

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
RUMSON, NEW JERSEY 07760**

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**Regular Meeting  
December 15, 2020  
6:30 p.m.  
AGENDA**

***"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."***

1. Call to Order
2. Salute the Flag
3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call
5. Welcome of Visitors
6. Communications
7. Board Reports
8. Special Recognition
  - ❖ Strategic Plan
  - ❖ HIB Assessment
9. Public Comment on Agenda Items
10. ACTION ITEMS

**Personnel**

**1. Approval to Accept Resignation of Permanent Substitute**

Recommend Board approval to accept the resignation of Edward Reilly, Permanent Substitute, effective December 14, 2020.

**2. Approval to Accept Resignation of Instructional Aide**

Recommend Board approval to accept the resignation of Stephanie Costa, Instructional Aide, effective December 23, 2020.

**3. Approval of Leave of Absence Extension**

Recommend Board approval to extend a paid leave of absence for employee (4264) beginning February 1, 2021 through March, 2021 and an unpaid leave of absence beginning March 9 through June 30, 2021, returning September 1, 2021.

**4. Approval of Sidebar Agreement**

**MEMORANDUM OF AGREEMENT**

**BETWEEN**

**RUMSON-FAIR HAVEN BOARD OF EDUCATION ("Board")**

**AND**

**RUMSON-FAIR HAVEN SCHOOL EMPLOYEES ASSOCIATION ("Association")**

THIS AGREEMENT is made this 15th day of December, 2020, between the RUMSON-FAIR HAVEN BOARD OF EDUCATION ("Board") and the RUMSON-FAIR HAVEN SCHOOL EMPLOYEES ASSOCIATION ("Association").

WHEREAS, the Rumson-Fair Haven Board of Education is a public entity charged with the provision of educational services of students from who attend Rumson-Fair Haven Regional High School; and

WHEREAS, the Board and Association are parties to a Collective Bargaining Agreement ("CBA") covering the period of July 1, 2019 through June 30, 2022; and

WHEREAS, the Association is recognized as the exclusive and sole representative for collective negotiations concerning the terms and conditions of employment for Secretaries; and

WHEREAS, the Parties have reached an agreement regarding the salary for Employee #5169; and

WHEREAS, the Parties agree that Employee #5169 will be moved to Step 11 of the Secretary Salary Guide, or \$58,564.00 for the 2020-2021 school year, located in Appendix A-4 of the CBA; and

WHEREAS, the Parties agree that Employee #5169 has the requisite experience to be placed on Step 11 of the Secretary Salary Guide; and

WHEREAS, the Parties agree that this Agreement shall not be construed as establishing past practice in the District.

NOW, THEREFORE, the Board and Association, in consideration of mutual covenants and promises contained herein, the legal sufficiency of which is hereby acknowledged, agree as follows:

1. Employee #5169 shall be moved to Step 11 of the Secretary Salary Guide, Appendix A-4 of the current CBA for the 2020-2021 school year and shall move through the remainder of the salary guide in the normal course.
2. This Agreement shall not conflict with any statutes, regulations, or Executive Orders issued by the Governor, State of New Jersey, or local Board of Health.
3. The terms and conditions of this Agreement represent a full and final settlement of the issues contained herein.
4. This Agreement contains the entire agreement and understanding between the Parties.
5. The Parties agree that this Agreement shall not constitute a past practice and shall not be utilized in any future proceedings.
6. The Parties agree that this Agreement shall not be intended to set a precedent and shall not be used as such.
7. If a specific clause of the Agreement is determined to be illegal or in violation of any Federal or State law, the remainder of the Agreement shall not be affected by such a ruling and shall remain in full force and effect.
8. The Parties shall be bound by the terms and conditions of this Agreement.
9. The Parties have entered into this Agreement freely and voluntarily.

**5. Approval of Substitutes for the 2020 - 2021 School Year**

Recommend Board approval of the following substitutes for the 2020 - 2021 school year:

Casey Stolowski (Advisor Only)

**6. Approval of the Appointment of Spring Tower Players Choreographer for the 2020 - 2021 School Year**

Recommend Board approval of the appointment of Casey Stolowski as the Spring Tower Players Choreographer for the 2020 - 2021 school year at a stipend of \$1,523.00(Group 5) conditioned on the sports/extracurricular season running and becoming operational and with the stipend paid to be prorated should the season or activity not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

**Finance**

**7. Acceptance of Board Secretary's Report – October 2020**

Recommend Board acceptance of the September Board Secretary's Report

The Board certifies and adopts the following resolution indicating there have been no over-expenditures for the month of **October 2020**.

The Board Secretary certifies to the Board of Education that no over-expenditures have occurred for the month of **October 2020**. No line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(c)3 over-expenditure of funds.

By the adoption of the following resolution, the Board will certify that no over-expenditures have occurred for the month of **October 2020** (N.J.A.C. 6A:23-2.11(c)4.

The Board accepts the Board Secretary's Financial Report for the month of **October 2020**. The Board certifies that as of **October 2020**, after review of the Secretary's monthly financial report (appropriations sections), and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**8. Acceptance of Treasurer's Reports – October 2020**

Recommend Board acceptance of the **October 2020** Treasurer's Report, which is in agreement with the September Board Secretary's Report.

**9. Authorization to Transfer Funds**

Recommend Board approval of the Transfer Report dated **October 2020**.

**10. Approval of Health Benefit Waiver**

Recommend Board Approval of a health benefit waiver for Alexandra Chiodi at Single eligibility, for the Health, RX, Dental and Vision plans. Effective January 23, 2020 through June 30, 2021 in the amount of \$2,772 pro-rated.

**Education**

**11. Approval of Field Trip Request(s) for the 2020-2021 School Year as listed**

Recommend Board approve the following field trip request(s) for the 2020-2021 school year:

| DATE        | DESTINATION                      | LEAVE | RETURN | CLUB/CLASS | ADVISOR   |
|-------------|----------------------------------|-------|--------|------------|-----------|
| December 17 | University of the Arts - VIRTUAL | 4:00  | 6:00   | Drama      | K. Borsuk |

**12. Approval of Home Instruction**

Recommend Board approval of home instruction at a cost of \$55.00 per hour for the 2020 - 2021 school year as listed:

| STUDENT NO. | TIME FRAME                                | REASON  |
|-------------|-------------------------------------------|---------|
| H23-02-20   | 12/4 - 1/11<br>5 hours per week - Virtual | Medical |

**13. Approval of Second Reading of Policies**

Recommend Board approval of the second reading of the policies listed below:

- Policy 1620 - Administrative Employment Contracts
- Policy 2431 - Athletic Competition
- Policy 7440 - School District Security
- Policy 7510 - Use of School Facilities
- Policy 8420 - Emergency and Crisis Situations

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items

14. Public Comment - Any School Related Topic

15. Executive Session

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege
  - Security

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on December 15, 2020 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

16. Reconvene Public Session
17. Superintendent’s Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

#### **Communicating With the Board of Education**

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 7:00 p.m. in the Library of the high school. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request

should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.

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**ADDENDUM**

**Personnel**

**14. Approval of the Appointment of a Guidance Counselor**

Recommend Board approval of the appointment of Karl Patrick as a Guidance Counselor for the 2020 - 2021 school year to begin January 19 through June 30, 2021 at Step 4, Guide 2, \$62,530.00 pro-rated, pending completion of all required paperwork.