

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 29 Official Minutes

May 7, 2019

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:08 PM with Mr. Caruso, Board President, presiding. President Caruso read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mr. John Caruso, President - Present
Mrs. Annie McGinty, Vice President - Present
Mrs. Sarah Maris - Absent
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Present
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Absent
Mrs. Lisa Waters - Present
Mrs. Kaye Wise - Present

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

❖ 2019-2020 Budget

6. Communications

The following Communications were received and discussed:

- Comments related to the Home Run Derby
- Comments related to Lacrosse funding
- Comments related to the viewing platforms
- Letter received regarding geothermal demonstration

7. Board Reports

The following Board committee reports were given:

- Policy Committee update - Mr. Leddin
- Community Relations Committee update - Mr. Leddin
- Finance Committee update - Mrs. Wise
- Digital Citizenship Committee update - Mrs. McGinty
- Personnel Committee update - Mrs. McGinty

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mr. LeLand and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 1-19, with Mr. Leddin abstaining from items 1 and 5, in the Superintendent's Consent Agenda as follows:

1. Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
May 9	Philadelphia Zoo	8:00 a.m.	2:40 p.m.	Science National Honor Society	J. Foster
May 11	Chelsea Assisted Living	10:30 a.m.	12:00 p.m.	Tower Singers	K. Singleton

May 15	Brookdale Community College	8:00 a.m.	2:00 p.m.	Character Ed Global Women Empowerment	J. Lippart
May 15	Pinot's Palette Red Bank	5:30 p.m.	7:30 p.m.	International Club	D. Goodarz
May 22	Count Basie Theater	6:00 p.m.	10:30 p.m.	Tower Players	S. Sweeney M. Leddin K. Sweeney J. Costa C. Malik
May 27	Rumson Memorial Day Parade	8:00 a.m.	12:00 p.m.	Marching Band	S. Marino
May 29	Stockton Univ. Teen Tech 2019	7:30 a.m.	3:30 p.m.	Science National Honor Society	J. Foster
May 31	Island Beach State Park	8:00 a.m.	2:00 p.m.	Project Terrapin	M. Haughwout V. Kilar
June 5	JBK Soul Kitchen, Red Bank	3:30 p.m.	4:30 p.m.	Cooking Club	C. Fallon M. Furey

2. Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
May 10	Paws & Claws	J. Mentzel	Bake Sale

3. Ratification of Home Instruction

I recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2018 - 2019 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SH21-16-19	4/18 - 6/19 10 hours per week	Medical
H19-07-19	4/18 - 6/19 10 hours per week	Medical
H19-04-16	4/15 - 6/19 10 hours per week	Medical

H22-02-19	5/2 - 6/19 10 hours per week	Medical
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4. Approval to Reimburse Non-Funded Booster Groups

I recommend Board approve reimbursement to the following non-funded athletic booster groups: rowing, boys lacrosse, ice hockey, and gymnastics in the amount of \$100.00 per athlete completing the season.

5. Approval to Waive Policy 5111 “Eligibility of Resident/Non-Resident Students” for Dr. Tracy Handerhan

I recommend Board approve the waiver of Policy 5111 ““Eligibility of Resident/Non-Resident Students” for principal, Dr. Tracy Handerhan, in the event she no longer is an employee of the District, thus permitting her 11th grade daughter, Sara, to complete her education at RFH.

6. Approval of Out-of-District Placement for the 2019 Extended School Year

I recommend Board approve out-of-district placement for the 2019 extended school year for the following students:

STUDENT NO.	PLACEMENT	DATES	TUITION	CLASSIFICATION
SO19-06-15	Oakwood School	July 1 - August 13	\$9,957.60 + transportation	Emotionally Disturbed
SO17-02-13	Harbor School	July 8 - August 16	\$9,957.60 + transportation (shared service w/Middletown)	Multiply Disabled
SO17-01-13	New Road School	July 1 - August 13	\$10,839.30 + transportation	Autistic
SO19-03-15	Hawkwood School	July 8 - August 16	\$11,143.80 + \$5,550 personal aide + transportation (shared service w/Middletown) + one on one aide on bus	Multiply Disabled
SO23-07-19	Collier High School	July 8 - August 16	\$9,930 + transportation (shared service w/Middletown)	Multiply Disabled

