

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2020 No. 3 Official Minutes

August 27, 2019

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:03 PM with Mrs. McGinty, Board Vice-President, presiding. Vice-President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mr. John Caruso, President - Absent
Mrs. Annie McGinty, Vice President - Present
Mrs. Sarah Maris - Present
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Present
Mrs. Jane Pattwell - Present
Mr. Chuck Volker- Present
Mrs. Lisa Waters - Present
Mrs. Kaye Wise - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. **Special Presentations** - None

6. **Communications**

The following Communications were received and discussed:

- Comments related to the coaches meeting

7. **Board Reports**

The following Board committee reports were given:

- Superintendent Report - Mrs. Gulick
- Community Relations Committee update - Mr. Leland
- Policy Committee update - Mr. Leddin
- Athletics and Activities Committee update - Mrs. Pattwell
- Finance Committee update - Mrs. Wise
- Education Committee update - Mrs. McGinty
- Personnel Committee update - Mrs. McGinty

8. **Public Discussion on Agenda Items Only** - None

9. **Action Items**

CONSENT AGENDA

On a motion made by Mrs. Pattwell and seconded by Mr. Leland, the Board by unanimous roll call vote approved Items 1-25, with Mr. Leddin abstaining from Item 23 in the Consent Agenda as follows:

Personnel

1) Approval of the Appointment of Faculty for the 2019 Extended School Year Program

Recommend Board approval of the appointment of the following faculty member for the 2019 extended school year program beginning July 8 through August 15, 2019 at the negotiated rate of pay:

Eric Zullo	Adaptive Physical Education Teacher - \$30/per hour not to exceed 3 hours per week or 6 weeks
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2) Acceptance of Resignation

Recommend Board accept the resignation of Stacey Kodack, Applied Behavior Analysis Special Education Teacher, effective October 4, 2019, or sooner dependent on replacement.

3) Acceptance of Resignation

Recommend Board accept the resignation of Michael Bair, Evening School Security Monitor, effective immediately.

4) Approval of the Appointment of Reading Specialist for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Lauren McNeace as a Reading Specialist for the 2019 - 2020 school year, beginning September 1, 2019 through June 30, 2020 at Step 19 of the BA + 60 Guide, \$82,465.00, pending completion of all required paperwork.

5) Approval of the Appointment of Special Education Teacher for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Hannah Phillips as a Special Education Teacher for the 2019 - 2020 school year, to begin once released from current district through June 30, 2020 at Step 1 of the BA + 60 Guide, \$61,070.00, pending completion of all required paperwork.

6) Approval of the Appointment of Special Education Teacher for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Katelyn Oliger as a Special Education Teacher for the 2019 - 2020 school year, to begin once released from current district through June 30, 2020 at Step 1 of the BA Guide, \$58,360.00, pending completion of all required paperwork.

7) Approval to Appoint Instructional Aide for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Connie Schneider as an Instructional Aide for the 2019-2020 SY to begin September 1, 2019 through June 30, 2019 at \$17.23 per hours worked.

8) Approval of the Appointment of a Long Term Replacement Math Teacher for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Richard Golding as a Long Term Replacement Math Teacher for the 2019-2020 school year beginning on September 1, 2019 through November 4, 2019 at the Board approved rate of pay for long-term substitutes, pending completion of all required paperwork.

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional \$100 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional \$100 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment

9) Approval of the Appointment of a Long Term Replacement Physics/Math Teacher for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Matthew Van Cleve as a Long Term Replacement Physics/Math Teacher for the 2019-2020 school year beginning on September 1, 2019 through January 31, 2020 at the Board approved rate of pay for long-term substitutes, pending completion of all required paperwork.

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- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

10) Approval of the Appointment of the Structured Learning Experience (SLE) Coordinator

Recommend Board approval of the appointment of Alexander Componile as the Structured Learning Experience (SLE) coordinator for the 2019 - 2020 school year at a stipend of \$4,443.00.

11) Approval of Leave of Absence

Recommend Board approval of a leave of absence for Alyssa Trocchia, Guidance Secretary, beginning September 1, 2019 through April 1, 2020.

12) Approval of the Appointment of a Long Term Replacement Guidance Counselor for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Alyssa Trocchia as a Long Term Replacement Guidance Counselor for the 2019-2020 school year beginning on September 1, 2019 through March 31, 2020 at the Board approved rate of pay for long-term substitutes, pending completion of all required paperwork.

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- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

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- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

13) Approval of the Appointment of a Long Term Replacement Spanish Teacher for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Eileen Fedlam as a Long Term Replacement Spanish Teacher for the 2019-2020 school year beginning on September 1, 2019 through January 31, 2020 at the Board approved rate of pay for long-term substitutes, pending completion of all required paperwork.

