

**RUMSON-FAIR HAVEN REGIONAL  
BOARD OF EDUCATION**

FY 2019 No. 27 Official Minutes

April 9, 2019 (Regular Meeting)

**1. Board of Education Meeting**

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:02 PM with Mrs. McGinty, Board President, presiding. Vice-President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

**2. Salute the Flag**

**3. Read Statement of Compliance**

**4. Roll Call**

The following Board members answered the call of the roll:

Mr. John Caruso, President - Absent  
Mrs. Annie McGinty, Vice President - Present  
Mrs. Sarah Maris - Present  
Mr. Brian Leddin - Present  
Mr. Anthony LeLand - Present  
Mrs. Jane Pattwell - Present  
Mr. Chuck Volker- Absent  
Mrs. Lisa Waters - Present  
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present  
Frank E. Gripp III, Business Administrator/Board Secretary - Present

**5. Special Presentations**

**6. Communications**

The following Communications were received and discussed:

- Comments related to the Junior Prom presentation
- Comments related to Junior Prom
- Comments related to the Spring Musical
- Emails related to boys soccer

**7. Board Reports**

The following Board committee reports were given:

- Education Committee update - Mrs. McGinty
- Personnel Committee update - Mrs. McGinty
- Athletics and Activities Committee update - Mrs. Pattwell
- Finance Committee update - Mrs. Wise

**8. Public Discussion on Agenda Items Only - None**

**9. Action Items**

**SUPERINTENDENT'S CONSENT AGENDA**

**On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 1-23, with Mr. Leddin abstaining from Item A12, in the Superintendent's Consent Agenda as follows:**

**1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed**

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

| DATE                     | DESTINATION                             | LEAVE     | RETURN    | CLUB/CLASS       | ADVISOR    |
|--------------------------|-----------------------------------------|-----------|-----------|------------------|------------|
| April 5, 17<br>May 3, 31 | Foodtown                                | 8:00 a.m. | 9:30 a.m. | MD Class         | A.Durborow |
| April 11                 | Arrow Acres Farm<br>Dan Pepe Restaurant | 9:00 a.m. | 1:45 p.m. | Spanish 3 Honors | D. Goodarz |

**2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed**

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

| DATE                            | CLUB                              | ADVISOR(S)              | ACTIVITY                     |
|---------------------------------|-----------------------------------|-------------------------|------------------------------|
| March 22, 29<br>April 5, 12, 19 | Science National<br>Honor Society | J. Foster               | Bake Sales<br>T-Shirt Sale   |
| April 11                        | SGA                               | Y. Maglione             | Talent Show                  |
| April 16                        | E-Sports                          | T. Colella<br>M. Leddin | Fortnite Tournament          |
| May 20                          | Class of 2021                     | A. Trocchia             | Chipotle Fundraiser          |
| June 19                         | Class of 2020                     | S. Schmidt              | Flower Sale at<br>Graduation |

**3. Ratification of Home Instruction**

I recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2018 - 2019 school year as listed:

| STUDENT NO. | TIME FRAME                                   | REASON  |
|-------------|----------------------------------------------|---------|
| H20-01-18   | Extension<br>3/15 - 5/17<br>5 hours per week | Medical |

**4. Approval of Enrollment of Non-Resident Tuition Student(s) for the 2019-2020 School Year**

I recommend Board approve enrollment of the following non-resident student(s) for the 2019-2020 school year:

| STUDENT NAME     | GRADE | TOWN       | TUITION     |
|------------------|-------|------------|-------------|
| Augusta DeMonaco | 12    | Middletown | \$13,336.00 |

**5. Approval of Additional Hours for Physical Therapy Services**

I recommend Board approve additional hours for Trina Foltz, Physical Therapist, for the remainder of the 2018-2019 school year at a rate not to exceed \$7,000.00.

**6. Approval for Tri-District Olympic Game Day**

I recommend Board approve Tri-District Special Olympics Day to be held on May 23, 2019 (rain date May 24, 2019) between the hours of 8:00 a.m. and 10:30 a.m.

**7. Approval of New Textbook Selections**

I recommend Board approve the new textbook selections as listed below:

- *The Handmaid's Tale*
- *What You Should Know About Politics...But Don't*
- *Year of Wonders*
- *Genghis Khan and the Making of the Modern World*

**8. Approval of Student Transportation to and from Rumson Fair Haven High School for the Extended School Year Program**

I recommend Board approve student transportation, for the students listed below, to and from Rumson Fair Haven High School for the Extended School Year Program beginning July 8 through August 15, 2019

| STUDENT NO. | GRADE |
|-------------|-------|
| SO23-09-19  | 9     |
| SO23-08-19  | 9     |
| SO22-12-18  | 10    |
| SO21-12-18  | 10    |
| SO22-11-18  | 10    |
| SO21-02-17  | 11    |
| SO18-01-14  | 12    |
| SO17-07-13  | 12    |
| SO19-04-15  | 12    |
| SO18-02-14  | 12    |
| SO19-05-15  | 12    |

**9. Approval of Student Transportation to and from Rumson Fair Haven High School for the 2019 - 2020 School Year**

I recommend Board approve student transportation, for the students listed below, to and from Rumson Fair Haven High School for the 2019 - 2020 school year

| STUDENT NO. | GRADE |
|-------------|-------|
| SO23-09-19  | 9     |
| SO23-08-19  | 9     |

|            |    |
|------------|----|
| SO22-12-18 | 10 |
| SO21-12-18 | 10 |
| SO22-11-18 | 10 |
| SO21-02-17 | 11 |
| SO18-01-14 | 12 |
| SO17-07-13 | 12 |
| SO19-04-15 | 12 |
| SO18-02-14 | 12 |
| SO19-05-15 | 12 |
| SO19-09-16 | 12 |

**10. Approval of Out-of-District Placement for the 2019 - 2020 Academic School Year**

I recommend Board approve tuition and transportation for student SO18-02-14 to attend the Arc Program of Monmouth (KACH) for the 2019 - 2020 school year beginning September 9, 2019 through April 26, 2020, 3 days per week, 9:00 a.m. to 3:00 p.m. at a cost of \$12,000.00.

**11. Approval of the Appointment of an English Teacher for the 2019-2020 School Year**

I recommend Board approve the appointment of Susan Schuld as an English Teacher for the 2019 - 2020 school year, beginning September 3, 2019 through June 30, 2020 at Step 1 of the BA + 30 Guide, salary to be determined once contract negotiations are finalized, pending completion of all required paperwork (resume attached).

**12. Approval of the Appointment of Supervisor of English and Social Studies for the 2019 - 2020 School Year**

I recommend Board approve the appointment of Sarah Fitzgerald as the Supervisor of English and Social Studies for the 2019 - 2020 school year effective July 1, 2019 through June 30, 2020 at a salary of \$95,000.00.

**13. Approval of the Appointment of a Chinese Teacher for the 2019-2020 School Year**

I recommend Board approve the appointment of Shanman Liao as a Chinese Teacher for the 2019 - 2020 school year, beginning September 3, 2019 through June 30, 2020 at Step 18 of the BA + 60 Guide, salary to be determined once contract negotiations are finalized, pending completion of all required paperwork (resume attached).

**14. Approval of Maternity/Family Leave Request**

I recommend Board approve the request for Enza Marucci to take a paid maternity leave beginning September 4 through approximately October 2, 2019, a Family Medical Leave of Absence will begin October 3 through January 13, 2020, and a Child Care Leave of Absence beginning January 14 through June 9, 2020 returning on June 10, 2020. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

**15. Approval of Maternity/Family Leave Request**

I recommend Board approve the request for Yannell Maglione to take a paid maternity leave beginning September 3 through approximately October 23, 2019, a Family Medical Leave of Absence will begin October 24 through January 31, 2020, returning on February 3, 2020. All dates are contingent upon the recommendation of her doctor and actual birth date of her child (letter attached).

**16. Approval of the Appointment of Substitute Athletic Trainer for the 2018-2019 School Year**

I recommend Board approve the appointment of Julia Barnes as a Substitute Athletic Trainer for the 2018-2019 school year at a stipend of \$40.00 per hour.

**17. Approval of Spring Coach(es)**

I recommend Board approve the following spring coach(es) for the 2018-2019 school year:

Louis Aikins                      -                      Assistant Baseball - \$3,811 Step 1 (Group III)

**18. Approval of 2018 - 2019 Curriculum Writing and Writers**

I recommend Board approve the following 2018 - 2019 curriculum writing and writers at a rate of \$30.00 per hour:

| <b>Curriculum Writing</b>                           | <b># Writers</b> | <b>Total # Hours Each</b> | <b>Writers</b>                      |
|-----------------------------------------------------|------------------|---------------------------|-------------------------------------|
| Pre-Calculus/Technology<br>Math Analysis/Technology | 2                | 10                        | Carrie Baker<br>Suzanne Cranwell    |
| Physics/Technology                                  | 1                | 10                        | Jodi Foster                         |
| English/Technology                                  | 2                | 10                        | Alexis Marinov<br>Jessica Olszewski |
| US History II/TEchnology                            | 2                | 10                        | Tom Colella<br>Alex Componile       |

|                             |   |    |                 |
|-----------------------------|---|----|-----------------|
| Spanish/Technology          | 1 | 10 | Christina Gauss |
| French/Technology           | 1 | 10 | Christine Berg  |
| Media Specialist/Technology | 1 | 10 | Justin Langlois |

**19. Approval of Intern for the 2019- 2020 School Year**

I recommend Board approve the following intern for the 2019-2020 school year:

Alexandra Sondak (Monmouth University) - School Counseling Intern working under the supervision of our Guidance Department during the Fall 2019 semester - 300 hours (resume attached)

**20. Approval to Rescind Instructional Aide for After School Program**

I recommend Board rescind the appointment of Brandon Wall as an instructional aide for after school programs 2 hours per day 2 days a week beginning effective April 10, 2019.

**21. Approval of Instructional Aide for After School Program**

I recommend Board approve Zachary Ritchie as an instructional aide for after school programs 2 hours per day 2 days a week beginning April 10, 2019 through June 19, 2019 at a stipend of \$16.69 per hour.

**22. Approval of Rehearsal Pianist Consultant**

I recommend Board approve Francois Suhr as a Rehearsal Pianist Consultant for the Bucks County Competition at a rate of \$200.00 for the day.

**23. Approval of Summer Incentive Grant Proposal**

I recommend Board approve the Summer Incentive Grant Proposal for Megan Wilkins' travel expenses to Washington, D.C. not to exceed \$1,700.00. Grant proposal is attached.

**BUSINESS ADMINISTRATOR'S CONSENT AGENDA**

**On a motion made by Mrs. Maris and seconded by Mr. Leland, the Board, by unanimous roll call approved Items 1-11, with Mrs. Maris abstaining from item 3, in the Business Administrator's Consent Agenda as follows:**

**1) Approval of Bill List**

Recommend Board approval of the following bill list dated April 9, 2019:

|                        |              |
|------------------------|--------------|
| General Fund           | \$520,098.36 |
| Special Revenue Fund   | \$7,164.00   |
| Food Services          | \$119,805.96 |
|                        | \$647,068.32 |
| March 29, 2019 Payroll | \$539,730.66 |

## **2) Authorization of Use of Facilities**

Recommend Board approval of the following applications For Use of School Facilities:

➤ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

## **3) Acceptance of Minutes**

Recommend Board acceptance of the March 19, 2019 Regular Public meeting minutes.

## **4) Approval of Professional Leave**

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

| <b>Date of Professional Leave</b> | <b>Name</b>     | <b>Conference/Event</b>          | <b>Estimated Cost</b> | <b>Location</b> |
|-----------------------------------|-----------------|----------------------------------|-----------------------|-----------------|
| 4/12/2019 - 4/14/2019             | Suzanne Fico    | NJCA Annual Conference           | \$450.00              | Lincroft, NJ    |
| 6/26/2019 - 6/27/2019             | Amanda Durborow | OSHA 10 Plus                     | \$300.00              | Trenton, NJ     |
| 7/8/2019 - 7/10/2019              | Amanda Durborow | D+I student Training Plan Course | \$425.00              | Trenton, NJ     |

|                          |                  |                                                                                |          |                   |
|--------------------------|------------------|--------------------------------------------------------------------------------|----------|-------------------|
| 5/19/2019 -<br>5/21/2019 | Fran Swift       | NJACAC Conference                                                              | \$975.00 | Atlantic City, NJ |
| 6/4/2019 -<br>6/7/2019   | Fran Swift       | DePaul University<br>Tour                                                      | \$300.00 | Chicago, IL       |
| 5/17/2019                | Kristin McCarthy | Student Centered<br>Learning in<br>Mathematics<br>Workshop                     | \$200.00 | Ewing, NJ         |
| 6/5/2019 -<br>6/7/2019   | Frank Gripp      | New Jersey<br>Association of School<br>Business Officials<br>Annual Conference | \$935.00 | Atlantic City, NJ |

**5) Acceptance of Board Secretary's Report – February 2019**

Recommend Board acceptance of the February Board Secretary's Report

**6) Acceptance of No Over-expenditure Report – February 2019**

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **February 2019**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **February 2019**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **February 2019** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of February 2019. The Board certifies that as of **February 28, 2019**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has

been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**7) Acceptance of Treasurer's Reports – February 2019**

Recommend Board acceptance of the **February 2019** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

**8) Authorization to Transfer Funds**

Recommend Board approval of the Transfer Report dated **February 28, 2019**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

**9) Approval of a Contract - Monmouth University**

Recommend Board approval of a contract with Monmouth University Athletic Training Education, for clinical athletic training experience at Rumson-Fair Haven Regional, contingent upon attorney review.

**10) Approval of a Benefit Waiver**

Recommend Board approval of the following health benefit waiver, prorated:

Jennifer Lazzari, Family eligibility: Health, RX, Dental & Vision effective 5/18/19 = \$625

**11) Approval of Post-Termination contributions**

WHEREAS, the Rumson-Fair Haven Regional (the "Board") intends to make non-salary reduction contributions on behalf of certain classes of employees who terminate employment;

WHEREAS, the Board will not permit any individual employee to have an option of, receiving the equivalent amounts as compensation;

WHEREAS, the Economic Growth and Tax Relief Reconciliation Act of 2001 ("EGTRRA") amended Section 403(b)(3) of the Internal Revenue Code of 1986, as

amended (the “Code”) to permit employers to make contributions to 403(b) programs for employees who have terminated employment with the District, and

WHEREAS, the District wishes to make such contributions as permitted under Sections 403(b)(3) and Section 415(c)(1) of the Code for certain terminated employees,

NOW THEREFORE IT IS RESOLVED that the Board hereby authorizes and directs that the District institute and implement a policy(s) to make post-termination contributions into EQUI-VEST 403(b) contracts established through representatives of AXA Network L.L.C. and AXA Advisors L.L.C. for each eligible individual as defined in the policy(s), provided that such contributions shall not exceed the limits of Section 415(c)(1) of the Code and shall not continue beyond the five (5) year period authorized under Section 403(b)(3) of the Code.

FURTHER RESOLVED that the proper employees of the Board be and they are hereby authorized and directed to take any and all actions necessary or desirable to implement the resolutions as set forth herein.

**10. Motion to Approve Recommendations**

**11. Approval Vote**

**12. Superintendent’s Additional Action Items - None**

**13. Motion to Approve Recommendation**

**14. Approval Vote**

**15. Public Discussion – Any School Related Topic**

- Comments related to a student attending a camp
  - Student is interested in taking final tests early
  - Parents would like an exception to policy
- Students commented on Boys Soccer coach
  - Pushed the students to be better
  - Lots of misconceptions out there that are not justified
  - They trust the Board will find the best coach available and feel they already have that

- Comments related to Boys Soccer coach
  - Who makes recommendation to BOE
  - What is process for new hires and rehires
  - Consider the players no the team

16. **Board Discussion Items** - None

17. **Other Business** - None

18. **Unfinished Business** - None

19. **Executive Session**

On a motion made by Mrs. Waters and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 8:00 PM, as follows:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying

On a motion made by Mrs. Waters and seconded by Mrs. Wise, the Board, by unanimous vote, returned from executive session at 8:07 PM.

**On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Item 24 in the Superintendent's Consent Agenda as follows:**

**24. Approval of April HIB Report**

I recommend Board approve the April HIB Report

**20. Adjournment**

**On a motion made by Mrs. Waters and seconded by Mrs. Wise, the Board by consensus adjourned the regular meeting held on April 9, 2019 at 8:09 PM.**

Respectfully submitted,

Frank E. Gripp III  
School Business Administrator/Board Secretary