SO23-03-19	The Shore Center	June 24 - August 8	\$8,000 + \$3,500 personal aide + transportation + \$300 voc fee	Autistic
SO23-01-19	Spectrum 360	July 1 - August 2	\$8,674.68 + \$3,335 personal aide + transportation	Multiply Disabled
SO18-07-14	Camp Lee Mar Residential Program	June 22 - August 9	\$13,074	Moderately Cognitively Impaired
SO20-01-16	Durand School	July 1 - August 15	\$9,872.28 + \$4,590 personal aide + transportation	Autistic
SO23-04-19	Camphill School Residential Program	June 20 - July 17	\$4,778	Multiply Disabled
SO23-05-19	Camphill School Residential Program	June 20 - July 17	\$4,778	Multiply Disabled
SO21-03-17	Camphill School Residential Program	June 20 - July 17	\$4,778	Multiply Disabled
SO19-02-15	Search Day Program	July 1 - August 23	\$13,620.36	Autistic
SO21-01-17	Search Day Program	July 1 - August 23	\$13,620.36	Autistic

7. Approval of Out-of-District Placement for the 2019 - 2020 Academic School Year

I recommend Board approve out-of-district placement for the 2019-2020 academic school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SO19-06-15	Oakwood School	\$59,745.60 + transportation	Emotionally Disturbed
SO17-02-13	Harbor School	\$59,745.60 + transportation (shared service w/Middletown)	Multiply Disabled
SO17-01-13	New Road School	\$65,035.80 + transportation	Autistic
SO19-03-15	Hawkswood School	\$66,862.80 + \$33,300 personal aide + transportation (shared service w/Middletown) + one on one aide on bus	Multiply Disabled

SO23-07-19	Collier High School	\$59,580 + transportation (shared service w/Middletown)	Multiply Disabled
SO23-03-19	The Shore Center	\$51,000 + \$42,000 personal aide + \$1,000 voc fee + transportation (shared service w/Middletown)	Autistic
SO23-01-19	Spectrum 360	\$69,020.28 + \$26,535 personal aide + transportation	Multiply Disabled
SO21-14-18	Collier High School	\$59,580 + transportation (shared service w/Middletown)	Emotionally Disturbed
SO18-07-14	Midland School	\$65,260.80 + transportation	Moderately Cognitively Impaired
SO20-01-16	Durand School	\$65,815.50 + \$30,600 personal aide + transportation	Autistic
SO23-04-19	Camphill School Residential	\$45,000	Multiply Disabled
SO23-05-19	Camphill School Residential	\$45,000	Multiply Disabled
SO21-03-17	Camphill School Residential	\$45,000	Multiply Disabled
SO19-02-15	Search Day Program	\$63,212.44	Autistic
SO21-01-17	Search Day Program	\$63,212.44	Autistic

8. Approval of Student Transportation for the 2019 Extended School Year

I recommend Board approve transportation to and from Rumson Fair Haven Regional High School for student SO20-02-16 for the extended school year program July 8 through August 15, 2019.

9. Approval of Student Transportation for the 2019 - 2020 Academic School Year

I recommend Board approve transportation to and from Rumson Fair Haven Regional High School for student SO20-02-16 for the 2019 - 2020 school year.

10. Acceptance of Resignation

I recommend Board accept, with regret, the resignation of Brianna Reich, Instructional Aide, effective May 24, 2019 (letter attached).

11. Approval of Sixth Assignment

I recommend Board approve a sixth assignment in English beginning May 20 through approximately June 10, 2019.

I recommend Board approve the following teacher to teach a sixth assignment at a stipend of 20% of their applicable step and guide:

Hilary Strauch - Guide 2 \$11,769.00 (pro-rated)

12. Approval of Stipend for School Safety Specialist for the 2019 - 2020

I recommend Board approve a \$4,000.00 stipend for the School Safety Specialist for the 2019 - 2020 school year.

13. Approval of School Safety Specialist for the 2019 - 2020 School Year

I recommend Board approve Stephen Sarles as the School Safety Specialist for the 2019 - 2020 school year and to receive a stipend of \$4,000.00.

14. Approval of the Appointment of the Boys Varsity Soccer Coach for the 2019 - 2020 School Year

I recommend Board approve the appointment of Jeffrey Soares as the Boys Varsity Soccer Coach for the 2019 - 2020 school year (pending completion of all required paperwork) at Step 4, *stipend to be determined once contract negotiations are finalized* (resume is attached).