Approval of Guidelines for Payment of Long Term Substitutes

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- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment

14) Approval of Sixth Assignments for the 2019 - 2020 School Year

Recommend Board approval of a sixth assignment for the entire 2019-2020 school year for the following teachers to teach a sixth assignment at a stipend of 20% of their applicable step and guide:

Kristen Lanfrank	Art - Guide 1	\$11,672.00
Robert Orrock	Physical Education - Guide 1	\$11,672.00

15) Approval of the Appointment of Caller of Substitutes for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Robert Henne as the Caller of Substitutes for the 2019 - 2020 school year at a stipend of \$3,000.00.

16) Approval of the Appointment of After School Detention Monitor, as needed, for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Robert Henne as the After School Detention Monitor, on an as needed basis, for the 2019 - 2020 school year at a stipend of \$25.00/hour.

17) Approval of the Appointment of Saturday Morning Detention Monitor, as needed, for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Robert Henne as the Saturday Morning Detention Monitor, on an as needed basis, for the 2019 - 2020 school year at a stipend of \$25.00/hour.

18) Approval of Personnel to Perform Domicile Investigations for the 2019 - 2020 School Year

Recommend Board approval of Robert Henne to perform domicile investigations on an as needed basis for the 2019 - 2020 school year at a cost of \$30.00/hour for a maximum of 30 hours at a cost not to exceed \$900.00.

19) Approval of Coaches and Advisors for the 2019 - 2020 School Year

Recommend Board approval of the following coaches and advisors for the 2019 - 2020 school year:

Kate Borsuk	Global Citizen Club Advisor (Group 4) at a stipend of \$2,240.00
Lauren Garrido	Math Honor Society Advisor (Group 4) at a stipend of \$2,240.00
Kimberly Gonzalez	Gymnastics Coach (Group IV) at Step 4 \$4,412.00
Nicole Ras	Assistant Gymnastics Coach (Group IV) at Step 2 \$3,126.00
Eric Zullo	Ice Hockey Coach (Group III) at Step 5 \$6,593.00
Gerald Beaver	Weight Room Monitor (Fall Season) at a stipend of \$1,500.00

20) Approval of Volunteer Coach(es) for the 2019 - 2020 School Year

Recommend Board approval of the following volunteer coach for the 2019 - 2020 school year:

James Rizzo	Assistant Football Coach
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21) Approval to Rescind Football Photographer

Recommend Board rescind Jon Korellis as the Football Photographer for the 2019 - 2020 Football Season.

22) Approval of Substitutes for the 2019 - 2020 School Year

Recommend Board approval of the following substitutes for the 2019-2020 school year:

James Rizzo (Coach Only)	Monmouth County Substitute Certificate exp. 8/6/2024
Connie Schneider (Instructional Aide)	Monmouth County Substitute Certificate exp. 8/6/2024

23) Approval to Rescind Club Advisors

Recommend Board rescind the following club advisors for the 2019 - 2020 school year:

Stacey Kodack	Volunteer Sign Language Club Advisor
Matthew Leddin	Volunteer Marching Band Advisor
Matthew Leddin	Volunteer Critical Cinema Society Advisor

24) Approval of the Appointment of Faculty Members to Attend Summer 2019 IEP Meetings

Recommend Board approval of the appointment of the following faculty members to attend summer IEP meetings beginning July 1 through August 31, 2019 at the amended hourly rate of \$40.00 per hour (previously approved at \$30.00 per hour), number of meetings, times and dates to be determined:

Caitlin Altland	Special Education Teacher
Anna Higgins	Special Education Teacher
Andrew Hudson	Special Education Teacher
Molly McBain	Special Education Teacher
Jeremy Schulte	Special Education Teacher
Suzanne Cranwell	Regular Education Teacher

25) Approval of the Football Photographer for the 2019 Football Season

Recommend Board approval of Jack Velcamp as the Football Photographer for the 2019 football season at a stipend of \$750.00.

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 1-5, in the Consent Agenda as follows:

Finance

1) Approval of Bill List

Recommend Board approval of the bill list dated August 27, 2019.

General Fund	\$597,276.07
Capital Reserve Fund	<u>\$296,642.04</u>
	\$893,918.11
August 15, 2019 Payroll	\$172,034.53

2) Authorization of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

- Kick Performing Arts, Holiday Charity Show- December 15,2019- Auditorium
- Forrestdale/Holy Cross Fundraiser Basketball Game- February 12,2020-Gym-5:00pm to 10:00pm
- Kindness Parent Assembly- RFH & Forrestdale-Auditorium- October 7,2019- 7:00pm to 10:00pm
- RFH AYF Football and Cheer- Turf Field- September 1,2019- 8:00am to 1:30pm
September 21 & 28- 4:30pm to 10:00pm
- Rumson Recreation Sports/Basketball- Gym- September, October, November- 7:00pm to 9:00pm- Mon-Fri
- Rumson Recreation Volleyball- Gym- September 14 thru October 19, 2019- 1:30pm to 3:00pm-

All approvals are contingent upon coordination with the district athletic and extra-curricular schedule needs and proof of insurance.

3) Acceptance of Minutes

Recommend Board acceptance of the August 6, 2019 Regular Public meeting minutes.

4) Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Superintendent

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location

10/17/2019 - 10/18/2019	Sarah Fitzgerald	2019 FEA/NJPSA/NJASCD Fall Conference	\$350	Long Branch NJ
11/20/2019 - 11/24/2019	Sarah Fitzgerald	2019 National Council of Teachers of English Annual Convention	\$2,000	Baltimore, MD
10/2/2019	Lindsey McCarthy	The Conference for Administrative Assistants	\$225	Edison, NJ

5) Approval of Acceptance of Donation from the RFH Boosters

Recommend approval of the acceptance of a gift from the RFH Boosters of an Athletic Trainer Golf Cart, valued at \$18,402, and naming the cart “Mr. Buckley,” a long time supporter of RFH Athletics.

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 1-8, with Mr. Leddin abstaining from Items 7 and 8 in the Consent Agenda as follows:

Education

1) Approval of Fundraising Request(s) for the 2019-2020 School Year as listed

Recommend board approve the following fundraising request(s) for the 2019-2020 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
September 22	Boys Soccer	J. Soares	High School Soccer Night at Red Bulls Arena
November 12	Character Ed Rotary Club	J. Lippart A.Trocchia	First Responders / Teacher Basketball Game

2) Approval of Enrollment of Non-Resident Tuition Student(s) for the 2019-2020 School Year

Recommend board approve the enrollment of the following non-resident student(s) for the 2019-2020 school year:

STUDENT NAME	GRADE	TOWN	TUITION
Y.Y.	9	Locust	\$13,950
M.M.	10	Little Silver	\$13,950

P.V.	10	Shrewsbury	\$13,950
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3) Approval of Out-of-District Placements for the 2019 - 2020 Academic School Year

Recommend board approve the following out-of-district placement for the 2019-2020 academic school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	GRADE
SO19-06-15	Bankbridge Regional School, Sewall	\$84,090 + transportation	12
SO23-02-19	Cherry Gultch, Inc. Residential Program	\$139,860	9

4) Approval of Physical Therapy Services for the 2019-2020 School Year

Recommend Board approve physical therapy services provided by Trina Foltz, PT, DPT, for the 2019 - 2020 school year for 12 hours per week at \$75.00 per hour for 40 weeks, not to exceed \$36,000.00.

5) Approval of Occupational Therapy Services for the 2019 - 2020 School Year

Recommend Board approve occupational therapy services provided by Alexis DeJianne, MOT, OTR/L, for the 2019 - 2020 school year for 16 hours per week at \$75.00 per hour for 40 weeks, not to exceed \$48,000.00.

6) Approval of New/Revised Curriculum Guides

Recommend Board approve new/revised curriculum guides as listed below:

- AP Macroeconomics
- Honors College English Composition
- Honors College English Expository Writing
- Psychology
- AP Human Geography
- AP Language and Composition
- MD
- ABA

7) First Reading of Policies

Recommend Board approval first reading of the policies listed below:

- Policy 1110 - Organizational Chart

- Policy 1581 - Victim of Domestic Violence or Sexual Violence Leave
- Policy 2412 - Home Instruction Due to Health Condition
- Policy 3431.1 - Family Leave - Teaching Staff
- Policy 3431.3 - New Jersey's Family Leave Insurance Program - Teaching Staff
- Policy 4431.1 - Family Leave - Support Staff
- Policy 4431.3 - New Jersey's Family Leave Insurance Program - Staff
- Policy 5111 - Eligibility of Resident / Nonresident Students
- Policy 9270 - Homeschooling and Equivalent Education Outside the Schools

8) **Approval of District Goals**

Recommend Board approve the 2019 - 2020 District Goals (attached).

10. **Motion to Approve Recommendations**
11. **Approval Vote**
12. **Superintendent's Additional Action Items** - None
13. **Motion to Approve Recommendation**
14. **Approval Vote**
15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items**

The Board discussed the following topics:

- Board Self Evaluation

17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mrs. Waters and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 7:44 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter
- Legal Matter
- Contract Matter
- Security Matter

On a motion made by Mrs. Maris and seconded by Mrs. Waters, the Board, by unanimous vote, returned from executive session at 8:17 PM.

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Item 9 in the Consent Agenda as follows:

Education

9) Approval of a Settlement Agreement

Recommend Board approval of the Settlement Agreement regarding student number Local ID: 751956.

20. Adjournment

On a motion made by Mrs. Wise and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on August 27, 2019 at 8:40 PM.

Respectfully submitted,

Frank E. Gripp III

School Business Administrator/Board Secretary