RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY 2019 No. 26 Official Minutes March 19, 2019 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:04 PM with Mr. Caruso, Board President, presiding. President Caruso read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mr. John Caruso, President - Present
Mrs. Annie McGinty, Vice President - Present
Mrs. Sarah Maris - Absent
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Present
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Present
Mrs. Lisa Waters - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

- **2019 - 2020 Tentative Budget**

6. Communications

The following Communications were received and discussed:

- Email related to placement testing
- Emails related to the Tigger House program

7. Board Reports

The following Board committee reports were given:

- Wellness Committee update - Mrs. McGinty
- Community Relations Committee update - Mr. Leland
- Athletics and Activities Committee update - Mrs. Pattwell
- Policy Committee update - Mr. Leddin

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Leddin and seconded by Mrs. Wise, the Board by unanimous roll call vote approved Items 1-8 in the Superintendent's Consent Agenda as follows:

1. **Approval of Fundraising Request(s) for the 2018-2019 School Year as listed**
   I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
April - May	Class of 2022	K. DeMeter	Chipotle Fundraiser
June 10 - 18	Class of 2020	S. Schmidt	Balloon Sale for graduation

2. **Ratification of Home Instruction**

I recommend Board ratify home instruction at a cost of $55.00 per hour for the 2018 - 2019 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SH21-16-19	3/12 - 6/19 20 hours total	Medical

3. Approval of Addendum to Contract

I recommend Board approve a contract addendum between Rumson-Fair Haven Regional High School and Bradley Beach School District effective, March 30, 2019 pending attorney review. Addendum is in the drive.

4. Approval of Sixth Assignment

I recommend Board approve a sixth assignment in Math for the remainder of the 2018-2019 school year effective April 8, 2019.

I recommend Board approve the following teachers to teach a sixth assignment at a stipend of 20% of their applicable step and guide:

Suzanne Cranwell	-	Guide 2	$11,769.00
Lauren Garrido	-	Guide 2	$11,769.00
Megan Heerwagen	-	Guide 1	$11,498.00
Kristen McCarthy	-	Guide 2	$11,769.00
Erika Waltz	-	Guide 2	$11,769.00

5. Approval of Sixth Assignment

I recommend Board approve a sixth assignment in Math for the remainder of the 2018-2019 school year effective April 29, 2019.

I recommend Board approve the following teachers to teach a sixth assignment at a stipend of 20% of their applicable step and guide:

Carrie Baker	-	Guide 2	$11,769.00
Jeff Herkimer	-	Guide 1	$11,498.00
Kira Jarostchuk	-	Guide 1	$11,498.00

6. Approval of the Pit Orchestra Members for the 2019 Spring Musical

I recommend Board approve the following pit orchestra members for the 2019 spring musical:

Kevin Gunther	-	$600.00
Elliot Moxley	-	$600.00
Francois Suhr	-	$600.00
Rowan Eo	-	$600.00

Teddy Kernizan	-	$600.00
Mel Chayette	-	$600.00
Michael Monaco	-	$600.00
Eric Lampmann	-	$600.00

7. Approval of Volunteer Coach(es)

I recommend Board approve the following volunteer coach(es) for the 2018-2019 school year:

Louis Aikins - Assistant Baseball Coach

8. Approval of Substitutes for the 2018-2019 School Year

I recommend Board approve the following substitutes for the 2018-2019 school year:

Louis Akins (Coach Only)	-	Monmouth County Substitute Cert. exp. 3/13/2024
Jennifer Lazzari	-	Ocean County Substitute Cert. exp. 11/2/2023
Zachary Ritchie	-	Monmouth County Substitute Cert. exp. 3/11/2024
Lynn Worobel	-	Monmouth County Substitute Cert. exp. 3/14/2024

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Wise and seconded by Mrs. McGinty, the Board, by unanimous roll call approved Items 1-6, with Mr. Volker abstaining from item 3, in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated March 19, 2019:

General Fund	$122,247.44
Special Revenue Fund	$863.98
Capital Projects Fund	$20,208.92
	$143,208.92
March 15, 2019 Payroll	$536,216.92

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

➢ RFH Basketball Camp- Gym- March 23-June 10, 2019- Saturday & Sunday 12:00 noon- 6:00pm.

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the March 12, 2019 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
7/14/2019 - 7/18/2019	Thomas Buffa	APPA 2019 Leadership in Educational Facilities	$3,500	Denver, CO

5) Adoption of the 2019-2020 Tentative Budget

Recommend Board approval of the 2019-2020 Tentative Budget as follows:

RESOLVED that Rumson-Fair Haven Regional Board of Education requests the approval of a capital reserve withdrawal in the amount of $1,000,000. The district intends to utilize these funds for stadium turf replacement and stadium field upgrades, including but not limited to, drainage, safety netting, relocation of track events, and the like; and

RESOLVED that Rumson-Fair Haven Regional Board of Education requests the approval of an emergency reserve withdrawal in the amount of $225,000. The district intends to utilize these funds for security upgrades including, but not limited to, an automated lockdown system, new exterior door locks and door monitoring system, additional cameras and the like; and

RESOLVED that Rumson-Fair Haven Regional Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b), where the district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of $257,887 for the purposes of educational services and programs, where the district intends to complete said purposes by June 2020; and

WHEREAS, the Rumson-Fair Haven Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, department or association sponsored events, or in-state professional development activities for which the registration fee does not exceed $150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Rumson-Fair Haven Regional Board of Education established $65,000 as the maximum travel amount for the current school year and has expended $28,192 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $65,000 for all staff and board members for the 2019-2020 school year.

BE IT RESOLVED that the tentative budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund Budget: $22,047,654

General Fund Tax Levy:	$19,318,269
Special Revenue Fund Budget:	$160,000
Debt Service Fund Budget:	$898,325
Debt Service Fund Tax Levy:	$713,444

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Rumson-Fair Haven Regional High School Library, 74 Ridge Road, Rumson, New Jersey on May 7, 2019 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2019-2020 School Year.

6) Approval of a Donation - Arrow Acres Farm

Recommend Board acceptance of a donation from the Rumson-Fair Haven High School Foundation, in the amount of $375, for a trip to Arrow Acres Farm.

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items

13. Motion to Approve Recommendation

14. Approval Vote

15. Public Discussion – Any School Related Topic - None

16. Board Discussion Items

The Board discussed the following topics:

- 2019-2020 Tentative Budget

17. Other Business - None

18. Unfinished Business - None

19. **<u>Executive Session</u>** - None

20. **<u>Adjournment</u>**

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on March 19, 2019 at 8:03 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary