

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

FY 2021-2022 No. 09 Official Minutes

November 9, 2021 Regular Meeting

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held on November 9, 2021 in the High School Library / Media Center. The meeting was called to order at 7:05PM by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance

Mrs. McGinty, Board President read the following statement of compliance:

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

	Present	Mrs. Maris	Present	Mrs. Whitehouse	Present
Mrs. Hickey					
Mr. Kenney	Present	Mr. Page	Present	Mrs. Pattwell, Vice President	Present
Mr. Leddin	Present	Mrs. Thompson	Present	Mrs. McGinty, President	Present

Also Present:

Mrs. Facendo, Interim Superintendent of Schools
Mrs. Loree, Business Administrator/Board Secretary
Mrs. Cornell, Board Attorney

5. Welcome of Visitors

Mrs. McGinty welcomed the visitors who were present and virtual and thanked them for attending.

6. Communications

Mr. Kenney reported that he received a communication thanking the Board for having the tick marks on the new field for the band.

Mrs. Whitehouse reported that she received inquiries regarding having an open house for incoming freshman.

7. Board Reports

- Superintendent Search Update - Mrs. McGinty
- Athletics & Activities - Next meeting scheduled for December 2, 2021
- Buildings & Grounds - (10/26/2021) - Mr. Leddin
- Education - (10/27/2021) - Mrs. Maris

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- Finance - (11/2/2021) - Mr. Kenney
- Personnel - (11/3/2021) - Mrs. Pattwell
- Wellness - (11/1/2021) - Mrs. Hickey

Superintendent's Report – Mrs. Facendo reported on the following:

- Third Superintendent's Goal – Parker Clinic internships
- We will honor former staff member George Giffin and the steering committee for the memory of George Giffin at November 16, 2021
- Approval of the new hires on the agenda this evening
- HIB Report

<u>YTD Reports as of November 9, 2021</u>	<u>New Incidents Reported / Investigated 10/20 - 11/9</u>	<u>Confirmed Incidents 10/20 - 11/9</u>	<u>Investigations Pending</u>	<u>Confirmed HIB YTD</u>
18	17	4	2	4

8. Special Recognition

9. Public Comment on Agenda Items

Kate Okeson commented that civic leadership activities are ongoing headed by Alyssa Trocchia. She also commented that she is excited to hear that wayfinding signage is part of the strategic plan and perhaps this could be added as a student project.

10. ACTION ITEMS

On a motion made by Mr. Kenney and seconded by Mr. Page, the Board by roll call vote, (Mr. Leddin abstained on item 2) approved the following action items 1-2 as follows:

1. Recommend Board approval of the following meeting minutes:

October 19, 2021	Regular Public Meeting
October 19, 2021	Executive Session Meeting

2. Recommend Board Approval of Additional Superintendent Goal for the 2021 - 2022 School Year

The Superintendent will, in conjunction with the RFH Board and Administration, the Parker Clinic of Red Bank, NJ, and other mentors/work sites as available, with guidance from the NJDOE, develop a pilot program for Senior-Student Internships - On-Going, SY 2021-2022.

Personnel

On a motion made by Mr. Kenney and seconded by Mr. Page, the Board by roll call vote, (Mr. Leddin abstained on item 12) approved Personnel agenda item 3-18, as follows:

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3. Approval of Saturday Morning Detention Monitors for the 2021 - 2022 School Year

Recommend Board approval of the following Saturday Morning Detention Monitors for the 2021 - 2022 school year on an as needed basis at a stipend of \$25.00 per hour:

David DiMasi John Goode

4. Approval of After-School Detention Monitor for the 2021 - 2022 School Year

Recommend Board approval of the following After School Detention Monitor for the 2021 - 2022 school year on an as needed basis at a stipend of \$25.00 per hour:

David DiMasi

5. Approval of Leave of Absence

Recommend Board approval of the request for employee #5009 to take an unpaid Family and Medical Leave of Absence and New Jersey Family Leave, beginning December 6 through January 3, 2022, returning January 4, 2022.

6. Approval of Child Care Leave of Absence

Recommend Board approval of an unpaid Child Care Leave of Absence for employee #4900 to begin April 13 through May 31, 2022, returning June 1, 2022 (*previously approved to return April 13, 2022*)

7. Approval to Extend Long Term Replacement Math Teacher

Recommend Board approval to extend the end date for Veronica Pidduck, Long Term Replacement Math Teacher, from April 15, 2022 to June 3, 2022 (includes transition time).

8. Approval to Amend Unpaid Intermittent Leave of Absence

Recommend Board approval to amend the unpaid Intermittent Family Leave of Absence for employee #4307 through March 9, 2022 in accordance with Family and Medical Leave Act and New Jersey Family Leave Act. (*Previously approved for the entire 2021-2022 school year*)

9. Approval to Rescind Coaching/Advisor Appointment for the 2021 - 2022 School Year

Recommend Board approval to rescind the following coaching/advisor appointment for the 2021 - 2022 school year:

Lucas Glass Assistant Boys Basketball Coach

10. Approval of Extra-Curricular Coaches/Advisors for the 2021-2022 School Year

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Recommend Board approval of the following extra-curricular coaches/advisors for the 2021 - 2022 school year:

BOYS BASKETBALL - GROUP II

Jeffrey Herkimer	Assistant Coach	\$6,215.00, Step 7
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GIRLS BASKETBALL - GROUP II

Douglas Shaw*	Volunteer Coach
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**Pending criminal history approval and substitute certification*

11. Approval of Sixth Assignment in Social Studies

Recommend Board approval of a sixth assignment in Social Studies for the 2021 - 2022 school year beginning October 18, 2021 through a date to be determined, which Board Action resolves, for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

Darren Beatty	BA + 30 Guide	\$12,325.00 (prorated)
Thomas Colella	BA + 30 Guide	\$12,325.00 (prorated)
Frank Dente	BA Guide	\$12,054.00 (prorated)
Jennifer Sterk	BA Guide	\$12,054.00 (prorated)

12. Approval of Extra Class Assignment in Social Studies

Recommend Board approval for Sarah Fitzgerald to teach an extra class assignment in Social Studies, beginning October 18, 2021 through a date to be determined, which Board Action resolves, at a stipend of \$8,500.00 prorated.

13. Approval of the Appointment of 12 Month Main Office Secretary

Recommend Board approval of the appointment of Melissa Donofri as the 12 month Main Office Secretary for the 2021 - 2022 school year beginning January 10 through June 30, 2022 at Step 9, \$55,179.00 (prorated), pending completion of all required paperwork.

14. Approval of the Appointment of 12 Month Guidance Office Secretary

Recommend Board approval of the appointment of Jennifer Fiorini as the 12 month Guidance Office Secretary for the 2021 - 2022 school year beginning December 15, 2021 through June 30, 2022 at Step 14, \$65,374.00 (prorated), pending completion of all required paperwork.

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15. Approval of the Appointment of a Full Time School Safety / Residency Monitor

Recommend Board approval of the appointment of Daniel Petrucelli as the School Safety Residency Monitor for the 2021 - 2022 school year beginning November 29, 2021 through June 17, 2022 at an annual salary of \$45,000.00 (prorated), pending completion of all required paperwork. Pay-Rate for over-time security and residency work: \$35.00 per hour.

16. Approval of the Appointment of a Permanent Substitute for the 2021 - 2022 School Year (ESSER II Funds)

Recommend Board approval of the following permanent substitute for the 2021 - 2022 school year beginning November 10 through November 20, 2021 at an hourly rate of \$18.27 per hours worked:

Deborah Doppelt

17. Approval of Rate of Pay Changes for Per Diem Substitutes, Permanent Substitutes, Nurse Substitutes

Recommend Board approval of a rate of pay change for the following positions, effective December 1, 2021:

Per Diem Substitutes	\$150.00 per day
Permanent Substitutes	\$150.00 per day
Substitute Nurses	\$250.00 per day

- 18. Be it resolved,** the Rumson Fair Haven Regional Board of Education approves James Panzini, Esq. from the law firm of Jackson Lewis as its independent investigator to conduct an affirmative action investigation at a rate of \$200.00 per hour.

Finance

On a motion made by Mr. Leddin and seconded by Mr. Page, the Board roll call vote, (Mr. Leddin abstained on item 26) approved Finance agenda items 19-28 as follows:

19. Approval of Bill List

Recommend Board approval of the following bill lists dated November 9, 2021

General Fund	\$ 936,447.94
Special Services Fund	\$ 13,083.12
Capital Projects Fund	\$ 143,052.84
Food Services Fund	<u>\$ 130,339.37</u>

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Total **\$1,222,923.27**

October 29 Payroll \$ 575,057.79

Total Expenditures **\$1,797,981.06**

20. Budget Transfers - September 2021

Recommend Board approval of the budget transfer report for September 2021.

21. Board Secretary's Certification of Budgetary Major Account Fund Status

The Board Secretary certifies to the Board of Education that the September 2021 Board Secretary's Report indicates no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23A-16.10 and N.J.S.A. 18:22.8.

22. Board of Education's Certification of Budgetary Major Account Fund Status

The Board hereby certifies that as of September 30, 2021, and after review of the Board Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

23. Approve Board Secretary's Report – September 2021

Recommend Board approve the Board Secretary's report for September 2021.

24. Approve Panda LLC, Cash Reconciliation Report – September 2021

Recommend Board approve the Panda LLC. cash reconciliation report for September 2021.

25. Approve of Use of Facilities

Recommend Board approval of the following applications for use of school facilities:

● RFH Youth Lacrosse:

Borden Stadium Track/or Gym 11/4 & 5, 2021 11:00AM-1:00PM *

Rumson-FairHaven AYP:

Softball Field 10/27 & 28 2021 5:00PM-6:30PM *

● RFH Youth Wrestling:

Cafeteria 11/13/21-2/19/22 5:00PM-7:00PM (Tues-Fri)

Cafeteria 11/13/21-2/19/22 8:00AM-11:00AM (Sat)

Approvals are contingent upon coordination with the district athletic and extracurricular schedule needs, and receipt of a certificate of insurance naming the RFH Board of Education as an additional insured.

*retroactive approval

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26. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
12/6/2021 12/7/2021	Justin Langlois	NJ Association of School Librarians Conference (11-000-222-580-212-0)	\$275 (previously approved at \$200)	\$125	Atlantic City, NJ
11/19/2021	Noelle Laufer	NJPSA/FEA Special Education Directors Toolkit	N/A	N/A	Virtual
3/24/2021 3/25/2021	Noelle Laufer	NJPSA/FEA/ASCD Spring Conference - Celebrate (11-000-221-580-108-0)	\$320	\$52	Atlantic City, NJ
3/24/2021 3/25/2021	Kevin Pfister	NJPSA/FEA/ASCD Spring Conference - Celebrate (11-000-240-580-108-0)	\$320	\$66	Atlantic City, NJ
11/15/2021	Lindsey McCarthy	Fred Pryor Seminars Developing Emotional Intelligence (11-000-219-580-108-0)	\$149	N/A	Virtual
11/11/2021 ½ day	Kim Pierson	Atlantic Sports Health “Sleep Medicine: Impact on Mental, Physical, and Athletic Performance	\$0	N/A	Virtual
11/11/2021 ½ day	Lauren Butler	Atlantic Sports Health “Sleep Medicine: Impact on Mental, Physical, and Athletic Performance	\$0	N/A	Virtual

27. Acceptance of Fiscal Year 2020 School Security Grant Award

Recommend Board acceptance of the fiscal year 2020 School Security Grant in the amount of \$63,265.00. The grant funds were used to install panic buttons for compliance with Alyssa’s Law and security cameras.

28. Approve Purchasing Consultant

Approve Shoop SBA, LLC for purchasing consulting services at a rate of \$125 per hour for district visits plus .35 per mile travel, and \$110 per hour work from, at an estimated annual cost of \$1,500.

Education

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On a motion made by Mrs. Pattwell and seconded by Mr. Leddin, the Board by unanimous roll call vote, approved Education agenda items 29-34 as follows:

29. Approval of Field Trip Request(s) for the 2021-2022 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2021-2022 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
November 17	Rodeio Restaurant, Long Branch	6:30 p.m.	8:00 p.m.	International club	Daniella Goodarz

30. Approval of Fundraising Request(s) for the 2021-2022 School Year as listed

Recommend board approve the following fundraising request(s) for the 2021-2022 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
November 30	Sophomore Class	Justin Langlois	Bake Sale

31. Approval of Home Instruction

Recommend Board approval of home instruction at a cost of \$55.00 per hour for the 2021 - 2022 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER
2400000404	9/20 - 3/31/2022 5 hours per week	Medical	Facility
25000162	9/20 - 12/22/2021 5 hours per week	Medical	RFH Staff

32. Approval of Enrollment of Non-Resident Tuition Students for the 2021 - 2022 School Year

Recommend Board approval of enrollment of the following non-resident tuition students for the 2021 - 2022 school year:

STUDENT #	GRADE	TOWN	TUITION
220049	12	Red Bank	\$16,856

33. Be it resolved, the Rumson Fair Haven Regional Board of Education, upon the recommendation of the Superintendent, approves the YMCA located in Red Bank, NJ as a site for the SLE Alternate Physical Education Option for the 2021-2022 school year, subject to attorney review of contract.

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34. Approval of First Reading of Policies

Recommend Board approval of the first reading of the policies listed below:

- Bylaw 0155 - Board Committees

11. Public Comments on any school related topic – There were none.

12. Executive Session – 7:58 PM

On a motion made by Mr. Kenney and seconded by Mr. Leddin, the Board by unanimous roll call vote, approved to move to Executive Session at 8:01PM as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on November 9, 2021 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matters
- Personnel
- Attorney/Client Privilege
- Residency Hearing

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mrs. McGinty announced that action would not be taken after executive session.

13. Reconvene Public Session 9:48PM

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14. Adjournment 9:49 PM

On a motion made by Mrs. Whitehouse and seconded by Mr. Kenney the Board, by unanimous roll call vote approved to adjourn the regular meeting at 9:49PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michele Loree". The signature is fluid and cursive, with the first name "Michele" written in a larger, more prominent script than the last name "Loree".

**Michele Loree
Business Administrator/Board Secretary**