

RUMSON-FAIR HAVEN REGIONAL

BOARD OF EDUCATION

FY 2021 No. 13 Official Minutes

December 8, 2020 Regular Meeting

1. Board of Education Meeting

The Rumson-Fair Haven Regional High School Board of Education Regular Meeting was called to order at 6:11 PM with Mrs. McGinty, Board President, presiding. President McGinty read the statement in compliance with the Open Public Meetings Act of the State of New Jersey after the Salute to the Flag..

2. Salute the Flag

3. Read Statement of Compliance - President McGinty

“Adequate Notice of this Meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Borough Clerks, posted on the District website and in the Main Office.”

4. Roll Call

The following Board members answered the call of the roll:

Mrs. Eileen Hickey - Present

Mr. Joe Kenney - Present

Mr. Brian Leddin - Present

Mrs. Sarah Maris - Present

Mrs. Katherine Thompson - Present

Mrs. Lisa Waters - Present

Mrs. Annie McGinty, President - Present

Mrs. Jane Pattwell - Vice President - Present

Administrators:

Mrs. Debra Gulick, Superintendent - Present

Louise B. Davis, Interim School Business Administrator/Board Secretary - Present

5. Welcome of Visitors

Board Seat Vacancy Interviews Conducted: 6:15 - 6:55 PM Q & A

Jennifer Halcrow

Steve Page

Karen Saad

President McGinty announced that the Order of Business on the Agenda would change: Presentations # 8 first, to be followed by Items 6-21

8. Special Recognition

6/30/2020 Audit Presentation: Comprehensive Annual Financial Report - CAFR 7:05-7:16 PM

Kathryn Perry CPA Jump, Perry & Co. LLP

Advised all Present that the Accounting books and records of the Fiscal Year 7/1/2019- 6/30/2020 were reviewed following GAAP, GASB, OMB standards; further the C Schedule General Fund Fund 10 Budgetary Comparison Schedules were highlighted including balances in Reserves, Year end Encumbrance Reserve and Unrestricted Fund Balance . Special Revenus, Fund 20 is Single Audit. Audit Report issued as "Unmodified Opinion".

Referendum Presentation- Phase 3 Fields

John Wright

Spiezle Principal

Brian Clayton

Spiezle Project Coordinator

William Sewter

Spiezle Landscape Architect

Bennet Matlack

CME Project Engineer

Exterior Athletic Field Renovations Design Development Power Point Presentation - attached

6. Communications

The following Communications were received and discussed:

Mrs. Thompson

Mrs. Pattwell

7. Board Reports

The following Board committee reports were given:

Policy - Meeting 11/19/2020 - Mrs. Thompson provided overview of Item # 17-

Personnel - Met 11/30/2020, 12/7/2020 - Mrs. Pattwell provided overview of #'s 1,2, 5-9, 3 & 4 withdrawn

Finance - Met 12/1/2020 - Mr. Kenney provided overview Items # 10-13

Education - Met 12/2/2020 - Mrs. Maris provided overview Items 14-16

9. Public Discussion on Agenda Items Only -

Suzanne McCabe commented on academic integrity, cell phone usage/Policy and will the Strategic Plan be on our website? Thanks for all the hard work.

10. Action Items

Personnel

On a Motion made by Mr. Leddin and seconded by Mrs. Marris, the Board by unanimous roll call vote approved Items 1 & 2, 3 & 4 Withdrawn, 5-9 in the Personnel Agenda as follows:

Mrs. McGinty and Mrs. Marris thanked Mrs. Swift for her years of dedicated service

Mrs. McGinty thanked Mr. Buffa for his invaluable service.

1. Acceptance of Retirement

Recommend Board approval to accept, with regret, the resignation of Francine Swift, Supervisor of Guidance, effective February 1, 2021, for the purpose of retirement.

2. Acceptance of a Resignation

Recommend Board acceptance of a resignation, with regret, from Thomas Buffa, Supervisor of Buildings and Grounds, effective January 18, 2021.

3. Approval of Substitutes for the 2020 - 2021 School Year- Withdrawn

Recommend Board approval of the following substitutes for the 2020 - 2021 school year:

William Scott (Coach Only)

Casey Stolorski (Advisor Only)

4. Approval of the Appointment of Coaches / Advisors for the 2020 - 2021 School Year-Withdrawn

Recommend Board approval of the following coaches/advisors for the 2020 - 2021 school year conditioned on the sports season running and becoming operational and with the stipend paid to be prorated should the season or activity not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

William Scott	Assistant Wrestling Coach at Step 1 \$4,235.00 (Group II)
Casey Stolorski	Spring Tower Players Choreographer at a stipend of
	\$1,523.00(Group 5)

5. Approval of Intermittent Leave of Absence

Recommend Board approve Intermittent Family Leave as permitted by FFCRA for employee 4877 at a rate of pay of \$200 per day, for a total amount not to exceed \$10,000.00, effective December 7, 2020 through December 23, 2020.

6. Approval of Intermittent Leave of Absence

Recommend Board approve Intermittent Family Leave as permitted by FFCRA for employee 4401 at a rate of pay of \$200 per day, for a total amount not to exceed \$10,000.00, effective December 7, 2020 through December 23, 2020.

7. Approval of Intermittent Leave of Absence

Recommend Board approve Intermittent Family Leave as permitted by FFCRA for employee 4407 at a rate of pay of \$200 per day, for a total amount not to exceed \$10,000.00, effective December 7, 2020 through December 23, 2020.

8. Approval of Intermittent Leave of Absence

Recommend Board approve Intermittent Family Leave as permitted by FFCRA for employee 4887 at a rate of pay of \$200 per day, for a total amount not to exceed \$10,000.00, effective December 7, 2020 through December 23, 2020.

9. Approval of the Appointment of Saturday Morning Detention Monitor, as needed, for the 2020 - 2021 School Year

Recommend Board approval of the appointment of Robert Henne as the Saturday Morning Detention Monitor, on an as needed basis, for the 2020 - 2021 school year at a stipend of \$25.00/hour.

Finance

On a Motion made by Mrs. Patwell and seconded by Mr. Leddin, the Board by unanimous roll call vote approved Items 10-13 in the Finance Agenda as follows:

10. Approval of the 2021-2022 Tentative Budget Timeline Calendar

Recommend the Board adopt the 2021-2022 Tentative Budget Timeline Calendar subject to deadlines to be established by the NJ DOE.

11. Approval of Bills List

Recommend the Board approve/ratify the Bill List and Payrolls.

General Fund 10	\$ 377,086.10
Special Revenue Fund 20	<u>7,352.00</u>
Total Bill List	\$ 384,438.10

Gross Payroll 11/30/2020	\$ 564,296.80
Gross Payroll 12/1/2020	<u>181,384.87</u>
Total Payroll	\$ 745,681.67

Total Expenditures	\$ 1,130,119.77
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12. Approval of Minutes

Recommend the Board approve the November 17, 2020 Regular Public Meeting Minutes.

Approval of CARES and Coronavirus Relief Fund Grants 2020-2021

Recommend the Board approve/ratify the Grants listed below:

CARES Emergency Relief Grant	\$ 39,343.00
Coronavirus Relief Fund Grant	24,975.00

Education

On a Motion made by Mr. Kenney and seconded by Mrs. Maris, the Board by unanimous roll call vote approved Items 14-18 in the Education Agenda as follows:

13. Approval of Fundraising Request(s) for the 2020-2021 School Year as listed

Recommend board approve the following fundraising request(s) for the 2020-2021 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
December	Class of 2023	T. Colella	Purple Light Sale
December 18	Paws & Claws Global Impact	J. Mentzel K. Borsuk	Virtual Pet Show

14. Approval of Field Trip Request(s) for the 2020-2021 School Year as listed

Recommend Board approve the following field trip request(s) for the 2020-2021 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
April 20, 21	Guild of Creative Art	9:30 am	2:00 p.m.	Art	K. Lanfrank K. Okeson

15. Approval of the School Safety and Security Plan

Recommend Board approval of the School Safety and Security Plan Annual Review Statement of Assurance.

16. Approval of First Reading of Policies

Recommend Board approval of the first reading of the Policies listed below:

- Bylaw 0164.6 - Remote Public Board Meetings During a Declared Emergency-ADOPTED
- Policy 1620 - Administrative Employment Contracts
- Policy 2431 - Athletic Competition
- Policy 7440 - School District Security
- Policy 7510 - Use of School Facilities
- Policy 8420 - Emergency and Crisis Situations

17. Approval of District Performance Review (QSAC)

WHEREAS, the New Jersey Department of Education issued Fiscal Accountability, Effectiveness and Budgetary Procedures through New Jersey Quality Single Accountability Continuum, and

WHEREAS, this Board of Education has received from the Superintendent of Schools the District Performance Review (DPR) in the areas of Instruction and Program, Fiscal Management, Governance, Personnel and Operations, and now, therefore, be it

NOW THEREFORE BE IT RESOLVED, that this Board of Education has reviewed the DPR's and authorizes the Superintendent of Schools to submit same to the New Jersey Department of Education.

11. **Motion to Approve Recommendations None**
12. **Approval Vote - None**
13. **Discussion Items- None**
14. **Public Discussion – Any School Related Topic - None**
15. **Executive Session**

On a Motion made by Mr. Leddin and seconded by Mr. Kenney, the Board, by unanimous vote, moved into Executive Session at 8:36 PM, as follows: Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

On a motion made by Mr. Leddin and seconded by Mrs. Hickey, the Board, by unanimous vote, returned from Executive Session at 9:15 PM.

16. **Reconvene Public Session at 9:15 PM**
17. **Superintendent's Additional Action Items**

18. **Motion to Approve Recommendations**

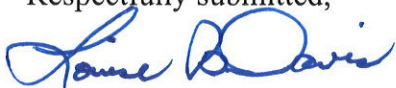
19. **Other Business**

20. **Unfinished Business**

21. **Adjournment**

On a Motion made by Mrs. McGinty and seconded by Mrs. Pattwell, the Board by consensus adjourned the regular meeting held on December 8, 2020 at 9:17 p.m.

Respectfully submitted,



Louise B. Davis

Interim School Business Administrator/Board Secretary