RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY 2019 No. 30 Official Minutes May 21, 2019

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:33 PM with Mr. Caruso, Board President, presiding. President Caruso read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mr. John Caruso, President - Present
Mrs. Annie McGinty, Vice President - Present
Mrs. Sarah Maris - Present
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Present
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Present
Mrs. Lisa Waters - Present
Mrs. Kaye Wise - Absent

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations - None

6. Communications

The following Communications were received and discussed:

- ➢ Comments related to the Wall of Honor

7. Board Reports

The following Board committee reports were given:

- ➢ Buildings and Grounds Committee update - Mr. Volker
- ➢ Policy Committee update - Mr. Leddin
- ➢ Tri-District Committee update - Mrs. Maris

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-12 in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
Week of June 3	Deane Porter Elementary	Time varies Each day	Time varies each day	AP Biology	V. Kilar
June 4	Forrestdale	8:45 a.m.	9:45 a.m.	Peer Leaders	E. Marucci
June 5	Whitney Museum of American Art, New York City	8:00 a.m.	4:30 p.m.	APAH Expository Writing	K. Okeson D. Mauslhagen

2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY

May 8 - 12	French Honor Society	C. Berg	Cathedral Bake Sale
May 22 - June 5	AP/WE Service	C. Berg	Book Drive
June	Class of 2021	A.Trocchia	Discount Card
June 3 - 7	French Honor Society	C. Berg	Water Bottle Drive
June 3 - 7	French Honor Society	C. Berg	Poster Distribution

3. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of $55.00 per hour for the 2018 - 2019 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H21-07-19	4/8 - 5/28 5 hours per week	Medical
SH21-17-19	4/29 - TBD 4 hours weekly for each major subject	Medical

4. Ratification of Bedside Instruction

I recommend Board ratify bedside instruction at the negotiated rate per hour for the 2018 - 2019 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H21-07-19	4/8 - 5/28 5 hours per week	Medical

5. Approval of Authorization for Affirmative Action Team to Conduct Needs Assessment

I recommend Board approve the authorization for the Affirmative Action Team,chaired by Affirmative Action Officer, Sharon Bryant, to conduct a needs assessment and develop a comprehensive equity plan for the 2019 - 2020 school year.

6. Lodge of First Reading of Policies

I recommend Board lodge on the first reading of the policies listed below:

- Policy 1642 - “Earned Sick Leave Law”

- Policy 2431.3 - “Practice and Pre-Season Heat-Acclimation For Interscholastic Athletics”
- Policy 2623 - “Student Exams”
- Policy 5305 - “Health Services Personnel”
- Policy 5310 - “Health Services”
- Policy 5330.04 - “Administering an Opioid Antidote”
- Policy 5350 - “Student Suicide Prevention”
- Policy 5460 - “High School Graduation”
- Policy 5533 - “Student Smoking”

7. **Approval of the Appointment of a Social Studies Teacher for the 2019-2020 School Year**
   I recommend Board approve the appointment of Casey Hanna as a Social Studies Teacher for the 2019 - 2020 school year, beginning September 3, 2019 through June 30, 2020 at Step 1 of the BA + 30 Guide, salary to be determined once contract negotiations are finalized, pending completion of all required paperwork (resume attached).

8. **Approval to Rescind the Appointment of the Chinese Teacher for the 2019 - 2020 School Year**
   I recommend Board rescind the appointment of Shanman Liao as the Chinese Teacher for the 2019 - 2020 school year.

9. **Approval of the Appointment of a Chinese Teacher for the 2019 - 2020 School Year**
   PLACEHOLDER

10. **Approval of the Appointment of a Spanish Teacher for the 2019 - 2020 School Year**
    I recommend Board approve the appointment of Kathryn Noone as a Spanish Teacher for the 2019 - 2020 school year, beginning September 3, 2019 through June 30, 2020 at Step 8 of the BA + 30 Guide, salary to be determined once contract negotiations are finalized, pending completion of all required paperwork (resume attached).

11. **Approval of the Appointment of an Instructional Aide for the 2018 - 2019 School Year**
    I recommend Board approve the appointment of Stephanie Costa as an Instructional Aide for the 2018-2019 SY to begin May 28 through June 30, 2019 at $16.69 per hours worked (resume attached).

    Stephanie is currently a substitute in our district.

12. **Approval of the Appointment of the Varsity Field Hockey Coach for the 2019 - 2020 School Year**

I recommend Board approve the appointment of Casey Hanna as the Varsity Field Hockey Coach for the 2019 - 2020 school year at Step 1, *stipend to be determined once contract negotiations are finalized*.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. Leddin and seconded by Mr. Leland, the Board, by unanimous roll call approved Items 1-38 in the Business Administrator's Consent Agenda as follows:

1) **Approval of Bill List**

Recommend Board approval of the following bill list dated May 21, 2019:

General Fund	$235,266.01
Special Revenue	$34,650.00
Capital Projects	$12,428.87
Food Services	$2,943.93
	$285,288.81
May 15, 2019 Payroll	$533,303.85

2) **Authorization of Use of Facilities**

Recommend Board approval of the following applications For Use of School Facilities:

➢ Placeholder

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) **Acceptance of Minutes**

Recommend Board acceptance of the May 7, 2019 Regular Public meeting minutes.

4) **Approval of Professional Leave**

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
7/22/2019 - 7/25/2019	Samantha Haughwout	Chemistry - Rutgers APSI at Point Pleasant Beach High School	$1,950	Point Pleasant Beach, NJ
7/29/2019 - 8/1/2019	Lauren Garrido	Rutgers APSI AP Calculus BC	$1,975	Somerset, NJ
9/24/2019 - 9/29/2019	Fran Swift	NCAC Conference	$1,400	Louisville, KY
9/24/2019 - 9/28/2019	Dave Frick	NCAC Conference	$1,400	Louisville, KY
10/17/2019 - 10/18/2019	Sharon Bryant	NJPSA Annual Conference	$325	Long Branch, NJ
10/17/2019 - 10/18/2019	Steve Sarles	NJPSA Annual Conference	$325	Long Branch, NJ
10/17/2019 - 10/18/2019	Tracy Handerhan	NJPSA Annual Conference	$325	Long Branch, NJ

5) Approval of Meeting Dates

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN by the Board of Education of the Rumson-Fair Haven Regional High School District to the residents of the Boroughs of Fair Haven and Rumson That:

The regular/workshop meetings of the Board of Education of the Rumson-Fair Haven Regional High School District for the year 2019-2020 will be held in the Library of the high school at 7:00 PM, unless otherwise noted, on the dates listed below:

July 9	November 12	February 18

August 6	November 19	March 10
August 27	December 10	March 17
September 10 - Possible date change	December 17	April 21
September 17	January 7 - Reorganization	May 5
October 15	January 21	May 19
October 22 - Possible date change	February 4 - if necessary	June 9

2019-2020 SCHOOL YEAR
BOARD OF EDUCATION MEETING CALENDAR

Special meetings of the Board of Education of the Rumson-Fair Haven Regional High School District may be held from time to time at a place to be designated. Prior notice as required by the Open Public Meetings Act shall be given when special meetings are scheduled.

This notice shall be posted on the public bulletin boards in the clerk's office of the municipal buildings in the Boroughs of Fair Haven and Rumson, respectively, and shall remain so posted throughout the 2019-2020 school year.

Copies of the proposed agendas of the regular meetings and/or special meetings shall be posted in the Main office of of Rumson-Fair Haven Regional High School at least forty-eight (48) hours in advance of the scheduled meetings. Any revisions to the agendas shall be posted as soon thereafter as possible and will remain posted until after the meeting.

The District is hereby directed to e-mail the meeting agendas, schedules or notices which may be requested by any individual, group, organization or body, in accordance with board policy, and shall respond to such requests promptly and in accordance with law.
The District shall ensure compliance with appropriate mandates of the Open Public Meetings Act.

