RUMSON-FAIR HAVEN REGIONAL
BOARD OF EDUCATION

FY 2021 No. 18 Official Minutes March 9, 2021 Regular Meeting

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held on March 9, 2021in the High School Library/Media Center. The meeting was called to order at 7:03 PM by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance

Mrs. McGinty, Board President read the following statement of compliance:
Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Hickey	Present	Mrs. Maris	Present	Mrs. Whitehouse	Present
Mr. Kenney	Present	Mr. Page	Present	Mrs. Pattwell, Vice President	Present
Mr. Leddin	Present	Mrs. Thompson	Present	Mrs. McGinty, President	Present

Also Present:
Mrs. Gulick, Superintendent of Schools
Mrs. Loree, Business Administrator/Board Secretary
Mrs. Cornell, Board Attorney

5. Welcome of Visitors

6. Communications - None

7. Board Committee Reports

The following Board Committee reports were given:

Strategic Plan Task Force	Mrs. McGinty
Negotiations	Mrs. McGinty
Buildings & Grounds (2/17/21)	Mr. Leddin
Finance (2/23/21 & 3/3/21)	Mr. Kenney
Education (2/24/21)	Mrs. Maris
Athletics & Activities (2/25/21)	Mrs. Pattwell
Personnel (3/4/21)	Mrs. Pattwell

Superintendent's Report Mrs. Gulick

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill Cohort A	February 22	8:30 a.m.	1 minute
Fire Drill Cohort B	February 23	12:00 p.m.	1 minute
Lockdown Cohort A	February 25	10:52 a.m.	10 minutes
Lockdown Cohort B	February 26	11:27 a.m.	8 minutes

Enrollment Report

- 965 - as of February 26, 2021

8. Special Recognition

Preliminary 21-22 Budget Overview Presentation was given by Mrs. Gulick, Superintendent of Schools and Mrs. Loree, Business Administrator.

9. Public Comment on Agenda Items

Suzanne McCabe inquired on the timeline to notify families when would students be able to attend school for 5 days. She commented on Knollwood School's procedures for students who travel over spring break and the lack of understanding by families related to SCOIR emails.

10. Action Items:

Approve Board Meeting Minutes

On a Motion made by Mr. Leddin and seconded by Mr. Page the Board by unanimous roll call vote approved the board meeting minutes as follows:

1. Recommend Board approval of the following meeting minutes:
February 16, 2021 Regular Public Meeting

Personnel

On a Motion made by Mrs. Whitehouse and seconded by Mr. Page the Board by unanimous roll call vote approved personnel agenda item 2-9 as follows:

2. Approval of the Appointment of Supervisor of School Counseling
Recommend Board approval of the appointment of Andrew Amendola as the Supervisor of School Counseling beginning May 10 through June 30, 2021 at Step 4 $110,225.00 (pro-rated).

3. Approval of the Appointment of the Director of the 2021 Summer Academic Enrichment Program
Recommend Board approval of the appointment of Stephanie Pennetti as the Director of the 2021 Summer Academic Enrichment Program at a stipend of $6,000.00.

4. Approval of Sixth Period Assignments in Math
Recommend Board approval of a sixth assignment in Math for the 2020 - 2021 school year beginning April 5 through June 30, 2021 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Julie Brewington	Guide 1	$11,875.00 (prorated)
Suzanne Cranwell	Guide 2	$12,146.00 (prorated)
Kristen DeMeter	Guide 2	$12,146.00 (prorated)
Jeffrey Herkimer	Guide 1	$11,875.00 (prorated)
Kristen McCarthy	Guide 2	$12,146.00 (prorated)

5. Approval of an Unpaid Intermittent Leave of Absence
Recommend Board approve unpaid Intermittent Family Leave of Absence for employee 4307 effective March 10 through June 18, 2021 in accordance with Family and Medical Leave Act and New Jersey Family Leave Act.

6. Approval of Medical Leave of Absence

Recommend Board approval for employee 5024 to take a paid medical leave of absence beginning January 22, 2021 through March 26, 2021.

7. Acceptance of Retirement

Recommend Board accept the resignation of Victoria Vaughan, Instructional Aide, effective March 31, 2021, for the purpose of retirement on April 1, 2021.

8. Approval to Amend Coaching Assignment

Recommend Board approval to amend the boys basketball coaching assignments and stipends for the following coaches for the 2020 - 2021 school year:

Lucas Glass $2,767.00, Step 5 (pro-rated 50% of full stipend, $5,534.00 (previously approved to coach full season)

Jeffrey Herkimer $3,107.50, Step 7 (pro-rated 50% of full stipend, $6,215.00)

9. Approval of Coaching Appointments

Recommend Board approval of the following coaches for the 2020 - 2021 school year conditioned on the sports season running and becoming operational and with the stipend paid to be prorated should the season or activity not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

ROWING - GROUP III	**NAME**	**STEP**	**STIPEND**
Assistant Coach	Joshua Prown	7	$5,809
Volunteer Coach	Amanda Durborow		
Volunteer Coach	Michael Shaw		

Finance

On a Motion made by Mrs. Pattwell and seconded by Mr. Leddin, the Board by unanimous roll call vote approved finance agenda items 11- 20 as follows:

10. Approval of Bill List

Recommend Board approval of the following bill list dated **March 9, 2021**

General Fund	$ 562,028.18
Special Services Fund	$ 20,302.24
Capital Projects Fund	$ 21,203.42
Food Services Fund	$ 2,242.00
Total	$ 605,775.84
2/12/2021 Payroll	$ 550,512.78
2/26/2021 Payroll	$ 535,904.01
Total Expenditures	**$1,692,192.64**

11. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date of Professional Leave	**Name**	**Conference/Event (Budget Account #)**	**Estimated Cost (Registration and Travel)**	**Location**
05/10/2021	Carrie Baker	Making Best Use of DESMOS (11-000-223-580-324-0)	$279	Virtual
05/11/2021	Julie Brewington	Making Best Use of DESMOS (11-000-223-580-324-0)	$279	Virtual
05/10/2021	Lindsay Deremiah	Making Best Use of DESMOS (11-000-223-580-324-0)	$279	Virtual
04/05/2021	Anna V. Higgins	Enhancing Spanish Language Instruction (11-000-223-580-324-0)	$279	Virtual
N/A	Antoinette Pilla	Fundamentals of Coaching (11-402-100-580-024-0)	$100	Virtual

5/19/2021	Megan Rizzitello	Making Best Use of DESMOS (11-000-223-580-324-0)	$279	Virtual
N/A	Aaron Rogers	Fundamentals of Coaching (11-402-100-580-024-0)	$100	Virtual
N/A	Erika Waltz	Making Best Use of DESMOS (11-000-223-580-324-0)	$279	Virtual
6/15-18/2021	Stephanie Pennetti	AP Macroeconomic Reading - College Board	$ 0	Virtual
3/18-21/2021	Suzanne Fico	Psychotherapy Networker Symposium	$299.99	Virtual

12. Maintenance Reserve Account Withdrawal

Approve a withdrawal from the Maintenance Reserve Account pursuant to N.J.A.C. 6A:23A-14.2 and N.J.A.C. 6A:26A-4 in the amount of $236,400 for the following maintenance projects:

Renovations to Rooms 502, 511 and 509	$142,500.00
Renovations to Hallway 500 Wing	$ 93,900.00

Budget Account #12-000-400-450

13. Award of Contract for Interior Renovations Project - Straight Edge Construction

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Rumson-Fair Haven Board of Education ("Board")** to seek a contract for Interior Renovations Project at the Rumson-Fair Haven Regional High School, Phase 3 (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, February 11, 2021, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*; and

Bidder	**Base Bid**	**Alternate #1**	**Alternate #2**	**Alternate #3**
Straight Edge Construction, Inc.	$1,342,444	$175,750	$142,500	$93,900
Santorini Construction	$1,369,000	$179,000	$152,000	$94,000
Apex Enterprises	$1,457,000	$183,000	$169,000	$96,000
Shorelands Construction, Inc.	$1,483,000	$185,205	$131,367	$81,000
Pharos Enterprises LLC	$1,607,000	$174,000	$197,000	$97,000
Pal Pro Builders LLC	$1,614,000	$124,000	$104,000	$74,000
OMJ Consultant LLC	$1,779,000	$248,000	$234,500	$123,000
Crosson Construction Co.	$1,797,000	$205,000	$150,000	$105,000

WHEREAS, the lowest bid for the Project was submitted by Straight Edge Construction, Inc., whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE: BE IT RESOLVED, that the Board hereby awards the Project to **Straight Edge Construction, Inc**. for the base bid, plus alternates 2 and 3 for a total contract amount of $1,578,844.00.

14. Approval of Parental Transportation Contract

Approve a parental transportation contract for the parents of student #2400000399 to transport their child to an out of district school for the 2020-2021 school year, effective September 1, 2020 through June 30, 2021 route # P-1 at a per diem rate of $75.25 per day of in-person attendance.

15. Approval of Participation in the New Jersey Schools Insurance Group for Joint Insurance

Approve the Rumson Fair Haven Regional High School to participate in the New Jersey Schools Insurance Group (NJSIG) a Joint Insurance Fund for the purchase of insurance for a three (3) year period July 1, 2020 through June 30, 2023.

16. Approval of Change Order # GC-1 Addition and Interior Renovations Project Closeout

Upon recommendation of Spiezle Architectural Group, approve a deduct change order #GC-1 to Pharos Enterprises, LLC in the amount of $53,554.37. This change order decreases the total project cost from $3,747.000 to $3,693,445.63. Upon receipt of the final closeout documents and final payment application this project will be considered complete and accepted by the Board.

Education

On a Motion made by Mr. Leddin and seconded by Mr. Kenney, the Board by unanimous roll call vote approved education agenda items 17- 19 as follows:

17. Approval of Field Trip Request(s) for the 2020-2021 School Year as listed

Recommend Board approve the following field trip request(s) for the 2020-2021 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
April 28, 30 Virtual	Monmouth County Teen Arts	Time TBD	Time TBD	Art	K. Lanfrank K. Okeson Z. Wilson Z. Lorelli

18. Approval of Fundraising Request(s) for the 2020-2021 School Year as listed

Recommend board approve the following fundraising request(s) for the 2020-2021 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
May - June	Class of 2022	K. DeMeter	Graduation Balloons
June 5 - July 31	Cheerleaders	J. Bellavance	T-Shirt Sponsors
August 7	Cheerleaders	J. Bellavance	Car Wash

19. Approval of School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

Recommend Board approval of the Self-Assessment as per the Anti-Bullying Bill of Rights Act. This self-assessment is required each year. Rumson-Fair Haven Regional High School scored 72 out of 78.

11. Discussion Items – None

12. Public Comments on-any school related topic - None

13. Executive Session - 8:15PM

On a Motion made by Mr. Page and seconded by Mr. Kenney, the Board by unanimous roll call vote, moved to executive session at 8:15PM as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one (1) of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on March 9, 2021 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matters

- Personnel
- Attorney/Client Privilege

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

14. Reconvene Public Session 9:31PM

On a Motion made by Mr. Kenney and seconded by Mr. Page the Board by unanimous roll call vote (Mr. Leddin absent) returned to public session at 9:31PM

Education

On a Motion made by Mr. Kenney and seconded by Mrs. Thompson, the Board by unanimous roll call vote (Mr. Leddin absent) approved education agenda items 20 as follows:

20. Approval of March HIB Report

Recommend Board acknowledge receipt of the March HIB Report.

15. Superintendent's Additional Action Items – None

16. Motion to Approve Recommendations – None

17. Other Business – None

18. Unfinished Business -None

19. Adjournment

On a Motion made by Mr. Kenney and seconded by Mrs. Pattwell, the Board, by unanimous roll call (Mr. Leddin absent), approved to adjourn the regular meeting held on March 9, 2021at 9:36PM

Respectfully submitted,

Michele Loree

Michele Loree
Business Administrator/Board Secretary