RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760

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Regular Meeting
April 13, 2021
6:30 p.m.
AGENDA

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. **Call to Order**
2. **Salute the Flag**
3. **Statement of Compliance**

   Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.
4. **Roll Call**

Mrs. Hickey		Mrs. Maris		Mrs. Whitehouse	
Mr. Kenney		Mr. Page		Mrs. Pattwell (Vice President)	
Mr. Leddin		Mrs. Thompson		Mrs. McGinty (President)	

5. **Welcome of Visitors**
   - ❖ NJSBA Training - Kathy Winecoff
6. **Communications**
7. **Board Reports**

   Strategic Plan Task Force
   Negotiations
   Buildings and Grounds 3/17/21 and 3/24/21 by Mr. Leddin
   Athletics & Activities 3/25/21 by Mrs. Pattwell
   Finance 4/6/21 by Mr. Kenney
   Education 4/7/21 by Mrs. Maris
   Personnel 4/7/21 by Mrs. Pattwell

❖ **Superintendent's Report**

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill Cohort A	March 11	9:45 a.m.	1 minute
Fire Drill Cohort B	March 12	10:49 a.m..	1 minute
Lockdown Cohort A	March 18	8:05 a.m.	6 minutes
Lockdown Cohort B	March 19	10:06 a.m.	9 minutes

Enrollment Report

965 - as of March 26, 2021

8. **Special Recognition**

   Academic Achievement

9. **Public Comment on Agenda Items**

10. **Executive Session**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on April 13, 2021 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 15 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

❖ Attorney/Client Privilege

11. **RECONVENE PUBLIC SESSION**

12. ACTION ITEMS

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
   Regular Public Meeting March 16, 2021

Personnel

2. **Approval of an Unpaid Intermittent Leave of Absence**
   Recommend Board approval of the following intermittent unpaid leave of absence under The New Jersey Family Leave Act for the following employees:

Employee #	Position	Category	Effective
4939	Teacher	Unpaid Intermittent Leave NJFLA	4/5 - 6/30/2021 As needed
4407	Teacher	Unpaid Intermittent Leave NJFLA	4/5 - 6/30/2021 As needed

3. **Approval of Substitutes for the 2020 - 2021 School Year**
   Recommend Board approval of the following substitutes for the 2020 - 2021 school year:

   Jenna Trocchia (Coach Only)

4. **Approval of the Appointment of Coaches / Advisors for the 2020 - 2021 School Year**
   Recommend Board approval of the following coaches/visors for the 2020 - 2021 school year conditioned on the sports season running and becoming operational and with the stipend paid to be prorated should the season or activity not be completed because of a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure.

   Jenna Trocchia Assistant Girls Lacrosse Coach at Step 2 $3,991.00 (Group III)

Finance

5. **Approval of Bill List**
   Recommend Board approval of the following bill lists dated April 13, 2021:

General Fund	$ 514,651.09
Special Services Fund	$ 15,752.00
Capital Projects Fund	$ 90,718.91
Food Services Fund	$ 38,325.48
Total	**$ 659,447.48**
03/26/2021 Payroll	$ 531,459.67
04/05/2021 Payroll	$ 102,636.21
Total Expenditures	**$1,293,543.36**

6. **Budget Transfers - January 2021**
   Recommend Board approval of the budget transfer report for January 2021.

7. **Board Secretary's Certification of Budgetary Major Account Fund Status**
   The Board Secretary certifies to the Board of Education that the January 2021 Board Secretary's Report indicates no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23A-16.10 and N.J.S.A. 18:22.8.

8. **Board of Education's Certification of Budgetary Major Account Fund Status**
   The Board hereby certifies that as of January 31, 2021, and after review of the Board Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9. **Approve Board Secretary's Report – January 2021**
   Recommend Board approve the Board Secretary's report for January 2021.

10. **Approve Treasurer's Reports – January 2021**
    Recommend Board approve the Treasurer's report for January 2021.

11. **Approval of Health Benefits Waiver**

Recommend Board approval for 2020-21 health benefits waiver for employee #5343 effective May 5, 2021. Single eligibility at $2,772 /year pro-rated, for the waiver of health, prescription, dental and vision plans.

12. **Award of Contract for Synthetic Turf Fields Project - Precise Construction**

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Rumson-Fair Haven Board of Education ("Board")** to seek a contract for Synthetic Turf Fields at the Rumson-Fair Haven Regional High School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with *N.J.S.A.* 18A:18A-4; and

WHEREAS, on Thursday, March 18, 2021, the Board received the following bids from potential bidders in accordance with *N.J.S.A.* 18A:18A-1, *et seq*.; and

Bidder	Base Bid	Alternate	Total Contract
Grade Construction	$1,735,209.84	$9,352.97	$1,744,562.81
Precise Construction, Inc.	$1,847,101.00	$11,972.00	$1,859,073.00
The Landtek Group	$1,848,000.00	$11,000.00	$1,859,000.00
Athletic Fields of America	$2,030,970.00	$12,000.00	$2,042,970.00
YW Construction	$3,740,000.00	$13,110.00	$3,753,110.00

WHEREAS, the lowest bid for the Project was submitted by Grade Construction, which bid contains a material defect which requires that the bid be rejected; and

WHEREAS, the second lowest bid was submitted by Precise Construction, Inc. whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards the Project to Precise Construction, Inc. at an amount of $1,847,101.00.

13. **Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date of Professional Leave	Name	Conference/Event (Budget Account #)	Estimated Cost (Registration and Travel)	Location
5.14.2021	Jodi Foster	NJ Computer Science Summit	N/A	Virtual

N/A Evenings 4.22.21-5.1.21	Daniella Goodarz	NorthEast Conference of the Teaching of Foreign Language (11-000-221-580-208-0)	$160	Virtual
6.18.2021	Kali Lerner	Advanced Placement Reading Training	N/A	Virtual
N/A	Kyle Marinelli	Fundamentals of Coaching (11-402-100-580-024-0)	$100	Virtual
N/A	George Massabni	Fundamentals of Coaching (11-402-100-580-024-0)	$100	Virtual
N/A	Nicholas Poyer	Fundamentals of Coaching (11-402-100-580-024-0)	$100	Virtual

14. **Approval of a Contract for Participation in Cooperative Transportation - Gloucester County Special Services School District**
    Recommend Board approval of a contract with Gloucester County Special Services School District for the 2021-2022 school year for cooperative joint services. The administrative fee is 7% of the district's portion of each cooperative route for special education, vocational and homeless students.

15. **Approval of a Proposal- Spiezle Architects - Baseball Dugout Design**
    Recommend Board approval for Spiezle Architects to design baseball field dugouts in per proposal dated April 6, 2021 for a lump sum fee of $4,850, plus reimbursable costs for printing and postage.

16. **Approval of a Proposal Jersey Infrared Consultants - Infrared Roof Survey**
    Recommend Board approval for Jersey Infrared Consultant to complete an infrared flat roof moisture survey over twelve (12) roof sections of the High school per proposal dated March 24, 2022 for a total cost of $2,895.

17. **Authorize an Agreement Between the Borough of Rumson and the Rumson-Fair Haven Regional High School for the Spring Crew Program**

WHEREAS, the Boroughs of Rumson and Fair Haven have had a Spring crew program for a number of years that has been run through the Borough of Rumson Recreation (hereinafter "Borough") in the past, and

WHEREAS, a number of the Spring crew regattas require the team to be directly affiliated with a high school, and

WHEREAS, Rumson-Fair Haven Regional High School Board of Education (hereinafter "Board") has agreed to host a team for the residents of Rumson and Fair Haven in 2021; and

WHEREAS, the Board needs to use the Borough's equipment to field the team in the Spring of 2021; and

WHEREAS, it makes economic sense to lease the Borough owned equipment for the Board's Spring season team, and

WHEREAS, the agreement stipulates that the costs of the hiring and managing the coaching staff hired by the Board will be reimbursed by the Borough in the amount of $19,692, and

WHEREAS, the Administrators of both the Borough and the Board have developed an agreement to facilitate the Spring season lease;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Rumson-Fair Haven Regional High School that the Board President and the Business Administrator/Board Secretary are authorized to sign an agreement with the Borough of Rumson for the Spring 2021 season.

18. **Approve Cheerleading Camp Program - July 17, 2021**

    Recommend Board approval for the Varsity Spirit LLC, d/b/a National Cheerleading Association to provide a one day cheerleading camp for the RFH Cheerleading Squad on July 17, 2021. All costs associated with the camp will be paid by the participants.

19. **Accept Donation - Baseball Jerseys**

    Recommend Board approval to accept a donation of approximately forty four (44) baseball jerseys from the Rumson- Fair Haven Homerun Club. The estimated value of the donation is $2,250.

20. **Addendum to Spiezle Architect of Record Agreement**

WHEREAS, the Rumson-Fair Haven Board of Education and Spiezle Architectural Group are parties to an agreement ("Agreement") for architectural services; and

WHEREAS, the parties have negotiated in good faith to arrive at the within Addendum to the Agreement; and

NOW THEREFORE,

BE IT RESOLVED, the Board hereby approves the Addendum to the Agreement with Spiezle Architectural Group for the terms and conditions specified.

Education

21. Approval of Field Trip Request(s) for the 2020-2021 School Year as listed

Recommend Board approve the following field trip request(s) for the 2020-2021 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
April 6	Euro Challenge Virtual	9:30 a.m.	10:30 a.m.	Euro Challenge	Stephanie Pennetti
April 16	The Mitzvah Project VIRTUAL	1:00 p.m.	2:00 p.m.	Global Impact Club	Kate Borsuk
May 25	Auditorium	9:00 a.m.	12:30 p.m.	Anatomy & Physiology / AP Biology	Val Kilar Brad Margolis

22. Approval of Fundraising Request(s) for the 2020-2021 School Year as listed

Recommend board approve the following fundraising request(s) for the 2020-2021 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
April 14 - April 30	Class of 2023	Thomas Colella	Class Apparel Sale
April 14 - April 30	Self Contained Program	Noelle Laufer	Autism Awareness April Sale of masks, seed packets & ribbons
April 26	Class of 2021	Alyssa Trocchia	Chipotle Fundraiser
April 28	Global Impact Club	Kate Borsuk	Digital Art Show
May 3	Class of 2021	Alyssa Trocchia	Tacoholics Fundraiser

23. **Approval of Professional Development Provider (Grant Funded - Title IV)**
    Recommend Board approval for Living Yes, LLC to present, *Are the Children Well? How Families Can Thrive Through Uncertain Times,* to parents on May 20, 2021 at a cost of $750.00.

24. **Approval of a Learning Language Disabilities Program**
    Recommend Board approval of the creation of a Learning Language Disabilities Program to begin July 2021.

25. **Approval of Revision to the 2020 - 2021 School Year Calendar**
    Recommend Board approve the following revision to the 2020 - 2021 school year calendar:
    - June 17 - Graduation

26. **Approval of April HIB Report**
    Recommend Board approval of the April HIB Report.

13. Motion to Approve Recommendations
14. Approval Vote
15. Discussion Items
16. Public Comment - Any School Related Topic
17. Executive Session
    - ❖ Student Matters
    - ❖ Personnel
    - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on April 13, 2021 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

18. Reconvene Public Session
19. Superintendent's Additional Action Items
20. Motion to Approve Recommendations
21. Other Business
22. Unfinished Business
23. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 7:00 p.m. in the Library of the high school. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.