner to take a paid maternity leave beginning April 4 through approximately May 22, 2019, an unpaid Family Medical Leave of Absence beginning May 23 through October 22, 2019, and a Child Care Leave of Absence

beginning October 23 through January 31, 2020 returning on February 3, 2020. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

7. Acceptance of Resignation

I recommend Board accept the resignation of Andrew LaMura, Instructional Aide, effective February 1, 2019 (letter attached).

8. Approval of Tuition Reimbursement for Physics Endorsement

Two of our math teachers, Kira Jarostchuk and Erika Waltz, applied for (with our endorsement) a grant/scholarship for courses leading to their certification as “teacher of physics.” I’m happy to report they both received the scholarship in the amount of \$5,000.

Your approval tonight is for reimbursing each teacher for the eight courses totaling 30 credits at a cost of \$1,600.00 (each teacher). Having two math teachers certified in physics is huge; especially in light of our pilot planned for next year to co-teach Algebra I and Physics.

I recommend Board approve tuition reimbursement in the amount of \$1,600.00 each for a physics endorsement for the following teachers:

Kira Jarostchuk Erika Waltz

9. Approval of Substitutes for the 2018-2019 School Year

I recommend Board approve the following substitutes for the 2018-2019 school year:

Stephanie Costa	-	Monmouth County Substitute Certificate exp. 1/16/2024
Frank Delaney	-	Monmouth County Substitute Certificate exp. 12/10/2023

10. Approval of Spring Coaches

I recommend Board approve the following head varsity coaches for the 2019 Spring season:

Andrew Hudson	-	Rowing Coach at a stipend of \$7,136.00, Step 6 (Group III)
Jerry Gagliano	-	Softball Coach at a stipend of \$7,136.00, Step 6 (Group III)

I seek early approval of these 2 coaches due to the fact they are new and parents meetings are coming up shortly.

BUSINESS ADMINISTRATOR’S CONSENT AGENDA

On a motion made by Mr. Volker and seconded by Mrs. Wise, the Board, by unanimous roll call approved Items 1-13 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated January 22, 2019:

General Fund	\$183,552.63
Capital Projects Fund	<u>\$12,596,000.00</u>
	\$12,779,552.63
January 15, 2019 Payroll	\$533,414.24

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Fair Haven Booster Club- March Madness Basketball Game-March 27,219-
Gymnasium- 5:45pm to 8:30pm

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the January 8, 2019 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
2/8/2019 - 2/9/2019	Daniela Goodarz *	NECTFL 2019 Conference	\$240	New York, NY

2/8/2019 - 2/9/2019	Yannell Maglione *	NECTFL 2019 Conference	\$240	New York, NY
6/2/2019 - 6/10/2019	Erin Burke	AP/College Board Reading: English Language and Comprehension	\$250	Tampa, FL
6/2/2019 - 6/10/2019	Jessica Olszewski	AP/College Board Reading: English Language and Comprehension	\$250	Tampa, FL
2/14/2019, 3/4/2019 and 4/4/2019	Steve Sarles	Aspiring Principals Program	\$400	South Orange, NJ

* This was previously approved. Now includes transportation.

5) Acceptance of Board Secretary's Report – December 2018

Recommend Board acceptance of the December Board Secretary's Report

6) Acceptance of No Over-expenditure Report – December 2018

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **December 2018**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **December 2018**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **December 2018** (N.J.A.C. 6:A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of December 2018. The Board certifies that as of **December 31, 2018**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7) Acceptance of Treasurer's Reports – December 2018

Recommend Board acceptance of the **December** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

8) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **December 31, 2018**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

9) Approval of Board Meeting Dates

Recommend Board approval of the following meeting dates for the 2019-2020 School Year:

July 9	November 12	February 18
August 6	November 19	March 10
August 27	December 10	March 17
September 10	December 17	April 21
September 17	January 7 - Reorganization	May 5
October 15	January 21	May 19
October 22	February 4 - if necessary	June 9

10) Approval of Board Committees

Recommend Board approval of the following committees:

Personnel *Annie McGinty John Caruso Lisa Waters Jane Pattwell	Athletics and Activities *Jane Pattwell John Caruso Kaye Wise Brian Leddin	Education *Sarah Maris Kay Wise Lisa Waters Annie McGinty
Finance *Kaye Wise John Caruso Chuck Volker Lisa Waters	Policy *Brian Leddin Sarah Maris Annie McGinty Anthony LeLand	Buildings & Grounds *Chuck Volker Kaye Wise John Caruso Lisa Waters
Student Wellness (this will meet quarterly) *Annie McGinty Sarah Maris Brian Leddin	Community Relations *Anthony LeLand Brian Leddin Chuck Volker	Digital Citizenship/ Technology *Annie McGinty Lisa Waters Sarah Maris Anthony LeLand
Negotiations Lisa Waters John Caruso Jane Pattwell Sarah Maris		* Indicates Committee chair

11) Approval of Health Benefit Waivers

Recommend Board approval of the following health benefit waivers:

Michael Bair - Family Eligibility	Medical, RX, Dental, Vision	4.0 mo, Mar-June	\$1,667
Myriam Barthole - H/W Eligibility	Medical, RX, Dental, Vision	4.5 mo, Feb-June	\$1,875
Nicole Capoano - Family Eligibility	Medical, RX, Dental, Vision	4.5 mo, Feb-June	\$1,875

12) Acceptance of a Donation - Field Trip to Brookdale

Recommend Board acceptance of a donation from the R-FH High School Foundation, in the amount of \$1,450, for a field trip to Brookdale Community College for the Center for Holocaust, Human Rights, and Genocide Education's Annual Symposium.

13) Acceptance of a Donation - History and Art Met Field Trip

Recommend Board acceptance of a donation from the R-FH High School Foundation, in the amount of \$2,680, for a History and Art Met Field Trip.

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items** - None
17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 7:15 PM, at which time Dr. Righi, Mr. Gripp and Mr. Leddin left, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Personnel Matter - Superintendent Search

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous vote, returned from executive session at 11:54 PM

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on January 22, 2019 at 11:54 PM

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary