RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2021-2022 No. 13 Official Minutes **January 25, 2022 Regular Meeting**

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was on January 25, 2022 in the High School Library / Media Center. The meeting was called to order at 7:03 PM by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance

Mrs. McGinty, Board President read the following statement of compliance:

Adequate notice of this meeting has been disseminated in accordance with N.J.S.A. 10:4-8 of the Open Public Meetings Act, specifying the date, time and place filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow	Present	Mrs. McCabe	Present	Mrs. Pattwell	Present
Mrs. Hickey	Present	Mrs. McGinty, President	Present	Mrs. Thompson	Present
Mr. Kenney, Vice President	Present	Mr. Page	Present	Mrs. Whitehouse	Present

5. Welcome of Visitors

Mrs. McGinty welcomed the visitors who were present and virtual and thanked them for attending.

6. Communications:

- Mrs. McGinty reported she received a communication regarding option 2 and Mrs. Facendo is following up on this.
- Mrs. McGinty reported that an email from a large parent group was received regarding COVID protocols, mask mandate and the Governor's executive order.
- Mrs. Thompson reported she received a communication on EMPA's and clarification on COVID quarantine rules.

7. Board Reports

- Negotiations - Mrs. McGinty
- Update on Superintendent Search - Mrs. McGinty
- Athletics & Activities - Mrs. Pattwell - January 19, 2022
- Buildings & Grounds - Mrs. Whitehouse - January 18, 2022
- Education - Mrs. Thompson - January 20, 2022

- Finance - Mr. Kenney - January 13, 2022
- Personnel - Mrs. Pattwell - January 19, 2022

Superintendent's Report – Mrs. Facendo reported on the following:

- 2022-2023 course selection catalog, addition of the student internships at The Parker Clinic and JBJ Soul Kitchen, and a pilot course multi variable calculus
- Addendum items acceptance of a resignation of an English teacher, and RFH Swim Team competition to be held at Neptune Aquatic Center
- Ice Hockey Team game to be held at Navesink Country Club
- An executive session is needed this evening for personnel, student matters, and attorney client privilege
- Recognition of retirement of Mrs. Michele Loree, School Business Administrator/Board Secretary

Enrollment Report
938 - as of December 23, 2021

8. Special Recognition: NJDOE-Required Presentation: NJ Start-Strong Data

Ms. Sarah Fitzgerald, Supervisor of English and Social Studies, Mr. Jonathan Pennetti, Supervisor of STEM and Mr. Chris Alworth, Supervisor of Industrial Technology presented the results of the NJ Start Strong Assessment for English Language Arts, Mathematics, and Science.

9. Public Comment on Agenda Items - None

10. ACTION ITEMS

On a motion made by Mr. Page and seconded by Mrs. Whitehouse, the Board by unanimous roll call vote, approved the following action items 1-3, as follows:

1. **Recommend Board approval of the following meeting minutes:**
   January 4, 2022 Organization/Regular Meeting

2. **Recommend Board Approval of December 2021 Drill Logs**:
   Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	December 2	9:45 a.m.	6 minutes
Shelter in Place	December 10	9:29 a.m.	24 minutes

3. **Recommend Board Approval of the Rumson-Fair Haven Board of Education Annual Planning Schedule for 2022.**

Personnel

On a motion made by Mr. Page and seconded by Mr. Kenney, the Board by unanimous roll call vote, approved Personnel agenda item 4-12 and addendum items 36 & 37, as follows:

4. **Approval of Spring Coaches for the 2021-2022 School Year**
   Recommend Board approval of the following extra-curricular coaches/advisors for the 2021 - 2022 school year:

BASEBALL - GROUP III	**NAME**	**STEP**	**SALARY**
Head Coach	Owen Stewart	4	$6,070
Assistant Coach	Brandon Wall	4	$4,747
Assistant Coach	Kyle Marinelli	2	$3,991
Volunteer Coach	Joseph Stewart		
SOFTBALL - GROUP III			
Head Coach	Gerard Gagliano	7	$7,736
Assistant Coach	Tess Gagliano	6	$5,463
Volunteer Coach	Melina Sophinos		
BOYS SPRING TRACK - GROUP III			
Head Coach	Jeremy Schulte	7	$7,736
Assistant Coach	Jessica Mentzel	3	$4,394

Assistant Coach	Michael Haughwout	5	$5,110
Volunteer Coach	Ken Young		

GIRLS SPRING TRACK - GROUP III

Head Coach	Tim McLoone	7	$7,736
Assistant Coach	Bob Keogh	7	$5,809
Assistant Coach	Samantha Haughwout	3	$4,394
Volunteer Coach	Alex Cafiero		

BOYS LACROSSE - GROUP III

Head Coach	Marc Moreau	7	$7,736
Assistant Coach	Chris Quinn	6	$5,463
Assistant Coach	Doug Kennedy	7	$5,809
Assistant Coach	George Massabni	2	$3,991
Volunteer Coach	Michael Bassani		
Volunteer Coach	Steve Danyluk		

GIRLS LACROSSE - GROUP III

Head Coach	Amy O'Keefe	7	$7,736
Assistant Coach	Stephanie Costa	5	$5,110

Assistant Coach	Alyssa Trocchia	4	$4,747
Volunteer Coach	Stephanie Pennetti		

ROWING - GROUP III

Head Coach	Christopher Seslar	7	$7,736
Assistant Coach	Edward Reilly	5	$5,110
Assistant Coach	Michael Shaw	3	$4,394
Assistant Coach (Part Time)	Amanda Durborow	7	$2,905* **prorated .50 of full stipend*

BOYS TENNIS - GROUP IV

Head Coach	Don Russell	7	$5,525 + $300 longevity
Assistant Coach	Carrie Doremus	6	$4,057

BOYS GOLF - GROUP IV

Head Coach	Brad Margolis	7	$5,525
Assistant Coach	Jeff Karpell	6	$4,057

GIRLS GOLF - GROUP IV

Head Coach	Eric Zullo	2	$3,820
Assistant Coach	Thomas Highton	6	$4,057

5. **Approval of the Memorandum of Agreement with the School Employees Association**
   Recommend Board approval of the Memorandum of Agreement dated January 25, 2022 between the Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven School Employees Association regarding the inclusion of paraprofessionals beginning July 1, 2022.

6. **Approval of revised, non-aligned contract for Employee # 4045**
   Recommend Board approval of the revised and amended non-aligned contract for employee #4045.

7. **Approval of an Additional English Teacher for the Title I "Zero Period" Coaching Program for the 2021 - 2022 School Year**
   Recommend Board approval of the following English teacher for the Title I "zero period" coaching program for the 2021 - 2022 school year beginning January 26, 2022 through June 10, 2022 at $55.00 per session to include instructional and prep time, funded through Title I, ESEA grant fund account # 20-231-100-101-000-0:

   Lauren Grumbach

8. **Approval to Accept the Resignation of Permanent Substitutes**
   Recommend Board approval to accept, with regret, the resignation of the following permanent substitutes effective as noted:

   David DiMasi - effective January 14, 2022
   Melanie Proud - effective January 21, 2022

9. **Approval to Accept the Resignation of Supervisor of Guidance**
   Recommend Board approval to accept, with regret, the resignation of Andrew Amendola, RFH Supervisor of Guidance, effective March 6, 2022.

10. **Approval of Creation of a New Position:**
    Recommend Board approval of the creation of the new position: *Director of School Counseling, Student Wellness, and College and Career Readiness.*

    ADM.HS.DCOUN.NA.06 - Account 11-000-218-104-000-0

11. **Approval of Job Description:**
    Recommend Board approval of new Job Description: *Director of School Counseling, Student Wellness, and College and Career Readiness.*

12. Approval of Advisor

Recommend approval of the following advisor for the 2021 - 2022 school year, retroactive to September 1, 2021:

GROUP 6 - $1,481

Thomas Colella	Social Studies Honor Society

36. Approval to Accept the Resignation of an English Teacher

Recommend Board approval to accept, with regret, the resignation of Erin Burke, English Teacher, effective March 21, 2022.

37. Approval of Resignation of Extracurricular Advisor

Recommend approval of the resignation of the following extracurricular advisor, effective March 21, 2022:

Erin Burke	Book Club Advisor
	Storytelling Club Advisor

Finance

On a motion made by Mrs. Pattwell and seconded by Mr. Kenney, the Board by unanimous roll call vote, approved Finance agenda items 13-24 and addendum item 38 as follows:

13. Approval of Bill List

Recommend Board approval of the following bill lists dated January 25, 2022:

General Fund	$ 575,069.92
Special Services Fund	$ 0
Capital Projects Fund	$ 28,227.25
Food Services Fund	$ 115,419.78
Total	**$ 718,716.95**
January 14, 2022 Payroll	$ 553,003.29
Total Expenditures	**$1,271,720.24**

14. Budget Transfers - December 2021

Recommend Board approval of the budget transfer report for December 2021.

15. Board Secretary's Certification of Budgetary Major Account Fund Status

The Board Secretary certifies to the Board of Education that the December 2021 Board Secretary's Report indicates no line item account has encumbrances and expenditures which in

total exceed the line item appropriation in accordance with N.J.A.C. 6A:23A-16.10 and N.J.S.A. 18:22.8.

16. Board of Education's Certification of Budgetary Major Account Fund Status

The Board hereby certifies that as of December 31, 2021, and after review of the Board Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

17. Approve Board Secretary's Report – December 2021

Recommend Board approval of the Board Secretary's report for December 2021.

18. Approve Panda LLC, Cash Reconciliation Report– December 2021

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for December 2021.

19. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
1/11/2022 *	Patrick Karl	Monmouth County Vo-Tech Campus Tour (11-000-218-580-208-0)	N/A	$3.26	Tinton Falls ,NJ
3/15/2022	Kristen Lanfrank	Set Up for Teen Arts Festival	N/A	N/A	Lincroft, NJ
3/15/2022	Kate Okeson	Set Up for Teen Arts Festival	N/A	N/A	Lincroft, NJ
3/4/2022	Chris Quinn	Glazier Clinic - Football Clinic (11-402-100-580-024-0)	N/A	$50.40	Atlantic City NJ
3/21/2022-3/23/2022	Robert Romano	NJ School Buildings & Grounds Association Annual Conference (11-000-262-590-214-0)	N/A	$445.12	Atlantic City NJ

* Indicates retroactive approval

20. Approval of Health Benefit Waiver

Employee #5361, single eligibility waiving Health, RX, Dental & Vision, for 4 months, at a payment of $983.

21. Approval of Agreement for Custodial Services - Pritchard Industries

WHEREAS, the Rumson-Fair Haven Regional Board of Education ("Board") solicited proposals in response to a Request for Proposal ("RFP") for Custodial Services at the Rumson-

Fair Haven High School ("Project") that was properly advertised pursuant to N.J.S.A. 18A:18A-4.5(a) on or about November 8, 2021; and

WHEREAS, the Board received proposals from interested vendors on December 1, 2021; and

WHEREAS, in accordance with N.J.S.A. 18A:18A-4.5(d), the Board evaluated the proposals that were received and provided their evaluation report on December 10th, 2021: and

WHEREAS, the Project was awarded to Pritchard Industries, Inc. ("Pritchard") on December 14, 2021; and

NOW THEREFORE BE IT RESOLVED, pursuant to the resolution awarding the Project to Pritchard Industries, the Board hereby approves the Agreement with Pritchard for the period January 1, 2022 through June 30, 2023 at a total value of $584,488.65 for the terms and conditions specified.

22. Approve Proposal- Spiezle Architectural Group - Partial Roof Replacement

Recommend Board approval for Spiezle Architectural Group to provide professional services for a partial roof replacement project (sections G, H, J&K over the 400 wing) per proposal dated January 6, 2022 for a lump sum fee of $32,950, plus reimbursable costs for printing and postage.

23. Approve Submission of Partial Roof Replacement Project to the State DOE

BE IT RESOLVED, by the Rumson-Fair Haven Regional High School Board of Education to approve the submission of a Partial Roofing Replacement Project at Rumson Fair Haven Regional High School to the New Jersey Department of Education, for review and Department approval of an "other capital project" with no state funding. As part of this application, the Board authorizes an amendment to the district's Long Range Facilities plan to be consistent with the project. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

24. Approval of SEMI Waiver

Recommend the Board of Education submit a SEMI waiver request as it has fewer than 40 Special Education-Medicaid eligible students and efforts to participate in SEMI would not be cost effective.

38. Approval of Pool Rental - Neptune Aquatic Center

Recommend Board approval for the rental of the Neptune Aquatic Center, Neptune NJ for the Rumson-Fair Haven Regional High School swim team to practice and possibly host the NJSIAA State Tournament on February 14 and 15, 2022. The estimated cost is $470 and the dates may be subject to change.

Education

On a motion made by Mrs. Thompson and seconded by Mrs. Hickey, the Board by unanimous roll call vote, approved Education agenda items 25-34 as follows:

25. Approval of Field Trip Request(s) for the 2021-2022 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2021-2022 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
January 27* Previously approved to attend on January 20	Metropolitan Museum of Art, New York City	8:00 a.m.	5:00 p.m.	AP Art History	Kate Okeson
February 23 February 24 (Snow Day)	Monmouth Mall	8:00 a.m.	4:30 p.m.	Chess Club	Justin Langlois
March 18	Monmouth County Teen Arts Festival, Brookdale	9:15 a.m.	2:00 p.m.	Art / Music	Kristen Lanfrank Zach Lorelli Kate Okeson Zach Wilson
April 7	Guild of Creative Art, Shrewsbury	9:30 a.m.	2:00 p.m.	Senior Art Students	Kristen Lanfrank Kate Okeson
April 27	Bucks County Playhouse Student Theater Festival, New Hope, PA	7:00 a.m.	8:00 p.m.	Tower Players	Susan Schuld

26. Approval of Fundraising Request(s) for the 2021-2022 School Year as listed

Recommend board approve the following fundraising request(s) for the 2021-2022 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
February 1 - 11	Global Women Empowerment	Alexis Marinov Hilary Strauch	Valentine's Day Goody Bags for Turning Lives Around
March 8	Global Women Empowerment	Alexis Marinov Hilary Strauch	Bake Sale - International Women's Day Celebration

27. Approval of Home Instruction

Recommend Board approval of home instruction for the 2021 - 2022 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER
220001	1/3 - 2/1/2022 5 hours per week	Medical	Facility

28. Approval of Continued Enrollment of 12th Grade Nonresident Student at No Charge for the Remainder of the 2021 - 2022 School Year

Recommend Board approval of continued enrollment of student #220177 as a 12th grade nonresident student at no charge for the remainder of the 2021 - 2022 school year, in accordance with Policy 5111.

29. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2021-2022 School Year

Recommend Board approval of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2021-2022 school year. This Statement of Assurance must be submitted to the New Jersey DOE twice annually.

30. Approval of New Course Selections

Recommend Board approval of new course selections: RFH Senior Internships / Service Learning Opportunities with Parker Family Health Center and JBJ Soul Kitchen, and inclusion of these internships within the RFH Course Selection Guide for SY 2022-2023, as follows:

- Interpreter (Parker Family Health Center)
- Medical Scribe (Parker Family Health Center)
- Clinical Social Worker (JBJ Soul Kitchen)
- Sous Chef/Restaurant Operations (JBJ Soul Kitchen)
- Social Media Marketer (Combined Internship: Parker Family Health Center/JBJ Soul Kitchen)

31. Approval of the Rumson-Fair Haven Course Selection Guide for SY 2022 - 2023

Recommend Board approval of the Rumson-Fair Haven Course Selection Guide for the SY 2022 - 2023.

32. Approval of New Date for RFH Ice Hockey Team at Navesink Country Club

Recommend Board approval of new date for the RFH Ice Hockey team to compete at Navesink Country Club to play an outdoor winter classic game on January 26, 2022 against Freehold Regional High School, at no additional cost to the district.

33. Approval of Professional Development for Athletic Coaches

Recommend Board approval for David Suiter to provide professional development regarding legal issues related to athletics programs to coaches and administrators on March 1, 2022 at a cost of $200.00.

34. Approval of Second Reading of Policy

Recommend Board approval of the second reading of the policy listed below:

- Policy 2425 - Emergency Virtual or Remote Instruction Program

11. Public Comments on any school related topic – There were none.

12. Executive Session – 8:40PM

On a motion made by Mrs. Pattwell and seconded by Mr. Page the Board by unanimous roll call vote, approved to move to Executive Session at 8:40 PM as follows:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on January 25, 2022 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Student Matters
- Personnel
- Attorney/Client Privilege

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

Mrs. McGinty announced that action would be taken on 1 items after executive session.

13. Reconvene Public Session 10:25 PM

14. ADDITIONAL ACTION ITEM

On a motion made by Mr. Kenney and seconded by Mr. Page, the Board by unanimous roll call vote, approved Education agenda item 35 as follows:

Education:

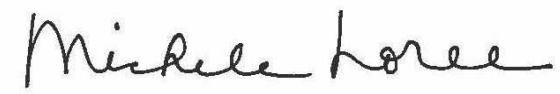
35. Settlement Agreement

Be it resolved that the Rumson Fair Haven Regional Board of Education approves the Settlement Agreement regarding student #2400000106.

15. <u>Adjournment 10:32 PM</u>

On a motion made by Mrs. Pattwell and seconded by Mrs. Whitehouse the Board, by unanimous roll call vote approved to adjourn the regular meeting at 10:32PM.

Respectfully submitted,



Michele Loree
Business Administrator/Board Secretary