

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2020 No. 4 Official Minutes

September 17, 2019

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:31 PM with Mrs. McGinty, Board Vice-President, presiding. Vice-President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mr. John Caruso, President - Absent
Mrs. Annie McGinty, Vice President - Present
Mrs. Sarah Maris - Present
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Absent
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Present
Mrs. Lisa Waters - Present
Mrs. Kaye Wise - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Special Presentations

- Teacher Workshops in Conservation Research, a Summer Incentive Grant awarded to Michael Haughwout and Val Kiler

6. Communications

The following Communications were received and discussed:

- Email received related to a wellness issue
- Comments related to back to school night
- Comments related to Guidance event for Seniors prior to back to school night

7. Board Reports

The following Board committee reports were given:

- Superintendent Report - Mrs. Gulick
- Finance Committee update - Mrs. Wise
- Buildings and Grounds Committee update - Mrs. Wise
- Wellness Committee update - Mrs. Hickey
- Personnel Committee update - Mrs. McGinty

8. Public Discussion on Agenda Items Only - None

9. Action Items

CONSENT AGENDA

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 1-16 in the Personnel Agenda as follows:

1) Approval of Mentors for New Faculty Members

Recommend Board approval of the following mentors for new faculty members:

<u>New Teacher</u>	<u>Mentor</u>	<u>Mentor Stipend</u>
Casey Hanna (CEAS)	Stephanie Pennetti	\$550.00
Katelyn Olinger (CEAS)	Nicole Bryant	\$550.00
Susan Schuld (CEAS)	Kate Borsuk	\$550.00
Matthew Van Cleve (CE)	Jonathan Pennetti	\$1,000.00 (pro-rated)

2) Approval of Sixth Assignment in Math

Recommend Board approval of a sixth assignment in Math for the 2019 - 2020 school year beginning September 5 through November 1, 2019 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Suzanne Cranwell	-	Guide 2	\$11,943.00 pro-rated
Lindsay Deremiah	-	Guide 2	\$11,943.00 pro-rated
Jeffrey Herkimer	-	Guide 1	\$11,672.00 pro-rated
Kristin McCarthy	-	Guide 2	\$11,943.00 pro-rated

3) Approval of Sixth Assignment in Chemistry

Recommend Board approval of a sixth assignment in Chemistry for the 2019-2020 school year beginning September 5 through January 31, 2020 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Susan Pagano	-	Guide 1	\$11,672.00 pro-rated
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4) Approval of Sixth Assignment in Physical Education

Recommend Board approval of a sixth assignment in Physical Education for the 2019 - 2020 school year beginning September 5 through September 18, 2019 for the following teacher at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Mary Beth Coleman	-	Guide 1	\$11,672.00 pro-rated
Joseph Murphy	-	Guide 1	\$11,672.00 pro-rated
Kimberly Pierson	-	Guide 1	\$11,672.00 pro-rated
Keri Williams	-	Guide 2	\$11,943.00 pro-rated
Eric Zullo	-	Guide 2	\$11,943.00 pro-rated

5) Approval of Sixth Assignment in Special Education

Recommend Board approval of a sixth assignment in Special Education for the 2019 - 2020 school year beginning September 5 through October 30, 2019 for the following teachers to teach a sixth assignment at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Caitlin Altland	-	Guide 2	\$11,943.00 pro-rated
Donna Clarke	-	Guide 1	\$11,672.00 pro-rated
Alexander Componile	-	Guide 1	\$11,672.00 pro-rated
Kimberly Hansen	-	Guide 2	\$11,943.00 pro-rated
Anna Higgins	-	Guide 1	\$11,672.00 pro-rated

6) Approval of Sixth Assignment in French

Recommend Board approval a sixth assignment in French for the 2019 - 2020 school year beginning September 5 through June 18, 2020 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level::

Martin Januario - Guide 3 \$12,214.00

7) Approval of Chaperones and Stipends for the 2019-2020 School Year Exchange Trips

Recommend Board approve chaperones for the student exchange trips at a total stipend of \$125 per day with \$75 per day funded by the respective students travelling on said trips and \$50 per day funded by the Board of Education:

NAME	DESTINATION	DATES OF TRAVEL	# OF DAYS	TOTAL STIPEND
Christina Gauss	Spain	November 1 - November 11	11	\$1,375
Daniella Goodarz	Spain	November 1 - November 11	11	\$1,375
Anna Higgins	Spain	November 1 - November 11	11	\$1,375
Stephen Sarles	Spain	November 1 - November 11	11	\$1,375
Seth Herman	China	November 6 - November 16	11	\$1,375
Rebecca McKenna	China	November 6 - November 16	11	\$1,375

8) Approval of Door Monitors/A.M. Supervision for the 2019-2020 School Year

Recommend Board approval of the following staff members as door monitors/a.m. supervision, before school, 40 minutes per day on an as needed basis for the 2019-2020 school year, effective September 18, 2019 at \$30/per hour:

Gerald Beaver Kimberly Hansen Brad Margolis Christopher Quinn

9) Approval of Substitute Detention Monitors for the 2019-2020 School Year

Recommend Board approval of the appointment of the following faculty/staff members as substitute detention monitors for the 2019-2020 school year on an as needed basis at a stipend of \$25.00 per hour:

Brandon Wall

10) Approval of ESL Teacher

Recommend Board approval of Katharine Appezzato to provide English Language services 5 hours per week for the 2019-2020 school year beginning September 18, 2019 through June 18, 2020 at the home instruction rate of \$55.00 per hour.

11) Approval of Law Enforcement Unit

Recommend Board approval of the Law Enforcement Unit, made up of the following:

Superintendent and Superintendent's Office

Principal and Main Office

Business Administrator and Business Administrator's Office

Vice Principal and Vice Principal's Office

Athletic Director and Athletic Director's Office

Supervisor of Technology

Supervisor of Buildings and Grounds

Network Administrator

Anti-Bullying Specialist

The function of the Law Enforcement Unit (LEU) is to maintain the physical security and safety of the school. The LEU will be responsible for creating, maintaining, and storing all school security records.

12) Approval of Coaches and Advisors for the 2019 - 2020 School Year

Recommend Board approval of the following coaches and advisors for the 2019 - 2020 school year:

Erin Burke - Book Club Advisor (Group 6) at a stipend of \$1,481.00

13) Approval to Rescind the Appointment of the Assistant Gymnastics Coach

Recommend Board rescind the appointment of Nicole Ras as the Assistant Gymnastics Coach for the 2019 - 2020 school year at a stipend of \$3,126.00 (Group IV).

14) Approval of Sidebar Agreement for Establishment of Stipend for the Peer Leadership Advisor Position

Recommend Board approval of a sidebar agreement for a stipend for the existing Peer Leadership Advisor position as follows:

**SIDEBAR AGREEMENT between
BOARD OF EDUCATION AND THE SCHOOL EMPLOYEES ASSOCIATION**

Peer Leadership Advisor Stipend Position

The Rumson-Fair Haven Regional High School Board of Education has agreed with the Rumson-Fair Haven Regional School Employees Association for a sidebar agreement that will establish a stipend for the existing Peer Leadership Advisor position. The position will be listed as Group III with a stipend of \$2,944.00. This sidebar agreement for the 2019-2020 school year will have no effect as to past practices or future negotiations between Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association.

15) Approval of Security Monitor for the 2019 - 2020 School Year

Recommend Board approval of Darron Jones as an Evening/Weekend School Security Monitor for the 2019 - 2020 school year to begin October 1, 2019 pending criminal history approval through June 30, 2020 for 6 hours per day at \$30.00 per hour.

16) Approval of Substitutes for the 2019 - 2020 School Year

Recommend Board approval of the following substitutes for the 2019 - 2020 school year:

Zane Preston	-	Monmouth County Substitute Certificate exp. 9/9/2024
Lawrence Teitlebaum	-	Teacher of Health & Physical Education

On a motion made by Mrs. Pattwell and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 17-31, with Mr. Leddin abstaining from Item 20, in the Finance Agenda as follows:

17) Approval of Bill List

Recommend Board approval of the following bill list dated September 17, 2019:

General Fund	\$453,403.14
Capital Projects Funds	\$41,148.10
SAEP	\$291.20
Food Services	<u>\$47,062.56</u>
	\$541,905.00

August 29, 2019 Payroll

\$157,190.36

18) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

RFH Youth Girls Lacrosse- 9/29/19,10/6/19,10/20/19,10/27/19-Turf Field- 1:00pm to 3:00pm

19) Acceptance of Minutes

Recommend Board acceptance of the August 27, 2019 Regular Public meeting minutes.

20) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Superintendent

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
12/12/2019 - 12/17/2019	Chris Lanzalotto	NIAA Annual AD Conference	\$1,750	National Harbor, MD
11/7/2019 - 11/10/2019	Debra Gulick	2019 ASCD Conference of Educational Leadership	\$2,000	National Harbor, MD
2/14/2019	Christina Gauss	NECTFL 2020 Annual Conference	\$350	New York, NY
9/30, 10/1 and 10/2 2019	Alyssa Trochia	NJPSAFE Anti-Bullying Specialist	\$500	Monroe, NJ
12/9/2019 - 12/10/2019	Justin Langlois	NJASL Fall Conference	\$200	East Brunswick, NJ

21) Acceptance of Board Secretary's Report – July 2019

Recommend Board acceptance of the July Board Secretary's Report

22) Acceptance of No Over-expenditure Report – July 2019

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **July 2019**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **July 2019**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **July 2019** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of July 2019. The Board certifies that as of **July 30, 2019**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

23) Acceptance of Treasurer's Reports – July 2019

Recommend Board acceptance of the **July** Treasurer's Report, which is in agreement with the May Board Secretary's Report.

24) Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **July 30, 2019**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

25) Approval of a Contract - Marlboro Board of Education

Recommend Board approval of a contract with Marlboro Board of Education, in the amount of \$153.48 per trip, for transportation for Community Based Instruction and Structured Learning Experiences, for the 2019-2020 school year.

26) Acceptance of a Donation - The Performing Arts Society

Recommend Board acceptance of a donation, in the amount of \$4,500 (\$900 each), for the Tower Players, Marching Band, Tower Singers, Tech Crew and the Music Department, from The Performing Arts Society

27) Acceptance of a Donation - Servpro and Last Bite Mosquito Control

Recommend Board acceptance of a donation, in the amount of \$4,200, for duffle bags for the Football team, from Servpro and Last Bite Mosquito Control.

28) Acceptance of a Donation - The Patton Family

Recommend Board acceptance of a donation, in the amount of \$478.85, for two Pearl marching bass drum stands and a 20" Pearl marching bass drum case, from the Patton family.

29) Authorization To Bid

Recommend Board authorization of the Business Administrator to bid the following projects:

- Science classroom renovations
- Auditorium upgrades
- Woodshop construction
- Stadium turf and track - if not using purchasing consortium

30) Approval of Change Orders

Recommend Board approval of the following change orders:

- Supply and install $\frac{5}{8}$ drywall in 3rd floor hallway - \$22,375.63
- Mechanical and plumbing relocations - \$9,487.56
- Interior finishes changes - (\$3,150.85)
- Correct classroom electrical - \$2,175.5
- Patch above ceiling for fire protection - \$16,363.17

31) Approval of a Tuition Contract - Shore Regional High School

Recommend Board approval of a contract with Shore Regional High School for student #S023-11-19 to participate in the Multiple Disabled Program at RFH, at a rate to be determined for the 2019-2020 school year, inclusive of Speech and Occupational Therapy, contingent upon attorney review.

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 32-42, with Mr. Leddin abstaining from Item 42, in the Education Agenda as follows:

32) Approval of Field Trip Request(s) for the 2019-2020 School Year as listed

I recommend Board approve the following field trip request(s) for the 2019-2020 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
September 21	Brick Memorial High School	3:30 p.m.	10:30 p.m.	Marching Band	S. Marino

September 25	Homewood Suites, Eatontown	7:40 a.m.	10:30 a.m.	Yearbook	L. Deremiah
October 5	Jackson Memorial High School	2:30 p.m.	9:30 p.m.	Marching Band	S. Marino
October 18	Robbinsville High School	1:30 p.m.	9:30 p.m.	Marching Band	S. Marino
December 12 March 26 April 28 *All dates are tentative	BNP Paribus Bank, New York	8:00 a.m.	2:45 p.m.	Euro Challenge Club	S. Pennetti
January 14, 15, 16, 21, 22 *All dates are tentative	Monmouth County Courthouse, Freehold	3:30 p.m.	8:00 p.m.	Mock Trial Club	S. Pennetti
February 4 March 12 April 30 *All dates are tentative	NY Federal Reserve Bank, New York	8:00 a.m.	3:00 p.m.	Fed Challenge Club	S. Pennetti
April 24	Gramercy	6:00 p.m.	11:00 p.m.	Class of 2021 - Junior Prom	A.Trocchia
May 21	Rumson Country Club	7:00 p.m.	11:00 p.m.	Class of 2020 - Senior Prom	J. Lippart

33) Approval of Fundraising Request(s) for the 2019-2020 School Year as listed

Recommend board approve the following fundraising request(s) for the 2019-2020 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September 18	Veterans Appreciation Club	E. Zullo	Blender Bottle Sale
September - October	Global Women Empowerment	A.Marinov H. Strauch	Dues Collection / T-Shirt Sale
October 4	Global Women Empowerment	A.Marinov H. Strauch	Club Social
October 18	Cheerleading	J. Olivera	AYC Cheer w/RFH Cheerleaders

November - December	Class of 2020	S. Pennetti	Clothing Sale
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34) Ratification of Home Instruction

Recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2019 - 2020 school year as listed:

STUDENT NO.	TIME FRAME	REASON
SO18-01-14	9/5 - TBD 10 hours per week	Medical
SH20-14-19	9/11 - TBD 10 hours per week	Administrative

35) Approval of Educere Online Educational Classes

Recommend Board approval for student SH21-10-18 to complete Educere online education classes for the 2019 - 2020 school year at a total cost of \$798.00.

36) Approval of Student Transportation

Recommend Board approval of special transportation for student SH21-10-18 for the 2019 - 2020 school year as per IEP.

37) Approval to Rescind Out of District Placement for the 2019 - 2020 School Year

Recommend Board approval to rescind out of district placement to Collier High School for student SO23-07-19 for the 2019 - 2020 school year.

38) Approval of Out-of-District Full Time Vocational Student Placement for the 2019-2020 School Year, Plus Cost of Transportation

Recommend Board approval of the following out-of-district full time vocational student placement for the 2019-2020 school year plus the cost of transportation:

***tuition cost for full time students is \$6,615.00**

Communications High School, Wall

STUDENT ID #	GRADE
V21-14-17	11

39) Approval of Enrollment of Non-Resident Tuition Student(s) for the 2019-2020 School Year

Recommend board approve the enrollment of the following non-resident student(s) for the 2019-2020 school year:

STUDENT NAME	GRADE	TOWN	TUITION
M.C.	11	Sea Bright	\$13,336
M.D.	10	Sea Bright	\$13,950

40) Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2019-2020 School Year

Recommend Board approval of the Statement of Assurance regarding the use of Paraprofessional Staff for the 2019-2020 school year (attached).

This Statement of Assurance must be filed with the DOE twice a year.

41) Approval of School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

Recommend Board approval of the Self-Assessment as per the the Anti-Bullying Bill of Rights Act. this self assessment is required each year. Rumson-Fair Haven Regional High School scored 74 out of 78.

42) Second Reading of Policies

Recommend Board approval of the second reading of the policies listed below:

- Policy 1110 - Organizational Chart
- Policy 1581 - Victim of Domestic Violence or Sexual Violence Leave
- Policy 2412 - Home Instruction Due to Health Condition
- Policy 3431.1 - Family Leave - Teaching Staff
- Policy 3431.3 - New Jersey's Family Leave Insurance Program - Teaching Staff
- Policy 4431.1 - Family Leave - Support Staff
- Policy 4431.3 - New Jersey's Family Leave Insurance Program - Staff
- Policy 5111 - Eligibility of Resident / Nonresident Students
- Policy 9270 - Homeschooling and Equivalent Education Outside the Schools

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items

13. Motion to Approve Recommendation

14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items** - None
17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Waters and seconded by Mrs. Wise, the Board, by unanimous vote, moved into executive session at 7:51 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

➤ Personnel Matter

On a motion made by Mr. Leddin and seconded by Mrs. Wise, the Board, by unanimous vote, returned from executive session at 7:59 PM.

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Item 43, in the Education Agenda as follows:

43) Acceptance of a Resignation

Recommend Board acceptance of resignation of John Caruso from the Board of Education, effective immediately.

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on September 17, 2019 at 8:01 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary