

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2020 No. 13 Official Minutes

February 4, 2020

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:17 PM with Mrs. McGinty, Board President, presiding. President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Annie McGinty, President - Present

Mrs. Jane Pattwell - Vice President - Present - Absent

Mrs. Eileen Hickey - Present

Mr. Joe Kenney - Present

Mr. Brian Leddin - Present

Mr. Anthony LeLand - Present

Mrs. Sarah Maris - Present

Mrs. Katherine Thompson

Mrs. Lisa Waters - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Welcome of Visitors

6. Communications

The following Communications were received and discussed:

- Email received concerning building front steps
- Letter received regarding personnel matter

7. Board Reports

The following Board committee reports were given:

- Superintendent Report - Mrs. Gulick
- Finance Committee update - Mr. Kenney
- Buildings and Grounds Committee update - Mr. Leddin
- Community Relations committee update - Mr. Leddin
- Personnel Committee update - Mrs. McGinty

8. Special Recognition

- School Safety Data Mid-year Update

9. Public Discussion on Agenda Items Only - None

10. Action Items

Personnel

On a motion made by Mrs. Maris and seconded by Mrs. Waters, the Board by unanimous roll call vote approved Items 1-3 in the Personnel Agenda as follows:

- 1. Approval to Extend Long Term Replacement Guidance Counselor for the 2019 - 2020 School Year**

Recommend Board approval to extend the end date for Alyssa Trocchia as a Long Term Replacement Guidance Counselor for the 2019-2020 school year from March 31, 2020 to June 30, 2020 at the Board approved rate of pay for long-term substitutes.

2. Approval of the Appointment of a Long Term Replacement Guidance Counselor for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Nicole Wilson as a Long Term Replacement Guidance Counselor for the 2019-2020 school year beginning on February 12, 2020 (or once approved through criminal history) through April 1, 2020 at the Board approved rate of pay for long-term substitutes, pending completion of all required paperwork.

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional \$100 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional \$100 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

3. Approval of the Appointment of Spring Coaches

Recommend Board approval of the appointment of the spring coaches listed below

BASEBALL - GROUP III	NAME	STEP	SALARY
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Head Coach	Owen Stewart	2	\$5,004
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Assistant Coach	Brandon Wall	2	\$3,991
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SOFTBALL - GROUP III

Head Coach	Gerard Gagliano	7	\$7,736
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Assistant Coach	Tess Gagliano	4	\$4,747
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BOYS SPRING TRACK - GROUP III

Head Coach	Jeremy Schulte	5	\$6,593
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Assistant Coach	Justin Langlois	1	\$3,811
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Assistant Coach	Michael Haughwout	3	\$4,394
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Volunteer Coach	Ken Young		
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GIRLS SPRING TRACK - GROUP III

Head Coach	Tim McLoone	7	\$7,736
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Assistant Coach	Bob Keogh	6	\$5,463
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Assistant Coach	Samantha Haughwout	1	\$3,811
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Volunteer Coach	Jessica Mentzel		
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BOYS LACROSSE - GROUP III

Head Coach	Marc Moreau	7	\$7,736
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Assistant Coach	Chris Quinn	4	\$4,747
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Assistant Coach	Doug Kennedy	6	\$5,463
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Assistant Coach	Eric Zullo	4	\$4,747
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Volunteer Coach	Michael Bassani		
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GIRLS LACROSSE - GROUP III

Head Coach	Amy O'Keefe	7	\$7,736
Assistant Coach	Stephanie Costa	3	\$4,394
Assistant Coach	Stephanie Schmidt	6	\$5,463
Assistant Coach	Alyssa Trocchia	2	\$3,991

BOYS TENNIS - GROUP IV

Head Coach	Don Russell	7	\$5,525 + \$300 longevity
Assistant Coach	Carrie Doremus	4	\$3,515

BOYS GOLF - GROUP IV

Head Coach	Brad Margolis	7	\$5,525
Assistant Coach	Jeff Karpell	6	\$4,057

GIRLS GOLF - GROUP IV

Head Coach	Jonathan Pennetti	7	\$5,525
Assistant Coach	Thomas Highton	6	\$4,057

WEIGHT ROOM SUPERVISOR	Joseph Murphy		\$1,500
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Finance

On a motion made by Mrs. maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 4-12 in the Finance Agenda as follows:

4. Approval of Bill List

Recommend Board approval of the following bills list:

General Fund	\$464,163.09
Special Revenue Fund	\$5,040.00
Food Services Fund	<u>\$30,298.00</u>
	\$499,501.09

5. Approval of Use of Facility

- Fair Haven Booster Club/March Madness- Thursday 3/26/20- Gym & Lobby- 5:30pm to 9:00pm.

6. Acceptance of Minutes

Recommend Board acceptance of the January 21, 2020 Regular Public meeting minutes.

7. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Superintendent

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
6/9/2020 - 6/17/2020	Erin Burke	AP English Language and Composition Exam Reading	\$200	Tampa, FL
2/6/2020 - 2/7/2020	Christina Gauss	Language Advocacy Day	\$275	Washington, DC
6/1/2020 - 6/9/2020	Jon Pennetti	AP Physics Reader/Grader for College Board	\$200	Kansas City, MO
6/10/2020 - 6/18/2020	Valerie Kilar	AP Biology Reading	\$200	Kansas City, MO
6/1/2020 - 6/9/2020	<i>Andrew Hudson</i>	<i>AP Environmental Science Reading</i>	\$200	<i>Cincinnati, OH</i>

8. Acceptance of Board Secretary's Report – December 2019

Recommend Board acceptance of the December Board Secretary's Report

9. Acceptance of No Over-expenditure Report – December 2019

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **December 2019**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **December 2019**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **December 2019** (N.J.A.C. 6A:23-2-11(c)4).

The Board accepts the Board Secretary's Financial Report for the month of **December 2019**. The Board certifies that as of **December 31, 2019**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Acceptance of Treasurer's Reports – December 2019

Recommend Board acceptance of the **December** Treasurer's Report, which is in agreement with the December Board Secretary's Report.

11. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **December, 31 2019**:

This information will be provided at the meeting. Finance Committee will meet in my office at 6:30 PM to review.

12. Approval of a Health Benefit Waiver

Recommend Board approval of the following health benefit waiver:

Health Benefits Waiver for Jessica Olszewski, effective Feb 1 - June 30, 2020.

Family eligibility: Medical, RX, Dental & Vision @ \$5,000 pro-rated.

Education

On a motion made by Mrs Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 13-16 in the Education Agenda as follows:

13. Approval of Field Trip Requests for the 2019-2020 School Year as listed

Recommend board approve the following field trip request(s) for the 2019-2020 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
April 23	Monmouth Regional High School	7:15 a.m.	1:30 p.m.	Global Women Empowerment	H. Strauch

14. Approval of Fundraising Request(s) for the 2019-2020 School Year as listed

Recommend board approve the following fundraising request(s) for the 2019-2020 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
January 27 - February 4	Spanish Honor Society	C. Gauss	Toiletry Drive
February through April	Science National Honor Society	J. Foster	Bake Sales

15. Approval of the Revised 2019 - 2020 School Year Calendar

Recommend Board approval of the revised 2019 - 2020 school year calendar.

16. Approval to Apply for Grant

Recommend Board approval to apply for the Steelcase Active Learning Student Grant in the amount of \$132,000.00.

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items - None

14. Public Discussion – Any School Related Topic - None

15. Executive Session

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board, by unanimous vote, moved into executive session at 7:17 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on December 10, 2019 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matters
- ❖ School Security

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

On a motion made by Mrs. Maris and seconded by Mr. Kenney, the Board, by unanimous vote, returned from executive session at 8:11 PM.

16. Reconvene Public Session

17. Superintendent’s Additional Action Items

Education

On a motion made by Mrs Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Item 17 and tabled item 18 in the Education Agenda as follows:

17. Approval of a Settlement Agreement

Recommend Board approval of the settlement agreement regarding student number Local ID SO23-02-19, with revisions.

18. Approval of a Settlement Agreement - Tabled

18. Motion to Approve Recommendations

19. Other Business

20. Unfinished Business

21. Adjournment

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on February 4, 2020 at 8:39 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary