



**Princeton Middle School
Student Handbook - 2025 - 2026 Academic Year
217 Walnut Lane Princeton, NJ 08540**

SCHOOL HOURS 8:25 am – 3:10pm

**MAIN OFFICE 609-806-4270
FAX MACHINE 609-806-4271**

**Principal – Mr. Jason Burr
Assistant Principal – Ms. Alicia Carsdale
Assistant Principal – Mr. John McCann**

**Heather Steele– School Counselor Grade 6
Angelo Costagliola – School Counselor Grade 7
Sharon DiSebastian – School Counselor Grade 8**

609-806-4272

Registrar – 609-806-4266 Press #5 - Please call for Registration Appointments

**Nurse–Ilene Addonizio, Titilayo Ashiavor
609-806-4273**

**To send email to any member or anyone at PPS: STAFF EMAIL ADDRESS
firstname.lastname@princetonk12.org**

NAME: _____

A Letter to the Students of Princeton Middle School

Dear Princeton Middle School Student:

We are happy to welcome you as a member of the PMS community! This student handbook contains information that will help make your middle school experience both positive and rewarding. This handbook is meant to supply you and your family with key information about how you can be a great citizen, and get involved in the school community. It cannot possibly cover every possible question or opportunity. This handbook also outlines school rules and procedures. Please know that additional information on school policy and procedures is included on the district web-site.

We are proud to call PMS our *home*. We are most excited when we see students working together; whether it is working through math problems, during science labs, practicing for the school musical, or in any other activity designed to build school community. In order to make the most of all that PMS has to offer, we must agree to treat one another with respect.

Mr. Burr is asking for a commitment to creating a “Culture of Kindness.” *Every student* has the right to feel included and safe at school. Every student deserves to have a school experience that values everyone’s individual contributions and strengths. We are able to be at our best when we feel physically and emotionally safe.

While we offer many unique experiences and opportunities in your middle school journey, When we take pride in our schoolwork, activities, and our friendships, we begin to feel that sense of belonging that we need in order to thrive. We are committed to the idea that students will love classes, find teachers with whom they will develop connections, and quite possibly meet their next great friend. If this is accomplished, that is both a full and fulfilling school year. We earn our "Stripes" at Princeton Middle School when we place being a good citizen and welcoming others with the same sense of priority as being a student.

Some helpful tips to follow as we build our school community and make a Culture of Kindness the priority:

- **Respect themselves, other students, teachers, administrators and all staff.**

This means in classrooms and in hallways, but it also means when you are off-school grounds, on your school-issued device or your personal cell phone. This also includes *ALL* after school activities. Playing sports and attending clubs after school provides another great opportunity to build connections and friendships. **We do not condone mistreatment of classmates in any form.** Families: please help us teach students to adopt

self-regulating practices while using technology, cell phones, and social media, and help us to make sure that "Kindness" and "Respect" is always the expectation.

- **Students are expected to be in their classrooms and prepared to learn.**

Be on time and engaged. For Class. For School.

- **Take pride in your school.**

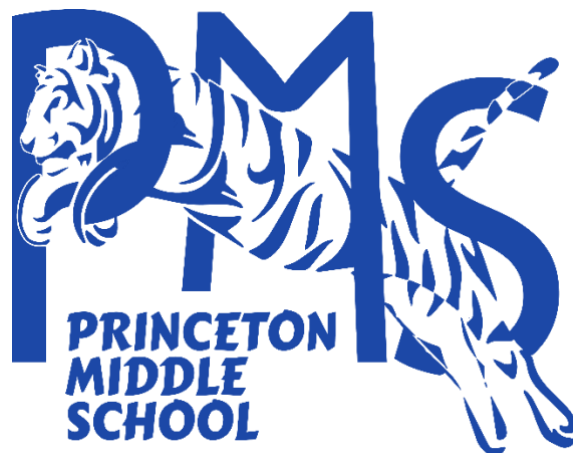
It is everyone's responsibility and obligation to make sure this school is not only kept clean and neat, but that we continue to be a place where we contribute positively both academically and socially at all times.

Every student should read and review this book carefully with their family during the beginning of school in September (as well as at different intervals during the school year) so that all opportunities and expectations are made clear to everyone for the remainder of the school year.

Finally, please know that **we are here to help**. Our challenge to each of you this year is to work a little harder, care a little more about others, and do whatever you can to help make Princeton the best place in the world to attend school.

Best Wishes,

Mr. Burr, Ms. Carsdale, and Mr. McCann



Princeton Middle School

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Princeton Middle School is proud to uphold the principles of the district's strategic plan and Portrait of a Graduate.

Princeton Public Schools has created the Portrait of Graduate which consists of six skills that we aim to intentionally teach, hone, and provide feedback upon, starting the 2025-2026 school year.

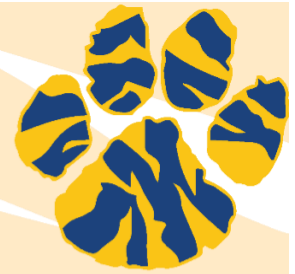
The six skills are:

- critical thinking
- collaboration
- advocacy for health and wellness
- innovation
- curiosity
- informed citizenry





HOW DOES A PMS STUDENT EARN THEIR S.T.R.I.P.E.S



S ⇒ SAFETY

Are you making our school a physically and emotionally safe place to be?

T ⇒ TEAMWORK

Are you contributing to the unity of our school?

R ⇒ RESPECT

Are you respecting your community, family, teachers, peers, friends and yourself?

I ⇒ INTEGRITY

Are you acting in a sincere and truthful manner?

P ⇒ PRIDE

Are you working hard and putting forth your best effort?

E ⇒ ENTHUSIASM

Are you showing pride and excitement for for our school?

S ⇒ STUDENT VOICE

Are you voicing positive leadership in our community?



*Principal hosts a Pancake Breakfast every quarter for students who are awarded tiger strips.

Princeton Middle School Bell Schedules

Regular A-D Schedule

6th grade			7th grade		
1	8:25	9:11	1	8:25	9:11
2 (EP)	9:13	9:57	2	9:13	9:57
3	9:59	10:43	3	9:59	10:43
Lunch	10:45	11:20	4 (EP)	10:45	11:29
4	11:22	12:06	5	11:31	12:15
5 (EP)	12:08	12:52	Lunch	12:17	12:52
6	12:54	1:38	6	12:54	1:38
7	1:40	2:24	7	1:40	2:24
8	2:26	3:10	8 (EP)	2:26	3:10

8th grade		
1	8:25	9:11
2	9:13	9:57
3 (EP)	9:59	10:43
4	10:45	11:29
Lunch	11:31	12:06
5	12:08	12:52
6	12:54	1:38
7 (EP)	1:40	2:24
8	2:26	3:10

*Please note Early Dismissal, Delay Opening Schedules etc. can be found below with the QR Code.



SEPTEMBER 2025				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
School Closed	A <small>First Day of School</small>	B <small>Social Studies Paws</small>	C	D
A	B	C <small>World Language Paws</small>	D	A
B	C	D <small>Science Paws</small>	A	B
C	School Closed	D <small>English Paws</small>	A	B
C	D			

OCTOBER 2025				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		A <small>Math Paws</small>	School Closed	B
C	D	A <small>Social Studies Paws</small>	B	C
D	A	B <small>World Language Paws</small>	C	D
School Closed Staff Development	A	B <small>Science Paws</small>	C	D
A	B	C <small>English Paws</small>	D	A

NOVEMBER 2025				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
B	C	D <small>Math Paws</small>	School Closed	School Closed
A	B	C <small>Social Studies Paws</small>	D	A
B	C	D <small>World Language Paws</small> <small>1pm Dismissal</small>	A <small>1pm Dismissal</small>	B <small>1pm Dismissal</small>
C <small>1pm Dismissal</small>	D	A <small>Science Paws</small> <small>1pm Dismissal</small>	School Closed	School Closed

DECEMBER 2025				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
B	C	D <small>English Paws</small>	A	B
C <small>1pm Dismissal / Staff Development</small>	D	A <small>Math Paws</small>	B	C
D	A	B <small>Social Studies Paws</small>	C	D
A	B <small>1pm Dismissal</small>	School Closed	School Closed	School Closed
School Closed	School Closed	School Closed		

JANUARY 2026				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			School Closed	School Closed
C	D	A <small>World Language Paws</small>	B	C
D	A	B <small>Science Paws</small>	C	D
School Closed	A	B <small>English Paws</small>	C	D
A <small>1pm Dismissal / Staff Development</small>	B	C <small>Math Paws</small>	D	A

FEBRUARY 2026				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 B	3 C	4 D <i>Social Studies Paws</i>	5 A	6 B
9 C	10 D	11 A <i>World Language Paws</i>	12 B	13 School Closed DSD #1
16 School Closed	17 School Closed Staff Development	18 C <i>Science Paws</i>	19 D	20 A
23 B	24 C	25 D <i>English Paws</i>	26 A	27 B

MARCH 2026				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 C	3 D	4 A <i>Math Paws</i>	5 B	6 C
9 D <i>1pm Dismissal / Staff Development</i>	10 A	11 B <i>Social Studies Paws</i>	12 C	13 D
16 A	17 B	18 C <i>World Language Paws</i>	19 D	20 School Closed
23 A	24 B	25 C <i>Science Paws</i>	26 D	27 A
30 School Closed	31 School Closed	1 School Closed	2 School Closed	3 School Closed

APRIL 2026				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
30 School Closed	31 School Closed	1 School Closed	2 School Closed	3 School Closed
6 B	7 C	8 D <i>English Paws</i>	9 A	10 B
13 C	14 D	15 A <i>Math Paws</i>	16 B	17 C
20 D	21 A	22 B <i>Social Studies Paws</i>	23 C	24 D
27 A	28 B	29 C <i>World Language Paws</i>	30 D	1 School Closed

MAY 2026				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
27 School Closed	28 School Closed	29 School Closed	30 School Closed	1 A
4 B	5 C	6 D <i>Science Paws</i>	7 A	8 B
11 C	12 D	13 A <i>English Paws</i>	14 B	15 C
18 D	19 A	20 B <i>Math Paws</i>	21 C	22 School Closed Flex PD Staff Development DSD #3
25 School Closed	26 School Closed DSD #2	27 D <i>Social Studies Paws</i>	28 A	29 B

JUNE 2026				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 C	2 D	3 A <i>World Language Paws</i>	4 B	5 C
8 D	9 A	10 B <i>Science Paws</i>	11 C	12 D
15 A	16 B	17 C <i>English Paws</i>	18 D <i>1pm Dismissal</i>	19 School Closed
22 School Closed	23 School Closed	24 School Closed	25 School Closed	26 School Closed
Enjoy Summer				
30 School Closed	1 School Closed	2 School Closed	3 School Closed	4 School Closed



DAILY PROCEDURE AND PROTOCOLS

ATTENDANCE:

Regular school attendance is mandatory and essential to school success. All students must be in their classes by 8:25 am. If your student will be absent, tardy or being dismissed early, please contact the school attendance line at **609-806- 4266 and select Option #5** before 9:00 in the morning detailing your child's attendance. You may also contact Princeton Middle School Main Office at **609-806-4270**. Families will receive an automated letter every 4th, 8th, 12th 16th absences. etc. If your student is absent from school; they may not participate in an after school/evening event. ***REQUESTS FOR EARLY DISMISSAL AFTER 2:45 PM CANNOT BE ACCOMMODATED.** Doors open at 8:00am for students. Students who are absent 18 or more days in a school year are considered chronically absent. PMS Administration will contact families of students who are chronically absent and will work with families to develop a plan to increase attendance and to build positive school habits. For all information regarding attendance and retention please refer to the District Board Policy on [ATTENDANCE](#). PMS Administration is currently working on a plan to develop a Saturday Academy for students who meet the threshold for chronic absenteeism.

BAGS:

Students are permitted to carry a backpack to and from school. Students are NOT permitted to carry bags from classroom to classroom during the school day. In order to make better use of their lockers, to reduce the amount of extra baggage, and the congestion in our classrooms/hallways that it creates we are using this safety measure. Students may carry a small bag for gym clothes/bathing suits if the students are participating in PE/swimming unit. We have heard many requests to teach students about executive functioning skills. Having students learn how to effectively use their lockers, select items for their next class, with an emphasis on time management, are foundational organization skills. A schedule for when each grade will be permitted to use their lockers is explained below.

BUS EXPECTATIONS:

All Princeton rules are in effect on all bus routes. The bus driver is in full charge of the bus and students. All students must remain in their seats and must always wear a seatbelt. Students must never throw any object from the bus. No profanity or physical contact is permitted. The driver is instructed to report any misbehavior to the PMS Administration for appropriate action. Buses will load and unload on Walnut Lane. At dismissal, students are to exit the building promptly and board their assigned bus. Bus drills are conducted twice a year. If you have any questions or concerns regarding bussing, please contact the Transportation Office – 609-806-4209/Loop Bus – 609-689-1300

CELL PHONES

Princeton Middle School recognizes that cell phones and cell phone use is common to adults and students. In order to keep the focus on academics and to reduce distractions to our learners PMS will be much more vigilant about enforcing our cell phone policy that has been in existence for several years and is also documented clearly in our code of conduct.

PMS Administration would like to thank our students and families for their unwavering support of our efforts to curb cell phone use within the school day during the 24-25 school year. We saw increased focus and better student to student relationships as a result of our collective efforts.

As we head into 25-26, we would like to remind our students and families: ***No student is permitted to carry their cell phone during school hours; cell phones must be locked inside lockers.*** Any student with a medical reason for carrying a personal device will be approved. Absent a medical reason, we expect strict adherence to this long-standing condition of our code of conduct.

PMS Administration reminds everyone that we are a 1:1 school, and every PMS student will be issued a brand new chromebook in September. As we strive to teach students proper usage of their device and in managing executive function, we welcome you to email your child at a designated time each day using their district approved email. Further, we encourage our students to work with families, teachers, and coaches in developing use of an on-line calendar as we strive to build executive function strategies.

Finally, based upon our successful limiting of cell phone usage last year, PMS will be extending its restrictions on devices in 25-26. We will no longer allow Any SMART Watches,” to be worn during the school day.

If a cell phone or Smart Watch is taken away:

- First offense, it will be held in the principal’s office overnight.
- For a second offense the cell phone will be kept for the duration of the week and a parent will need to pick up on Friday.
- Any 3rd offense will require a meeting with the principal, the student and their family.

GETTING TO SCHOOL:

When walking to school, students must always use the sidewalk and cross only where the crossing guards are located. Students may not leave PMS once they have arrived on the school campus, even if school has not officially begun. **Students are not permitted to visit Princeton High School.** When bicycling, observe the safety regulations set by the Princeton Police Department. All bicycles must be kept in bicycle racks and locked for security. Do not lock bicycles to trees, handrails, or fences. New Jersey State Law mandates that all students, **14 and under**, must wear approved safety helmets when operating a bicycle. Skateboards, roller blades, scooters and Heelys may not be used in PMS halls or on sidewalks, the playground, or driveways.

IDENTIFICATION BADGES:

Presently, PMS administration is working with the tech department to plan for ways that students could make use of their student identification badges. At present there is no requirement for students to wear student IDs. As plans emerge we may make wearing or carrying ID a requirement. If you would like to read about how IDs increase safety, but also how IDs can be scaled up to serve different purposes read this article from [PBIS](#).

LOCKERS:

PMS Students will be assigned a locker for them to keep their belongings. Physical Education teachers will assign a gym locker. For security, **never** share combinations with other students and lockers must be closed and locked at all times. Students may only use their lockers at select times: This schedule was created to minimize the amount of locker visits, while also being considerate of the number of belongings that a student must carry. **Cell phones** (please refer to the above section regarding cell phones). should be locked in lockers and are not to be carried throughout the school day. **Students should leave their PPS issued devices in their lockers during lunch and recess. They are not allowed to take them outside.**

*Lockers can be visited before school, before and after lunch, before and after EP’s and before after PE/Health and after school.

The school district is not responsible for the contents of any locker and recommends that valuables be left at home. The law protects all students from unreasonable search and seizure. **However, school lockers remain the property of the district even when used by students.** Lockers are subject to administrative search when “reasonable suspicion” exists in the interest of school safety, sanitation, or the enforcement of discipline and other school regulations and to search by law enforcement officials on presentation of a proper warrant. Administration is authorized to periodically inspect lockers during any time of the year. At the end of each school year, students must empty lockers of all contents. All clothing, and/or personal belongings left in the lockers at the end of the school year will be donated to a charitable organization.

LOST AND FOUND

Lost and Found is located by the pool and gymnasium area. Other articles of value, such as glasses, wallets, watches, jewelry, etc., should be turned into the Main Office where students may claim them upon identification. If something is lost, the student is to report this immediately to their teacher or to the Main Office. It is recommended that students place their name in items for easy identification and return. Please note, PMS makes every effort to return lost items to students, however after 30-days, unclaimed articles will be donated.

LUNCH

Lunch is available for students to purchase in our cafeteria. Many students choose to bring lunch from home. The school does not lend lunch money. Money can be deposited in the student's lunch account. Parents are responsible for

keeping their child's lunch account funded. All food and beverages must be inside the cafeteria. After students have finished eating, they must place all trash in the receptacles.

PAWS

PAWS is a time during the day for students to accomplish their academic needs. PAWS is being reimaged for the 25-26 school year. PAWS will take place every Wednesday and will be in place of 1 academic period on a rotating schedule.

SCHOOL SAFETY DRILLS

Scheduled fire and school safety drills occur twice monthly. During fire drills students must follow their teacher's instructions and walk quietly and in an orderly fashion to the assigned exit. **Silence is mandatory.** During security drills, students will follow all instructions that pertain to that specific drill. Students will practice Shelter in Place, Lockdown and Evacuation Drills in preparation for any possible building emergency. The Principal, Assistant Principal and building security will supervise the drills. Evacuation maps are posted in each classroom.

STUDENT/TEACHER LEARNING AGREEMENT

Students who receive a grade below "C-" will develop a cooperative student/teacher [Learning Improvement Agreement](#) that must be signed by a parent/guardian. The agreement will outline specific learning strategies for the student to improve his/her schoolwork and obtain a grade of "C-" or better. Students who receive a grade of "D" or below may be eligible for intervention support designed to increase student academic achievement.

SUPERVISION AFTER SCHOOL HOURS

All students should leave the building at the close of the school day. Exceptions will be made for those students who are involved in extra-curricular activities, attending the IDEAS Center, or receiving assistance from the teaching staff. It shall be understood that students must be under the direct supervision of a staff member at all times. Students should travel home or be picked up at the conclusion of the afternoon school activities. It is not permitted for students to remain in the building at the activities conclusion.

ACADEMICS AND EXTRACURRICULARS

ACADEMICS

At Princeton Middle School, we are invested in helping students to grow and learn. Students have a rich and rigorous experience in core classes, and an additionally rewarding collection of Exploratory Program classes to help enrich the "whole child." We are eager to support students and families in attaining academic success.

<https://www.princetonk12.org/princeton-middle-school/academics>

ACADEMIC INTEGRITY/PLAGIARISM

PMS recognizes that students collaborate on projects and school work. However we expect that students reasonably adhere to submitting their own work and not copying from classmates, or the internet.

*If a student violates a provision of the Policy; plagiarizes using AI; uses AI in an assignment without prior permission from the teaching staff member; and/or fails to use AI in accordance with the conditions established by the teaching staff member when the assignment was provided to the student; a student will face consequences as described in our PPS Code of Conduct

GRADING PROCEDURES:

Each teacher will give a grade (A, B, C, D, F, Inc.) as well as a Citizenship mark (C-commendable, S-satisfactory, N-needs improvement, U-unsatisfactory.) Grade values are as follows:

A = 94-100
B- = 80-82
D+ = 67-69

A- = 90-93
C+ = 77-79
D = 63-66

B+ = 87-89
C = 73-76
D- = 60-62

B = 83-86
C- = 70-7

PMS IDEAS CENTER / BUILDING BRIDGES

The IDEAS Center is an after-school homework program held in the PMS Learning Commons. It is open to all students in the Middle School who want a quiet place to do homework and receive academic assistance. Students use computers for research and word processing, as well as many of the school's textbooks. The Center is open from 3:15 – 4:15 pm Monday through Thursday. The IDEAS Center does not meet on 1:00 Closing days.

The [Building Bridges](#) program is a Princeton High School student tutoring program. High school students wishing to fulfill their community service requirement by helping their middle school peers can sign up at PHS. They are paired with a PMS student requesting an individual tutor. Building Bridges leaders manage and coordinate the tutor-tutee relationship. They meet after school in our IDEAS Center. Most days there are “floating” tutors who are available to help any student attending the IDEAS Center.

These two programs require students to fill out a registration form that can be downloaded from the PMS website, or found in the PMS main office, school counselors office, with homeroom teachers, or in the Learning Commons. Parents must sign the registration [APPLICATION](#). Daily attendance is taken by staff. Students may select the days they attend the Center.

PHYSICAL EDUCATION

All students are required by state law to participate in physical-education class. At times, students will be required to change out of the clothes they have worn to school into appropriate athletic attire. Active wear for physical-education classes consists of a t-shirt or sweatshirt, and shorts or athletic pants. All students must wear athletic sneakers during ALL physical-education classes. Failure to be prepared for PE will result in a loss of participation / preparation credit.

Students will participate in approximately 25 aquatic classes. During the aquatic unit, all students are required to change into aquatic attire which will consist of a one-piece swimsuit or tankini or swim trunks/jammers with a swim shirt. Students are required to bring a towel and flip-flops or sneakers.

If your child has long hair, we strongly recommend they use a hair tie or a swim cap. We prefer students to use goggles when learning various strokes. Students are permitted to bring shower supplies and may use only non-spray deodorant in our locker rooms. Students are required to bring all aquatic attire home at the conclusion of each swim class, no overnight lockers are provided.

STUDENT SERVICES

Student Services comprises **School Counselors, Psychologist, Child Study Team, Social Worker, Nurse, and a Learning Consultant**. These staff members are available to assist with problems or concerns. Appointments to meet with these staff members should be made by contacting them at **609-806-4272**. Students wishing to meet with a school counselor or other student service personnel are to do so by appointment. Each grade level has a school counselor.

ACTIVITIES AND SUPPORTS FOR STUDENTS

PMS offers many programs, clubs, sports, and learning opportunities to help students get the most engagement out of middle school, and to encourage appropriate behaviors that support a positive middle school experience.

- The Princeton PTO sponsors many assemblies and programs in conjunction with school administrators and teachers. These programs enhance curriculum but are also helpful in building Social and Emotional Intelligence (SEL). Additionally, by joining Konstella, you can receive weekly updates from the Princeton Middle School PTO.
- PMS has committed to service learning and building relationships and developing new programs designed not only to learn but to build citizenship.
- Beginning of the year orientation assemblies, field trips and events such as the Watershed, author visits, school dances, Battle of the Blue and Gold, picnics, park days, and Promotion are ways we celebrate our achievements and accomplishments in middle school.

List of Clubs & Activities: PMS prides itself in a variety of club options for students. This year all clubs will be held from 3:15pm to 4:15pm. The current list of clubs available to students includes



*Note: Some clubs may schedule times to meet in the morning depending on projects. PMS welcomes all learners to engage with clubs and activities. **If your student needs the support of an Instructional Aide, please contact their case manager. Students should travel home or be picked up at the conclusion of each club or activities.*

DANCES

PMS is going to host a winter dance for 7th and 8th grade students. All school rules are in effect for this event. Additionally, it is a long-held tradition that we host a special 8th grade promotion dance in June. Students may not leave dances early unless they are picked-up by a parent/guardian. Parents/guardians are requested to promptly pick-up students after the dance. Visitors from other schools must have prior administrative approval.

MENTAL HEALTH RESOURCES

Mental health and wellness is important for pre-teen and teenage development, strong relationships and resilience. At PMS we understand that our students have many responsibilities, and we encourage them to seek out their counselor, a caring teacher and or a trusted adult. Sometimes students may feel overwhelmed and unsure of whom to speak with. Every year we provide important numbers and information if a student finds themselves in need of assistance. In addition to what is listed below you will find Trauma and Grief resources on our online version of this handbook by clicking this [link](#).

- **Suicide and Crisis Lifeline Call: 988** <https://www.samhsa.gov/find-help/988>
- You can talk to trained counselors 24/7 **Call:** 1-866-488-7386 or **Text:** START to 678678
- **2nd Floor Hotline:** Call or text 888-222-2228 24/7
- **TransLifeline:** 877-565-8860 (10am-4am)
- **If you need crisis support, text NAMI to 741741**
- **National Suicide Prevention Hotline:** 1-800-273-TALK (8255) or call/text 988
- **NJ Perform Care:** 1-877-652-7624
- **Department of Children Protection and Permanency:** 1-877-NJABUSE (652-2873)

ATHLETICS

All students are encouraged to participate in our sports program;

Please refer to our athletics website for additional information about sports. **If your student needs the support of an Instructional Aide, please contact their case manager.*

Fall: Co-ed Tennis, Field Hockey, Soccer, Co-ed Cross-Country, Intramural Basketball

Winter: Basketball, Wrestling, Swimming

Spring: Baseball, Co-ed Track, Lacrosse, Softball, Intramural Basketball

Physical examinations are required prior to participation in any sports program. The School Nurse provides medical forms. You must also take the **IMPACT test** (Immediate Post-Concussion Assessment and Cognitive Test) in order to be medically cleared to play a sport. The ImPACT test issue is a scientifically validated and widely used computer-based testing computerized concussion evaluation system administered at school. Once the IMPACT test is taken the results are typically good for two years. Please see the Athletic Department website for additional information:

<https://princetonhs-ar.rschoolday.com/>

SAFETY & SECURITY

The safety and security of everyone at PMS is a priority. PMS is monitored throughout the day by two building monitors. The building monitors review the campus security cameras, monitor the school interior and exterior campus on foot, check all access doors to ensure they are secure, and monitor outdoor student recess. Any suspicious persons and/or packaging are immediately addressed and building administration is notified.

The building monitors also grant visitors access to the interior of PMS via the Main Entrance. PMS Main Entrance is a two-step authentication entry system. The building monitors work closely with PMS and PPS administration, and Princeton Police Department to ensure the policies and procedures for PMS campus security are current and effective.

**Pursuant to N.J.S.A. 18A:41-1 (“Drill Law”), PMS conducts 2 Emergency Drills per month; one drill is always a fire drill and the other is one of three styles of a security drill (Shelter-in-place, lockdown, evacuation). Students will be alerted that the security event taking place is a drill to ensure their understanding of the drilling process. At the conclusion of each drill, families will receive notification that the drill has taken place.*

For more information about the “Drill Law,” refer to this link:

<https://nj.gov/governor/news/news/562022/approved/20220110a.shtml>

CODE OF CONDUCT

Guidelines for Success

We here at Princeton Middle School believe that students should act with integrity and should be respectful, responsible, and kind. Listed below are some of the many important guidelines that, when followed, will make for a successful year.

1. Integrity- Acting with integrity means...

- a. Be in compliance with all classroom, lunchroom, and corridors rules and regulations. This includes no gum chewing and no hats or hoodies. Cell phones, air pods, and other technology not necessary for school are either kept at home or in your locker.
- b. Receive permission from school administration to sell or buy anything on school property, otherwise it is prohibited.
- c. Gambling is prohibited on school property. Asking for or receiving money or personal property from other students is prohibited.
- d. Possession and or use of weapons, or toys that resemble weapons, is prohibited.
- e. Use, possession, or sale of a controlled dangerous substance, including but not limited to tobacco products, marijuana, vaping, or alcohol is prohibited. If requested, a copy of the Board Policy will be distributed to students.

2. Respect- Being respectful means...

- a. Accepting that other individuals may be different from yourself, but they should be treated the way you want to be treated. People have the right to be different.
- b. Avoid using profanity and other inappropriate or derogatory language
- c. Keep your body to yourself as all physical contact, both sexual and non-sexual, is inappropriate and not acceptable in school.
- d. Treat school property, including computers, with respect. Vandalism, defacing school property, writing on lockers, desks, or walls is prohibited. Students will be charged for any damages.

3. Responsible- Being responsible means...

- a. Come to class prepared with all necessary materials.
- b. Attend class regularly and on time.
- c. Obtain authorization from administration prior to leaving school for any reason.
- d. Take ownership of your own education by completing homework, classwork, projects and other assignments on time and to the best of your ability.

4. Kind- Being kind means...

- a. All school staff and students must be spoken to appropriately and respectfully. Threats, written or verbal, toward school personnel or students is prohibited.
- b. Harassment, sexual harassment, intimidation or cyber bullying is prohibited. A copy of the Board Policy related to HIB will be distributed to students.

c. Strive to be an upstander by speaking or acting in support of an individual, especially someone who is being attacked or harmed by bullying. Start with a “Hello!”

***Note:** Any conduct or speech which threatens the safety of staff or students, disrupts the operation of the school or is considered offensive, lewd, vulgar, or profane will result in appropriate disciplinary consequences. Moreover, hurtful comments and behaviors restrict our ability to live up to the goals of our mission. Please help us be the best we can be at PMS.*

RULES AND EXPECTATIONS

APPEARANCE OF THE SCHOOL BUILDING

We are proud of our building and its appearance. Please set an example by picking up papers from the corridor floors and classroom floors and place trash in receptacles. It shall be the responsibility of all employees of the school district to safeguard school property from damage by students. Violations shall be reported to the administration for disciplinary action and assessment for damages. Be a Leader.

CARE OF BOOKS & DEVICES

All school textbooks and devices must be cared for properly. Students may be assessed for textbooks and devices that are lost, defaced or damaged. Students are to write their names inside the front cover of textbooks, in the proper place, so that it can be returned if misplaced. Students should carry devices with care, refrain from dropping devices, and refrain from having devices being damaged by food and liquids. If a student needs support for a damaged or malfunctioning device please use the PPS support icon on their device to submit a tech ticket or return the device to school. ***Students should leave their PPS devices in their lockers during lunch and recess.**

CARE OF PRIVATE PROPERTY

PMS is an integral part of the community of Princeton and all students are expected to project a positive image of our school to the surrounding area. This commitment is crucial in showing respect at all times to the private property of our neighbors. Littering, loitering, and/or causing damage to the private property of any member of the community is unacceptable, and may be subject to disciplinary action, which could include restitution for any monetary loss.

CORRIDOR BEHAVIOR

Students are reminded that classes are in session and that excessive noise, running or loitering in the corridors is prohibited. Students are not permitted in the corridors during classes, except with the written permission of school personnel.

DRESS CODE

The Board of Education recognizes that student dress codes should support equitable educational access and should not reinforce gender stereotypes. Student dress codes and administrative enforcement should not reinforce or increase marginalization or oppression of any group based on race, gender, ethnicity, religion, sexual orientation, household income, gender identity or cultural observance. The board believes that:

- A. All students should be able to dress comfortably for school without fear of discipline or body shaming;
- B. All students and staff should respect that personal appearance is an individual expression and not a topic for comment and/or criticism;
- C. Teaching staff members are responsible for teaching and should not be burdened with dress code enforcement;
- D. Student attire should not create unnecessary barriers to school attendance; and
- E. Students shall be allowed to wear attire consistent with their religious beliefs.

Minimum Requirements The building principal or their designee shall enforce student dress practices included in individual school dress codes. Students are prohibited from wearing clothing, footwear, or accessories which:

- A. Present a hazard to the health or safety to the student or to others in the school;
- B. Materially interfere with schoolwork, create disorder, or disrupt the educational program;
- C. Cause excessive wear or damage to school property;
- D. Prevent the student from achieving their own educational objectives because of blocked vision or restricted movement;

- E. Contain language or symbols depictive of drugs, alcohol, tobacco, of a sexual nature, or any other language or images that would be considered to be offensive by a reasonable person.

The intent of this policy is to keep our students safe and focused on learning. In general, students shall not be removed from a classroom or lose class time as a result of a school's dress code violation. Only when a student's dress is a hazard to the health or safety of the student or to others, causes damage to school property or depicts or promotes violent, illegal or discriminatory messages, shall a student be removed from class and/or required to change or cover their clothing. When enforcing the school dress code, staff members and administrators shall take reasonable measures to address the student in private in order to prevent embarrassment and/or shaming the student. The administrative staff may modify the dress code for specific school sponsored activities or school sponsored events.

TELEPHONES

While cell phone use is prohibited, **two** free telephones are located in the corridor across from the Main Office. Each classroom is equipped with a telephone. Main Office Staff are willing to assist with student communication.

Emergency calls are to be made through the School Counselor's office or House telephone.

VAPING

Smoking, Vaping and the use of e-cigarettes is prohibited on school grounds at all times.

DISCIPLINE

To ensure that our goal of "Excellence in Learning and Teaching" may continue to be a reality, PMS students are expected to adhere to school rules and regulations. Students must exhibit appropriate behavior. The expectation is that students will respect school rules and will adhere to school policy and requests from school personnel. They must pursue their prescribed course of study and they must obey the rules of the school they attend (NJSA 18A:37-1.) Not obeying the rules or engaging in conduct which creates or causes disruptive behavior will subject the student to disciplinary action which, depending upon the severity of the infraction, may include suspension or expulsion. We also believe that schools "teach" and if that is true, then this applies not only to academics, but also when there is a failure to follow school rules. We believe in applying a restorative approach to discipline: Please refer to pages 20 and 21 for our restorative code of conduct.

***RESTORATIVE JUSTICE** PMS utilizes a Restorative Justice approach to ensure appropriate consequences and remedial responses for student discipline. A restorative justice approach to discipline facilitates student self-reflection and development in conjunction with appropriate consequences. Restorative Justice practices are utilized to support growing our students' independence and ability to work together as a community to problem-solve and resolve conflict. Allowing students to participate in reflective learning practices, increase their awareness of how their actions create problematic results, and how a community can work together in the healing process are essential life-skills that result from their participation in an effective restorative justice practice.*

ELECTRONIC SURVEILLANCE IN SCHOOL BUILDINGS AND ON SCHOOL GROUNDS

The Board of Education authorizes the use of electronic surveillance monitoring devices in school buildings and on school grounds. Therefore, all school buildings and school grounds within this school district may be monitored using such devices in accordance with Board Policy.

VALUABLES/PLAYGROUND EQUIPMENT

Valuables are not to be brought to school unless the items have been approved by an Administrator as part of a class assignment. Students may not carry large amounts of money to school. Digital Cameras, Cell Phones, CD's, DVD's, iPod's, MP3 players, radios, recording devices, portable computer games/devices, video games, laser pointers, playing cards, valuable trading cards, dice, and software are not permitted in school. The school supplies recess equipment for students. Students are not permitted to bring personal recreational equipment to school without permission from administration.

VANDALISM

Any student involved in any act of vandalism resulting in damage to property owned by the school district will be subject to disciplinary consequences and possible referral to the police. The Princeton Public School District shall seek compensation from the parent/guardian of any child who commits any act of vandalism resulting in damage to property owned by the District. N.J.S.A.18A:37-3 – Liability of parents of pupils for damage to property: The parents or guardian of any minor who shall injure any public or nonpublic school property shall be liable for damages for the amount of the injury to be collected by the Board of Education of the district or the owner of the premises in any court of competent jurisdiction, together with costs of suit.

VISITORS*

All visitors must report to the main office upon arrival at school. Students who want to bring a visitor to school for **one day** must adhere to the following procedure:

- The visitor must be from out-of-state.
- The request must be made one week prior to the date of the visit.
- The request must include the visitor's name and the place he/she lives.
- The request must be approved and signed by each teacher the student will have on the date of the visit.
- After teachers have granted approval, the request must be given to the Principal or Assistant Principal for final approval.
- On the day of the visit, the student is to bring the approved request to all their classes.

Special situations not falling within these guidelines must be discussed with the Principal or Assistant Principal.*It is recommended that families make appointments to optimize time and to maximize the likelihood that your concern is addressed with efficiency.

HIB (HARASSMENT, INTIMIDATION AND BULLYING)

Princeton Public Schools Board of Education Policy 5512 Abridged version for Middle School only Harassment, Intimidation or Bullying N.J.S.A. 18A: 37 -14

“Harassment, intimidation or bullying,” N.J.S.A. 18A: 37 -14 means any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school property, at any school-sponsored function, on a school bus, or off school grounds as provided for in this statute, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that

- takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in 18A:37-15.3, that substantially disrupts or interferes with the orderly operation of the school or the rights of other pupils; and that

- a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property;

- has the effect of insulting or demeaning any student or group of students; or

- creates a hostile educational environment for the student by interfering with a student’s education or by severely or pervasively causing physical or emotional harm.

“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to, a telephone, cellular phone, computer, or pager.

Consequences and Appropriate Remedial Actions

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for pupils who commit one or more acts of harassment, intimidation, or bullying. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation or bullying by pupils.

The consequences may include, but are not limited to, the following examples: admonishment, temporary removal from the classroom, deprivation of privileges, classroom or administrative detention, referral to disciplinarian, in-school suspension during the school week or the weekend, after-school programs, out-of-school suspension (short or long-term), reports to law enforcement or other legal action, expulsion, bans from providing services, participating in school district sponsored programs or being in school building or on school grounds.

