

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2019 No. 7 Official Minutes

November 12, 2019

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:02 PM with Mrs. McGinty, Board President, presiding. President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Annie McGinty, President - Present

Mrs. Jane Pattwell, Vice-President - Present

Mrs. Eileen Hickey - Present

Mrs. Sarah Maris - Absent

Mr. Brian Leddin - Absent

Mr. Anthony LeLand - Present

Mrs. Lisa Waters - Present

Mrs. Kaye Wise - Absent

Administrators:

Mrs. Debra Gulick, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. **Special Presentations** - None

6. **Communications**

The following Communications were received and discussed:

- Comments related to Guidance
- Comments related to the Math National Honor Society presentation
- Email related to Ice Hockey

7. **Board Reports**

The following Board committee reports were given:

- Finance Committee update - Mrs. Waters
- Buildings and Grounds Committee update - Mrs. Waters

8. **Public Discussion on Agenda Items Only** - None

9. **Action Items**

On a motion made by Mrs. Pattwell and seconded by Mrs. Waters, the Board by unanimous roll call vote approved the following:

Appointment of a Board Member

Recommend Board approval of Joseph Kenney as a member of the Rumson-Fair Haven Regional Board of Education.

CONSENT AGENDA

On a motion made by Mrs. Waters and seconded by Mr. Leland, the Board by unanimous roll call vote approved Items 1-3 in the Personnel Consent Agenda as follows:

1. **Approval of Volunteer Coach(es)**

Recommend Board approval of the following volunteer coach(es) for the 2019-2020 school year:

Dino Pagano - Assistant Ice Hockey Coach

2. **Approval of the Appointment of Assistant Ice Hockey Coach**

Recommend Board approval of Bradley Power as an Assistant Ice Hockey Coach for the 2019 - 2020 school year at a stipend of \$5,809, Step 7 (Group III).

3. Approval of Substitutes for the 2019 - 2020 School Year

Recommend Board approval of the following substitutes for the 2019 - 2020 school year:

Richard Golding - Teacher of Math
Christina Zicopoulos - Teacher of the Handicapped, Elementary
Bradley Power (Coach Only) Monmouth County Substitute Certificate

On a motion made by Mrs. Waters and seconded by Mr. Leland, the Board by unanimous roll call vote approved Items 4-17 in the Finance Consent Agenda as follows:

4. Approval of Bill List - October 15, 2019 - Revised

Recommend Board approval of the following bills list:

General Fund	\$392,455.87
Special revenue Fund	\$2,290.00
Capital Reserve Fund	\$54,343.11
Food Services	<u>\$71,886.44</u>
	\$520,975.42

5. Approval of Bill List - November 12, 2019

Recommend Board approval of the following bills list:

General Fund	\$527,487.63
Special Revenue Fund	\$7,465.00
Food Services	<u>\$114,208.21</u>
	\$649,160.84
October 31, 2019 Payroll	\$549,949.85

6. Acceptance of Minutes

Recommend Board acceptance of the October 15, 2019 Regular Public meeting minutes.

7. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by

Superintendent

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
11/14/2019 - 11/16/2019	Fran Swift	Dickinson Advisory Board	\$200	Carlisle, PA
3/20/2020	Megan Heerwagen	34th Annual Precalculus Conference	\$225	New Brunswick, NJ
12/18/2019	Jane Knific	Enhancing Your School Nurse Practice	\$300	Newark, NJ
3/11/2020 - 3/13/2020	David Frick	NACAC Governance and Nominating Committee Meeting	\$200	Arlington, VA

8. Acceptance of Board Secretary's Report – September 2019

Recommend Board acceptance of the September Board Secretary's Report

9. Acceptance of No Over-expenditure Report – September 2019

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **September 2019**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **September 2019**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **September 2019** (N.J.A.C. 6:A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of **September 2019**.

The Board certifies that as of September 30, 2019, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in

violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Acceptance of Treasurer's Reports – September 2019

Recommend Board acceptance of the **September** Treasurer's Report, which is in agreement with the September Board Secretary's Report.

11. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **September, 30 2019**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:00 PM to review.

12. Approval of a Contract - Educere, LLC

Recommend Board approval of a contract with Educere, LLC for virtual education programs and services, for the 2019-2020 school year, with rates outlined in the contract.

13. Approval of a Contract - LearnWell

Recommend Board approval of a contract with LearnWell, for student educational services, from October, 28, 2019 - December 20, 2019, at a rate of \$51.00 per hour for 2 hours, per subject, per week.

14. Approval of a Contract - Monmouth University

Recommend Board approval of a contract with Monmouth University, for the use of the pool, with various dates and times in November, December, January, and February, at a rate of \$192.00 per hour, inclusive of a lifeguard.

15. Approval of a Contract - Daytop Village

Recommend Board approval of a contract with Daytop Village of New Jersey, for student educational services, for the 2019-2020 school year, at a rate of \$130 per day.

16. Acceptance of the Comprehensive Annual Financial Report

Recommend the Board accept the June 30, 2019 Comprehensive Annual Financial Report for the 2018-2019 school year with an unqualified opinion and no audit recommendations.

17. Approval of a withdraw from Maintenance Reserve - Mobility Lift

Recommend Board approval of a transfer from Maintenance Reserve to required maintenance, Fund 10, in the amount of \$40,000.

On a motion made by Mr. Leland and seconded by Mrs. Hickey, the Board by unanimous roll call vote approved Items 18-22 in the Education Consent Agenda as follows:

18. Approval of Field Trip Request(s) for the 2019-2020 School Year as listed

I recommend Board approve the following field trip request(s) for the 2019-2020 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
Once a month Nov. - June	Location Varies Starbucks, French Market, Victory or Sickles Park	Various Saturdays /Sundays		Book Club	E. Burke
November 13, December 4, 11 January 8	CBA, High Tech, CBA, Henry Hudson	2:15 p.m.		Chess League	J. Langlois
November 22	Covenant House, Asbury Park	4:30 p.m.	7:30 p.m.	Global Citizen Club	K. Borsuk
December 6	NJIT Engineering Career Day	7:30 a.m.	2:00 p.m.	Scientific Frontier Club / Science National Honor Society	J. Pennetti
December 7	Bingham Hall	10:30 a.m.	1:30 p.m.	Tower Singers	K. Singleton
December 10	Catch 19, Red Bank	Meet at location	4:15 p.m.	Cooking Club	C. Fallon M. Furey
March 20	American Red Cross Blood Drive	7:00 a.m.	1:00 p.m.	Health Club	J. Knific
April 30	New Hope, Pennsylvania	6:30 a.m.	8:00 p.m.	Tower Players	S. Schuld

19. Approval of Fundraising Request(s) for the 2019-2020 School Year as listed

Recommend board approve the following fundraising request(s) for the 2019-2020 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
2019 - 2020 School Year	Health Club	J. Knific	Positivity Sticker Sale
November 13 - April 30	Character Ed / Rotary Club	A. Trocchia J. Lippart	Washcloth Collection for Holiday Express
November 14	SGA	S. Pennetti	Powder Puff Flag Football Game

November 26	Paws & Claws	J. Mentzel	Bake Sale
January	Habitat for Humanity	K. DeMeter	Shake Shack Fundraiser
January 15	Class of 2020	S. Pennetti	Chipotle Fundraiser

20. Ratification of Home Instruction

Recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2019 - 2020 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H21-01-19	11/1 - 12/2 5 hours per week	Medical
H21-02-19	10/11 - 1/10/20 5 hours per week	Medical
H21-03-19	10/28 - 12/20 5 hours per week	Medical
H19-02-17	10/17 - 1/10/2020 5 hours per week	Disciplinary

21. Approval of Educere Online Educational Classes

Recommend Board approval for student H19-03-16 to complete Educere online education classes for the 2019 - 2020 school year at a total cost of \$948.00.

22. Second Reading of Policies

Recommend Board approval of the second reading of the policies listed below:

- Bylaw 0164 - Conduct of Board Meeting

10. Motion to Approve Recommendations

11. Approval Vote

12. Superintendent's Additional Action Items - None

13. Motion to Approve Recommendation

14. Approval Vote

15. **Public Discussion – Any School Related Topic** - None
16. **Board Discussion Items** - None
17. **Other Business** - None
18. **Unfinished Business** - None
19. **Executive Session**

On a motion made by Mr. Leland and seconded by Mrs. Hickey, the Board, by unanimous vote, moved into executive session at 7:22 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matter regarding Harassment, Intimidation and Bullying
- Personnel Matter

On a motion made by Mrs. Waters and seconded by Mrs. Pattwell, the Board, by unanimous vote, returned from executive session at 7:41 PM.

On a motion made by Mr. Leland and seconded by Mrs. Hickey, the Board by unanimous roll call vote approved Items 23 in the Education Consent Agenda as follows:

23. **Approval of November HIB Report**

Recommend Board approval of the November HIB Report

20. Adjournment

On a motion made by Mr. Leland and seconded by Mrs. Hickey, the Board by consensus adjourned the regular meeting held on November 12, 2019 at 7:42 PM.

Respectfully submitted,

Frank E. Gripp III

School Business Administrator/Board Secretary