RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY 2020 No.15 Official Minutes March 24, 2020

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:11 PM with Mrs. McGinty, Board President, presiding. President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Annie McGinty, President - Present
Mrs. Jane Pattwell - Vice President - Present
Mrs. Eileen Hickey - Present
Mr. Joe Kenney - Present
Mr. Brian Leddin - Present
Mr. Anthony LeLand - Present
Mrs. Sarah Maris - Present
Mrs. Katherine Thompson - Present
Mrs. Lisa Waters - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Welcome of Visitors

6. Communications

The following Communications were received and discussed:

- ➢ Comments related to Digital Days

7. Board Reports

The following Board committee reports were given:

- ➢ Superintendent's Report - Mrs. Gulick
- ➢ Policy Committee update - Mrs. Thompson
- ➢ Community Relations Committee update - Mr. Leland
- ➢ Buildings and Grounds Committee update - Mr. Leddin
- ➢ Finance Committee update - Mr. Kenney
- ➢ Personnel Committee update - Mrs. Pattwell
- ➢ Negotiations Committee update - Mrs. McGinty

8. Special Recognition - None

9. Public Discussion on Agenda Items Only

- ➢ Comments related to when school is opening
- ➢ Comments related to Spring activities

10. Action Items

Personnel

On a motion made by Mrs. Maris and seconded by Mr. Leland, the Board by unanimous roll call vote approved Items 1-6 in the Personnel Agenda as follows:

1. Approval of Sixth Assignment in Math

Recommend Board approval of a sixth assignment in Math for the 2019 - 2020 school year beginning March 13 through June 5, 2020 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Julie Brewington	Guide 1	$11,672.00 pro-rated
Kristen DeMeter	Guide 2	$11,943.00 pro-rated
Jeffrey Herkimer	Guide 1	$11,672.00 pro-rated

2. Approval of Sixth Assignment in Chemistry

Recommend Board approval of a sixth assignment in Chemistry for the 2019 - 2020 school year beginning March 12 through April 20, 2020 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Barry Huebner	Guide 2	$11,943.00 pro-rated
Susan Pagano	Guide 1	$11,672.00 pro-rated
Jaclyn Toner	Guide 2	$11,943.00 pro-rated

3. Approval of Sixth Assignment in Special Education

Recommend Board approval of a sixth assignment in special education for the 2019 - 2020 school year beginning April 1 through June 19, 2020 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Alexander Componile	Guide 1	$11,672.00 pro-rated
Kimberly Hansen	Guide 2	$11,943.00 pro-rated
Anna Higgins	Guide 1	$11,672.00 pro-rated
Christopher Quinn	Guide 1	$11,672.00 pro-rated

4. Approval of the Appointment of a Long Term Replacement Special Education Teacher for the 2019 - 2020 School Year

Recommend Board approval of the appointment of Susan Shay as a Long Term Replacement Special Education Teacher for the 2019-2020 school year beginning on March 30, 2020 (or once approved through criminal history) through June 30, 2020 at the Board approved rate of pay for long-term substitutes, pending completion of all required paperwork.

Approval of Guidelines for Payment of Long Term Substitutes

A substitute teacher, assigned to the same classroom for more than 10 days consecutively, will be paid the daily substitute rate plus an additional $100 per day worked, beginning with the 11th consecutive day, when the following conditions are met:

- The person holds a New Jersey Substitute Teacher Certificate
- The Superintendent of Schools determines that the assignment requires additional work which is estimated to be an average of at least three hours per day.
- The Superintendent of Schools determines that the person possesses the college/graduate school credits that would qualify the person for certification in the subject area of the assignment
- The Superintendent of Schools recommends payment of the additional amount

If the substitute remains in the same assignment through a 16th consecutive day, payment of the additional $100 will be made retroactive to the first day in the assignment.

A substitute teacher who has been assigned to the same classroom for more than 20 days consecutively will be placed on the first step of the BA salary guide, beginning with the 21st consecutive day, when the following conditions are met:

- The person holds a New Jersey Permanent certificate or Certificate of Eligibility for Provisional Certification which is required for permanent employment in that same assignment.
- The Superintendent of Schools expects that the regular teacher in the assignment will continue to be absent for an extended period.
- The Superintendent of Schools recommends placement on the salary guide as specified.

The substitute teacher remains in the same assignment through a 40th consecutive day, the contract rate of pay will be made retroactive to the first day in the assignment.

5. **Approval of Leave of Absence**
   Recommend Board approval to place employee #4611 to on Administrative Leave of Absence with pay, effective March 12 through April 20, 2020.

6. **Approval of Substitutes for the 2019 - 2020 School Year**
   Recommend Board approval of the following substitutes for the 2019 - 2020 school year:

   Christopher Natale Monmouth County Substitute Certificate

Finance

On a motion made by Mr. Kenney and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 7-14 in the Finance Agenda as follows:

7. Approval of Bill List

Recommend Board approval of the following bills list:

General Fund	$161,916.96
Capital Projects Fund	$1,429.28
	$163,346.24
General Fund	$134,753.51
Special Revenue Fund	$25,290.00
Capital Projects Fund	$270,298.00
Food Services Fund	$37,346.95
	$467,688.46
March 13, 2020 Payroll	$556,611.20

8. Approval of Use of Facility

- Monmouth County Engineering - Oceanic Bridge Public Meeting - Thursday, April 2,2020 - Cafeteria - 5:00 PM - 9:00 PM .

9. Acceptance of Minutes

Recommend Board acceptance of the March 10, 2020 Regular Public meeting minutes.

10. Approval of a Cooperative Purchasing Pricing System - NJEdge.Net, Inc.

Recommend Board approval of participation in a cooperative purchasing pricing system, with NJEdge.Net, Inc., March 2020, through June 30, 2024.

11. Acceptance of Board Secretary's Report – February 2020

Recommend Board acceptance of the February Board Secretary's Report

12. Acceptance of No Over-expenditure Report – February 2020

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **February 2020**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **February 2020**. No line item account has encumbrances and

expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.
By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **February 2020** (N.J.A.C. 6:A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of **February 2020**. The Board certifies that as of **February 29, 2020**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13. Acceptance of Treasurer's Reports – February 2020

Recommend Board acceptance of the **February** Treasurer's Report, which is in agreement with the **February** Board Secretary's Report.

14. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **February 29 2020**.

Education

On a motion made by Mrs. Pattwell and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 15-22 in the Education Agenda as follows:

15. Approval of the Revised 2019 - 2020 School Year Calendar
Recommend Board approval of the revised 2019 - 2020 school year calendar.

16. Approval of Field Trip Requests for the 2019-2020 School Year as listed
Recommend board approve the following field trip request(s) for the 2019-2020 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
April 4	Jackson Liberty High School	10:00 a.m.	8:00 p.m.	Jazz Band	Z. Lorelli

17. Approval of Fundraising Request(s) for the 2019-2020 School Year as listed
Recommend board approve the following fundraising request(s) for the 2019-2020 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
March 24 - April 9	Class of 2020	S. Pennetti	T-Shirt Sale
March 30 - April 3	International Club	D. Goodarz	Bake Sale

18. Approval of Enrollment of Non-Resident Students of Faculty Members at No Charge for the 2020-2021 School Year

Recommend Board approve enrollment of the following non-resident students of faculty members at no charge for the 2020-2021 school year:

STUDENT NAME	GRADE	TOWN
N .B.	11	Lincroft
M. F.	12	Point Pleasant
D. H.	12	Atlantic Highlands
E. H.	9	Atlantic Highlands
C. H.	10	Neptune
M. J.	12	Tinton Falls
J. L.	12	Eatontown

19. Approval of Enrollment of Non-Resident Tuition Student(s) for the 2020-2021 School Year

I recommend Board approve enrollment of the following non-resident student(s) for the 2020-2021 school year:

STUDENT NAME	GRADE	TOWN	TUITION
R. B.	10	Little Silver	$13,950
C. C.	10	Locust	$13,950
B. D.	10	Locust	$15,800
L. D.	12	Locust	$13,336
M. D.	11	Sea Bright	$13,950
P. J.	12	Atlantic Highlands	$13,950
J. K.	12	Little Silver	$13,336
T. L.	12	Lincroft	$13,336

A. S.	11	Shrewsbury	$13,950
C. S.	11	Locust	$13,950
C. S.	9	Locust	$15,800

20. Approval to Rescind Online Course

Recommend Board approval to rescind the online Engineering and Design course for student H19-03-16 effective March 10, 2020.

21. Approval of Online Course

Recommend Board approval for student H19-03-16 to take Digital Photography online beginning March 11 through June 11, 2020, through Educere at a cost of $274.50.

22. Approval of First Reading of Policies

Recommend Board approval of the first reading of the policies listed below:

- ❖ Policy 2700 - Services to Nonpublic School Students
- ❖ Policy 3124 - Employment Contract
- ❖ Policy 4124 - Employment Contract
- ❖ Policy 5306 - Health Services to Nonpublic Schools
- ❖ Policy 5330 - Administration of Medication

11. <u>Motion to Approve Recommendations</u>

12. <u>Approval Vote</u>

13. <u>Discussion Items</u>

- ➢ Additional Board Meeting - April 7
- ➢ Reopening date

14. <u>Public Discussion – Any School Related Topic</u> - None

15. <u>Executive Session</u>

On a motion made by Mr. Leddin and seconded by Mrs. Waters, the Board, by unanimous vote, moved into executive session at 7:38 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on December 10, 2019 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board, by unanimous vote, returned from executive session at 8:02 PM.

16. <u>Reconvene Public Session</u>

17. <u>Superintendent's Additional Action Items</u>

Education

On a motion made by Mr. Leddin and seconded by Mr. Kenney, the Board by unanimous roll call vote approved Items 23-24 in the Education Agenda as follows:

23. Approval of a Settlement Agreement

Recommend Board approval of the settlement agreement regarding student number Local ID SO22-13-20.

24. Approval of March HIB Report

Recommend Board approval of the March HIB Report

18. **<u>Motion to Approve Recommendations</u>**

19. **<u>Other Business</u>** - None

20. **<u>Unfinished Business</u>** - None

21. **<u>Adjournment</u>**

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by consensus adjourned the regular meeting held on March 24, 2020 at 8:05 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary