

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 22 Official Minutes

February 5, 2019 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:05 PM with Mr. Caruso, Board President, presiding. President Caruso read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mr. John Caruso, President - Present
Mrs. Annie McGinty, Vice President - Present
Mrs. Sarah Maris - Present
Mr. Brian Leddin - Absent
Mr. Anthony LeLand - Present
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Absent
Mrs. Lisa Waters - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

- Violence and Vandalism Report - Dr. Righi

6. Communications

The following Communications were received and discussed:

- Email related to a Booster Club social media post
- Comments related to a Guidance speaker

7. Board Reports

The following Board committee reports were given:

- Education Committee update - Mrs. Maris
- Policy Committee update - Mr. Leland
- Buildings and Grounds Committee - Mr. Caruso
- Personnel Committee - Mrs. McGinty
- Digital Citizenship Committee - Mrs. McGinty

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Leland, the Board by unanimous roll call vote approved Items 1-14 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
2018 - 2019 SY	Alice's Kitchen, Sea Bright	8:15 a.m.	11:00 a.m.	SLE Placement	S. Kodack
2018 - 2019 SY	The Wash House, Fair Haven	8:15 a.m.	11:00 a.m.	SLE Placement	S. Kodack
February 21, 22 April 17, 18	Forrestdale	1:54 p.m.	3:00 p.m.	Spanish Honor Society	C. Gauss

April 13	Jackson Liberty High School	8:30 a.m.	8:00 p.m.	Jazz Band	Z. Lorelli
May 4	Stockton University	7:30 a.m.	2:00 p.m.	Scientific Frontier Club	J. Pennetti
May 31	Ocean County College	9:15 a.m.	2:00 p.m.	Art, Music, Film	K. Lanfrank

2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
February 13 - 28	National Honor Society	J. Brewington J. Toner	Lollipop Sale
February 14	Spanish Honor Society	C. Gauss	Churros, Chocolate Sale
February 15 - April 30	French National Honor Society	C. Berg	Crutch Drive
February 18	National Honor Society	J. Brewington J. Toner	Chipotle Fundraiser
March 5	Class of 2020	S. Schmidt	Lupo Fundraiser
April - May	Class of 2021	A. Trocchia	Spring Plant Sale

3. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2018 - 2019 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H20-01-18	1/9 - 3/15 5 hours per week	Medical
H19-06-18	1/13 - 3/4 10 hours per week	Medical

4. Approval of Home Stays

I recommend Board approve home stays for 5 students and 1 chaperone from the Hangzhou Entel Foreign Language School, China, from April 28 through May 3, 2019.

5. Approval of Violence and Vandalism Report - September - December 2018

I recommend Board approve the Violence and Vandalism report for the months September through December 2018. This is a requirement of the Department of Education.

The report is in the drive.

6. Lodge of First Reading of Policies

I recommend Board lodge on the first reading of the policies listed below:

- Policy 2422 - "Health and Physical Education"
- Policy 5330.04 - "Administering Opioid Antidote"
- Policy 5337 - "Service Animals"
- Policy 5535 - "Passive Breath Alcohol Sensor Device"
- Policy 5756 - "Transgender Students"
- Policy 9242 - "Use of Electronic Signatures"

7. Approval of the Appointment of the Director of the 2019 Summer Academic Enrichment Program

I recommend Board approve the appointment of Sarah Fitzgerald as the Director of the 2019 Summer Academic Enrichment Program at a stipend of \$6,000.00.

8. Approval of the Appointment of a Long Term Replacement Guidance Counselor for the 2018 - 2019 School Year

I recommend Board approve the appointment of Tammy Mulvaney as a Long Term Replacement Guidance Counselor for the 2018-2019 school year beginning on March 25, 2019 through June 30, 2019 at the Board approved rate of pay for long-term substitutes.

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional \$100 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional \$100 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

9. Approval of the Appointment of a Long Term Replacement Chemistry Teacher for the 2018 - 2019 School Year

I recommend Board approve the appointment of Lisa Walsh as a Long Term Replacement Chemistry Teacher for the 2018-2019 school year beginning on April 1 2019 through June 30, 2019 at the Board approved rate of pay for long-term substitutes (*pending completion of all required paperwork*).

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A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional \$100 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
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- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

10. Approval of Spring Coaches

I recommend Board approve the following coaches for the 2019 Spring Season:

BASEBALL - GROUP III

<u>BASEBALL - GROUP III</u>	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
Head Coach	Kevin James	7	\$7,736
Assistant Coach	Ted Messinger	5	\$5,110
Assistant Coach	Diego Espinosa	2	\$3,991
Volunteer Coach	Tom O'Hara		

SOFTBALL - GROUP III

Head Coach	Gerard Gagliano	6	\$7,136
Assistant Coach	Tess Gagliano	3	\$4,394
Volunteer Coach	Kate Gagliano		

BOYS SPRING TRACK - GROUP III

Head Coach	Jerry Beaver	7	\$7,736 + \$300 longevity
Assistant Coach	Amirah Muneer	4	\$4,747
Assistant Coach	Jeremy Schulte	4	\$4,747
Volunteer Coach	Ken Young		

GIRLS SPRING TRACK - GROUP III

Head Coach	Jason Lippart	5	\$6,593
Assistant Coach	Kathrine Borsuk	6	\$5,463

Assistant Coach	Michael Haughwout	2	\$3,991
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Volunteer Coach	Tim McLoone		
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Volunteer Coach	Bob Keogh		
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BOYS LACROSSE - GROUP III

Head Coach	Marc Moreau	7	\$7,736
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Assistant Coach	Chris Quinn	3	\$4,394
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Assistant Coach	Doug Kennedy	5	\$5,110
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Assistant Coach	Eric Zullo	3	\$4,394
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Volunteer Coach	Michael Bassani		
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GIRLS LACROSSE - GROUP III

Head Coach	Amy O'Keefe	7	\$7,736
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Assistant Coach	Stephanie Costa	2	\$3,991
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Assistant Coach	Stephanie Schmidt	5	\$5,110
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Assistant Coach	Alyssa Trocchia	1	\$3,811
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Volunteer Coach	Jackie Toner		
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ROWING - GROUP III

Head Coach	Andrew Hudson	6	\$7,136
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Assistant Coach	Amanda Durborow	6	\$5,463
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Assistant Coach			
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Volunteer			
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BOYS TENNIS - GROUP IV

Head Coach	Don Russell	7	\$5,525 + \$300 longevity
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Assistant Coach	Carrie Doremus	3	\$3,320
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BOYS GOLF - GROUP IV

Head Coach	Brad Margolis	6	\$4,916
Assistant Coach	Jeff Karpell	6	\$4,057

GIRLS GOLF - GROUP IV

Head Coach	Jonathan Pennetti	6	\$4,916
Assistant Coach	Thomas Highton	6	\$4,057

<u>WEIGHT ROOM SUPERVISOR</u>	Joseph Murphy		\$1,500
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11. Approval of Substitutes for the 2018-2019 School Year

I recommend Board approve the following substitutes for the 2018-2019 school year:

Amanda Gorfain	-	Monmouth County Substitute Certificate exp. 1/4/2024
Peter Righi	-	Monmouth County Substitute Certificate exp. 1/25/2024
Lisa Walsh	-	Teacher of Chemistry

12. Approval to Appoint Instructional Aide for the 2018 - 2019 School Year

I recommend Board approve the appointment of Zachary Ritchie as an Instructional Aide for the 2018-2019 SY to begin upon completion of all required paperwork through June 30, 2019 at \$16.69 per hours worked (resume attached).

13. Approval of Proctors to Administer the World Language Placement Test

I recommend Board approve the following 9 proctors to administer the World Language Placement Test on February 19, 2019 for 2 hours each at a cost of \$30.00 per hour for a total not to exceed \$540.00:

Christine Berg	Christina Gauss	Daniella Goodarz	Anna Higgins
Matthew Knoth	Tom Larkin	Nila Luccarelli	Alyssa Trocchia
Victoria Vaughan			

14. Approval of Proctors to Administer the Math Placement Test

I recommend Board approve the following 10 proctors to administer the Math Placement Test on February 26, 2019 for 2 hours each at a cost of \$30.00 per hour for a total not to exceed \$600.00:

Jodi Foster	Michael Haughwout	Samantha Haughwout	Cheryl Laviola
Jason Lippart	Ted Messinger	Christopher Quinn	Alyssa Trocchia
Victoria Vaughan	Erika Waltz		

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mrs. Wise, the Board, by unanimous roll call approved Items 1-9 with Item 7 withdrawn in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated February 5, 2019:

General Fund	\$620,386.85
Special Revenue Fund	\$7,896.02
Capital Projects Fund	\$25,523.71
Food Services Fund	<u>\$25,327.60</u>
	\$679,134.18
January 31, 2019 Payroll	\$536,983.26
February 1, 2019 Supplemental Payroll	\$65,256.36

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- RFH Youth Lacrosse- Turf Field- March 3,10,17 and weekends in April, May & June-9:00 am to 3:00pm

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the January 15, 2019 Regular Public meeting minutes.

4) Acceptance of Minutes

Recommend Board acceptance of the January 16, 2019 Regular Public meeting minutes.

5) Acceptance of Minutes

Recommend Board acceptance of the January 17, 2019 Regular Public meeting minutes.

6) Acceptance of Minutes

Recommend Board acceptance of the January 22, 2019 Regular Public meeting minutes.

7) Withdrawn

8) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
2/8/2019 - 2/9/2019	Yannell Maglione *	NECTFL 2019 Conference	\$260	New York, NY
6/3/2019 - 6/7/2019	Andrew Hudson	AP Environmental Science Grading	\$0	Cincinnati, OH
3/17/2019 - 3/19/2019	David Frick	Furman Advisory Board	\$250.00	Greenville, SC
6/10/2019 - 6/18/2019	Valerie Kilar	AP Biology Reading	\$0	Kansas City, MO

* This was previously approved. Now includes transportation.

9) Acceptance of a Donation - Marching Band

Recommend Board acceptance of a donation from the Patton family as follows:

20" Pearl Marching Bass Drum Case - \$144.95

2 Pearl Marching Bass Drum Stands - \$166.95 each - \$333.90

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:

- 2019-2020 Budget
- Referendum Construction

17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Maris and seconded by Mr. Leland, the Board, by unanimous vote, moved into executive session at 7:54 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying
- Personnel Matter - Superintendent Search

On a motion made by Mrs. Maris and seconded by Mr. Leland, the Board, by unanimous vote, returned from executive session at 8:09 PM.

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Leland, the Board by unanimous roll call vote approved Item 15 in the Superintendent's Consent Agenda as follows:

15. Approval of February HIB Report

I recommend Board approve the February HIB report.

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on February 5, 2019 at 8:10 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary