

**RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION**

FY 2021 No. 8 Official Minutes

October 13, 2020

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:00 PM with Mrs. McGinty, Board President, presiding. President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

“Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices.”

2. Salute the Flag

3. Read Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Annie McGinty, President - Present

Mrs. Jane Pattwell - Vice President - Present

Mrs. Eileen Hickey - Present

Mr. Joe Kenney - Present

Mr. Brian Leddin - Present

Mr. Anthony LeLand - Present

Mrs. Sarah Maris - Present

Mrs. Katherine Thompson - Present

Mrs. Lisa Waters - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present

Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Welcome of Visitors

6. Communications

The following Communications were received and discussed:

- Comments related to receiving an anonymous letter

7. Board Reports

The following Board committee reports were given:

- Athletics & Activities Committee update - Ms. Pattwell
- Buildings & Grounds Committee update - Mr. Leddin
- Student Wellness Committee update - M. Hickey
- Education Committee update - Ms. Maris
- Personnel Committee update - Ms. Pattwell
- Community Relations Committee update - Mr. Leland
- Finance Committee update - Mr. Kenney
- Superintendent's Report - Report on 2020 Graduation Results - Ms. Gulick
- Special Report: Comprehensive Supports for Students - Mr. Pfister

8. Special Recognition

Acknowledgement of Tenure

Jeremy Schulte

9. Public Discussion on Agenda Items Only

- Comments related to Mr. Pfister's presentation

10. Action Items

Personnel

On a motion made by Mr. Leddin and seconded by Ms. Pattwell, the Board by unanimous roll call vote approved Items 1-12 in the Personnel Agenda, with Mr. Leddin abstaining from Items 6 and 11, as follows:

1. Approval of Movement on the Salary Guide

Recommend Board approval of a salary adjustment for Erika Waltz for the 2020-2021 SY; she will move from Step 12, Guide 2 - \$67,930.00 to Step 12, Guide 3 (BA + 60) - \$69,285.00.

2. Approval of Sixth Assignment

Recommend Board approval of a sixth assignment in Cinema Studies for the 2020 - 2021 school year beginning September 1 through January 31, 2021 for the following teacher at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Dana Maulshagen Guide 2 \$12,146.00 (pro-rated)

3. Approval to Rescind Sixth Assignment

Recommend Board approval to rescind a sixth assignment effective October 1, 2020 for the following faculty member:

Jonathan Pennetti Guide 2 \$12,146.00 pro-rated

4. Approval to Rescind Extracurricular / Coaching Appointments

Recommend Board approval to rescind the following extracurricular appointments for the 2020 - 2021 school year effective October 1, 2020:

Girls Golf Coach	Jonathan Pennetti - \$5,525.00 Step 7
Key Club Advisor	Jonathan Pennetti - \$4,443.00 (Group 2)
Scientific Frontier Club Advisor	Jonathan Pennetti - \$2,240.00 (Group 4)
Innovation Specialist	Jonathan Pennetti - \$3,000.00

5. Approval of Advisors for the 2020 - 2021 School Year

Recommend Board approval of the following advisors for the 2020 - 2021 school year conditioned on the activity running and becoming operational and with the stipend paid to be prorated should the season or activity not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure:

Samantha Haughwout	Scientific Frontier Club Advisor at a stipend of \$2,240.00 (Group 4) pro-rated effective October 15, 2020
Jeremy Schulte	Key Club Advisor at a stipend of \$4,443.00 (Group 2) pro-rated effective October 15, 2020
Erin Burke	Book Club Advisor at a stipend of \$1,481.00 (Group 6)
Martin Januario	French Honor Society at stipend of \$2,240.00 (Group 4)

6. Approval of New Club

Recommend Board approval of the formation of a new club, listed below, the club will have volunteer moderator:

Ethics Club Kevin Pfister

7. Approval of Instructional Aides for Extracurricular Activities for the 2020 - 2021 School Year

Recommend Board approval of the appointment of the following instructional aides to support students during extracurricular activities for the 2020 - 2021 school year at \$17.78 per hour:

Mel Chayette Carol Tully Brandon Wall

8. Approval of Leave of Absence

Recommend Board approval for staff member 5130 to take a Family Medical Leave of Absence beginning November 1 through November 30, 2020, returning December 1, 2020.

9. Approval of Professional Development Stipends for Computer Science Training

Recommend Board approval of the following staff members at the rate of \$30 per hour for 7 hours for participation in Computer Science Training on Saturday, October 17.

Jodi Foster Justin Langlois

10. Approval to Rescind Appointment

Recommend Board approval to rescind the appointment of Kathleen Robinson as a long term replacement secretary effective September 22, 2020.

11. Approval of School Improvement Panel

Recommend Board approval of the following school improvement panel members for the 2020 - 2021 school year:

Chris Alworth	Sarah Fitzgerald	Daniella Goodarz	Debra Gulick
Seth Herman	Val Kilar	Kate Okeson	Stephanie Pennetti
Kevin Pfister			

12. Acceptance of a Resignation

Recommend Board acceptance of a resignation, with regret, from Frank Gripp, Business Administrator/Board Secretary, effective December 1, 2020.

Finance

On a motion made by Mr. Leddin and seconded by Ms. Waters, the Board by unanimous roll call vote approved Items 13-20 in the Finance Agenda as follows:

13. Approval of Bill List

Recommend Board approval of the following bill list dated October 13, 2020:

General Fund	\$470,300.05
Special Services Fund	\$23,432.00
Capital Fund	\$309,440.97
Food Services Fund	<u>\$15,134.90</u>
	\$818,307.92
September 30, 2020 Payroll	\$542,696.46

14. Acceptance of Minutes

Recommend Board acceptance of the September 22, 2020 Regular Public meeting minutes.

15. Approval of Professional Leave

Recommend Board approval of the following professional leave requests as approved by Mrs. Gulick:

Date of Professional Leave	Name	Conference/Event	Estimated Cost	Location
10/26/2020	Carrie Baker	What's new is Google Tools and Google Classroom to Enhance Math Instruction	\$259.00	Virtual
10/27/2020	Julie Brewington	What's new is Google Tools and Google Classroom to Enhance Math Instruction	\$259.00	Virtual
10/27/2020	Suzanne Cranwell	What's new is Google Tools and Google Classroom to Enhance Math Instruction	\$259.00	Virtual
10/27/2020	Kristen Demeter	What's new is Google Tools and Google Classroom to Enhance Math Instruction	\$259.00	Virtual
10/27/2020	Lindsay Deremiah	What's new is Google Tools and Google Classroom to Enhance Math Instruction	\$259.00	Virtual
10/26/2020	Megan Heerwagen	What's new is Google Tools and Google Classroom to Enhance Math Instruction	\$259.00	Virtual
10/26/2020	Jeff Herkimer	What's new is Google Tools and Google Classroom to Enhance Math Instruction	\$259.00	Virtual
10/27/2020	Kristin McCarthy	What's new is Google Tools and Google	\$259.00	Virtual

		Classroom to Enhance Math Instruction		
10/26/2020	Erika Waltz	What's new is Google Tools and Google Classroom to Enhance Math Instruction	\$259.00	Virtual
11/2/2020	Kevin Pfister	The Framework for Teaching a Common Vision of Instructional Excellence	\$195.00	Virtual
NA	Jane Knific	School Nurses: Best Practices for Addressing Mental Health Issues in Your School	\$279.00	Virtual

16. Approval of a Contract - Rutgers University Behavioral Healthcare

Recommend Board approval of a contract with Rutgers University Behavioral Healthcare, for a Clinician to provide therapeutic services for students and families, in the amount of \$132,382.00 beginning July 1, 2020 through June 30, 2021.

17. Acceptance of Board Secretary's Report – August 2020

Recommend Board acceptance of the August 2020 Board Secretary's Report

18. Acceptance of No Over-expenditure Report – August 2020

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **August 2020**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **August 2020**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **August 2020** (N.J.A.C. 6A:23-2.11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of **August 2020**. The Board certifies that as of **August 2020**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

19. Acceptance of Treasurer's Reports – August 2020

Recommend Board acceptance of the **August** Treasurer's Report, which is in agreement with the August Board Secretary's Report.

20. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **August 2020**.

Education

On a motion made by Ms. Maris and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 21-27 in the Education Agenda as follows:

21. Approval of Field Trip Request(s) for the 2020-2021 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2020-2021 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
December 5, 6 Virtual	ZOOM - Connect MUN2020			Model UN	T. Colella

22. Approval of Fundraising Request(s) for the 2020-2021 School Year as listed

Recommend board approve the following fundraising request(s) for the 2020-2021 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
October 24	Model UN	T. Colella	Chipotle Fundraiser

October - November	Class of 2022	K. DeMeter	Wreath Sale
October - December	Class of 2021	A. Trocchia	Discount Card Sale
December 2	Habitat for Humanity	K. DeMeter	Chipotle Fundraiser
December 16	Class of 2022	K. DeMeter	Chipotle Fundraiser

23. Approval of Home Instruction

Recommend Board approval of home instruction at a cost of \$55.00 per hour for the 2020 - 2021 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H23-01-20	9/21 - 10/16 5 hours per week	Medical

24. Approval of Physical Therapy Services for the 2020 - 2021 School Year

Recommend Board approval of physical therapy services provided by Therapy Coaches in Motion, for the 2020 - 2021 school year for 12 hours per week at \$75.00 per hour for 40 weeks, not to exceed \$36,000.00.

25. Approval of Social Skills Group Therapy for the 2020 - 2021 School Year

Recommend Board approval of social skills group therapy provided by Speech Start LLC, for student SO23-03-19 for the 2020 - 2021 school year for 1 hour per week at \$50.00 per hour for 44 weeks, not to exceed \$2,200.00.

26. Approval of Rutgers University Behavioral Clinician

Recommend Board approval of Lisa Pyryt, Licensed Clinician from Rutgers University Behavioral Healthcare, to provide services for students and families for the 2020 - 2021 school year.

27. Approval of Second Reading of Policies

Recommend Board approval of the second reading of the policies listed below:

- Policy 5200 - Attendance
- Policy 8600 - Student Transportation
- Policy 8630 - Bus Driver / Bus Aide Responsibility
- Policy 8670 - Transportation of Special Needs Students
- Policy 9150 - School Visitors
- Policy 9400 - Media Relations

11. **Motion to Approve Recommendations**
12. **Approval Vote**
13. **Discussion Items** - None
14. **Public Discussion – Any School Related Topic**
 - Comment related to eating in the cafeteria if marking period 2 has lunch
15. **Executive Session**

On a motion made by Mr. Leddin and seconded by Ms. Pattwell, the Board, by unanimous vote, moved into executive session at 8:10 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matter - HIB
- ❖ Attorney/Client Privilege - Settlement Agreement

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

On a motion made by Ms. Waters and seconded by Mr. Leddin, the Board, by unanimous vote, returned from executive session at 8:27 PM.

16. **Reconvene Public Session**

Education

On a motion made by Ms. Maris and seconded by Ms. Hickey, the Board by unanimous roll call vote approved Items 28-29 in the Education Agenda as follows:

28. Approval of October HIB Report

Recommend Board approval of the October HIB Report.

29. Approval of a Settlement Agreement

Recommend Board approval of the settlement agreement regarding student local number ID SO23-01-19.

17. Superintendent's Additional Action Items

18. Motion to Approve Recommendations

19. Other Business - None

20. Unfinished Business - None

21. Adjournment

On a motion made by Mr. Leddin and seconded by Ms. Pattwell, the Board by consensus adjourned the regular meeting held on October 13, 2020 at 8:30 PM.

Respectfully submitted,

Frank E. Gripp III

School Business Administrator/Board Secretary