15. Approval of Volunteer Coach(es)

I recommend Board approve the following volunteer coach(es) for the 2018-2019 school year:

Anthony Scamardella - Assistant Baseball Coach

16. Approval of Substitutes for the 2018-2019 School Year

I recommend Board approve the following substitutes for the 2018-2019 school year:

Danielle Murray Monmouth County Substitute Certificate exp. 7/1/2020

Anthony Scamardella (Coach Only) Monmouth County Substitute Certificate exp. 4/18/2024

17. Approval of Summer Incentive Grant Proposal

I recommend Board approve the Summer Incentive Grant Proposal for Michael Haughwout and Valerie Kilars' travel expenses to the 2019 Teacher Workshops in Conservation Science at the San Diego Zoo Institute for Conservation Research not to exceed \$2,100.00. Grant proposal is attached.

18. Acceptance of Retirement

I recommend Board accept the resignation of Debra Bauers, Instructional Aide, effective July 1, 2019 (letter attached), for the purpose of retirement.

19. Approval of Job Description

I recommend Board approve the following job description:

- School Safety Specialist

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mr. LeLand and seconded by Mr. Leddin, the Board, by unanimous roll call approved Items 1-10, with Mr. Leddin abstaining from Item 4 and Ms. Wise and Mr. Caruso abstaining from Item 3 in the Business Administrator's Consent Agenda as follows:

1) Approval of Bill List

Recommend Board approval of the following bill list dated May 7, 2019:

General Fund	\$478,344.54
Special Revenue Fund	\$18,697.00
Cafeteria Fund	<u>\$97,296.91</u>
	\$594,338.45
 April 30, 2019 Payroll	 \$546,884.59

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Shore Conference of Football/NJ Football Coaches Assoc, Turf Field, 7/6-7/10, 10:00am to 12:00 noon, July 8-July 10 6:00pm to 8:30pm.
- Catalyst Prep- SAT/ACT Combo Course, Monday - Thursday, 7/29-8/15, cafeteria or classroom.

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the April 16, 2019 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
5/15/2019 - 5/17/2019	Pete Righi	NJASA Spring Leadership Conference	\$1,000	Atlantic City, NJ
5/17/2019	Lynne McConnell	8 of the Best Colleges	\$50	NY, NY

5) Adoption of the 2019-2020 Budget

Recommend Board approval of the 2019-2020 Budget as follows:

RESOLVED that Rumson-Fair Haven Regional Board of Education requests the approval of a capital reserve withdrawal in the amount of \$1,000,000. The district intends to utilize these funds for stadium turf replacement and stadium field upgrades, including but not limited to, drainage, safety netting, relocation of track events, and the like; and

RESOLVED that Rumson-Fair Haven Regional Board of Education requests the approval of an emergency reserve withdrawal in the amount of \$225,000. The district intends to utilize these funds for security upgrades including, but not limited to, an automated lockdown system, new exterior door locks and door monitoring system, additional cameras and the like; and

RESOLVED that Rumson-Fair Haven Regional Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C.

6A:23A-10.3(b), where the district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$257,887 for the purposes of educational services and programs, including increased out of district student tuition, residential placements, additional student technology devices, where the district intends to complete said purposes by June 2020; and

WHEREAS, the Rumson-Fair Haven Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, department or association sponsored events, or in-state professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Rumson-Fair Haven Regional Board of Education established \$65,000 as the maximum travel amount for the current school year and has expended \$37,396.96 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$65,000 for all staff and board members for the 2019-2020 school year.

BE IT RESOLVED that the budget be approved for the 2019-2020 School Year using the 2019-2020 state aid figures:

General Fund Budget:	\$22,047,654
General Fund Tax Levy:	\$19,318,269
Special Revenue Fund Budget:	\$160,000
Debt Service Fund Budget:	\$898,325
Debt Service Fund Tax Levy:	\$713,444

6) Acceptance of Board Secretary's Report – March 2019

Recommend Board acceptance of the March Board Secretary's Report

7) Acceptance of No Over-expenditure Report – March 2019

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **March 2019**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **March 2019**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **March 2019** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of March 2019. The Board certifies that as of **March 31, 2019**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8) Acceptance of Treasurer's Reports – March 2019

Recommend Board acceptance of the **March** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

9) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **March 31, 2019**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

10) Approval of Benefit Waiver

Recommend Board approval of the following benefit waiver effective June 2019:

Lisa Walsh, Single eligibility: Health, RX, Dental & Vision - \$231

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:

❖ Stadium Lighting

17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session** - None
20. **Adjournment**
On a motion made by Mrs. Wise and seconded by Mr. LeLand, the Board by consensus adjourned the regular meeting held on May 7, 2019 at 8:39 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary