RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2021-2022 No. 10 Official Minutes November 16, 2021 Regular Meeting

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. **Call to Order**
   The Rumson-Fair Haven Regional High School Board of Education regular meeting was held on November 9, 2021in the High School Library / Media Center. The meeting was called to order at 7:02 PM by Mrs. McGinty, Board President.

2. **Salute the Flag**

3. **Statement of Compliance**
   Mrs. McGinty, Board President read the following statement of compliance:

   Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. **Roll Call**

Mrs. Hickey	Present	Mrs. Maris	Present	Mrs. Whitehouse	Present
Mr. Kenney	Present	Mr. Page	Present	Mrs. Pattwell, Vice President	Present
Mr. Leddin	Present	Mrs. Thompson	Present	Mrs. McGinty, President	Present

Also Present:
Mrs. Facendo, Interim Superintendent of Schools
Mrs. Loree, Business Administrator/Board Secretary
Mr. McKeever, Board Attorney

5. **Welcome of Visitors**

   Mrs. McGinty welcomed the visitors who were present and virtual and thanked them for attending.

6. **Communications -** None

7. **Board Reports**
   - Superintendent Search Update - Mrs. McGinty
   - Education (11/15/20210 – Mrs. Maris

   Superintendent's Report – Mrs. Facendo reported on the following:
   - Griffin Memorial Fund Steering Committee – Mrs. Facendo expressed sincere appreciation to the members of the committee who participated in raising significant funds partnering with the RFH Education Foundation.

- Introduction of the Network Administrator – Steve Larsen
- Referendum Phase 4 Library Design Survey has been disseminated
- Stephanie Pennetti appointment as Innovative Specialist
- Extension of the permanent substitutes through the end of the year funded through ESSER III
- Personnel addendum for 6th period assignments
- 8th grade open house is scheduled for December 2
- We need to table the HIB Report until December 16

Enrollment Report
943 - as of October 29, 2021

8. Special Recognition

Recognition of former RFH teacher George Giffin, George Giffin Steering Committee and the RFH Education Foundation Members

9. Public Comment on Agenda Items – There were none.

10. ACTION ITEMS

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by roll call vote, approved the following action items 1-2, (item 3 was tabled) as follows:

1. **Recommend Board approval of the following meeting minutes:**
   November 9, 2021 Regular Public Meeting
   November 9, 2021 Executive Session Meeting

2. **Recommend Board approval of October 2021 Drill Logs**:
   Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	October 21, 2021	9:30 a.m.	7 minutes
Shelter in Place	October 14, 2021	1:27 p.m.	20 minutes
Bus Emergency Evacuation Drill	October 27, 2021	7:10 a.m.	N/A

3. **TABLED** Recommend Board Approval to Affirm, Reject, or Modify the Superintendent's November 9, 2021 HIB Report:

Personnel

On a motion made by Mrs. Maris and seconded by Mr. Leddin, the Board by roll call vote, approved Personnel agenda item 4-13, as follows:

4. **Approval to Extend Permanent Substitutes for the 2021 - 2022 School Year**
   Recommend Board approval to extend the following permanent substitutes for the 2021 - 2022 school year beginning November 22 through June 17, 2022 at a per diem rate of $150.00 for days worked (*funded by CRRSA ESSER II and ARP ESSER III federal grant funds):*

David DiMasi	Deborah Doppelt	John Goode	Charles Ignar
Melanie Proud	Daphne Stark	Lynn Worobel	

5. **Approval to Rescind Coaching/Advisor Appointment for the 2021 - 2022 School Year**
   Recommend Board approval to rescind the following coaching/advisor appointment for the 2021 - 2022 school year:

   Robert DiFazio Assistant Boys Basketball Coach

6. **Approval of Coaching/Advisor Appointment for the 2021 - 2022 School Year**
   Recommend Board approval to rescind the following coaching/advisor appointment for the 2021 - 2022 school year:

   WINTER TRACK - GROUP IV
   Alex Cafiero Volunteer Coach

   SQUASH CLUB
   Amrish Goyal Volunteer Advisor

7. **Approval of Innovation Specialist**
   Recommend Board approval of Stephanie Pennetti as an Innovation Specialist beginning December 6, 2021 through June 30, 2022 at a stipend of $1,750.00 *($3,000 prorated)*.

8. **Approval of the Appointment of the Network Administrator**
   Recommend Board approval of the appointment of Steven Larsen as the Network Administrator for the 2021 - 2022 school year beginning January 17, 2022 through June 30, 2022 at an annual salary of $93,500.00 (prorated), pending completion of all required paperwork.

9. **Approval to Rescind Employee from Contracted Technological Service with the Borough of Fair Haven**
   Recommend Board approval to rescind Salvatore Catalano from the contracted technological services agreement with the Borough of Fair Haven effective December 3, 2021.

10. Approval of Employee to Provide Contracted Technological Services with the Borough of Fair Haven

Recommend Board approval for Steven Larsen to perform technological services with the Borough of Fair Haven for the 2021 - 2022 school year beginning January 17, 2022 through June 30, 2022 at $50.00 per hour.

11. Approval to Amend Medical/Family Leave Request

Recommend Board approval of the request for employee #4554 to take a paid medical leave beginning November 16, 2021 through January 6, 2022 and an unpaid Family and Medical Leave of Absence and New Jersey Family Leave, beginning January 7 through April 26, 2022, returning April 27, 2022. All dates are contingent upon the physician's recommendation. *(Previously approved to take a paid medical leave beginning November 29 through January 19, 2022 and an unpaid Family and Medical Leave of Absence and New Jersey Family Leave, beginning January 20 through April 15, 2022, returning April 25, 2022.)*

12. Approval of Sixth Assignment in Math

Recommend Board approval of a sixth assignment in Math for the 2021 - 2022 school year beginning November 16, 2021 through April 26, 2022, for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Suzanne Cranwell	BA + 30 Guide	$12,325.00 (prorated)
Lindsay Deremiah	BA + 30 Guide	$12,325.00 (prorated)
Jeffrey Herkimer	BA Guide	$12,054.00 (prorated)
Veronica Pidduck	BA Guide	$12,054.00 (prorated)
Megan Rizzitello	BA Guide	$12,054.00 (prorated)

13. Approval of Math and ELA Teachers for the Title I "Zero Period" Coaching Program for the 2021 - 2022 School Year

Recommend Board approval of the following Math and ELA teachers for the Title I "zero period" coaching program for the 2021 - 2022 school year beginning December 6, 2021 through June 10, 2022 at $55.00 per session to include instructional and prep time, funded through Title I, ESEA grant funds:

Jeffrey Herkimer	2 sessions per week
Victoria Pidduck	2 sessions per week
Cassie Fallon	1 session per week
Jessica Mentzel	3 sessions per week
Jessica Olszewski	2 sessions per week
Susan Schuld	1 session per week

Finance

On a motion made by Mr. Leddin and seconded by Mr. Page, the Board roll call vote, approved Finance agenda items 14-25 as follows:

14. Approval of Bill List

Recommend Board approval of the following bill lists dated November 16, 2021:

General Fund	$ 190,756.38
Special Services Fund	$ -
Capital Projects Fund	$ -
Food Services Fund	$ 39,605.18
Total	**$ 230,361.56**
November 15, 2021 Payroll	$ 562,866.00
Total Expenditures	**$ 793,227.56**

15. Budget Transfers - October 2021

Recommend Board approval of the budget transfer report for October 2021.

16. Board Secretary's Certification of Budgetary Major Account Fund Status

The Board Secretary certifies to the Board of Education that the October 2021 Board Secretary's Report indicates no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23A-16.10 and N.J.S.A. 18:22.8.

17. Board of Education's Certification of Budgetary Major Account Fund Status

8The Board hereby certifies that as of October 31, 2021, and after review of the Board Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

18. Approve Board Secretary's Report – October 2021

Recommend Board approve the Board Secretary's report for October 2021.

19. Approve Panda LLC, Cash Reconciliation Report – October 2021

Recommend Board approve the **Panda LLC Cash Reconciliation** report for October 2021.

20. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
N/A	Riley Kehoe	Fundamentals of Coaching (11-402-100-580-024-0)	$100	N/A	Virtual
N/A	Eleazar De Luca	Fundamentals of Coaching (11-402-100-580-024-0)	$100	N/A	Virtual
N/A	Brett Donner	Fundamentals of Coaching (11-402-100-580-024-0)	$100	N/A	Virtual
11/30/21 1/2 day AM	Lauren Grumbach	Rutgers Dual Enrollment English Classes - Folder Review	$0	N/A	Virtual
11/30/21 1/2 day AM	Alexis Marinov	Rutgers Dual Enrollment English Classes - Folder Review	$0	N/A	Virtual
11/30/21 1/2 day AM	Dana Maulshagen	Rutgers Dual Enrollment English Classes - Folder Review	$0	N/A	Virtual
N/A	Stephanie Pennetti	The Gilder Lehrman Institute of American History The Great Depression & The New Deal (11-000-223-580-324-0)	$29.99	N/A	Virtual
N/A	Mackenzie Hargrove	The Gilder Lehrman Institute of American History The Great Depression & The New Deal (11-000-223-580-324-0)	$29.99	N/A	Virtual
N/A	Megan Wilkins	The Gilder Lehrman Institute of American History The Great Depression & The New Deal (11-000-223-580-324-0)	$29.99	N/A	Virtual
N/A	Caitlin Altland	The Gilder Lehrman Institute of American History The Great Depression & The New Deal (11-000-223-580-324-0)	$29.99	N/A	Virtual
Virtual 11/19-21/21	HuiWen Chen	American Council on the Teaching of Foreign Language Annual Workshop (11-000-223-580-324-0)	$315	N/A	Virtual

21. Approve of Use of Facilities

Recommend Board approval of the following applications for use of school facilities:

- **RFH Boys Youth Lacrosse Organization:**
  Borden Stadium Turf Field 11/14/2021 1:00PM - 5:00PM*

Approvals are contingent upon coordination with the district athletic and extracurricular schedule needs, and receipt of a certificate of insurance naming the RFH Board of Education as an additional insured.
*retroactive approval

22. Approve Change Order Deduct - Straight Edge Construction Interior Renovations Project

Upon recommendation of Spiezle Architect, approve the following deduct change order in the amount of $53,415.53 to the contract with Straight Edge Construction for the interior renovations project at the Rumson-Fair Haven Regional High School. This change order amends the total contract price from $1,578,844.00 to $1,525,428.47.

23. Approve the Submission of the of the Comprehensive Maintenance Plan and M-1

Recommend Board approval of the submission of the district's 2021-2022 Comprehensive Maintenance Plan and Form M-1 Annual Maintenance Budget Worksheet to the Monmouth County Executive Superintendent of Schools in accordance with N.J.A.C. 6A:26A.

24. Approve submission of Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance -

Recommend Board approval of the submission of the Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance for the School Year 2021-2022, to the Monmouth County Executive Superintendent of Schools.

25. Approve Submission of the American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP-ESSER III) Grant Application

Recommend Board approval of the submission of the American Rescue Plan- Elementary and Secondary School Emergency Relief (ARP-ESSER III) grant application
for the period March 11, 2021 - September 30, 2024, and hereby accepts the grant funds upon approval of the grant application from the NJ Department of Education. The grant allocations are as follows:

ESSER	$362,454
Accelerated Learning Coaching and Educator Support	$ 71,525
Evidence-Based Summer Learning & Enrichment	$ 40,000
Evidence-Based Comprehensive Beyond the School Day	$ 40,000
NJTSS Mental Health Support Staffing	$ 45,000
Total Allocation	**$558,979**

Education

On a motion made by Mr. Page and seconded by Mrs. Maris, the Board by unanimous roll call vote, (Mr. Leddin abstained on item 26) approved Education agenda items 26-33 as follows:

26. Approval of Field Trip Request(s) for the 2021-2022 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2021-2022 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
December 2	Met Life	7:30 a.m.	1:45 p.m.	FBLA	Gerald Beaver
December 18	Rutgers University Esports Center	9:00 a.m.	4:00 p.m.	Esports League	Thomas Colella Matthew Leddin

27. Approval of Fundraising Request(s) for the 2021-2022 School Year as listed

Recommend board approve the following fundraising request(s) for the 2021-2022 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
November 17 - December 22	French Honor Society	Martin Januario	Supply collection for Haiti to benefit the Parker Clinic of Red Bank
November 17 - 23	Psychology Club	Kali Lerner	Gobble Grams

28. Approval of Home Instruction

Recommend Board approval of home instruction at a cost of $55.00 per hour for the 2021 - 2022 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER
2400000404	9/20 - 3/31/2022 10 hours per week *Previously approved for 5 hours per week*	Medical	Facility
25000162	9/20 - 12/22/2021 10 hours per week *Previously approved for 5 hours per week*	Medical	RFH Staff
25000151	11/1 - 1/3/2022 10 hours per week	Medical	RFH Staff

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29. Approval of Enrollment of Non-Resident Tuition Students for the 2021 - 2022 School Year

Recommend Board approval of enrollment of the following non-resident tuition students for the 2021-2022 school year:

STUDENT #	GRADE	TOWN	TUITION
25000367	9	Sea Bright	$16,856

30. Approval of Second Reading of Policies

Recommend Board approval of the second reading of the policies listed below:

- Bylaw 0167 - Public Participation in Board Meetings
- Policy 1648.11 - The Road Forward Covid-19 - Health and Safety
- Policy 1648.13 - School Employee Vaccination Requirements

31. Approval of Proposal for Behavior Educational Consultation for the 2021 - 2022 School Year

Recommend Board approval of the proposal from Brett DiNovi & Associates, LLC, for behavior educational consultation July 1, 2021 through June 30, 2022 to provide Applied Behavioral Analysis (ABA) services by a Board Certified Behavior Analyst (BCBA) or Clinical Associate for student # 19082 for the 2021-2022 school year for an amount not to exceed $38,720, in accordance with the terms of the settlement agreement approved by the Board on July 13, 2021.

32. Settlement Agreement

Be it resolved that the Rumson Fair Haven Regional Board of Education approves the Settlement Agreement regarding student #2400000106.

33. Approval of Donation

Recommend Board approval to accept a donation of an American Linden transplanted tree from the Rumson Shade Tree Commission at no cost to the district.

Personnel Addendum

On a motion made by Mr. Leddin and seconded by Mrs. Maris, the Board by unanimous roll call vote, approved Personnel Addendum agenda items 34-35 as follows:

34. Approval to Amend Dates for Sixth Assignment in Special Education

Recommend Board approval to amend the dates for sixth assignments in Special Education for the 2021 - 2022 school year:

Jeffrey Karpell - BA + 30 Guide $12,325.00
September 1, 2021 through June 30, 2022

(previously approved through November 12, 2022)

Christopher Quinn - BA Guide $12,054.00 (prorated)
September 1, 2021 through November 12, 2021
(previously approved through June 30, 2022)

35. Approval of Staff Members to Participate in 8th Grade Open House

Recommend Board approval for the following staff members to participate in the RFH 8th Grade Open House on December 2, 2021 at a rate of $50.00 per person:

Melanie DiTommaso
Tara Flynn
Patrick Karl
Alyssa Trocchia

11. <u>Public Comments on any school related topic</u> – There were none.

12. <u>Executive Session</u> – 7:47 PM

On a motion made by Mr. Kenney and seconded by Mrs. Hickey the Board by unanimous roll call vote, approved to move to Executive Session at 7:47 PM as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on November 16, 2021 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matters
- Personnel
- Attorney/Client Privilege

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mrs. McGinty announced that action would not be taken after executive session.

13. Reconvene Public Session 9:02 PM

Mr. Leddin and Mrs. Thompson left the meeting during executive session.

14. Adjournment 9:03 PM

On a motion made by Mr. Kenney and seconded by Mrs. Pattwell the Board, by unanimous roll call vote (Mr. Leddin and Mrs. Thompson absent) approved to adjourn the regular meeting at 9:03PM.

Respectfully submitted,



Michele Loree
Business Administrator/Board Secretary