

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

**Regular Meeting
March 9, 2021
7:00 P.M.
AGENDA**

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order
2. Salute the Flag
3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office. This meeting agenda has been posted on the District website and provided to Oceanic Library, Rumson Borough Hall, and Fair Haven Borough Hall.

4. Roll Call

Mrs. Hickey		Mrs. Maris		Mrs. Whitehouse	
Mr. Kenney		Mr. Page		Mrs. Pattwell, Vice President	
Mr. Leddin		Mrs. Thompson		Mrs. McGinty, President	

5. Welcome of Visitors
6. Communications
7. Board Reports
 - Strategic Plan Task Force - Annie McGinty
 - Negotiations - Annie McGinty
 - Buildings & Grounds Committee (2/17/21) Brian Leddin
 - Finance Committee (2/23/21 & 3/3/21) Joe Kenney
 - Education Committee (2/24/21) Sarah Maris
 - Athletics & Activities Committee (2/25/21) Jane Pattwell
 - Personnel Committee (3/4/21) Jane Pattwell

Superintendent's Report

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill Cohort A	February 22	8:30 a.m.	1 minute
Fire Drill Cohort B	February 23	12:00 p.m.	1 minute
Lockdown Cohort A	February 25	10:52 a.m.	10 minutes
Lockdown Cohort B	February 26	11:27 a.m.	8 minutes

Enrollment Report

965 - as of February 26, 2021

8. Special Recognition
 - Preliminary 21-22 Budget Overview Presentation
9. Public Comment on Agenda Items
10. ACTION ITEMS

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
February 16, 2021 Regular Public Meeting

Personnel

2. Approval of the Appointment of Supervisor of School Counseling

Recommend Board approval of the appointment of Andrew Amendola as the Supervisor of School Counseling beginning May 10 through June 30, 2021 at Step 4 \$110,225.00 (pro-rated).

3. Approval of the Appointment of the Director of the 2021 Summer Academic Enrichment Program

Recommend Board approval of the appointment of Stephanie Pennetti as the Director of the 2021 Summer Academic Enrichment Program at a stipend of \$6,000.00.

4. Approval of Sixth Period Assignments in Math

Recommend Board approval of a sixth assignment in Math for the 2020 - 2021 school year beginning April 5 through June 30, 2021 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Julie Brewington	Guide 1	\$11,875.00 (pro-rated)
Suzanne Cranwell	Guide 2	\$12,146.00 (pro-rated)
Kristen DeMeter	Guide 2	\$12,146.00 (pro-rated)
Jeffrey Herkimer	Guide 1	\$11,875.00 (pro-rated)
Kristen McCarthy	Guide 2	\$12,146.00 (pro-rated)

5. Approval of an Unpaid Intermittent Leave of Absence

Recommend Board approve unpaid Intermittent Family Leave of Absence for employee 4307 effective March 10 through June 18, 2021 in accordance with Family and Medical Leave Act and New Jersey Family Leave Act.

6. Approval of Medical Leave of Absence

Recommend Board approval for employee 5024 to take a paid medical leave of absence beginning January 22, 2021 through March 26, 2021.

7. Acceptance of Retirement

Recommend Board accept the resignation of Victoria Vaughan, Instructional Aide, effective March 31, 2021, for the purpose of retirement on April 1, 2021.

8. Approval to Amend Coaching Assignment

Recommend Board approval to amend the coaching assignments and stipends for the following coaches for the 2020 - 2021 school year:

Lucas Glass \$2,767.00, Step 5 (pro-rated 50% of full stipend, \$5,534.00 (previously approved to coach full season)

Jeffrey Herkimer \$3,107.50, Step 7 (pro-rated 50% of full stipend, \$6,215.00)

9. Approval of Coaching Appointments

Recommend Board approval of the following coaches for the 2020 - 2021 school year conditioned on the sports season running and becoming operational and with the stipend paid to be prorated should the season or activity not be completed because of a declared

state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

<u>ROWING - GROUP III</u>	<u>NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Assistant Coach	Joshua Prown	7	\$5,809
Volunteer Coach	Amanda Durborow		
Volunteer Coach	Michael Shaw	Th	

Finance

10. Approval of Bill List

Recommend Board approval of the following bill list dated **Month:**

General Fund	\$ 562,028.18
Special Services Fund	\$ 20,302.24
Capital Projects Fund	\$ 21,203.42
Food Services Fund	<u>\$ 2,242.00</u>
Total	\$ 605,775.84

2/12/2021 Payroll	\$ 550,512.78
2/26/2021 Payroll	<u>\$ 535,904.01</u>

Total Expenditures **\$1,692,192.64**

11. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date of Professional Leave	Name	Conference/Event (Budget Account #)	Estimated Cost (Registration and Travel)	Location
05/10/2021	Carrie Baker	Making Best Use of DESMOS (11-000-223-580-324-0)	\$279	Virtual
05/11/2021	Julie Brewington	Making Best Use of DESMOS (11-000-223-580-324-0)	\$279	Virtual

05/10/2021	Lindsay Deremiah	Making Best Use of DESMOS (11-000-223-580-324-0)	\$279	Virtual
04/05/2021	Anna V. Higgins	Enhancing Spanish Language Instruction (11-000-223-580-324-0)	\$279	Virtual
N/A	Antoinette Pilla	Fundamentals of Coaching (11-402-100-580-024-0)	\$100	Virtual
5/19/2021	Megan Rizzitello	Making Best Use of DESMOS (11-000-223-580-324-0)	\$279	Virtual
N/A	Aaron Rogers	Fundamentals of Coaching (11-402-100-580-024-0)	\$100	Virtual
N/A	Erika Waltz	Making Best Use of DESMOS (11-000-223-580-324-0)	\$279	Virtual
6/15-18/2021	Stephanie Pennetti	AP Macroeconomic Reading - College Board	\$ 0	Virtual
3/18-21/2021	Suzanne Fico	Psychotherapy Networker Symposium	\$299.99	Virtual

12. Maintenance Reserve Account Withdrawal

Approve a withdrawal from the Maintenance Reserve Account pursuant to N.J.A.C. 6A:23A-14.2 and N.J.A.C. 6A:26A-4 in the amount of \$236,400 for the following maintenance projects:

Renovations to Rooms 502, 511 and 509 \$142,500.00

Renovations to Hallway 500 Wing \$ 93,900.00

Budget Account #12-000-400-450

13. Award of Contract for Interior Renovations Project - Straight Edge Construction

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Rumson-Fair Haven Board of Education ("Board")** to seek a contract for Interior Renovations Project at the Rumson-Fair Haven Regional High School, Phase 3 (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, February 11, 2021, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>	<u>Alternate #3</u>
Straight Edge Construction, Inc.	\$1,342,444	\$175,750	\$142,500	\$93,900
Santorini Construction	\$1,369,000	\$179,000	\$152,000	\$94,000
Apex Enterprises	\$1,457,000	\$183,000	\$169,000	\$96,000
Shorelands Construction, Inc.	\$1,483,000	\$185,205	\$131,367	\$81,000
Pharos Enterprises LLC	\$1,607,000	\$174,000	\$197,000	\$97,000
Pal Pro Builders LLC	\$1,614,000	\$124,000	\$104,000	\$74,000
OMJ Consultant LLC	\$1,779,000	\$248,000	\$234,500	\$123,000
Crosson Construction Co.	\$1,797,000	\$205,000	\$150,000	\$105,000

WHEREAS, the lowest bid for the Project was submitted by Straight Edge Construction, Inc., whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE: BE IT RESOLVED, that the Board hereby awards the Project to **Straight Edge Construction, Inc.** for the base bid, plus alternates 2 and 3 for a total contract amount of \$1,578,844.00.

14. Approval of Parental Transportation Contract

Approve a parental transportation contract for the parents of student #2400000399 to transport their child to an out of district school for the 2020-2021 school year, effective September 1, 2020 through June 30, 2021 route # P-1 at a per diem rate of \$75.25 per day of in-person attendance.

15. Approval of Participation in the New Jersey Schools Insurance Group for Joint Insurance

Approve the Rumson Fair Haven Regional High School to participate in the New Jersey Schools Insurance Group (NJSIG) a Joint Insurance Fund for the purchase of insurance for a three (3) year period July 1, 2020 through June 30, 2023.

16. Approval of Change Order # GC-1 Addition and Interior Renovations Project Closeout

Upon recommendation of Spiezle Architectural Group, approve a deduct change order #GC-1 to Pharos Enterprises, LLC in the amount of \$53,554.37. This change order decreases the total project cost from \$3,747,000 to \$3,693,445.63. Upon receipt of the final closeout documents and final payment application this project will be considered complete and accepted by the Board.

Education**17. Approval of Field Trip Request(s) for the 2020-2021 School Year as listed**

Recommend Board approve the following field trip request(s) for the 2020-2021 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
April 28, 30 Virtual	Monmouth County Teen Arts	Time TBD	Time TBD	Art	K. Lanfrank K. Okeson Z. Wilson Z. Lorelli

18. Approval of Fundraising Request(s) for the 2020-2021 School Year as listed

Recommend board approve the following fundraising request(s) for the 2020-2021 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
May - June	Class of 2022	K. DeMeter	Graduation Balloons
June 5 - July 31	Cheerleaders	J. Bellavance	T-Shirt Sponsors
August 7	Cheerleaders	J. Bellavance	Car Wash

19. Approval of School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

Recommend Board approval of the Self-Assessment as per the Anti-Bullying Bill of Rights Act. This self assessment is required each year. Rumson-Fair Haven Regional High School scored 72 out of 78.

20. Approval of March HIB Report

Recommend Board acknowledge receipt of the March HIB Report.

- 11. Motion to Approve Recommendations
- 12. Approval Vote
- 13. Discussion Items
- 14. Public Comment - Any School Related Topic
- 15. Executive Session
 - ❖ Student Matters
 - ❖ Personnel
 - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on March 9, 2021 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

- 16. Reconvene Public Session

17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 7:00 p.m. in the Library of the high school. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.