RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION
FY 2021 No. 10 Official Minutes November 10, 2020 (Regular Meeting)

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 7:00 PM with Mrs. McGinty, Board President, presiding. President McGinty read the following statement in compliance with the Open Public Meetings Act of the State of New Jersey.

"Adequate notice of this meeting has been compiled and disseminated in accordance with Section 5 of the Open Public Meetings Act. The time, date, location and agenda of this meeting was emailed to the Asbury Park Press and was posted in the offices of the borough clerks of Rumson and Fair Haven, posted in the libraries of each borough, and emailed to persons requesting such notices."

2. Salute the Flag

3. Read Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Annie McGinty, President - Present
Mrs. Jane Pattwell - Vice President - Present
Mrs. Eileen Hickey - Present
Mr. Joe Kenney - Present - Arrived 7:03 PM
Mr. Brian Leddin - Present
Mrs. Sarah Maris - Present
Mrs. Katherine Thompson - Present
Mrs. Lisa Waters - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present
Frank E. Gripp III, Business Administrator/Board Secretary - Present

5. Welcome of Visitors

6. Communications

The following Communications were received and discussed:

- ➢ Comments related to Marking Period 2
- ➢ Comments related to reopening
- ➢ Comments related to an athletic issue

7. Board Reports

The following Board committee reports were given:

- ➢ Athletics and Activities Committee update - Ms. Pattwell
- ➢ Personnel Committee update - Ms. Pattwell
- ➢ Education Committee update - Ms. Maris
- ➢ Superintendent's Report - Ms. Gulick

8. Special Recognition

- ➢ Referendum Phase 3 Presentation

9. Public Discussion on Agenda Items Only

- ➢ Comment related to virtual and other opportunities
- ➢ Comment related to repurposing various areas of the facility
- ➢ Comment related to criteria about decision points
- ➢ Commnet related to plan to bring students back

10. Action Items

Personnel

On a motion made by Mr. Leddin and seconded by Ms. Hickey, the Board by unanimous roll call vote approved Items 1-11 in the Personnel Agenda as follows:

1. **Approval of the Appointment of Permanent Substitutes for the 2020 - 2021 School Year**

   Recommend Board approval of the appointment of the following permanent substitutes for the 2020 - 2021 school year beginning November 11, 2020 through June 18, 2021 at an hourly rate of $17.78:

   Douglas Horan

2. **Approval of Maternity/Family Leave Request**

   Recommend Board approval of the request for Kathryn Noone to take a paid maternity leave beginning December 7, 2020 through December 23, 2020 and a New Jersey Family Leave of Absence beginning January 4 through April 6, 2021 and a Child Care Leave of Absence April 7 through April 9, 2021 returning on April 12, 2021. All dates are contingent upon the recommendation of her doctor and actual birth date of her child.

3. **Approval of Administrative Internship**

   Recommend Board approval for Eric Zullo to conduct his administrative internship under the supervision of Kevin Pfister for the 2020 - 2021 school year beginning November 11, 2020 through June 30, 2021.

   This internship will fulfill his course requirement for the Montclair State University: Educational Leadership program.

4. **Approval of Sixth Assignment in French**

   Recommend Board approval of a sixth assignment in French for the 2020 - 2021 school year beginning October 19 through June 30, 2020 for the following teacher at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

   Maryellen De Lalla Guide 2 $12,146.00 (pro-rated)

5. **Approval of Sixth Assignment in Language Arts Literacy- Grant Funded (Title I)**

   Recommend Board approval of a sixth assignment as a Language Arts Literacy Coach for the 2020-2021 school year beginning November 9, 2020 through June 30, 2021 at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

   Duong Dai Nguyen Guide 1 $11,875.00 (pro-rated)

6. **Approval of the Appointment of a 12 Month Secretary**
   Recommend Board approval of the appointment of Amanda Carrano as a 12 month secretary for the 2020 - 2021 school year beginning December 11, 2020 (or once released from current district) through June 30, 2021 at step 10, $56,664.00 (pro-rated).

7. **Approval of the Appointment of an Interim Business Administrator/Board Secretary**
   Recommend Board approval of the appointment of Louise Davis as the Interim Business Administrator/Board Secretary beginning November 16, 2020 through January 31, 2021 at an hourly rate of $95.00.

8. **Approval of the Appointment of Winter Coaches**
   Recommend Board approval of the following coaches for the 2020 - 2021 school year conditioned on the sports season running and becoming operational and with the stipend paid to be prorated should the season or activity not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

BOYS BASKETBALL - GROUP II

Head Coach	Chris Champeau	7	$8,398
Assistant Coach	Robert DiFazio	5	$5,534
Assistant Coach	John Yablonski	3	$4,828
Assistant Coach	Lucas Glass	5	$5,534

GIRLS BASKETBALL - GROUP II

Head Coach	Dave Callahan	5	$7,195
Assistant Coach	Kelly Ridolfi	4	$5,181

WRESTLING - GROUP II

Head Coach	Bryan Heller	7	$8,398
Assistant Coach	William George	7	$6,215
Volunteer Coach	Thomas Colella		

SWIMMING - GROUP III

Boys Head Coach	Zach Wilson	7	$7,736
Girls Head Coach	Meghan Vaccarelli	7	$7,736
Assistant Coach	Hilary Strauch	6	$5,463

ICE HOCKEY - GROUP III

Head Coach	Eric Zullo	6	$7,136
Assistant Coach	Brad Power	7	$5,809
Assistant Coach	Gregg Amato	7	$5,809
Volunteer Coach	Dino Pagano		

WINTER TRACK - GROUP IV

Head Coach	Tim McLoone	7	$5,525
Assistant Coach	Bob Keogh	6	$4,057
Assistant Coach	Samantha Haughwout	2	$3,126
Assistant Coach	Michael Haughwout	4	$3,515
Assistant Coach	Jessica Mentzel	2	$3,126
Volunteer Coach	Ken Young		

9. **Approval of Football Consultants for the 2020 Season**
   Recommend Board approval of the following consultants for the 2020 football season

John Andl	$6,000.00
Glenn Grainger	$1,500.00
John Wagner	$6,000.00
Brandon Wall	$1,500.00

10. **Approval of Change of Assignment**
    Recommend Board approval to change the assignment for Joan Uva from a permanent substitute to per diem substitute effective October 16, 2020.

11. Acceptance of a Resignation

Recommend Board acceptance of a resignation from the Board of Education from Anthony LeLand, effective November 9, 2020.

Finance

On a motion made by Ms. Pattwell and seconded by Ms. Leddin, the Board by unanimous roll call vote approved Items 12-21 in the Finance Agenda as follows:

12. Approval of Bill List

Recommend Board approval of the following bill list dated November 10, 2020:

General Fund	$524,355.50
Special Services Fund	$8,571.00
Capital Projects Fund	$15,388.28
Food Services Fund	$301.00
	$548,611.69
October 30, 2020 Payroll	$548,615.78

13. Acceptance of Minutes

Recommend Board acceptance of the October 20, 2020 Regular Public meeting minutes.

14. Approval of Contract - Benecard Services

Recommend Board approval of a contract with Benecard Services, LLC, 3131 Princeton Pike, NJ, effective January 1, 2021 - June 30, 2022, for prescription insurance as follows:

- Benecard Trust - 0% rate increase over current provider
  - Single - $234.62/mo
  - Family - $463.40/mo
  - 2 Adults - $463.40/mo
  - Parent/Child - $463.40/mo
- Benecard NJ EHP
  - Single - $218.88/mo
  - Family - $432.30/mo
  - 2 Adults - $432.30/mo

- Parent/Child - $432.30/mo

15. Appointment of District Qualified Purchasing Agent

WHEREAS, the Public School Contracts Law gives boards of education the ability to increase their bid threshold up to $40,000.00; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, that Louise B. Davis possesses the designation of Qualified Purchasing Agent as
issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, that the Rumson-Fair Haven Regional Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3,

NOW THEREFORE, BE IT RESOLVED, that the governing body of the Rumson-Fair Haven Regional Board of Education, in the County of Monmouth, in the State of New Jersey hereby increases its bid threshold to $40,000.00; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Louise B. Davis as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A.18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the board of Education; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Louise B. Davis certification to the Director of the Division of Local Government Services.

16. Appointment of Purchasing Agent

WHEREAS, 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently $40,000.00), may be awarded by the qualified purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently $6,000.00) may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE, BE IT RESOLVED, that the Rumson –Fair Haven Regional Board of Education pursuant to the statutes cited above hereby appoints Louise B. Davis as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Rumson-Fair Haven Regional Board of Education, and

BE IT FURTHER RESOLVED, that Louise B. Davis is hereby authorized to award contracts on behalf of the Rumson-Fair Haven Regional Board of Education that are in the aggregate less than 15% of the bid threshold (currently $6,000.00) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED, that Louise B. Davis is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently $6,000.00) but are less than the bid threshold (currently $40,000.00), and,

BE IT FURTHER RESOLVED, that Louise Davis is hereby authorized to prepare advertisements, to advertise for and receive bids when the contracts in the aggregate exceed the bid threshold (currently $40,000.00) but such contracts must be authorized by the Rumson-Fair Haven Board of Education prior to said contracts being awarded.

17. Acceptance of Board Secretary's Report – September 2020

Recommend Board acceptance of the September Board Secretary's Report

18. Acceptance of No Over-expenditure Report – September 2020

Recommend Board adoption of the following resolution:

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **September 2020**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **September 2020**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.
By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **September 2020** (N.J.A.C. 6:A:23-2-11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of **September 2020**. The Board certifies that as of **September 2020**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

19. Acceptance of Treasurer's Reports – September 2020

Recommend Board acceptance of the **September** Treasurer's Report, which is in agreement with the September Board Secretary's Report.

20. Acceptance of a Donation - RFH Touchdown Club

Recommend Board acceptance of a donation from the RFH Touchdown Club, in the amount of $15,000 for coaching consultants for the 2020 season.

21. Authorization to Transfer Funds

Recommend Board approval of the Transfer Report dated **September 2020**.

Education

On a motion made by Mr. Kenney and seconded by Ms. Maris, the Board by unanimous roll call vote approved Items 22-31 and 33-34, with Mr. Leddin abstaining from Item 33, in the Education Agenda as follows:

22. Approval of Fundraising Request(s) for the 2020-2021 School Year as listed

Recommend board approve the following fundraising request(s) for the 2020-2021 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
November	Character Ed	A.Trocchia	Shoe/Coat Drive
November 11 - 16	Class of 2021	A.Trocchia	Pie Sale
November 11 - December 9	Global Women's Empowerment	A.Marinov H. Strauch	Gift Card Fundraiser for 180 Turning Lives Around
November 11 - December 23	Key Club	J. Schulte	Food Drive

November 16 - December 14	Fashion Club	K. Lanfrank	Clothing Drive
Mid November - December	National Art Honor Society	K. Lanfrank	Sale of Custom Masks
November 19, 20 December 17, 18	Paws & Claws	J. Mentzel	Bake Sale
November - December	Class of 2021	A.Trocchia	Discount Cards
December 1 - 11	Paws & Claws	J. Mentzel	T-shirt Sale
December 1 - 18	National Art Honor Society	K. Lanfrank	Hand Painted Holiday Ornament Sale

23. Approval of Field Trip Request(s) for the 2020-2021 School Year as listed

Recommend Board approve the following field trip request(s) for the 2020-2021 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
November 19	University of Colorado - VIRTUAL	1:15	3:00	Drama	K. Borsuk
November 20	Diversity Council at Kean Univ. - VIRTUAL	1:00	2:30	Global Impact Club	K. Borsuk

24. Ratification of Home Instruction

Recommend Board ratify home instruction at a cost of $55.00 per hour for the 2020 - 2021 school year as listed:

STUDENT NO.	TIME FRAME	REASON
H22-02-20	10/6 - 12/7 5 hours per week	Medical

25. Approval of Bedside Instruction

Recommend Board approval for student SV20-10-17 to receive bedside instruction October 22, 2020 through approximately April 30, 2021 at a monthly cost of $550.00.

26. Approval to Rescind Shared Time Out-of-District Placement Plus Transportation for the 2020-2021 Academic School Year

Recommend Board approval to rescind the shared time out-of-district placement plus transportation for student SV22-13-20 for the 2020-2021 academic school year effective November 4, 2020.

27. Approval of Online Instruction Extension

Recommend Board approval of a 7 week extension of online instruction through Educere for student SH21-10-18 at a cost of $406.00.

28. Approval of Student Transportation for the 2020 - 2021 School Year

Recommend Board approval for student SO23-13-20 to receive transportation to and from Rumson Fair Haven Regional High School effective October 19, 2020 through June 18, 2021.

29. Approval of Annual Review and Revisions of "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" Without Change

Recommend Board approval of the Annual Review and Revisions of "Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" without change; such agreement having been reviewed and signed by the Rumson Chief of Police, Fair Haven Chief of Police, the Superintendent of Schools and our Board of Education President.

This agreement is signed every year and essentially provides for free flow of communication and cooperation among the groups listed.

30. Approval of Enrollment of Non-Resident Tuition Student(s) for the 2020-2021 School Year

I recommend Board approve enrollment of the following non-resident student(s) for the 2020-2021 school year:

STUDENT NAME	GRADE	TOWN	TUITION
A.L. Effective 11/16/2020	11	Little Silver	$15,800 (prorated)

31. Approval of a Consultant for the 2020 - 2021 School Year

Recommend Board approval of Dr. Zane as a consultant for the ABA program beginning November 16, 2020 through May 31, 2021 at $200.00 per hour not to exceed $12,600.00.

33. Approval of District Organizational Chart

Recommend Board approval of the District Organizational Chart.

34. Approval of Strategic Planning Consultant

Recommend Board approval of Purnell Group, LLC. as the Strategic Planning Consultant at a fee of $9,000.00 and $750.00 per stakeholder engagement meeting, not to exceed $11,500.00.

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items - None

14. Public Discussion – Any School Related Topic - None

15. Executive Session

On a motion made by Mr. Leddin and seconded by Ms. Waters, the Board, by unanimous vote,moved into executive session at 8:12 PM, as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Attorney/Client Privilege - Settlement Agreement

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

On a motion made by Ms. Waters and seconded by Ms. Maris, the Board, by unanimous vote, returned from executive session at 9:20 PM.

Education

On a motion made by Ms. Maris and seconded by Ms. Waters, the Board by unanimous roll call vote approved Item 32 in the Education Agenda as follows:

32. Approval of a Settlement Agreement
Recommend Board approval of the settlement agreement regarding student local number ID S023-07-19.

16. Reconvene Public Session

17. Superintendent's Additional Action Items

18. Motion to Approve Recommendations

19. Other Business - None

20. Unfinished Business - None

21. Adjournment
On a motion made by Ms. Pattwell and seconded by Ms. Thompson, the Board by consensus adjourned the regular meeting held on November 10, 2020 at 8:22 PM.

Respectfully submitted,

Frank E. Gripp III
School Business Administrator/Board Secretary