

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

Regular Meeting

March 28, 2022

Rumson-Fair Haven Regional High School Lower Library

7:00 p.m.

AGENDA

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

2. Salute the Flag

3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow		Mrs. McCabe		Mrs. Pattwell	
Mrs. Hickey		Mrs. McGinty (President)		Mrs. Thompson	
Mr. Kenney (Vice President)		Mr. Page		Mrs. Whitehouse	

5. Welcome of Visitors

6. Communications

7. Board Reports

- ❖ Superintendent Search - Mrs. McGinty
- ❖ Athletics & Activities - March 23, 2022 - Mrs. Pattwell
- ❖ Buildings & Grounds - March 22, 2022 - Mrs. Whitehouse
- ❖ Finance - March 17, 2022 - Mr. Kenney

- ❖ Superintendent's Report

Enrollment Report

940 - as of February 28, 2022

8. Special Recognition

- ❖ Budget Presentation - Valery Petrone

9. Public Comment on Agenda Items

10. ACTION ITEMS

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:

March 8, 2022 Regular and Executive Sessions

March 9, 2022 Special and Executive Session

2. Recommend Board approval of February 2022 Drill Logs:

Drills

<u>TYPE OF DRILL</u>	<u>DATE</u>	<u>TIME</u>	<u>DURATION</u>
Fire Drill	February 17	9:30 a.m.	5 minutes
Lockdown	February 25	2:15 p.m.	6 minutes

3. **NJDOE-Required and Federal Approvals:**

- a. **Approval of the Comprehensive Equity Plan Statement of Assurance 2022-2023**

Recommend Board approval of the Comprehensive Equity Plan Statement of Assurance 2022-2023, as follows: The Rumson-Fair Haven Regional School District has reviewed its implementation strategies for school year 2021-2022 and provides assurance that the implementation timeline has been met for Rumson Fair Haven Regional High School. RFH will continue to fully implement the NJDOE approved 2019-2022 Comprehensive Equity Plan through the 2022-2023 school year. RFH will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A.18A:36-20; N.J.S.A.10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; The Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1997.

- b. Approval of the United States Department of Education Civil Rights Data Collection:** Recommend Board approval of the United States Department of Education Civil Rights Data Collection for Rumson-Fair Haven Regional High School, SY 2020-2021.

Personnel

4. Approval of Creation of New Position:

Recommend Board approval of the creation of the new positions:

- Director of Technology, Student Data, State Reporting, Human Resources Compliance, and Communication

5. Approval of New Job Descriptions:

Recommend Board approval of new Job Description:

- Director of Technology, Student Data, State Reporting, Human Resources Compliance, and Communication
- **Approval of Updated Job Descriptions**

Recommend Board approval of the updated job descriptions listed below:

- Affirmative Action Officer / Title IX Coordinator
- Head Athletic Coach / Schedule B
- Innovation Specialist
- Learning Disabilities Teacher Consultant
- Librarian / School Media Specialist
- Mentor – Teacher
- Paraprofessional
- Purchase Order Clerk (Non-Aligned)
- Reading Specialist
- School Social Worker
- School – Guidance Counselor
- School Nurse
- Teacher
- Special Education Teacher
- STEM Supervisor
- Supervisor of Buildings & Grounds

6. Approval of Mentor for New Faculty Member

Recommend Board approval of the following mentor for new faculty member beginning September 1, 2021 through the week of June 13, 2022:

<u>New Teacher</u>	<u>Mentor</u>	<u>Mentor Stipend</u>
Frank Dente (CEAS)	Kali Lerner	\$550.00

7. Approval to Rescind the Appointment of an Assistant Baseball Coach

Recommend Board approval to rescind the appointment of Logan Valentine as an Assistant Baseball Coach for the 2021 - 2022 school year.

8. Approval of Extracurricular Coaches / Advisors for the 2021 - 2022 School Year

Recommend Board approval of the following extracurricular coach(es)/advisor(s) for the 2021 - 2022 school year:

BASEBALL - GROUP III

Assistant Coach	Frank Dente	Step 2 \$3,991.00
Volunteer Consultant	Frank Dente, Sr.	

9. Approval to Amend Return Date

Recommend Board approval to amend the return date for employee #4554 *from* April 27 *to* April 11, 2022.

10. Approval to Amend End Date for Sixth Assignment in Math

Recommend Board approval to amend the end date for a sixth assignment in math *from* April 26 *to* April 8, 2022 for the following faculty members:

Suzanne Cranwell Lindsay Deremiah Jeffrey Herkimer Veronica Pidduck
Megan Rizzitello

11. Approval of Pit Orchestra Members for the 2022 Spring Musical

Recommend Board approval of the following pit orchestra consultants for the spring musical at a stipend of \$600 per person to cover the 3 rehearsals and 5 performances:

Paul Bezner Kyle Buchanan Caty Butler Meghan Doyle
Will Marinelli Keith McCarthy Emmanuel Solano Francois Suhr

12. Approval of Medical/Family Leave Request

Recommend Board approval of the request for employee #5348 to take a paid medical leave beginning May 31 through June 17, 2022 and an unpaid Family Medical Leave of Absence along with New Jersey Family Leave, beginning September 1 through January 13, 2023 returning on January 17, 2023. All dates are contingent upon the recommendation of the doctor.

13. Approval of an Unpaid Intermittent Leave of Absence

Recommend Board approval of an unpaid Intermittent Family Leave of Absence for employee #4307 beginning March 10 through June 30, 2022 in accordance with Family and Medical Leave Act and New Jersey Family Leave Act.

14. Approval of Resignation

Recommend Board approval to accept the resignation of Karina Castro, Instructional Aide, effective March 31, 2022.

Finance

15. Budget SY 2022-2023 ~TENTATIVE Approval

The Superintendent of Schools recommends approval to adopt the Tentative Budget for FY 2022-2023:

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 School Year using the 2022-2023 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
Total Expenditures	\$ 23,206,108	\$ 170,794	\$ 887,182	\$ 24,664,084
Less Anticipated Revenues	\$ 2,705,406	\$ 170,794	\$ 182,589	\$ 3,458,789
Taxes to be Levied	\$ 20,500,702	-0-	\$ 704,593	\$ 21,205,295

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Rumson-Fair Haven Regional High School Media Center / Library located at 74 Ridge Road, Rumson, NJ on April 26, 2022 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022-2023 School Year.

Capital Reserve Withdrawal – Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$ 442,500 for other capital project costs namely a partial Roof Replacement. The total cost of this project is \$540,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Travel and Related Expense Reimbursements

WHEREAS, the Rumson Fair Haven Regional High School Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Rumson Fair Haven Regional High School Board of Education established \$78,750 as the maximum travel amount for the current school year and has expended \$ 20,751 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of for the 2022-2023 school year.

16. Approval of Bill List

Recommend Board approval of the following bill lists dated March 28, 2022:

General Fund	\$	540,887.40
Special Services Fund	\$	46,897.71
Capital Projects Fund	\$	69,392.22
Food Services Fund	\$	<u>99.00</u>

Payroll 3/15/22	\$	594,463.21
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17. Budget Transfers - March 2022

18. Board of Education's Certification of Budgetary Major Account Fund Status

19. Approve Board Secretary's Report –February 2022

20. Approve Panda LLC, Cash Reconciliation Report– February

21. Approve of Use of Facilities

Date(s)	Organization	Event	Facility
June 5, 2022	RFH and Rumson PTOs	Dog Dash 5 K	Football Field
March 20, 2022* *Retroactive approval -May 1, 2022 -May 15, 2022 -One Additional Date TBD	RFH Youth Lacrosse	Practice/games	Borden Stadium

22. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
4/6/22	Rachel Hoff Kim Hansen	Co-Teaching Conference	289	0	virtual
5/26/22	Laura Bailliard	Learning in the Workplace	59	0	virtual
4/1	Molly McBain Justin Langlois	Computer Science Teacher Network	0	0	Monmouth RHS

23. Approval of Food Services Management Contract ~ Simplified Culinary Services

Recommend Board approval of a Food Services Management Contract with Simplified Culinary Services for the 2022 -2023 School Year, in the amount of \$19,000.

24. Approval of Tuition Rate ~ Non-Resident

Recommend setting the Non-Resident General Education tuition rate for the 2022-2023 school year for newly entered nonresident tuition contracts at \$18,633 this rate going forward will be adjusted annually pursuant to the provisions of N.J.A.C. 6A:23A -17.1.

Education**25. Approval of Field Trip Request(s) for the 2021-2022 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2021-2022 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR
March 29	Freehold Township High School	9:00 a.m.	12:00 p.m.	Shore Conference Spring Captain's Meeting	Chris Lanzalotto
May 30	Rumson and Fair Haven Memorial Day Parade	8:00 a.m.	10:30 a.m.	Marching Band	Sara Marino

26. Approval of Fundraising Request(s) for the 2021-2022 School Year as listed

Recommend board approve the following fundraising request(s) for the 2021-2022 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
March 30	Class of 2025	Tara Flynn	Apparel Sale
April 1 - 15	English IV	Dana Maulshagen Jessica Mentzel Hilary Strauch	Book Drive to support Bridge of Books
April 1 - 30	Bulldawg Bites	Laura Bailliard Hannah Phillips Susan Shay	T-shirt & Vinyl Sticker Sale
April 3 - 9	Boy's Spring Track	Jeremy Schulte	Shopping Week at Roadrunner Sports
April 7	Habitat for Humanity	Kristen DeMeter	Lupo Fundraiser
March 23 - April 14	Global Impact Club	Kate Roach	Sell treat bags to help raise money for Red Cross in support of Ukraine
April 27	SGA	Stephanie Pennetti	Talent Show
April 30	SGA	Stephanie Pennetti	Car Wash
May 15	Character Ed Key Club	Alyssa Trocchia Jeremy Schulte	Hustle for Healing virtual walk for the Boys & Girls Club

27. Approval of Home Instruction

Recommend Board approval of home instruction for the 2021 - 2022 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/ COST
220177	3/1 - TBD 10 hours per week	Medical	Facility \$55/hour
220207	2/28 - 5/23 - approx. 12 weeks 10 hours per week	Medical	Facility \$30/hour

28. Approval of Enrollment of Nonresident Students of Faculty and Staff Members at No Charge for the 2022-2023 School Year:

Recommend Board approval of the enrollment of the following nonresident students of faculty and staff members at no charge per the Collective Bargaining Agreements for the 2022-2023 school year:

STUDENT #	GRADE	TOWN
230190	12	Neptune
2400000305	11	Atlantic Highlands
25000204	10	Lincroft
25000344	10	Tinton Falls
25000353	10	Bayville

29. Approval of Enrollment of Nonresident Tuition Students for the 2022 - 2023 School Year

Recommend Board approval of enrollment of the following nonresident tuition students for the 2022 - 2023 school year:

STUDENT #	GRADE	TOWN
New Student	9	Keansburg
New Student	10	Atlantic Highlands

11. Motion to Approve Recommendations
12. Approval Vote
13. Discussion Items
14. Public Comment - Any School Related Topic
15. Executive Session
 - ❖ Student Matters
 - ❖ Personnel
 - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which

the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on March 28, 2022 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 7:00 p.m. in the Library of the high school. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.