6. District Appointments

Recommend approval of the following appointments:
a. Board Secretary – Frank Gripp

b. Assistant Board Secretary – Debra Gulick
c. Public Agency Compliance Officer – Debra Gulick
d. Affirmative Action Officer and Authorization to conduct yearly Equity Training Sharon Bryant and Kate Okeson
e. 504 Compliance Officer – Fran Swift
f. Safety Officer - Tom Buffa
g. Right to Know Officer – Tom Buffa
h. AHERA Officer – Tom Buffa
i. Integrated Pest Management Coordinator – Tom Buffa
j. Indoor Air Quality Officer – Tom Buffa
k. Chemical Hygiene Officer – Sharon Bryant
l. Substance Awareness Coordinator – Suzanne Fico
m. District Test Coordinator – Chris Alworth
n. Application Officer – Debra Gulick
o. Homeless Liaison – Noelle Laufer
p. Americans with Disabilities Act Officer - Tom Buffa

7. Appointment of Custodian of Records and Approval of Fees for Public Records

Recommend approval of the following:

Whereas Chapter 404, known as the Public Access Law, amends and supplements P.L. 1963, c 73, P.L. 1995, c. 23 and P.L. 1998, c. 17 regarding public access to government records, and

Whereas, the law designates that a person be designated as the custodian of government records, and

Whereas, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

Whereas, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record is as prescribed by N.J.S.A. 47:1A-5.b.:

$0.05 per page for letter-sized pages and smaller, $0.07 per page for legal-sized pages and larger, and where actual costs to produce paper copies exceed these rates, the actual cost of duplication will be charged. Electronic records will be free of charge and the actual cost of duplication will be charged for records of another medium.

Now therefore be it resolved, that the Board of Education appoints the Business

Administrator/Board Secretary as the custodian of government records, and

Be it Further resolved, the Business Administrator shall develop the appropriate form for use by any person who requests access to government records, and

Be it further resolved, that the fees should be reviewed and approved annually by the Board of Education

8. Appointment of District Qualified Purchasing Agent

WHEREAS, the Public School Contracts Law gives boards of education the ability to increase their bid threshold up to $40,000.00; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, that Frank Gripp possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, that the Rumson-Fair Haven Regional Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3,

NOW THEREFORE, BE IT RESOLVED, that the governing body of the Rumson-Fair Haven Regional Board of Education, in the County of Monmouth, in the State of New Jersey hereby increases its bid threshold to $40,000.00; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Frank Gripp as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the board of Education; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Frank Gripp certification to the Director of the Division of Local Government Services.

9. Appointment of Purchasing Agent

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently $40,000.00), may be awarded by the qualified purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently $6,000.00) may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE, BE IT RESOLVED, that the Rumson –Fair Haven Regional Board of Education pursuant to the statutes cited above hereby appoints Frank Gripp as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Rumson-Fair Haven Regional Board of Education, and

BE IT FURTHER RESOLVED, that Frank Gripp is hereby authorized to award contracts on behalf of the Rumson-Fair Haven Regional Board of Education that are in the aggregate less than 15% of the bid threshold (currently $6,000.00) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that Frank Gripp is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently $6,000.00) but are less than the bid threshold (currently $40,000.00), and,

BE IT FURTHER RESOLVED, that Frank Gripp is hereby authorized to prepare advertisements, to advertise for and receive bids when the contracts in the aggregate exceed the bid threshold (currently $40,000.00) but such contracts must be authorized by the Rumson-Fair Haven Board of Education prior to said contracts being awarded.

10. Authorization for Payment of Bills Between Board of Education Meetings

Recommend approval authorizing the Business Administrator to pay bills between Board of Education meetings with Superintendent and Finance Committee approval. The bill list will be ratified by the Board at the next meeting.

11. Approval of Procurement of Goods and Services through State Agencies (State Contracts)

WHEREAS, Title 18A:18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Rumson-Fair Haven Regional Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Rumson-Fair Haven Regional Board of Education desires to authorize its qualified purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW THEREFORE, BE IT RESOLVED, that the Rumson-Fair Haven Regional Board of Education does hereby authorize the district qualified purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

12. Appointment of Professional Services

Recommend approval of the following professional services:

a. School Physician – Seaview Orthopaedic and Medical Association
b. Auditing Services – Jump, Perry and Company, LLP
c. District Attorney – Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC
d. District Architect – Speizel Group

13. Appointment of Insurance Agents/Brokers

Recommend approval for continuation of services with Brown and Brown Benefit Advisors. (Health Benefits), New Jersey School Boards Insurance Group (Worker's Compensation) and
Boynton and Boynton Insurance Agents (Liability).

14. Approval of Tax Sheltered Annuity Companies

Recommend approval for continuation of authorization of payroll deductions for employees to participate in the tax shelter annuities:

- AXA/Equitable
- VALIC

15. Designation of Legal Depositories of School Funds and Establishment of Signatories

Recommend approval designating the legal depositories for school funds.

BE IT RESOLVED, that the Board of Education of the Rumson-Fair Haven Regional High School designates the following list of institutions and hereby authorizes same as legal depositories for school funds for the 2019-20 school year.

Wells Fargo, Rumson
Warrant Account, Payroll Agency Account, Payroll Account, Student Activities/Athletic Activities, Unemployment Trust Account, Cafeteria Account, Frank Baigent Scholarship Account, General Scholarships Account.

1st Constitution Bank
Kaleen Pezzuti Memorial Fund

State of New Jersey Cash Management Fund

Recommend the approval authorizing the officers who have been elected or appointed to be signatories on school warrants.

BE IT RESOLVED, by the Board of Education of the Rumson-Fair Haven Regional High School, that the following list of officers and personnel be, and are hereby approved, as signatories on the approved accounts of the district:

Wells Fargo, Rumson
Warrant Account: Board President, Board Secretary, Superintendent
Payroll Account: Board President, Board Secretary, Superintendent
Payroll Agency Account: Board Secretary, Superintendent
Unemployment Checking Account: Board Secretary, Superintendent
Student Activities/Athletic Account: Board Secretary, Superintendent, Secretary responsible for Student Activities, Athletic Director
Frank Baigent Scholarship Account and Kaleen Pezzuti Memorial Scholarship: Board Secretary, Superintendent
General Scholarships Account: Board Secretary, Superintendent
Cafeteria Account: Board Secretary, Superintendent
NJ Cash Management Fund Investments: Board Secretary, Superintendent

16. Approval of Uniform Chart of Accounts

Recommend approval of the Uniform Chart of Accounts which conforms to state Generally Accepted Accounting Principles (GAAP). A copy of the chart of accounts is available in the Business Office.

17. Designation of the Official Newspaper

Recommend approval of the following resolution designating the official newspaper(s) for the district's legal notices:

WHEREAS, the Board of Education is required to designate a newspaper of record for public notices,

THEREFORE, BE IT RESOLVED that the RFH Board of Education designates the Asbury Park Press as its 2019-2020 newspaper of record.

18. Approval of Posting Location

Recommend approval that the designated posting location is the Main Office.

19. Adoption of Existing By-Laws, Policies, and Regulations

Recommend approval of the following resolution continuing all by-laws, policies, and regulations of the Board of Education currently in force:

WHEREAS, the previous Boards of Education have adopted by-laws, policies, and regulations for the Rumson-Fair Haven Regional School District,

NOW, THEREFORE BE IT RESOLVED that the Rumson-Fair Haven Regional Board of Education reaffirms existing by-laws, policies, and regulations and directs that they be continued in force for the 2019-2020 school year or until modified by Board action.

20. Adoption of District Plans

Recommend the adoption of the following district plans:

a. Emergency Management Plan
b. Technology Plan

c. Comprehensive Equity Plan
d. New Teacher Induction/Mentor Plan
e. Long-Range Facility Plan

21. Adoption of Doctrine of Necessity

Recommend approval of the following resolution to approve a Doctrine of Necessity.
WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and
WHEREAS, a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and
WHEREAS, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board
should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and
WHEREAS, the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and
WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;
NOW THEREFORE BE IT RESOLVED that the Board of Education must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and
BE IT FURTHER RESOLVED that the Board of Education that invokes the Doctrine of Necessity are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy.

22. Approval of Existing Code of Ethics

Recommend approval to reaffirm the Code of Ethics of the Board of Education for the 2019-2020 school year. Tony Sciarrillo will provide Code of Ethics training to the Board.

CODE OF ETHICS

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

23. Approval of Parliamentary Procedures

Recommend approval of Parliamentary Procedures.

24. Approval of District Purchasing Manual

Recommend approval of the District Purchasing Manual. A copy of the Purchasing Manual is available in the Business Office.

25. Approval of 2019-2020 Curriculum and Textbook Inventory

Recommend approval of the following resolution to approve the 2019-2020 curriculum and textbook inventory:

WHEREAS, a Board of Education is given the authority by statute to approve curriculum and textbooks for its school, and

WHEREAS, the Board of Education has been responsible for ongoing review of past curricula and adoption of textbooks,

WHEREAS, the Superintendent certifies that the district curricula in Arts, Health/P.E. LAL, Math, Science, Social Studies, World Language, Technology and Career Ed meet the New Jersey Core Curriculum Content Standards as attached to the official minutes for all students, and

NOW, THEREFORE BE IT RESOLVED that the Board of Education approve the curricula that is described in the 2019-2020 Course Description Booklet as the approved curricula of the Rumson-Fair Haven Regional District, and further approve the inventory of textbooks as attached.

26. Approval of Student Services

Recommend approval of Guidance Counseling services, Child Study Team services and Student Assistant services.

27. Approval of Annual Non-Resident Tuition Rate

Recommend approval of the annual tuition rate of $13,950 for the 2019-2020 school year.

28. Certification of School Taxes and Payment Schedule

Recommend approval of the following tax payment schedule: Available in the Business Office

29. Approval to Establish Petty Cash Fund

Recommend the approval of the establishment of a petty cash fund in the amount of $250 for the 2019-2020 school year.

30. Approval for Use of District Vehicles

Recommend approval to allow only individuals who have a valid driver license on file with the district and insurance company may drive district vehicles.

31. Approval of Representative to request State and Federal Funds

Recommend the Superintendent of Schools and the Business Administrator/Board Secretary or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws

32. Approval of Board of Education Committees - Placeholder

33. Approval of Contracts - Chapter 47

Pursuant to PL 2015, Chapter 47 the Rumson-Fair Haven Regional Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

34. Approval of a Contract - Monmouth University

Recommend Board approval of a contract with Monmouth University for graduation rehearsal and graduation services on June 19, 2019, in an amount not to exceed $16,000.

35. Approval of a Grant - New Jersey School Insurance Group Safety Grant

Recommend Board approval of the digital submission of the application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group for the enhancement of school safety and security, in the amount of $8,470.89.

36. Approval of a Memorandum of Agreement - School Education Association

Recommend Board approval of a Memorandum of Agreement with the School Education Association for 2019-2020, 2020-2021 and 2021-2022 school years.

37. Acceptance of a Donation - Rumson-Fair Haven High School Foundation

Recommend Board acceptance of a donation from the Rumson-Fair Haven High School Foundation, in the amount of $3,094, for digital media and hardware for announcements and information.

38. Acceptance of a Resignation

Recommend Board acceptance of a resignation, with regret, from Dr. Peter Righi, Superintendent of Schools, effective June 30, 2019.

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items - None

13. Motion to Approve Recommendation

14. Approval Vote

15. Public Discussion – Any School Related Topic - None

16. Board Discussion Items

The Board discussed the following topics:

- Handout - RFH 2000
- School Boards Conference - 10/21/2019 - 10/24/2019

17. Other Business - None

18. Unfinished Business - None

19. Executive Session - None

20. <u>Adjournment</u>

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on May 21, 2019 at 8:26 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary