

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2020 No. 15 Official Minutes

March 10, 2020

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:05 PM with Mrs. McGinty, Board President, presiding. President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Annie McGinty, President - Present

Mrs. Jane Pattwell - Vice President - Present

Mrs. Eileen Hickey - Present

Mr. Joe Kenney - Present

Mr. Brian Leddin - Present

Mr. Anthony LeLand - Present

Mrs. Sarah Maris - Present

Mrs. Katherine Thompson - Present

Mrs. Lisa Waters - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Welcome of Visitors

6. Communications

The following Communications were received and discussed:

- Email related to school closing

7. Board Reports

The following Board committee reports were given:

- Student Wellness Committee update - Mrs. Hickey
- Athletics and Activities Committee update - Mrs. Pattwell
- Finance Committee update - Mr. Kenney
- Negotiations Committee update - Mrs. McGinty

8. Special Recognition

- 2020-2021 Budget Presentation
- Turf Presentation

9. Public Discussion on Agenda Items Only - None

10. Action Items

Personnel

On a motion made by Mrs. Maris and seconded by Mr. Leland, the Board by unanimous roll call vote approved Items 1-4 in the Personnel Agenda as follows:

1. Acceptance of Resignation

Recommend Board accept the resignation of Jon Korellis, Special Education Teacher, effective April 1, 2020.

2. Approval of Coaches for the Spring Season

Recommend Board approval of the appointment of the spring coaches listed below:

BASEBALL - GROUP III	NAME	STEP	SALARY
Assistant Coach	Anthony Senerchia	1	\$3,811
ROWING - GROUP III	NAME	STEP	SALARY
Assistant Coach	Michael Shaw	1	\$3,811

3. Approval of Volunteer Coach(es) for the 2019 - 2020 School Year

Recommend Board approval of the following volunteer coach(es) for the 2019 - 2020 school year:

Stephen Danyluk Assistant Boys Lacrosse Coach

4. Approval of Substitutes for the 2019 - 2020 School Year

Recommend Board approval of the following substitutes for the 2019 - 2020 school year:

Stephen Danyluk	Essex County Substitute Certificate
Gina Diener	Monmouth County Substitute Certificate
Anthony Senerchia	Monmouth County Substitute Certificate
Michael Shaw	Monmouth County Substitute Certificate

Finance

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 5-14 A, in the Finance Agenda as follows:

5. Approval of Bill List

Recommend Board approval of the following bills list:

General Fund	\$625,802.70
Special Revenue Fund	\$6,693.37
Food Services Fund	<u>\$110,080.85</u>
	\$742,576.92
February 28, 2020 Payroll	\$546,227.62
March 2, 2020 Supplemental Payroll	\$116,644.70

6. Approval of Use of Facility

-RFH PTO- Junior Post Prom- 4/24/2020 & 4/25/2020- 8:00pm to 2:00am- Cafeteria & Gym

-Peninsula Soccer Club- 4/3/2020 to 6/14/2020, Sunday Only- 5:00pm to 6:15pm- Turf Field

7. Acceptance of Minutes

Recommend Board acceptance of the February 18, 2020 Regular Public meeting minutes.

8. Approval of Professional Leave

Recommend Board approval and retroactive approval of the following professional leave requests as approved by Superintendent and the County Superintendent of Schools:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
4/3/2020 - 4/6/2020	Fran Swift	College visit - BC and advisory Board meeting at Brown	\$300.00	Boston, MA and Providence, RI
7/6/2020 - 7/10/2020	Justin Langlois	CS Discoveries Workshop	\$1,700.00	Ewing, NJ
3/27/2020	Daniella Goodarz	FLENJ Annual Conference	\$200.00	Iselin, NJ
7/27/2020 - 7/31/2020	Jodi Foster	CS Principles Workshop Code.org	\$1,700.00	Ewing, NJ
3/25/2020	Daniella Goodarz	Muhlenberg College Spanish Alumni Week	NA	Allentown, PA
3/11/2020 - 3/13/2020	Hannah Phillips	Designing and Implementing Student Training Plans	\$450.00	Freehold, NJ

9. Approval of a Contract - Field Turf

Recommend Board approval of a contract with Field Turf, 175 N Industrial Blvd., Calhoun, GA, 30701, for turf and track replacement.

The award of contract is based upon pricing as obtained through the competitive **Bid #ESCNJ 18/19-55**, as issued by the Educational Services Commission (ESC) of New Jersey, of Piscataway, NJ, an authorized cooperative purchasing agency in the State of New Jersey. **(System ID #65MCESCCPS)**

Contract pricing and work to be performed is based upon the Field Turf proposal received March 6, 2020. The amounts are as follows:

- Base Quote - \$1,140,212
- Alternate 2 - \$131,922
- Alternate 3 - \$59,976
- Alternate 4 - \$32,648
- Alternate 6 - \$20,472

Total - \$1,385,230

Work is to begin on June 1, 2020 and continue through August 7, 2020.

10. Approval of a withdraw from Maintenance Reserve - Turf and Track Replacement

Recommend Board approval of a transfer from Maintenance Reserve to required maintenance, Fund 10, in the amount of \$400,000.

11. Acceptance of Board Secretary's Report – January 2020

Recommend Board acceptance of the January Board Secretary's Report

12. Acceptance of No Over-expenditure Report – January 2020

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **January 2020**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **January 2020**. No line item account has encumbrances and

expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **January 2020** (N.J.A.C. 6A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of **January 2020**. The Board certifies that as of **January 31, 2020**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13. Acceptance of Treasurer's Reports – January 2020

Recommend Board acceptance of the **January** Treasurer's Report, which is in agreement with the January Board Secretary's Report.

14. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **January 31, 2020**:

14A. Adoption of the 2020-2021 Tentative Budget

Recommend Board approval of the 2020-2021 Tentative Budget as follows:

WHEREAS, the Rumson-Fair Haven Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, department or association sponsored events, or in-state

professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Rumson-Fair Haven Regional Board of Education established \$70,000 as the maximum travel amount for the current school year and has expended \$32,420 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$70,000 for all staff and board members for the 2020-2021 school year.

BE IT RESOLVED that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund Budget:	\$21,397,509
General Fund Tax Levy:	\$19,704,634
Special Revenue Fund Budget:	\$160,000
Debt Service Fund Budget:	\$893,382
Debt Service Fund Tax Levy:	\$709,518

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Rumson-Fair Haven Regional High School Library, 74 Ridge Road, Rumson, New Jersey on May 5, 2020 at 7:00 PM for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

Education

On a motion made by Mrs. Pattwell and seconded by Mr. Kenney, the Board by unanimous roll call vote approved Items 15-19 in the Education Agenda as follows:

Approval of Field Trip Requests for the 2019-2020 School Year as listed

Recommend board approve the following field trip request(s) for the 2019-2020 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
February 19	Trader Joes, Shrewsbury	9:45 a.m.	11:30 a.m.	MD Class	K. Oliger H. Phillips
March 14 March 29 April 4	Matawan High School Bridgewater-Raritan Brick Memorial	2:00 p.m. 11:00 a.m. TBD		Color Guard	R. Olivero
March 30	Princeton Plasma Physics Lab	9:15 a.m.	1:45 p.m.	Scientific Frontier Club Science National Honor Society	J. Pennetti
March 30 & 31	Forrestdale	8:30 a.m.	10:15 a.m.	Peer Leaders	A.Trocchia
March 31	Met Life Stadium	7:00 a.m.	2:00 p.m.	FBLA	J. Beaver
April 2	Arrow Acres Farm, Wall Don Pepe Restaurant, Freehold	9:30 a.m.	1:30 p.m.	Spanish 3 Honors	D. Goodarz
April 8	Cattus Island Park, Toms River	8:00 a.m.	2:00 p.m.	Environmental Club	M. Haughwout
April 23	Double Trouble State Park			AP Environmental Science	M. Haughwout
June 2	Ocean County College		2:00 p.m.	Art, Film, Music	K. Lanfrank K. Okeson Z. Wilson

15. Approval of Fundraising Request(s) for the 2019-2020 School Year as listed

Recommend board approve the following fundraising request(s) for the 2019-2020 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
March 16 - 20	Psychology Club	K. Lerner	Self Injury Awareness Ribbon Sale
March 17	Paws & Claws	J. Mentzel	Bake Sale
March 30	Class of 2020	S. Pennetti	Surf Taco Fundraiser
March - April 10	Global Impact	K. Borsuk	Clothing, book, toy drive for "United by Fire"
April	Habitat for Humanity	K. DeMeter	Home is Key
April - May	Tower Players	S. Schuld	Water Bottle Sale

April 8	SGA	S. Pennetti	Talent Show
April 26 Rain Date - May 9	Paws & Claws	J. Mentzel	Running for Rescues
April 27	Cooking Club	C. Fallon M. Furey	Cupcake Wars
May	Cooking Club	C. Fallon M. Furey	Lollipop Sale

16. Ratification of Home Instruction

Recommend Board ratify home instruction at a cost of \$55.00 per hour for the 2019 - 2020 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H20-05-20	2/12 - 6/19 5 hours per week	Medical
H20-03-20	3/14 - 6/19 5 hours per week	Medical
SO23-07-19	3/2 - TBD 10 hours per week	Administrative
H22-01-20	2/24 - 4/17 5 hours per week	Medical
H21-04-20	2/19 - 4/30 5 hours per week	Medical
SH21-16-19	2/26 - 4/1 10 hours per week	Medical

17. Approval of Educere Online Educational Classes

Recommend Board approval for student SO20-04-16 to complete an Educere online education class for the 2019 - 2020 school year beginning February 15 through April 14, 2020 at a total cost of \$261.00.

18. Approval of Second Reading of Policies

Recommend Board approval of the second reading of the policies listed below:

- Policy 2467 - Surrogate and Foster Parents
- Policy 3224 - Evaluation of Principals and Vice Principals

- Policy 3240 - Professional Development for Teachers and School Leaders

11. **Motion to Approve Recommendations**
12. **Approval Vote**
13. **Discussion Items**
14. **Public Discussion – Any School Related Topic** - None
15. **Executive Session** - None
16. **Reconvene Public Session**
17. **Superintendent’s Additional Action Items** - None
18. **Motion to Approve Recommendations**
19. **Other Business** - None
20. **Unfinished Business** - None
21. **Adjournment**
On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by consensus adjourned the regular meeting held on March 10, 2020 at 9:07 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary