RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2021-2022 No. 017 OFFICIAL MINUTES
FEBRUARY 22, 2022 SPECIAL AND REGULAR MEETING

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

Call to Order - President McGinty

The Rumson-Fair Haven Regional High School Board of Education Special meeting at 5:00 PM to be followed by a Regular meeting at approximately 7:15 PM will be held on February 22, 2022 in the High School Library / Media Center.

Salute the Flag

Statement of Compliance - President McGinty

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

Roll Call

Mrs. Halcrow	Present	Mrs. McCabe	Present	Mrs. Pattwell	Present
Mrs. Hickey	Present	Mrs. McGinty, President	Present___	Mrs. Thompson	Present
Mr. Kenney, Vice President	Present	Mr. Page	Present	Mrs. Whitehouse	Present

Others Present

Mrs. Cornell, Board Attorney - arrived at 7:25 PM
Mrs. Helewa, NJSBA Field Representative - left at 7:25 PM
Ms Petrone, Board Secretary - left at 5:05PM returned at 7:25 PM

Guest presenters: Mr. Robert Allison and Ms. Kim Kelly of HFA Auditing Firm

Adjournment to Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2021-2022 No. 017 OFFICIAL MINUTES
FEBRUARY 22, 2022 SPECIAL AND REGULAR MEETING

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on February 22, 2022 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be approximately 2 hours after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following item:

PURPOSE : **Personnel** ~ Superintendent Interviews

On a **MOTION** by Mr. Page seconded by Mr. Kenney and carried on roll call vote the Board adjourned to Executive Session at 5:05 PM

Return to Open Session at 7:25 PM

REGULAR MEETING

On a **MOTION** by Mr. Kenney seconded by Mr. Page and carried on unanimous roll call vote the Board reconvened at 7:25 PM

Welcome of Visitors

1. **Communications**

Mr. Page ~ Fair Haven resident requested information on STEM
Mr. Kenney ~ Resident requesting field time for various sports teams with younger participants
Mr. Kenney ~ Request for use of the facility for a photo shoot
Mrs. McGinty ~ The Board is in receipt of a letter submitted on behalf of Crosson Construction Company dated today. Crosson outlines concerns regarding the bid award of the Learning Commons Project. This correspondence has been referred to the design team and legal for review and response."

2. **Board Reports**

- ❖ Negotiations - Mrs. McGinty
  - ➢ Second meeting is scheduled for Monday February 28, 2022

- Update on Board Goals / Strategic Plan - Mrs. McGinty
  - Mrs. McGinty reviewed the progress made to date on the Strategic Plan. The Board is pleased with the status.

- Buildings & Grounds (2/22/2022) - Mrs. Whitehouse
  - Mrs. Whitehouse gave a very thorough report on the meeting held this morning. The minutes will be in the drive

- Culture, Climate, and Community Relations (2/10/2022) - Mrs. Whitehouse
  - Mrs. Whitehouse reviewed the minutes from the meeting of 2/10/22.

- Finance (2/17/2022) - Mr. Kenney
  - Mr. Kenney reviewed the minutes of the meeting and discussed the recent bid for Phase IV.

- Superintendent's Report – Mrs. Facendo was not in attendance

Enrollment Report
January 31, 2022 938

3. **Presentations:**
   - Audit Presentation ~ HFA District Auditors
     Ms Kelly and Mr. Allison reviewed the Comprehensive Annual Financial Report dated June 30, 2022. They answered questions posed by the Board members

4. **Public Comment on Agenda Items**
   NONE OFFERED

5. **ACTION ITEMS**

1. **Approve Board Meeting Minutes**

Recommend Board approval of the following meeting minutes:

February 7, 2022 ~ Executive Session
February 8, 2022 ~ Executive Session
February 8, 2022 ~ Regular Meeting
February 9, 2022 ~ Executive Session

2. **Recommend Board approval of January 2022 Drill Logs**:

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	January 14	1:30 p.m.	6 minutes
Lockdown	January 26	9:19 a.m.	5 minutes

3. **Approve NJDOE Required Reports and Testing Schedule**

a. Recommend Board approval of the NJDOE-Required July 2021-December 2021 School Safety Data Report;
b. Recommend Board approval of the 2021 NJDOE-Required School Self Assessment for Determining Grades Under the NJ Anti-Bullying Bill of Rights;
c. Recommend Board approval of the NJDOE-Required English Language Learner Three-Year Program Plan 2021-2024
d. Recommend Board approval of RFH Delayed Opening Schedule to Accommodate NJDOE-Required NJ Graduation Proficiency Assessment with Dates and Times as Follows:

Monday, March 14-Thursday, March 17th

Delayed Opening Schedule (34 Minute Class Periods)

7:45 a.m. - Juniors report to RFH

Student Warning Bell 9:35

Period 1 9:40-10:14
Period 2 10:18-10:52
Period 4 10:56-11:30

Period 5	11:34-12:08
Period 6	12:12-12:46
Period 7	12:50-1:24
Period 3	1:28-2:02

Personnel

4. **Approval of Early Release from Contract**
   Recommend Board Approval for early release from contract for RFH Supervisor of Guidance, Andrew Amendola, effective February 24, 2022.

5. **Approval of Proctors to Administer the World Language Placement Test**
   Recommend Board approval of the following 2 proctors to administer the World Language Placement Test on February 23, 2022 for 3 hours each at a cost of $30.00 per hour for a total not to exceed $180.00:

   Christina Gauss Martin Januario

6. **Approval of Extra-Curricular Coaches/Advisors for the 2021-2022 School Year**
   Recommend Board approval of the following extra-curricular coaches/advisors for the 2021 - 2022 school year:

   VOLUNTEER

   Kate Grossarth Surf Club
   Tammy Mulvaney* Surf Club
   **pending criminal history approval*

   VOLUNTEER CONSULTANT

   Keith Noonan Surf Club

7. **Approval of Substitutes**
   Recommend Board approval of the following substitutes:

Melissa Lowry Bonello	Monmouth County Substitute School Nurse Certificate
Gregory Goepfert	Monmouth County Substitute Certificate
Joshua Peet	Monmouth County Substitute Certificate

8. Approval to Accept the Resignation of the Principal

Recommend Board approval to accept, with regret, the resignation of Kevin Pfister, High School Principal, effective June 30, 2022.

On a MOTION by Mr. Kenney seconded by Mr. Page and carried on a unanimous roll call vote Action Items 1 through 8 were approved.

Finance

9. Approval of Bill List

Recommend Board approval of the following bill lists dated 318,199.87

General Fund	$ 299,424.40
Special Services Fund	$ 0
Capital Projects Fund	$ 17,482.40
Food Services Fund	$ 1,293.07
Total	**$ 318,199.87**
Payroll February 15	$ 578,700.67
Total Expenditures	**$**896,900.54

10. Budget Transfers -January 2022

Recommend Board approval of the budget transfer report for January 2022.

11. Board Secretary's Certification of Budgetary Major Account Fund Status

The Board Secretary certifies to the Board of Education that the January 31, 2022 Board Secretary's Report indicates no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23A-16.10 and N.J.S.A. 18:22.8.

12. Board of Education's Certification of Budgetary Major Account Fund Status

The Board hereby certifies that as of January 31, 2022, and after review of the Board Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

13. Approve Board Secretary's Report –January 2022

Recommend Board approval of the Board Secretary's report for January 2022.

14. Approve Panda LLC, Cash Reconciliation Report– January

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for January 2022.

15. Approve of Use of Facilities

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility Requested
March 15,2022	Forrestdale School	Annual Holy Cross vs Rumson Basketball Game	Gym and Lobby
March 30, 2022	Fair Haven Boosters	March Madness Students vs Staff Basketball	Gym and Lobby
6/27 - 6/30 7/11- 7/14	Rumson Borough Recreation	Volleyball Camp	Gym 2 -5 pm
8/1-8/4 8/8-8/11	Rumson Borough Recreation	Girls Basketball Camp	Gym 9 - 12 am
7/11 -7/14	Rumson Borough Recreation	Basketball Camp - Coach Shempy	9 -12 am

6/27-6/30 7/11-12	Rumson Borough Recreation	Track and Field Camp	Track and Football Field
6/29-30 7/6-7	Rumson Borough Recreation	Football Camp	Football Field 4 -6 pm
7-18-21	Rumson Borough Recreation	Math and Finance Camps	Classroom 9 - 2
7/18-21	Rumson Borough Recreation	Soccer Camp	Football Field and Baseball if needed 5:30-8 pm

16. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
3/24-25/22	Jon Pennetti	NJPSA Conference ~ Celebrate	$320	$83	Atlantic City, NJ
4/8/22	Jeff Herkimer	Use of Desmos in Math Instruction	$279	$0	Virtual
3/14-17/22	Chris Lanzalotto	DAANJ ~State AD Conference	$475	$263	Atlantic City, NJ

17. Acceptance of the Annual Audit dated June 30, 2021

Recommend Board acceptance of the June 30, 2021 Comprehensive Annual Financial Report, CAFR, including the Auditor's Management Report on Administrative Findings as presented.

There are no Auditor's Findings, therefore no corrective action is necessary.

18. Approval of Health Benefit Waiver

Employee #5385, single eligibility waiving Health, RX, Dental & Vision, prorate $2,948 (April 9 - June 30, 2022) at a payment of $676.

19. Approval to Join a Consortium for ARP-HCY

Recommend the Board join the MOESC Regional Consortium so that the $888 allotment Rumson Fair Haven Regional District will receive may be used to help eradicate homelessness through the pooling with other district's resources that fall below the minimum allotment of $5,000.

On a MOTION by Mrs. Pattwell seconded by Mr. Page and carried on a unanimous roll call vote Action Items 9 through 19and Addenda Items 23 and 24 were approved.

Education

20. Approval of RFH District Calendar SY 2022-2023

Recommend Board approval of the SY-2022-2023 RFH District Calendar

21. Approval of Field Trip Request(s) for the 2021-2022 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2021-2022 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
May 19	Double Trouble State Park Berkeley Island State Park Ramanessin Trail	8:00 a.m.	4:00 p.m.	AP Environmental Science	Michael Haughwout Andrew Hudson Val Kilar

22. Approval of Home Instruction

Recommend Board approval of home instruction for the 2021 - 2022 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/ COST
2400000258	1/3 - 2/4/2022 10 hours per week	Medical	$55 per hour
220001	1/31 - 4/15/2022 10 hours per week	Medical	Facility $30 per hour
25000151	1/28 - 3/11/2022 4 hours per week	Medical	Facility $54 per hour
220055	2/3 - 3/3/2022 5 hours per week	Medical	Facility $54 per hour
2400000102	2/3 - 3/15/2022	Medical	Facility $54 per hour
220177	2/8 - 3/22/2022	Medical	Facility $40 per hour

On a MOTION by Mr. Page seconded by Mrs. Whitehouse and carried on a unanimous roll call vote Action Items 20 through 22 and addenda item 25 were approved.

6. Public Comment - Any School Related Topic

NONE OFFERED

7. Executive Session At 8:17 PM

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on February 22, 2022 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

On a MOTION by Mr. Page seconded by Mr. Kenney and carried on a unanimous roll call the Board adjourned to Executive Session at 8:17 PM

8. RECONVENE to PUBLIC SESSION at 8:57 PM

9. ADJOURNMENT

As there was no further business before the Board

Mr. Kenney offered a MOTION seconded by Mrs Hickey and carried on unanimous roll call vote the Board adjourned at 8:57 PM

<u>REGULAR MEETING~ ADDENDUM</u>

23. Approval of Attendance at Professional Conferences and or Workshop

Recommend Board approval of the following staff to attend professional conference and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
2/25/22	Kate Okeson	Monmouth University Special Services Academy	0	0	Virtual

24. **Contract Award Phase IV - Pharos Construction**

WHEREAS, a recommendation was made by the Superintendent of Schools to the **Rumson-Fair Haven High School Board of Education ("Board")** to seek a contract for Learning Commons and Guidance Suite at the Rumson-Fair Haven Regional High School (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Friday, February 18, 2022 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq*.; and

Bidder	Base Bid	Alternate #1	Alternate #2	Total Bid
Pharos Enterprises, LLC	$2,486,000.00	$282,000.00	$87,000.00	$2,855,000.00
Shorelands Construction, Inc.	$2,482,000.00	$342,000.00	$119,000.00	$2,943,000.00
Crosson Construction Co.	$2,594,000.00	$236,000.00	$113,000.00	$2,943,000.00

Straight Edge Construction, Inc.	$2,527,445.00	$348,200.00	$100,000.00	$2,975,645.00
M&M Construction Company, Inc.	$2,483,000.00	$415,000.00	$110.000.00	$3,008,000.00
Vanas Construction Co., Inc.	$2,578,000.00	$342,000.00	$95,100.00	$3,015,100.00
Santorini Construction, Inc.	$2,583,000.00	$345,000.00	$94,000.00	$3,022,000.00
Kappa Construction Corp	$2,598,000.00	$339,000.00	$89,000.00	$3,026,000.00
Brockwell & Carrington Contractors, Inc.	$2,548,000.00	$380,000.00	$124,000.00	$3,052,000.00
McCauley Construction Company, Inc.	$2,774,000.00	$340,000.00	$115,000.00	$3,229,000.00
Apex Enterprises of Union, Inc.	$2,879,000.00	$297,000.00	$97,000.00	$3,273,000.00
Tekcon Construction, Inc.	$2,899,000.00	$285,000.00	$105,000.00	$3,289,000.00
Altec Building Systems Corp.	$3,090,000.00	$180,000.00	$60,000.00	$3,330,000.00

WHEREAS, the lowest bid was submitted by Pharos Enterprises, LLC. whose bid has been reviewed and deemed compliant with the bid specifications and New Jersey Public Contracts Law, N.J.S.A. 18A:18A-1 et seq.; and

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to Pharos Enterprises, LLC at an amount of $2,855,000.00.

EDUCATION

25. Approval of Field Trip Request

Recommend Board approval of the following field trip request for the 2021-2022 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
3/3	RBR	8:00AM	2:00PM	AP Studio Art	K. Lanfrank