

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

Regular Meeting

March 7, 2023

Rumson-Fair Haven Regional High School Cafeteria

6:30 p.m.

AGENDA

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

2. Salute the Flag

3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow		Mrs. Kiley		Mr. Page	
Mrs. Hickey		Mrs. McCabe		Mrs. Thompson	
Mr. Kenney		Mrs. McGinty		Mrs. Whitehouse	

5. Welcome of Visitors

6. Communications

7. Board Reports

- ❖ Negotiations - Mrs. McGinty
- ❖ Athletics & Activities - Mr. Kenney - February 23, 2023
- ❖ Culture, Climate, and Community Relations - Mrs. Halcrow - March 1, 2023
- ❖ Personnel - Mr. Page - February 28, 2023
- ❖ Student Wellness - Mrs. Hickey - February 27, 2023

❖ Superintendent's Report

- Budget Presentation - Technology & Personnel - Sean Cranston

8. Special Recognition

9. Public Comment on Agenda Items

10. ACTION ITEMS

Approve Board Meeting Minutes

Recommend Board approval of the following meeting minutes:

- February 20, 2023 Regular Meeting Minutes
- February 20, 2023 Executive Session Minutes

PERSONNEL

1. Approval of Sidebar Agreements

Recommend Board approval of the Sidebar Agreements between the Rumson-Fair Haven Regional High School Board of Education and the School Employees Association for the following:

- Establishment of Fall Play Production Coordinator and Spring Play Production Coordinator as per Attachment A
- Establishment of Girls Flag Football Head Coach and Girls Flag Football Assistant Coach as per Attachment B

Leaves of Absence

2. Approval of Leave of Absence for the 2022 - 2023 school year

Recommend Board approval of the following leave of absence dates

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5411	<u>Paid Leave of Absence</u> 6/5/2023 - 6/30/2023

3. Approval of Leave of Absence for the 2023-2024 school year

Recommend Board approval of the following leave of absence dates

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5411	<u>Anticipated Unpaid Leave</u> LOA 07/01/23-07/31/23 FMLA 08/01/23 - 09/08/23 NJFLA 09/11/23-12/01/23

Additional Assignments

4. Approval of Coordinator for Home Stays for the 2022 - 2023 School Year

Recommend Board approval of Christina Gauss as the coordinator for home stays for students and chaperones visiting from Spain March 18 through March 25, 2023 at a stipend of \$125 per day.

Substitutes / Coaching/Advisor Appointments

5. Approval of Substitutes for the 2022 - 2023 School Year

Recommend Board approval of the following substitutes for the 2022 - 2023 school year:

<u>NO.</u>	<u>NAME</u>	<u>CERTIFICATION</u>
1.	Tracy Cornette	Monmouth County Substitute Certificate exp. 2/15/2028
2.	Colleen Delaney	Monmouth County Substitute School Nurse Certificate exp. 2/22/2028
<u>COACHES/ADVISORS ONLY</u>		
1.	Brighde Dougherty	Monmouth County Substitute Certificate exp. 2/27/2028
2.	Cassandra Speno	Monmouth County Substitute Certificate exp. 2/27/2028
3.	Jonathan Troise	Monmouth County Substitute Certificate exp. 2/2/2028

FINANCE

6. Approval of Bill List

Recommend Board approval of the following bill lists dated **March 1, 2023**:

General Fund	\$ 495,334.72
Special Services Fund	\$ 13,711.52
Capital Projects Fund	\$ 688.00
Food Services Fund	\$ 122,305.69
Unemployment	\$ 5,855.73
Total	\$ 637,875.66
Payroll (02/28/23)	\$ 577,327.85
Payroll (03/01/23)	\$ 122,359.31
Total Expenditures	\$ 1,337,562.82

7. Approve Board Secretary's Report – January 2023

Recommend Board approval of the Board Secretary's report for **January 31, 2023**.

8. Approve Panda LLC, Cash Reconciliation Report– January 2023

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **January 31, 2022**.

9. Budget Transfers - January 2023

Recommend Board approval of the budget transfer report for **January 2023**.

10. Board Secretary's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies to the Board of Education that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of **January 31, 2022**.

11. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **January 31, 2022**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

12. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
3-7-23 (Date Change)	Forrestdale School	Basketball Fundraiser	RFH Gym & Lobby

13. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel/other cost	Location
2/28/23 - 3/1/23	Alyssa Trocchia	Wake Forest Counselor Fly In	\$0	\$250	Winston Salem, NC
6/6/23-6/9/23	Sean Cranston	NJASBO Annual Conference	\$275	\$750	Atlantic City, NJ
5/12/23	Laura Balliard	ACT Therapy Training	\$629	\$0	Atlantic Highlands, NJ

14. Acceptance of Grant

Recommend Board approval of a \$1,998 donation from the Rumson-Fair Haven High School Foundation Inc. to be utilized for Robotics.

15. Acceptance of Grant

Recommend Board approval of a \$14,585.76 donation from the Rumson-Fair Haven High School Foundation Inc. to be utilized for furniture for a Pilot Math Classroom.

16. Approve Agreement for Professional Services

Recommend Board approval of the proposal from New Age Behavior Consultants, LLC to provide professional services, specifically for a Registered Behavior Technician (RBT) for the 2022-2023 school year at \$80 per hour not to exceed \$6,000.

17. Approve Participation in Coordinated Transportation Agreement

Recommend Board approval to enter into a Coordinated Transportation agreement with MOESC for a five year period from July 1, 2023 through June 30, 2028.

EDUCATION

18. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
March 17	Teen Arts Festival, Brookdale	9:00 a.m.	2:00 p.m.	Various	Kristen Lanfrank Lauren Grumbach Zachary Lorelli Jessica Mentzel Kate Okeson Zachary Wilson
March 14	Pi Day Activities at Forrestdale and Knollwood	9:00 a.m.	1:30 p.m.	Math Honor Society	Kristen McCarthy Erika Waltz
March 22	New York State Bar Association	7:45 a.m.	2:40 p.m.	Euro Challenge	Stephanie Pennetti
March 24	Philadelphia	7:45 a.m.	5:00 p.m.	Spanish	Christina Gauss Seth Herman

19. Approval of Fundraising Request(s) for the 2022-2023 School Year as listed

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
February 24 - March 24	Fashion Club	Kristen Lanfrank	Prom Dress Collection
March 6 - 12	Boys Track	Jeremy Schulte	Road Runner Fundraiser
March 15 - April 15	Veterans Appreciation	Eric Zullo	DVD/Video Game Collection for active duty military
March 17	Health Career Club	Lauren Butler	Annual Blood Drive
April 1 - 30	Key Club	Jeremy Schulte	Clothing Drive for Covenant House
April	Bulldawg Blends	Susan Shay	Sock and Decal Sale for Autism Awareness Month

20. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2223-04 reported by the Superintendent at the Board's February 20, 2023 Meeting.

21. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2223-05 reported by the Superintendent at the Board's February 20, 2023 Meeting.

11. Motion to Approve Recommendations
12. Approval Vote
13. Discussion Items
14. Public Comment - Any School Related Topic
15. Executive Session
 - ❖ Student Matters
 - ❖ Personnel
 - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on March 7, 2023 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN
THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations

19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.

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74 RIDGE ROAD
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**SIDEBAR AGREEMENT between
BOARD OF EDUCATION AND THE SCHOOL EMPLOYEES ASSOCIATION**

Establishment of Positions

FALL PLAY PRODUCTION COORDINATOR

SPRING PLAY PRODUCTION COORDINATOR

The Rumson-Fair Haven Regional High School Board of Education has agreed with the Rumson-Fair Haven Regional School Employees Association for a sidebar agreement for the duration of the 2022-2025 contract that will allow for the establishment of the positions of Fall Play Production Coordinator and Spring Play Production Coordinator to be paid a stipend of \$1,518 each season in accordance with Group 6 of the Advisor's Guide.

This sidebar agreement will have no effect as to past practices or future negotiations between the Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association.

For the Board:

For the S.E.A.:

Anne Marie McGinty,
BOE President

Kathryn Okeson,
SEA President

Darren Groh, Superintendent

Sean Cranston,
Business Administrator/Board Secretary

Date

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**SIDEBAR AGREEMENT between
BOARD OF EDUCATION AND THE SCHOOL EMPLOYEES ASSOCIATION**

Establishment of Positions

**Girls Flag Football Head Coach
Girls Flag Football Assistant Coach**

The Rumson-Fair Haven Regional High School Board of Education has agreed with the Rumson-Fair Haven Regional School Employees Association for a sidebar agreement that will establish the position of Girls Flag Football Head Coach at the stipend of \$1,500.00 and Girls Flag Football Assistant Coach at the stipend of \$1,000.00. The stipends are paid through donation. This sidebar agreement for the 2022-2023 school year will have no effect as to past practices or future negotiations between Rumson-Fair Haven Regional High School Board of Education and the Rumson-Fair Haven Regional School Employees Association.

For the Board:

For the S.E.A.:

Anne Marie McGinty
BOE President

Kathryn Okeson,
SEA President

Darren Groh, Superintendent

Sean Cranston
Business Administrator/Board Secretary

Date