

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2021 No. 08 Official Minutes

October 19, 2021 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held on October 19, 2021 in the High School Library / Media Center. The meeting was called to order at 7:03PM by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance

Mrs. McGinty, Board President read the following statement of compliance:

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

	Present	Mrs. Maris	Present	Mrs. Whitehouse	Present
Mrs. Hickey					
Mr. Kenney	Present	Mr. Page	Present	Mrs. Pattwell, Vice President	Present
Mr. Leddin	Present	Mrs. Thompson	Present	Mrs. McGinty, President	Present

Also Present:

Mrs. Facendo, Interim Superintendent of Schools
Mrs. Loree, Business Administrator/Board Secretary
Mrs. Cornell, Board Attorney

5. Welcome of Visitors

Mrs. McGinty welcomed the visitors who were present and virtual and thanked them for attending.

6. Communications – There were none.

7. Special Recognition

- **Parker Clinic, Red Bank - Dr. Eugene Cheslock and Ms. Suzy Dyer** - Presentation on The Parker Clinic and potential for RFH student internships
- **Special Thanks and Acknowledgment of the RFH Strategic Plan Task Force Members**
Mrs. McGinty thanked the community members, students, staff and board members who participated in the development of the RFH Strategic Plan.

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8. Board Reports

- Board President Report – Mrs. McGinty reported on the Superintendent Search

Superintendent's Report – Mrs. Facendo reported on the following:

- The passing of former staff member Jeff Blake
- Dedication on a tree and plaque ceremony for George Giffin – Saturday October 23
- Approval of the NJ Department of Education Reports on the agenda tonight
- Additional agenda item for approval - volunteer Varsity Field Hockey Coaches

Enrollment Report

945 - as of September 30, 2021

9. Public Comment on Agenda Items - None

10. Action Items

On a motion made by Mrs. Maris and seconded by Mr. Page, the Board by roll call vote, (Mr. Leddin abstained on item 2) approved the following action items 1-5 as follows:

1. Recommend Board approval of the following meeting minutes:

October 12, 2021	Regular Public Meeting
October 12, 2021	Executive Session Meeting

2. Recommend Board Approval of Superintendent Goals for 2021-2022 School Year:

- By June 30, 2022: All district job descriptions will be updated, attorney reviewed, and posted electronically to the district website.
- By June 30, 2022: Administrative Evaluation Process and Electronic Storage Options for Administrative Evaluation Process will be updated and implemented per NJDOE Guidelines

3. Recommend Board Approval of NJDOE Required Reports:

- Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials
- Rumson Fair-Haven Regional High School COVID-Response Plan / Emergency Remote Virtual Learning Plan - 2021-2022

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4. Recommend Board Approval of September 2021 Drill Logs:

Drills

<u>TYPE OF DRILL</u>	<u>DATE</u>	<u>TIME</u>	<u>DURATION</u>
Fire Drill	September 14	8:40 a.m.	7 minutes
Evacuation Drill	September 27	8:02 a.m.	11 minutes

5. Recommend Board Approval of Superintendent's October 12, 2021 HIB Report:

HIB Report

<u>Reports as of October 12, 2021</u>	<u>Referred Incidents Investigated</u>	<u>Confirmed Incidents</u>	<u>Confirmed Incidents Year to Date</u>
1	1	0	0

Personnel

On a motion made by Mr. Page and seconded by Mr. Kenney, the Board by roll call vote, approved Personnel agenda item 6-8a, as follows:

6. Approval of Sixth Assignment in Physics

Recommend Board approval for Jonathan Pennetti to teach two extra sixth assignments in Physics and Physics 9, beginning October 1 through October 8, 2021 at a stipend of \$510.00* (\$8,500.00 prorated)

7. Approval of Substitutes for the 2021 - 2022 School Year

Recommend Board approval of the following substitutes for the 2021 - 2022 school year:

Jessica Seelinger	Monmouth County Substitute Certificate
John Velcamp	Monmouth County Substitute Certificate

8. Approval of Extra-Curricular Coaches/Advisors for the 2021-2022 School Year

Recommend Board approval of the following extra-curricular coaches/advisors for the 2021 - 2022 school year:

GIRLS BASKETBALL - GROUP II

Riley Kehoe*	Assistant Coach	Step 1	\$4,235
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WRESTLING - GROUP II

Brett Donner*	Volunteer Coach
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**Pending criminal history approval and substitute certification*

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8a. Approval of Volunteer Field Hockey Coaches

Be it resolved, the Board approves the following members staff as volunteer coaches for the varsity field hockey team, fall 2021 at no cost to the District:

VARISTY FIELD HOCKEY

Enza Marucci

Volunteer Coach

Kristin DeMeter

Volunteer Coach

Finance

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board roll call vote, (Mr. Leddin abstained on item 18) approved Finance agenda items 9-18 as follows:

9. Approval of Bill List

Recommend Board approval of the following bill lists dated October 19, 2021:

General Fund	\$ 141,015.53
Special Services Fund	\$ -0-
Capital Projects Fund	\$ 23,852.27
Food Services Fund	\$ 2,235.00
<u>Total</u>	<u>\$ 167,102.80</u>

October 15, 2021 Payroll	\$ 553,536.00
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Total Expenditures	<u>\$ 720,638.80</u>
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10. Budget Transfers - August 2021

Recommend Board approval of the budget transfer report for August 2021

11. Board Secretary's Certification of Budgetary Major Account Fund Status

The Board Secretary certifies to the Board of Education that the August 2021 Board Secretary's Report indicates no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23A-16.10 and N.J.S.A. 18:22.8.

12. Board of Education's Certification of Budgetary Major Account Fund Status

The Board hereby certifies that as of August 31, 2021, and after review of the Board Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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13. Approve Board Secretary's Report – August 2021

Recommend Board approve the Board Secretary's report for August 2021.

14. Approve Panda LLC, Cash Reconciliation Report – August 2021

Recommend Board approve the Treasurer's report for August 2021.

15. Approve of Use of Facilities

Recommend Board approval of the following application for use of school facilities:

Two Rivers Old Guys (TROG) Lacrosse Turf Field – Sunday 11/7 & 11/14 from 9:00am to 11:00am and Saturday 11/20 from 6:00pm to 8:00pm.

16. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
10/29/2021	Alyssa Trocchia	Counselor's Tour (11-000-218-580-208-0)	N/A	N/A	Clemson & Furman Universities, SC
12/8/2021	Jane Knific	School Nurses: Best Practices for Proactive Behavioral Health Svcs (11-000-213-580-210-0)	\$279	\$20	Newark, NJ

17. Approval of a Contract - Boys and Girls Clubs of Monmouth County -Pool Rental

Recommend Board approval of a contract with Boys and Girls Clubs of Monmouth County for the rental use of the swimming pool and related locker rooms Mondays- Thursdays 6:15 PM- 7:45PM 11/8/21-2/14/22 in the amount of \$8,098.

18. Approval of a Contract - Superintendent Search

Be it resolved that the Rumson Fair Haven Regional Board of Education approves the contract with New Jersey School Boards Association for a Superintendent Search in an amount not to exceed \$12,500.00.

Education

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote, approved Education agenda items 19-23 as follows:

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19. Approval of Fundraising Request(s) for the 2021-2022 School Year as listed

Recommend board approve the following fundraising request(s) for the 2021-2022 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
2021-2022 School Year	Paws & Claws	Jessica Mentzel	Monthly Bake Sales
October 20 - November 30	Key Club	Jeremy Schulte	Trudy's Dolls
October 25 - November 12	Veterans Appreciation Club	Eric Zullo	Halloween candy donation
October 27 - November 24	Paws & Claws	Jessica Mentzel	Donation Drive
October 28, 29	National Art Honor Society	Kristen Lanfrank	Hand drawn fall coloring pages
November 1 - 30	Key Club Cooking Club	Jeremy Schulte Cassie Fallon Maryanne Furey	Food Drive
November 29 - December 23	Environmental Club	Michael Haughwout	Reusable straw sale
December	Class of 2023	Thomas Colella	Coffee Surf Sale
December 1 - 20	National Art Honor Society	Kristen Lanfrank	Hand painted personalized ornaments

20. Approval of EMPA Schedule

Recommend Board approval of the following EMPA schedule:

January 20, 2022	January 21, 2022	January 24, 2022	January 25, 2022
Exam 1 7:45 - 9:05 a.m.	Exam 2 7:45 - 9:05 a.m.	Exam 3 7:45 - 9:05 a.m.	Exam 8 7:45 - 9:05 a.m.
Period 2 - Check In/Study 9:10 - 10:08 am 4 Lunch Opt - 9:10 - 9:39 7 Lunch Opt - 9:39 - 10:08	Period 3 - Check In/Study 9:10 - 10:08 am 4 Lunch Opt - 9:10 - 9:39 7 Lunch Opt - 9:39 - 10:08	Period 8 - Check In/Study 9:10 - 10:08 am 4 Lunch Opt - 9:10 - 9:39 7 Lunch Opt - 9:39 - 10:08	Period 1 - Check In/Study 9:10 - 10:08 am 4 Lunch Opt - 9:10 - 9:39 7 Lunch Opt - 9:39 - 10:08
Period 6 - 10:13 - 10:42 Check In/Study/Lunch	Period 7 - 10:13 - 10:42 Check In/Study/Lunch	Period 4 - 10:13 - 10:42 Check In/Study/Lunch	Period 5 - 10:13 - 10:42 Check In/Study/Lunch
Exam 5 10:47 - 12:07 p.m.	Exam 6 10:47 - 12:07 p.m.	Exam 7 10:47 - 12:07 p.m.	Exam 4 10:47 - 12:07 p.m.

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21. Approval of Updated Job Description

Recommend Board approval of the following updated job description:

- Network Administrator

22. Approval of First Reading of Policies

Recommend Board approval of the first reading of the policies listed below:

- Bylaw 0167 - Public Participation in Board Meetings
- Policy 1648.11 - The Road Forward Covid-19 - Health and Safety
- Policy 1648.13 - School Employee Vaccination Requirements

23. Settlement Agreement

Be it resolved that the Rumson Fair Haven Regional Board of Education approves the Settlement Agreement regarding student #2400000299.

11. Public Comments on any school related topic – There were none.

12. Executive Session – 8:01PM

On a motion made by Mr. Kenney and seconded by Mr. Leddin, the Board by unanimous roll call vote, approved to move to Executive Session at 8:01PM as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on October 19, 2021 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matters
- Personnel
- Attorney/Client Privilege

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**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

Mrs. McGinty announced that action would be taken after executive session.

13. Reconvene Public Session 9:21PM

14. Additional Action Item

On a motion made by Mr. Kenney and seconded by Mr. Page, the Board by unanimous roll call vote, approved the Personnel item 24 as follows:

24. Approve Leave of Absence

Be it resolved, that the Rumson Fair Haven Regional High School Board of Education, upon recommendation of the Superintendent, approves an administrative leave effective October 18, 2021, with pay, for employee # 5285 pending further action of the Board.

15. Adjournment 9:27 PM

On a motion made by Mrs. Maris and seconded by Mr. Leddin the Board, by unanimous roll call vote approved to adjourn the regular meeting at 9:27PM.

Respectfully submitted,



**Michele Loree
Business Administrator/Board Secretary**