

**RUMSON-FAIR HAVEN REGIONAL  
BOARD OF EDUCATION**

FY 2020 No. 11 Official Minutes

January 7, 2020

**1. Board of Education Meeting**

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:02 PM with Mr. Gripp, Board Secretary, presiding. Secretary Gripp read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

**2. Salute the Flag**

**3. Read Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.

**Announcement of Official Results of Annual School Board Election - November 5, 2019**

The following are **OFFICIAL** results of the Rumson-Fair Haven Regional High School’s election as reported by the Board Secretary as certified by the State Election Board.

**FAIR HAVEN**

Anthony Leland - 1,138 votes

Eileen Hickey - 1,147 votes - One year unexpired term

**RUMSON**

Jane Pattwell - 1,129 votes

Katherine Thompson - 1,126 votes

## **Administer Oath of Office**

The Board Secretary administered the Oath of Office to the newly elected Board members.

Anthony Leland  
Eileen Hickey  
Jane Pattwell  
Katherine Thompson

## **4. Roll Call**

The following Board members answered the call of the roll:

Mrs. Annie McGinty  
Mrs. Jane Pattwell  
Mrs. Eileen Hickey  
Mr. Joe Kenney  
Mr. Brian Leddin - Present - arrived 7:04 PM  
Mr. Anthony LeLand - Present  
Mrs. Sarah Maris - Present  
Mrs. Katherine Thompson - Present  
Mrs. Lisa Waters - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present  
Frank E. Gripp III, Business Administrator/Board Secretary - Present

## **Nomination and Election for Office of President**

A motion to open nominations for President of the Board of Education was moved by Mr. Leddin and seconded by Mr. Kenney. A roll call vote unanimously passed.

Mrs. McGinty was nominated for President of the Board of Education by Mrs. Maris. No other nominations were made.

A motion to close nominations for President of the Board of Education was moved by Mrs. Waters and seconded by Mrs. Maris. A roll call vote unanimously passed.

A roll call vote was taken to elect Mrs. McGinty as President of the Board of Education and was unanimously passed.

### **Nomination and Election of Vice-President**

A motion to open nominations for Vice-President of the Board of Education was moved by Mrs. Maris and seconded by Mr. Kanney. A roll call vote unanimously passed.

Mrs. Pattwell was nominated for Vice-President of the Board of Education by Mrs. Waters. No other nominations were made.

A motion to close nominations for Vice-President of the Board of Education was moved by Mrs. Maris and seconded by Mr. Kenney. A roll call vote unanimously passed.

A roll call vote was taken to elect Mrs. pattwell as Vice-President of the Board of Education and was unanimously passed.

### **5. Welcome of Visitors**

### **6. Communications - None**

### **7. Board Reports**

The following Board committee reports were given:

- Superintendent Report - Mrs. Gulick
- Buildings and Grounds Committee update - Mr. Leddin
- Education Committee update - Mrs. Maris
- Finance Committee update - Mr. Kenney
- Personnel Committee update - Mrs. Pattwell

### **8. Special Recognition**

### **9. Public Discussion on Agenda Items Only - None**

### **10. Action Items**

### **Personnel**

**On a motion made by Mrs. Maris and seconded by Mr. Kenney, the Board by unanimous roll call vote approved Items 1-5 in the Personnel Agenda as follows:**

**1. Acceptance of Resignation**

Recommend Board accept the resignation of Jason Lippart, Guidance Counselor, effective February 17, 2020.

**2. Approval to Rescind Club Advisor for the 2019 - 2020 School Year**

Recommend Board rescind Jason Lippart as the advisor of the following clubs for the 2019 - 2020 school year, effective February 17, 2020:

AVA Co-Advisor

Character Ed Advisor

Peer Leadership Co-Advisor

**3. Approval of Maternity/Family Leave Request**

Recommend Board approval of the request for Hannah Phillips to take a paid maternity leave beginning March 20 through April 6, 2020 and a Family Medical Leave of Absence beginning April 7 through June 5, 2020 returning on June 8, 2020. All dates are contingent upon the recommendation of her doctor and actual birth date of her child.

**4. Approval of Substitutes for the 2019 - 2020 School Year**

Recommend Board approval of the following substitutes for the 2019 - 2020 school year:

Brooke de Bruijn      Monmouth County Substitute Certificate

**5. Approval of Sixth Assignment in Spanish**

Recommend Board approval of a sixth assignment in Spanish for the 2019 - 2020 school year beginning January 2 through June 30, 2020 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

|                      |         |                       |
|----------------------|---------|-----------------------|
| Christina Gauss      | Guide 2 | \$11,943.00 pro-rated |
| Daniella Goodarz     | Guide 3 | \$12,214.00 pro-rated |
| Matthew Knoth        | Guide 1 | \$11,672.00 pro-rated |
| Petronila Luccarelli | Guide 1 | \$11,672.00 pro-rated |

**Finance**

**On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 6-17, with Mr. Leddin abstaining from Item 9, in the Finance Agenda as follows:**

**6. Approval of Bill List**

Recommend Board approval of the following bills list:

|                           |                    |
|---------------------------|--------------------|
| General Fund              | \$485,666.29       |
| Special Revenue Fund      | \$3,490.00         |
| Food Services Fund        | <u>\$91,379.94</u> |
|                           | \$580,536.23       |
| December 20, 2019 Payroll | \$550,991.93       |

**7. Approval of Use of Facilities**

Dance Mixx Studio- May 8,2020 - Auditorium - 5:30pm- 10:00pm.

**8. Acceptance of Minutes**

Recommend Board acceptance of the December 17, 2019 Regular Public meeting minutes.

**9. Approval of Professional Leave**

Recommend Board approval of the following professional leave requests as approved by Superintendent

| <b>Date of Professional Leave</b> | <b>Name</b>   | <b>Conference/Event</b>                                                                                      | <b>Estimated Cost</b> | <b>Location</b>   |
|-----------------------------------|---------------|--------------------------------------------------------------------------------------------------------------|-----------------------|-------------------|
| 3/20/2020                         | Jeff Herkimer | Rutgers University - Good Ideas in Teaching Pre-Calc and Algebra, Geometry, etc                              | \$225                 | New Brunswick, NJ |
| 3/1/2020 - 3/4/2020               | Fran Swift    | Magic in the Metroplex - Tour of Southern Methodist University, TCU, University of Dallas and Austin College | \$800                 | Dallas, TX        |

|                          |                  |                                |         |                   |
|--------------------------|------------------|--------------------------------|---------|-------------------|
| 3/16/2020 -<br>3/19/2020 | Chris Lanzalotto | DAANJ - State AD<br>Conference | \$1,400 | Atlantic City, NJ |
|--------------------------|------------------|--------------------------------|---------|-------------------|

#### **10. Acceptance of Board Secretary's Report – November 2019**

Recommend Board acceptance of the November Board Secretary's Report

#### **11. Acceptance of No Over-expenditure Report – November 2019**

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **November 2019**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **November 2019**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **November 2019** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of **November 2019**. The Board certifies that as of **November 30, 2019**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### **12. Acceptance of Treasurer's Reports – November 2019**

Recommend Board acceptance of the **November** Treasurer's Report, which is in agreement with the November Board Secretary's Report.

#### **13. Authorization to Transfer Funds**

Recommend Board approval of the Transfer Report dated **November 30, 2019**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

#### **14. Approval of Existing Code of Ethics**

Recommend approval to reaffirm the Code of Ethics of the Board of Education.

##### CODE OF ETHICS

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.

I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.

I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

### **15. Designation of the Official Newspaper**

Recommend approval of the following resolution designating the official newspaper(s) for the district's legal notices:

WHEREAS, the Board of Education is required to designate a newspaper of record for public notices,

THEREFORE, BE IT RESOLVED that the RFH Board of Education designates the Asbury Park Press as its newspaper of record.

### **16. Approval of Meeting Dates**

#### **PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN by the Board of Education of the Rumson-Fair Haven Regional High School District to the residents of the Boroughs of Fair Haven and Rumson That:

The regular/workshop meetings of the Board of Education of the Rumson-Fair Haven Regional High School District for the year 2019-2020 will be held in the Library of the high school at 7:00 PM, unless otherwise noted, on the dates listed below:

|                                     |                            |             |
|-------------------------------------|----------------------------|-------------|
| July 9                              | November 12                | February 18 |
| August 6                            | November 19                | March 10    |
| August 27                           | December 10                | March 17    |
| September 10 - Possible date change | December 17                | April 21    |
| September 17                        | January 7 - Reorganization | May 5       |
| October 15                          | January 21                 | May 19      |
| October 22 - Possible date change   | February 4                 | June 9      |

## **17. Approval of a Contract - Navesink Country Club**

Recommend Board approval of a contract with Navesink Country Club, in the amount of \$450, for ice rental for a hockey game on January 21, 2020.

## **Education**

**On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 18 in the Education Agenda as follows:**

## **18. Approval of Field Trip Request(s) for the 2019-2020 School Year as listed**

I recommend Board approve the following field trip request(s) for the 2019-2020 school year:

| DATE       | DESTINATION                            | LEAVE     | RETURN     | CLUB/CLASS         | ADVISOR                    |
|------------|----------------------------------------|-----------|------------|--------------------|----------------------------|
| February 6 | Knollwood                              | 9:45 a.m. | 12:00 p.m. | Peer Leaders       | A. Trocchia<br>J. Lippart  |
| May 1      | Music in the Parks,<br>Great Adventure | 7:30 a.m. | 6:30 p.m.  | Tower Singers/Jazz | Z. Lorelli<br>K. Singleton |

## **11. Motion to Approve Recommendations**

## **12. Approval Vote**

## **13. Discussion Items**

- Board Trainings
  - Code of Ethics
  - Harassment Intimidation and Bullying Policy
  - Unilateral Placements
- Open Public Records Act
- Receiving Tuition

## **14. Public Discussion – Any School Related Topic - None**

## **15. Executive Session**

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 9:12 PM, as follows:

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on December 10, 2019 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matters
- ❖ Contractual Matters - Properties
- ❖ Attorney/Client Privilege

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION  
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

On a motion made by Mrs. Maris and seconded by Mr. Kenney, the Board, by unanimous vote, returned from executive session at 9:37 PM.

**16. Reconvene Public Session**

**17. Superintendent’s Additional Action Items**

**Education**

**On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Item 18 in the Education Agenda as follows:**

**19. Approval of a Settlement Agreement**

Recommend Board approval of the settlement agreement regarding student number Local ID 210240.

**18. Motion to Approve Recommendations**

19. **Other Business** - None

20. **Unfinished Business** - None

21. **Adjournment**

**On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on January 7, 2020 at 9:49 PM.**

Respectfully submitted,

Frank E. Gripp III

School Business Administrator/Board Secretary