The remedial measures may include, but are not limited to, the following examples: restitution and restoration, peer support group, recommendation of pupil behavior or ethics council, correction instruction or other relevant learning or service experience, supportive pupil interventions, including participation of the Intervention and Referral Services Team, pursuant to N.J.A.C 6A:16-8, behavioral assessment or evaluation, including, but not limited to, a referral to the Child Study Team as appropriate, behavioral management plan with benchmarks that are closely monitored, assignment of leadership responsibilities, involvement of school disciplinarian, pupil counseling, parent conferences, modification of schedules, alternative education programs, pupil and/or treatment or therapy and involvement of law enforcement.

Timeline for Investigation of Reports of Harassment, Intimidation or Bullying

Based on the 2011 Anti-Bullying Bill of Rights Act The Board Requires a thorough and complete investigation to be conducted for each report of an alleged incident of harassment, intimidation, or bullying.

- **School day 1** HIB occurs and/or employee learns of HIB. A verbal report must be made to the Principal, who must inform parents/guardians “of all students involved.”
- **By school day 2** Principal must initiate investigation by Anti-Bullying Specialist within one school day of report; may appoint others to assist.
- **By school day 3** Written report to Principal to be made within 2 days of when an employee witnessed or received information that a student experienced HIB.
- **By school day 11** Investigation complete (by 10 school days from written report).
- **By school day 13** Results of investigation must be given to the Superintendent within 2 school days of completing the investigation. Superintendent may decide to take action (e.g., intervention services, training, discipline, counseling, etc.)

Report to Board Superintendent must report to the Board of Education at the next Board meeting following the completion of the investigation.

Report to the parent/guardian District must provide “information about the investigation to parents/guardians of students who are parties to the investigation” and findings within 5 school days after the investigation results are given to the Board. Information included is: nature of the investigation, whether evidence of HIB was found, whether discipline was imposed or services provided to address the HIB.

Board Hearing Parents may request confidential hearing before the Board of Education, which must occur within 10 calendar days of the request.

Board Decision Board must issue a decision, in writing, to affirm, reject or modify the Superintendent’s decision, at the next Board meeting following receipt of report. Board’s decision may be appealed to the Commissioner of Education within 90 calendar days.

Civil Rights Complaint

Parents may file a complaint with the NJ Division on Civil Rights within 180 calendar days of the incident, or in State or Federal courts.

ECS Investigation

Executive County Superintendent shall investigate a complaint of a violation by a school District when the complaint is not adequately addressed on the local level. I/We have read the abridged version of the Princeton Regional Schools Harassment, Intimidation, and Bullying policy.

Policies and laws that impact schools may change throughout the school year.

Princeton Middle School Restorative Code Of Conduct

TIER 1- MINOR INFRACTIONS: Students may engage in breaches of ethical judgment and engage in poor responsibility, Teachers should be providing Interventions for first and second offenses.
HANDLED BY CLASSROOM TEACHER: Teachers should be providing Interventions for first and second offenses and contact parents.

BEHAVIOR	POSSIBLE CONSEQUENCES AND RESTORATIVE PRACTICES
<ul style="list-style-type: none"> <input type="checkbox"/> Misuse of technology in accordance with district Acceptable Use Policy (ex. Minor vandalism, gaming on computer) <input type="checkbox"/> Late to class/late to school <input type="checkbox"/> Profane or intolerant language <input type="checkbox"/> Use of hats/ hoodies/earbuds <input type="checkbox"/> No food/drinks in the classrooms brought in by the student (other than water) <input type="checkbox"/> Inappropriate hallway/classroom/ assembly behavior (ex., excessive roughhousing, running, or disrupting behaviors) <input type="checkbox"/> Minor vandalism (ex. writing on the desk) <input type="checkbox"/> Academic Integrity Infraction <input type="checkbox"/> Non-compliance with teacher directions (ex., refusing to participate, work refusal) <input type="checkbox"/> Unprepared for class (ex., not bringing necessary materials repeatedly) <input type="checkbox"/> Excessive talking/disruptive behavior <input type="checkbox"/> Inappropriate touching (ex., PDA, hugging, hand-holding, etc.) <input type="checkbox"/> Throwing objects in the classroom (ex., paper balls, small objects, but not causing harm. 	<ul style="list-style-type: none"> <input type="checkbox"/> Restorative conference <input type="checkbox"/> Letter of apology <input type="checkbox"/> Removal of technology use <input type="checkbox"/> Alternate assignment <input type="checkbox"/> Partnership with coaches and club advisors <input type="checkbox"/> Parent Contact by phone or email <input type="checkbox"/> Supervised and timely break <input type="checkbox"/> Discuss student behavior at house meetings <input type="checkbox"/> Utilize best teaching practices (ex. Teacher moves closer to the student to mitigate behavior, change seating etc.)

TIER 2- SIGNIFICANT OR HABITUAL INFRACTIONS: Lack of Self Awareness/Poor Social interactions/Poor Judgment/Poor Decision Making/Lack of Empathy.
HANDLED BY TEACHERS WITH ADMIN FOLLOW-UP: After 3 documented tier 1 incidents, teachers please send code of conduct form along with documentation. (See below and include parent contact date)

BEHAVIOR	POSSIBLE CONSEQUENCES AND RESTORATIVE PRACTICES
<ul style="list-style-type: none"> <input type="checkbox"/> Any behavior from Tier 1 that is habitual (three incidents or more) <input type="checkbox"/> Misuse of technology in accordance with district Acceptable Use Policy (ex. Significant vandalism/damage to a school computer, gaming on computer habitually) <input type="checkbox"/> Cell phone on a student's person (cell phone should be confiscated and brought to the office with the student's name) <input type="checkbox"/> Picture taking/filming without consent (student deletes content willingly) <input type="checkbox"/> Misuse of social media (send documentation along with code of conduct form) <input type="checkbox"/> Lying to staff or forgery <input type="checkbox"/> Teasing/name calling/ and HIB (fill out HIB form but does not require removal from classroom) <input type="checkbox"/> Leaving class without permission <input type="checkbox"/> Encouraging others to break rules <input type="checkbox"/> Defacing or misusing school property (moderate damage) 	<ul style="list-style-type: none"> <input type="checkbox"/> Behavioral contract <input type="checkbox"/> Mentor program <input type="checkbox"/> Required online computer behavioral module <input type="checkbox"/> Referral for counseling <input type="checkbox"/> Loss of privilege(s) (ex. Field trips, House activities, school events etc.) <input type="checkbox"/> Lunch, after school, before school, or Saturday Detention <input type="checkbox"/> Parent contact by phone by administration <input type="checkbox"/> Restitution (paying for item if damaged/broken) <input type="checkbox"/> Apology letter <input type="checkbox"/> Peer mediation <input type="checkbox"/> Restorative conference and reflections

TIER 3- SERIOUS OR HABITUAL INFRACTIONS: Student is a substantial disruption to the classroom that cannot be managed or is engaging in behavior that is unsafe that is a ham to themselves or others.
HANDLED BY ADMINISTRATION AND SECURITY: Teachers contact the main office for security to escort students from the classroom if necessary. Teachers please send code of conduct form, through email or print out, along with any documentation.

BEHAVIOR	POSSIBLE CONSEQUENCES AND RESTORATIVE PRACTICES
<ul style="list-style-type: none"> <input type="checkbox"/> Habitual tier 2 infractions <input type="checkbox"/> Fighting/ Encouraging or instigating fights <input type="checkbox"/> Truancy/ Cutting class <input type="checkbox"/> Substantial Insubordination (Purposeful defiance or refusal to follow staff directions) <input type="checkbox"/> Picture taking/filming without consent (student will not willingly delete content) <input type="checkbox"/> Substantially disrupting safety drills and/or infringing on the health and safety of others/ tampering with alarms <input type="checkbox"/> Significant vandalism that disrupts function of school day <input type="checkbox"/> Vaping/Smoking <input type="checkbox"/> Unwanted and offensive touching <input type="checkbox"/> Substantial threats or intimidation/ HIB (verbal, written, or digital) <input type="checkbox"/> Theft of personal or school property <input type="checkbox"/> Purposely skipping detention or other assigned consequences <input type="checkbox"/> Any unlisted offense to be decided by Administration 	<ul style="list-style-type: none"> <input type="checkbox"/> Behavioral contract <input type="checkbox"/> Mentor program <input type="checkbox"/> Required online computer behavioral module <input type="checkbox"/> Referral for counseling <input type="checkbox"/> Loss of privilege(s) (ex. Field trips, House activities, school events etc.) <input type="checkbox"/> Lunch, before school, after school, or Saturday Detention <input type="checkbox"/> Parent contact by phone by administration <input type="checkbox"/> Restitution (paying for item if damaged/broken) <input type="checkbox"/> In-school or out-of-school suspension <input type="checkbox"/> Mediation with affected individuals <input type="checkbox"/> Restorative circles <input type="checkbox"/> Conflict resolution training

TIER 4- SEVERE OR HABITUAL SERIOUS INFRACTIONS: Student is a severe disruption to the classroom that cannot be managed or engages in behavior that is unsafe or is a significant harm to themselves or others.
HANDLED BY ADMINISTRATION AND SECURITY: Teachers **immediately** contact the main office for security to escort students from the classroom. Teachers please send code of conduct form, through email or print out, along with any documentation. *At your discretion, please call emergency personnel as needed. Then call the main office to notify them of events transpiring.*

BEHAVIOR	POSSIBLE CONSEQUENCES AND RESTORATIVE PRACTICES
<ul style="list-style-type: none"> <input type="checkbox"/> Habitual tier 3 infractions <input type="checkbox"/> Sharing explicit photos <input type="checkbox"/> Assault (please note this is different than a fight and is usually a one-person aggressor) <input type="checkbox"/> Egregious fighting <input type="checkbox"/> Carrying a dangerous weapon <input type="checkbox"/> False reporting of serious incidents (ex., false fire alarms, bomb threats) <input type="checkbox"/> Possession or distribution of controlled substances <input type="checkbox"/> Possession of a dangerous weapon and/or explosives <input type="checkbox"/> Any unlisted offense to be decided by administration 	<ul style="list-style-type: none"> <input type="checkbox"/> Loss of privileges/ change of programming <input type="checkbox"/> Referral to outside agency/law enforcement <input type="checkbox"/> Removal from class <input type="checkbox"/> Partnership with Student Assistance Counselor or outside resources <input type="checkbox"/> In-School Suspension <input type="checkbox"/> Out-of-School Suspension <input type="checkbox"/> Expulsion from school <input type="checkbox"/> Reentry restorative circles

Teacher

Date _____
 Student name/ grade level _____
 Parent Contact (date) _____
 Added details:

Administration (check all that apply)

Parent Contact _____
 Teacher Email: _____
 Powerschool: _____
 Consequence/ restorative action:

PPS 1:1 Device Agreement

1. I will respect and protect my own privacy and the privacy of others.

- I will use only the Chromebook and accounts assigned to me.
- I will keep my personal information (including passwords) private.
- I will not share my login credentials or let others use my Chromebook.
- I will only record, photograph, or video others if I have their permission, and I won't post any images or videos without consent.

2. I will respect and protect my Chromebook and all school technology.

- I will bring my Chromebook to school fully charged each day.
- I will handle my Chromebook with care, carry it in a safe way, and keep it away from food and drinks.
- I will not try to take apart, repair, or make changes to the device.
- I will never leave my Chromebook unattended.
- I will report any damage, loss, or technical problems to the Tech Department right away.

3. I will respect others' work and use digital content honestly.

- I will give credit to sources when I use information, images, or media in my schoolwork.
- I will do my own work and not use my device to cheat.
- I will follow copyright rules and only use digital content that I have permission to use.
- I will use AI tools responsibly—only for school-appropriate purposes—and I will not use AI to cheat or avoid doing my own thinking.

4. I will use my Chromebook in a respectful and responsible way.

- I will use my Chromebook for schoolwork and learning, not for games or distractions.
- I will communicate online in ways that are kind, respectful, and appropriate.
- I will not use my Chromebook to bully, harass, or threaten anyone.
- I understand that my Chromebook is school property and can be checked at any time.

5. I will take full responsibility for my Chromebook and follow all school rules.

- I understand that I am responsible for any damage caused by neglect or abuse.
- If my Chromebook is stolen, I will file a police report and tell the school right away.
- I will return my Chromebook, charger, and case in good working condition when asked.
- I will follow all school and district policies and regulations.

Student Signature: _____

Date: _____