RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY 2019 No. 28 Official Minutes April 26, 2019 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:10 PM with Mrs. McGinty, Board Vice-President, presiding. Vice-President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mr. John Caruso, President - Absent
Mrs. Annie McGinty, Vice President - Present
Mrs. Sarah Maris - Present
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Present
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Present
Mrs. Lisa Waters - Present
Mrs. Kaye Wise - Absent

Administrators:

Dr. Peter Righi, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

6. Communications

The following Communications were received and discussed:

- ➢ Comments related to Special Education concerns
- ➢ Email related to Boys Lacrosse game
- ➢ Comments related to mandatory prom meeting
- ➢ Comments related to policy regarding exiting from main door

7. Board Reports

The following Board committee reports were given:

- ➢ Finance Committee update - Mr. Volker

8. Public Discussion on Agenda Items Only - None

9. Action Items

SUPERINTENDENT'S CONSENT AGENDA

On a motion made by Mrs. Waters and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 1-8 in the Superintendent's Consent Agenda as follows:

1) Approval of Field Trip Request(s) for the 2018-2019 School Year as listed

I recommend Board approve the following field trip request(s) for the 2018-2019 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
May 1, 2, 3 Exact date TBD	**Crown Palace, Middletown**	**5:30 p.m.**	**7:30 p.m.**	**Chinese Honor Society**	**R. Wang McKenna**
May 1 or 2	**Princeton University**	**7:45 a.m.**		**Chinese**	**S. Herman**
May 2	New York Federal Reserve Bank	8:45 a.m.	2:10 p.m.	Euro Challenge	S. Schmidt
May 17	Jackson Liberty High School	8:00 a.m.	2:00 p.m.	Film Studies/Film Club	D. Maulshagen L. Grumbach

June 4	Turtle Back Zoo, South Orange	9:00 a.m.	2:00 p.m.	MD & Autism	A.Durborow S. Kodack
June 14	Atlantic Cinemas, Atlantic Highlands	9:00 a.m.	2:00 p.m.	MD & Autism	A.Durborow S. Kodack

2) Approval of Fundraising Request(s) for the 2018-2019 School Year as listed

I recommend Board approve fundraising request(s) for the 2018-2019 school year as listed:

DATE	CLUB	ADVISOR(S)	ACTIVITY
May 6 - 13	Character Ed	J. Lippart	Drive for clothing, toys, toiletries, school supplies Bracelet Sale

3) Approval to Rescind Out of District Placements for the Remainder of the 2018 - 2019 School Year

I recommend Board rescind the following out of district placements for the remainder of the 2018 - 2019 school year:

STUDENT	***PLACEMENT***	***EFFECTIVE DATE***
SO20-02-16	Center for Lifelong Learning	April 12, 2019
SO21-14-18	Solstice East	April 17, 2019

4) Approval of Out of District Placement Plus Transportation for the Remainder of the 2018 - 2019 School Year

I recommend Board approve out of district placement and transportation to Collier High School for student SO21-14-18 effective April 29, 2019 though June 20, 2019 at a pro-rated cost of $59,040.00.

5) Approval of Student Transportation

I recommend Board approve transportation to and from Rumson Fair Haven Regional High School for student SO20-02-16 effective April 12, 2019 through June 19, 2019.

6) Approval of the Appointment of a French Teacher for the 2019-2020 School Year

I recommend Board approve the appointment of Martin Januario as a French Teacher for the 2019 - 2020 school year, beginning September 3, 2019 through June 30, 2020 at Step 19 of the BA + 60 Guide, salary to be determined once contract negotiations are finalized, pending completion of all required paperwork.

7) **Acceptance of Retirement**

I recommend Board accept, with regret, the resignation of Thomas Larkin, Spanish Teacher, effective June 30, 2019, for the purpose of retirement.

8) **Approval to Revise Vacation Days for Confidential Secretaries**

I recommend Board approve the following revision of vacation days for confidential secretaries:

- No vacation days for the first year of employment
- 10 days in years 2 and 3
- 15 days in years 4 and 5
- 20 days after year 5

On a motion made by Mrs. Waters and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 7:37 PM, as follows:

> **WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and
>
> **WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and
>
> **WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and
>
> **WHERERAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.
>
> **NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➢ Personnel - Non-tenured staff review

On a motion made by Mrs. Waters and seconded by Mrs. Maris, the Board, by unanimous vote, returned from executive session at 8:02 PM

On a motion made by Mrs. Maris and seconded by Mr. Leland, the Board by unanimous roll call vote approved Items 9-19, with Mr. Leddin abstaining from Items 9, 10 and 12, in the Superintendent's Consent Agenda as follows:

9) Approval of Re-appointment of Administrators for the 2019 - 2020 School Year

I recommend Board reappoint the following administrators for the 2019- 2020 school year. Salary to be determined once contract negotiations are finalized.

Italics indicate non-tenured staff

NAME	***POSITION***	***SALARY***
Christopher Alworth	Supervisor/Teacher	
Sharon Bryant	Supervisor/Teacher	
Thomas Buffa	Supervisor	
Tracy Handerhan	Principal	
Seth Herman	Supervisor of World Language, Fine and Performing Arts, Financial Literacy and ESL	
Chris Lanzalotto	Vice Principal of Athletics & Extracurricular Activities	
Noelle Laufer (Hired 7/24/2017)	*Supervisor of Special Education*	
Steve Sarles	Vice Principal of Attendance & Discipline	
Francine Swift	Supervisor/Counselor	

10) Approval of Withholding of Salary Increment

I recommend approval of withholding of salary adjustment increment for Chris Lanzalotto for the 2019-2020 school year.

11) Approval of Withholding of Employment Increment and Salary Increment

I recommend approval of withholding of employment and salary adjustment increment for Edward Messinger for the 2019-2020 school year.

12) Approval of Re-appointment of Faculty for the 2019 - 2020 School Year

I recommend Board reappoint the following faculty for the 2019 - 2020 school year. Salary and step to be determined once contract negotiations are finalized.

Italics indicate non-tenured staff

***** Indicates movement to next guide, proof on file

NAME **Note: Years experience are years completed before entering 2019-20 contract**	**COMPLETED YEARS AS OF 7/1/19**	***STEP***	**GUIDE**	***SALARY***
TEACHERS				
Gerald Beaver	35			
Barry Huebner	32			
Christie Ferraris	31			
Suzanne Fico	28			
Lynne McConnell	28			
Suzanne Cranwell	28			
Kimberly Pierson	28			
Cassie Fallon	27			
Anna Higgins	26			
Jeffrey Herkimer	25			
Mary Beth Coleman	23			
David Frick	22			
Kathryn Okeson	22			
Kevin James	21			
Kristen Lanfrank	21			
Nicole Capoano (Hired 12/17/18)	20			

Rosanne Hughes	20			
Cheryl Laviola	20			
Zachary Wilson	20			
Dino Pagano	20			
Christine Berg	19			
Kristin McCarthy	19			
Keri Williams	18			
Thomas Highton	17			
Felicia Slattery (Hired 9/1/18)	17			
Carrie Baker	17			
Christina Gauss	17			
Jonathan Reynolds	17			
Valerie Kilar	17			
Chrissy Fabrico	16			
Kimberly Hansen	16			
Jeffery Karpell	16			
Dana Maulshagen	16			
Jessica Olszewski	15			
Megan Wilkins	15			
Hui Rebecca McKenna	15			
Jodi Foster	14			
Justin Langlois (Hired 9/1/18)	14			
Alexis Marinov	14			

Jaclyn Toner	14			
Michael Emmich *	14			
Rachel Hoff	14			
Brad Margolis	14			
Joseph Murphy	14			
Susan Pagano	14			
Edward Messinger	14			
Samantha Haughwout (Hire 9/1/18	13			
Yannell Maglione	13			
Brooke Tomovich	13			
Darren Beatty	13			
Lindsay Deremiah	13			
Lauren Grumbach	13			
Jennifer Sterk	13			
Alex Stein	12			
Michael Haughwout (Hired 8/31/17	11			
Andrew Hudson	11			
Kali Lerner (Hold on Step)	10			
Erin Burke	10			
Jason Lippart	10			
Stacey Kodack (Hired 8/31/17)	10			
Erika Waltz (Hired 9/1/18)	10			

Julie Brewington	10			
Nila Luccarelli (Hired 8/31/17)	10			
Kristen Demeter	9			
Lindsey McPherson (Hired 9/1/18)	9			
Donna Clarke	9			
Jonathan Pennetti	9			
Danielle Goodarz	8			
Kathrine Borsuk	8			
Lauren Garrido	8			
Victoria Imperato	8			
Amanda Durborow (Hired 1/2/19)	7			
Alexander Componile	7			
Molly McBain	7			
Robert Orrok	7			
Enza Marucci	6			
Caitlin Altland	6			
Hilary Strauch	6			
Megan Heerwagen	6			
Jane Knific (Hired 9/1/18)	6			
Jon Korellis (Hired 9/1/18)	6			
Amirah Muneer (Hired 8/31/17)	6			
Matthew Leddin	5			
Stephanie Schmidt	5			

Katie McLoughlin (Hired 8/31/17)	4			
Eric Zullo	4			
Thomas Colella	4			
Matthew Knoth (Hired 9/1/18)	4			
Christopher Quinn	4			
Angelina Calafiore (Hired 8/31/17)	3			
Kira Jarostchuk (Hired 9/1/16)	3			
Jeremy Schulte (Hired 9/1/16)	3			
Jessica Mentzel (Hired 9/1/18)	2			
Zachary Lorelli (Hired 9/1/18)	1			

13) Approval of Re-appointment of Unit Secretaries for the 2019 - 2020 School Year

I recommend Board reappoint the following non-tenured unit secretaries for the 2019 - 2020 school year. Salary and step to be determined once contract negotiations are finalized.

Italics indicate non-tenured staff

NAME	**STEP**	**SALARY**
Margaret Bryson (Hired 1/9/17)		
Luz Coby (Hired 1/3/17)		
Lindsey McCarthy		
Lois Rafferty		
Linda Roman		
Alyssa Trochia		
Susan Wankel		

14) Approval of Re-appointment of Unit Maintenance Workers for the 2019 - 2020 school year

I recommend Board reappoint the following unit maintenance workers for the 2019 - 2020 school year. Salary and step to be determined once contract negotiations are finalized.

Italics indicate non-tenured staff

NAME	SALARY
Charles Pittman	
Ross Reed	
Joseph Reiff	
Gustavo Hernandez (Hired 12/1/17)	

15) Approval of Re-appointment of Non-Unit, Non-Certificated Staff for the 2019 - 2020 School Year

I recommend Board reappoint the following non-tenured, non-unit, non-certificated staff for the 2019 - 2020 school year. Salary to be determined once contract negotiations are finalized.

NAME	POSITION	SALARY
Kimberly Beaver	Administrative Assistant to the Business Administrator	
Lurdes Costa	Confidential Secretary	
Andrea Mahon	Administrative Assistant to the Superintendent	

16) Approval of Re-appointment of Non-Tenured, Non-Unit, Non-Certificated Staff for the 2019-2020 School Year

I recommend Board reappoint the following non-tenured, non-unit, non-certificated staff for the 2019-2020 school year. Salary to be determined once contract negotiations are finalized.

NAME	POSITION	SALARY
Salvatore Catalano	Network Computer Administrator	
Maryanne Furey	Database Coordinator	

17) Approval of Reappointment of Non-Tenured, Non-Unit Aides/Permanent Substitutes for the 2019 - 2020 School Year

I recommend Board reappoint the following non-tenured, non-unit aides/permanent substitutes for the 2019 - 2020 school year. Salary to be determined once contract negotiations are finalized.

NAME	POSITION	SALARY
Michael Bair	Evening Security Monitor	
Rebecca Connelly	Instructional Aide	
Carrie Doremus	Permanent Substitute	
Robert Henne	Permanent Substitute	
Jennifer Lazzari	Instructional Aide	
Brianna Reich	Instructional Aide	
Zachary Ritchie	Instructional Aide	
Meagan Springsteen	Instructional Aide	
Carol Tully	Instructional Aide	
Clayton Twidle	Instructional Aide	
Victoria Vaughan	Instructional Aide	
Brandon Wall	Instructional Aide	
Kathleen Wolkom	Instructional Aide	

18) Approval to Amend Cost for Summer Incentive Grant Proposal

I recommend Board amend the cost of the Summer Incentive Grant for Megan Wilkins from $1,700.00 to $2,100.00.

This proposal was approved last week at $1,700.00 however, the contract states the maximum grant funding is $2,100.00.

19) Approval of 6th Assignment in English

I recommend Board approve a 6th assignment in English beginning May 20 through approximately June 10, 2019.

BUSINESS ADMINISTRATOR'S CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mrs. Waters, the Board, by unanimous roll call approved Items 1-8 in the Business Administrator's Consent Agenda as follows:

1) **Approval of Bill List**

Recommend Board approval of the following bill list dated April 16, 2019:

General Fund	$25,545.98
Special Revenue Fund	$650.00
Capital Project Fund	$53,253.40
	$79,449.38
April 15, 2019 Payroll	$542,422.86

2) **Authorization of Use of Facilities**

Recommend Board approval of the following applications For Use of School Facilities:

- Rolling Hills Day Camp- Parking Lot at RFH to pick up and drop off - July 1, 2019- August 23,2019- 8:00-8:10 am and 4:40 pm- 4:50pm.

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) **Acceptance of Minutes**

Recommend Board acceptance of the April 9, 2019 Regular Public meeting minutes.

4) **Approval of Professional Leave**

Recommend Board approval of the following professional leave requests as approved by Dr. Righi:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
5/15/2019 - 5/17/2019	Pete Righi	NJASA Spring Leadership Conference	$750	Atlantic City, NJ

5) Acceptance of Bids - Interior Renovations

Recommend Board acceptance of the Following bids for interior renovations:

CONTRACTOR	BASE BID	ADD ALTERNATE	TOTAL
Altec Building Services	$1,090,000.00	$430,000.00	$1,520,000.00
Apex Enterprises	$983,000.00	$556,000.00	$1,539,000.00
Ascend Construction	$1,287,900.00	$712,000.00	$1,999,900.00
J&M Quality	$910,000.00	$471,000.00	$1,381,000.00
Nadiad Inc	$976,000.00	$479,000.00	$1,455,000.00
Santorini Construction	$897,000.00	$350,000.00	$1,247,000.00
Shorelands Construction	$930,000.00	$370,000.00	$1,300,000.00
Tekcon Construction	$1,164,350.00	$1,056,650.00	$2,221,000.00

6) Award of a Contract - Interior Renovations

Recommend Board approval of a contract with Santorini Construction, 15 Riverside Drive, Neptune, NJ 07753, for interior renovations, with a base bid of $897,000, contingent upon attorney review.

7) **Award of a Contract - Interior Renovations**

Recommend Board approval of a contract with Santorini Construction, 15 Riverside Drive, Neptune, NJ 07753, for interior renovations, with an alternate bid of $350,000, contingent upon attorney review.

8) **Approval of a withdraw from Maintenance Reserve**

Recommend Board approval of a transfer from Maintenance Reserve to required maintenance, Fund 10, in the amount of $350,000.

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items - None

13. Motion to Approve Recommendation

14. Approval Vote

15. Public Discussion – Any School Related Topic - None

16. Board Discussion Items

The Board discussed the following topics:

- Summer construction
  - Base bid
  - Alternate bid
- Reserve accounts

17. Other Business - None

18. Unfinished Business - None

19. Executive Session

On a motion made by Mrs. Maris and seconded by Mrs. Waters, the Board, by unanimous vote, moved into executive session at 8:07 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHERERAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➢ Student Matter regarding Harassment, Intimidation and Bullying

On a motion made by Mrs. Maris and seconded by Mrs. Waters, the Board, by unanimous vote, returned from executive session at 8:08 PM.

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 20 in the Superintendent's Consent Agenda as follows:

20) Approval of April HIB Report
I recommend Board approve the April HIB Report

20. <u>Adjournment</u>

On a motion made by Mrs. Waters and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on April 16, 2019 at 8:08 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary