

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2020 No. 9 Official Minutes

December 10, 2019

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:01 PM with Mrs. McGinty, Board President, presiding. President MsGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Annie McGinty, President - Present

Mrs. Jane Pattwell - Vice President - Present

Mrs. Eileen Hickey

Mr. Joe Kenney

Mr. Brian Leddin - Present

Mr. Anthony LeLand - Present

Mrs. Sarah Maris - Absent

Mrs. Lisa Waters - Present

Mrs. Kaye Wise - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Welcome of Visitors

6. Communications - None

7. Board Reports

The following Board committee reports were given:

- Superintendent's Report - Mrs. Gulick
- Turf Committee update - Mr. Leddin
- Student Wellness Committee update - Mrs. Hickey
- Finance Committee update - Mrs. Wise
- Policy Committee update - Mr. Leddin
- Personnel Committee update - Mrs. Pattwell
- Athletics and Activities Committee update - Mrs. Pattwell

8. Special Recognition

- Presentation on Student Immersion Trips
- Turf and Track Overview

9. Public Discussion on Agenda Items Only - None

10. Action Items

Personnel

On a motion made by Mr. Leddin and seconded by Mr. Leland, the Board by unanimous roll call vote approved Items 1-6 in the Personnel Agenda as follows:

1. Approval of Instructional Aide for After School Activities

Recommend Board approval of the appointment of the following instructional aide for after school activities at \$17.23 per hour on an as needed basis:

Brandon Wall

2. Approval of Substitute Athletic Trainers for the 2019 - 2020 School Year

Recommend Board approval of the appointment of the following substitute athletic trainers for the 2019 - 2020 school year at a rate of \$40.00 per hour:

Lauren Butler Mary Karlo

3. Approval to Amend Return Date

Recommend Board approval to amend the return date for Katie McLoughlin from December 18, 2019 to January 31, 2020.

4. Approval to Amend Long Term Replacement Social Worker End Date

Recommend Board amend the last day of work for Brianna Martino, Long Term Replacement Social Worker, from December 19, 2019 to February 4, 2020.

5. Approval to Rescind the Appointment of Winter Cheerleader Advisor

Recommend Board approval to rescind the appointment of Jessica Olivera as the Winter Cheerleader Advisor for the 2019 - 2020 school year.

6. Approval of Substitutes for the 2019-2020 School Year

Recommend Board approval of the following substitutes for the 2019 - 2020 school year:

Lori Quigley	Monmouth County Substitute Certificate
Gina Ricci	Monmouth County Substitute Certificate
Martina Scarrone	Monmouth County Substitute Certificate

Finance

On a motion made by Mr. Leddin and seconded by Mrs. Wise, the Board by unanimous roll call vote approved Items 7-14, with Mr. Leddin abstaining from Item 9, in the Finance Agenda as follows:

7. Approval of Bill List

Recommend Board approval of the following bills list:

General Fund	\$522,304.62
Special Revenue Fund	\$60,620.00
Capital Projects Fund	\$887.35
Food Services Fund	<u>\$100,087.14</u>
	\$683,899.11

November 27, 2019 Payroll	\$556,033.71
December 2, 2019 Supplemental Payroll	\$208,815.70

8. Acceptance of Minutes

Recommend Board acceptance of the November 19, 2019 Regular Public meeting minutes.

9. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Superintendent

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
1/30/2020 - 1/31/2020	Debra Gulick	TechSpo 2020	\$850	Atlantic City, NJ
1/30/2020 - 1/31/2020	Frank Gripp	TechSpo 2020	\$850	Atlantic City, NJ
1/30/2020 - 1/31/2020	Chris Alworth	TechSpo 2020	\$850	Atlantic City, NJ
1/30/2020 - 1/31/2020	Sal Catalano	TechSpo 2020	\$550	Atlantic City, NJ
1/16/2020	Jane Knific	School Nurses: Enhance Effective Medical Emergency Responses Teams at School Sites	\$325	West Orange, NJ

10. Acceptance of Board Secretary's Report – October 2019

Recommend Board acceptance of the October Board Secretary's Report

11. Acceptance of No Over-expenditure Report – October 2019

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **October 2019**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **October 2019**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **October 2019** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of **October 2019**. The Board certifies that as of **October 31, 2019**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12. Acceptance of Treasurer's Reports – October 2019

Recommend Board acceptance of the **October** Treasurer's Report, which is in agreement with the October Board Secretary's Report.

13. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **October 31, 2019**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:15 PM to review.

14. Approval of SEMI Waiver

Recommend the Board of Education submit a SEMI waiver request as it has 40 or fewer Special Education-Medicaid eligible students and efforts to participate in SEMI would not be cost effective.

Education

On a motion made by Mrs. Pattwell and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 15-21 in the Education Agenda as follows:

15. Approval of Field Trip Request(s) for the 2019-2020 School Year as listed

I recommend Board approve the following field trip request(s) for the 2019-2020 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
December 10, 11, 12 Exact date dependent on weather	RFH	7:40 a.m.	2:40 p.m.	Advanced Ceramics	Z. Wilson
December 17	Little Szechuan, Little Silver	6:00 p.m.	7:30 p.m.	International Club	D. Goodarz
January 9, February 13, March 12, April 9	Middletown South	2:15 p.m.	4:30 p.m.	Science League	V. Kilar
January 27, 28	Forrestdale	8:45 a.m.	9:45 a.m.	Peer Leaders	A.Trocchia J. Lippart
April 23	El Barrio, New York City	7:45 a.m.	4:00 p.m.	AP Spanish	C. Gauss
April 28	Oceanic Library	2:00 p.m.	4:30 p.m.	World Language Honor Societies	C. Berg C. Gauss R. McKenna

16. Approval of Fundraising Request(s) for the 2019-2020 School Year as listed

Recommend board approve the following fundraising request(s) for the 2019-2020 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
December - January	Environmental Club	M. Haughwout	Reusable Straw Sale
December 11 - 20	Character Ed Rotary Touchdown Club	A.Trocchia J. Lippart	Coat Drive
December 11 - 20	Class of 2020	S. Pennetti	Bridge for Books Drive
December 17	Paws & Claws	J. Mentzel	Bake Sale

17. Ratification of Home Instruction

Recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2019 - 2020 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H20-02-18	9/17 - 1/7 5 hours per week *previously approved through 11/18/19	Medical

18. Approval to Amend Out of District Tuition Rate for the 2019 - 2020 School Year

Recommend Board approval to amend the out of district tuition rate for the 2019 - 2020 school year for the following students:

STUDENT NO.	PLACEMENT	TUITION	CLASSIFICATION
SO23-04-19	Camphill School Residential	From \$89,000 to \$85,000	Multiply Disabled

19. Approval to Apply for the Advanced Computer Science Grant

Recommend Board approval to apply for the Advanced Computer Science Grant in the amount of \$66,666.

20. Approval of Consultant to Conduct an Audit of Special Education Program and Procedures

Recommend Board approval of Dr. Richard Labbe as a consultant to conduct an audit of the RFH Special Education programs and procedures at a total cost not to exceed \$5,500. The audit will be completed by June, 2020.

21. Approval of First Reading of Policies

Recommend Board approval of the first reading of the following policies:

- Policy 3159 - Teaching Staff Member / School District Reporting Responsibilities
- Policy 3218 - Use, Possession, Or Distribution of Substances
- Policy 4218 - Use, Possession, Or Distribution of Substances
- Policy 5600 - Student Discipline / Code of Conduct
- Policy 5611 - Removal of Students for Firearms Offenses
- Policy 5612 - Assaults on District Board of Education Members or Employees
- Policy 5613 - Removal of Students for Assaults with Weapons Offenses

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items

➤ Policy 5111 - Eligibility of Resident / Non-Resident Students

➤ **2020-2021 Budget**

14. Public Discussion – Any School Related Topic - None

15. Executive Session

On a motion made by Mrs. Waters and seconded by Mr. Kenney, the Board, by unanimous vote, moved into executive session at 8:52 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on December 10, 2019 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matter - HIB
- ❖ Student Matter
- ❖ Personnel - Organization
- ❖ Attorney/Client Privilege

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

On a motion made by Mrs. Wise and seconded by Mrs. Pattwell, the Board, by unanimous vote, returned from executive session at 10:04 PM.

16. Reconvene Public Session

17. Superintendent’s Additional Action Items

Education

On a motion made by Mrs. Wise and seconded by Mrs. Waters, the Board by unanimous roll call vote approved Items 22 in the Education Agenda as follows:

22. Approval of December HIB Report

Recommend Board approval of the December HIB Report.

18. Motion to Approve Recommendations

19. Other Business - None

20. Unfinished Business - None

21. Adjournment

On a motion made by Mrs. Wise and seconded by Mr. Leland, the Board by consensus adjourned the regular meeting held on December 10, 2019 at 10:20 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary