

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION

FY 2023-2024 No.02
OFFICIAL MINUTES

August 16, 2023 Regular Meeting

“Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community.”

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 5:02 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. Statement of Compliance - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow	Present	Mrs. Kiley	Present	Mr. Page	Present
Mrs. Hickey	Absent	Mrs. McCabe	Present (Arrived at 5:10 p.m.)	Mrs. Thompson	Present
Mr. Kenney (Vice President)	Present	Mrs. McGinty (President)	Present	Mrs. Whitehouse	Present

Also in attendance:

Darren Groh, Superintendent

Sean Cranston, School Business Administrator

Athina Cornell, Board Counsel

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the board meeting.

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6. Communications

- a. *Mr. Page stated he received calls about the Football Locker Room.*
- b. *Mrs. Halcrow*
- c. *Mrs. Whitehouse has heard positive feedback about the new Sports App.*

7. Board Reports

- a. Negotiations - Mrs. McGinty
- b. Athletics & Activities - Mr. Kenney - July 24, 2023
- c. Finance & Facilities - Mr. Kenney - July 13, 2023
- d. Personnel - Mr. Page - July 11, 2023
- e. Policy - Mr. Page - July 25, 2023
- f. Superintendent's Report
 - i. Sean Cranston stated to the board that there has been no change in how the district plans to use ARP Esser Funds.

8. Special Presentation - NJGPA Scores

Sarah Fitzgerald, Director of Curriculum & Instruction
Jonathan Pennetti, Supervisor of STEM

9. Public Comment on Agenda Items

- a. None

10. ACTION ITEMS

On a **MOTION** made by Mrs. Whitehouse and seconded by Mr. Page, the Board of Education approved the minutes with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Abstain
Mrs. Hickey	n/a	Mrs. McCabe	Abstain	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

Approve Board Meeting Minutes

Recommend Board approval of the following meeting minutes:

- July 25, 2023 Regular Meeting Minutes

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PERSONNEL

On a **MOTION** made by Mr. Kenney seconded by Mr. Page, the Board approved Personnel Items 1-2, 4-10 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	n/a	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

The Superintendent Recommends Personnel Items 1-10:

1. Approval to Amend Salary for Non-Tenured Administrator

Recommend Board approval to amend the salary for the following non tenured administrator for the 2023- 2024 school year:

<u>No.</u>	<u>Name</u>	<u>Position</u>	<u>From Salary</u>	<u>To Salary/Step</u>
1.	Meredith Brow	Assistant Principal	\$138,300	\$139,300 / Step 14

2. Approval to Amend Start Date

Recommend Board approval to amend the start date for the following staff member:

<u>No.</u>	<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
1.	Patricia Beattie	Spanish Teacher	On or before September 25, 2023	August 30, 2023

~~3. Approval of Title I Salary Allocation~~

~~To approve Title I Salary Allocation for the 2023-2024 SY, as listed:~~

<u>No.</u>	<u>Name</u>	<u>Salary from Title I</u>	<u>Salary 23-24 SY</u>	<u>% paid by Title I</u>
~~1~~	~~Victoria Imperato~~	~~\$17,579~~	~~\$73,200~~	~~24.0%~~

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4. Approval of Title II Stipends for Innovation Specialist

To approve Title II Stipend Allocation for the 2023-2024 SY, as listed:

No.	Name	Stipend from Title II	Stipend 23-24 SY	% paid by Title I
1	Yannell Maglione	\$,3000	\$3,000	100%
2	Jessica Olszewski	\$,3000	\$3,000	100%
3	Stephanie Pennetti	\$3,000	\$,3000	100%
4	Erica Waltz	\$1,226	\$3,000	40.86%

5. Approval of Paraprofessional Assignment Code

To approve the following paraprofessionals to be paid through reimbursement from the following districts for the 23-24 SY, as listed below:

No.	Name	Position	Salary 23-24 SY	Paid by District
1	Kyle Marinelli	1:1 Paraprofessional	\$29,900	Holmdel
2	Aaron Rogers	1:1 Paraprofessional	\$29,125	Shore Regional

6. Approval of Additional Summer Work Days for School Counselors for the 2023-2024 School Year

Recommend Board approval for the following school counselors to work an additional 7.5 hours day at \$40.00 per hour:

NO.	NAME	# OF DAYS
1.	Chrissy Fabrico	1
2.	Tara Flynn	1

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7. Approval of the Appointment of the Work Based Coordinator

Recommend Board approval to amend the appointment of Hannah Phillips as the Work Based Learning Coordinator for the 2023 - 2024 school year at a stipend of \$4,443.00 to the Work Based Learning Coordinator from 11/20/23 - 6/14/24 with a stipend of \$3,332.25.

8. Approval of the Appointment of the Work Based Coordinator

Recommend Board approval of the appointment of Krista Honnold as the Work Based Learning Coordinator from 9/5/23 - 11/17/23 at a stipend of \$1,110.75.

9. Approval of Leave of Absence

Recommend Board approval for a change in leave of absence for the 23-24 SY as listed:

NO.	EMPLOYEE	LEAVE OF ABSENCE DATES
1.	5409	<u>Unpaid FMLA/NJFLA</u> 11/27/2023 - 2/23/2024 <u>Return Date</u> 2/26/2023

10. Approval to Rescind Appointment

Recommend Board approval to rescind the following appointment

NO.	EMPLOYEE	POSITION
1.	Barbara Furman	Special Education Teacher

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FINANCE

On a **MOTION** made by Mr. Page seconded by Mrs. McCabe, the Board approved Finance Items 11-28 with the following roll call vote:

Mrs. Halcrow	No #28 Yes to the rest	Mrs. Kiley	Yes	Mr. Page	n/a
Mrs. Hickey	Yes	Mrs. McCabe	n/a	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	n/a

Board Secretary's Monthly Certification - June 2023

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

The Superintendent Recommends Finance Items 11-28:

11. Approval of Bill List

Recommend Board approval of the following bill lists dated **August 15, 2023**:

General Fund	\$ 1,230,489.59
Special Revenue Fund	\$ 26,291.51
Capital Projects Fund	\$ 135,983.87
Food Services Fund	\$ 30,000.00
Total	\$ 1,422,764.97
Payroll (7-31-23)	\$ 187,503.06

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Payroll (8-15-23)	\$ 173,482.12
Total Expenditures	\$ 1,783,750.15

12. Approve Board Secretary's Report – June 2023

Recommend Board approval of the Board Secretary's report for **June 30, 2023**.

13. Approve Panda LLC, Cash Reconciliation Report– June 2023

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **June 30, 2023**.

14. Budget Transfers - June 2023

Recommend Board approval of the budget transfer report for **June 2023**.

15. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **June 31, 2023**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

16. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
11-19-23	Rumson PTO	Dawg Dash and Turkey Trot	Main Field & Track
9-16-23 to 11-4-23 (Saturdays)	Rumson Rec Dept	Flag Football	Upper Field/ Softball Field
9-5-23 to 11-7-23 (Tuesdays)	Rumson Rec Dept	Rec Field Hockey	Lower Field/ Field Hockey
9-1-23 to 11-10-23	Rumson Rec Dept	Rec Soccer	Lower Field

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8-12-23	Rumson Rec Dept	Soccer Clinic	Lower Field
9-1-23 to 11-9-23 (Saturday & Sundays)	Rumson Rec Dept	Softball & Baseball Travel	Upper Field
9-1-23 to 11-1-23	Rumson Rec Dept	Baseball/Softball/Soccer/Flag Football Practice (when available)	Upper Field

17. Approve of Use of Facilities - Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Organization	Event	Facility
12-17-23	Kick Performing Arts	Holiday Theater Show	Auditorium

18. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel/Hotel/ Incidentals	Location
10-23-23 to 10-26-26	Sean Cranston, Sarah Fitzgerald, Darren Groh, Jennifer Halcrow, Eileen Hickey, Joseph Kenney, Sarah Kiley, Suzanne McCabe, Annie McGinty, Steven Page, Katherine Thompson, Dorothy Whitehouse	NJSBA Annual Workshop 2023 (11-000-230-585-103-0)	\$2,100 (Group Rate)	\$2,900	Atlantic City, NJ
9-27-23	Suzanne Crowley	Danielson for Administrators	\$106	\$0	Virtual

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19. Certification of School Taxes and Payment Schedule

Recommend approval of the following tax payment schedule:

RUMSON

MONTH	GENERAL FUND	DEBT SERVICE	TOTAL PAYMENT
July 2023	\$3,180,354.83	\$135,513.00	\$3,315,867.83
September 2023	\$3,180,354.83		\$3,180,354.83
November 2023	\$3,180,354.83		\$3,180,354.83
January 2024	\$1,684,712.51	\$358,357.00	\$2,043,069.51
March 2024	\$1,684,712.50		\$1,684,712.50
May 2024	\$1,684,712.50		\$1,684,712.50
Total Levy	\$14,595,202.00	\$493,870.00	\$15,089,072.00

FAIR HAVEN

MONTH	GENERAL FUND	DEBT SERVICE	TOTAL PAYMENT
July 2023	\$ 506,232.00	\$ 58,768.00	\$ 565,000.00
August 2023	\$ 525,000.00		\$ 525,000.00
September 2023	\$1,035,000.00		\$1,035,000.00
November 2023	\$1,025,000.00		\$1,025,000.00
January 2024	\$1,110,065.00	\$ 154,935.00	\$1,265,000.00
March 2024	\$1,050,000.00		\$1,050,000.00
May 2024	\$1,064,217.00		\$1,064,217.00
Total Levy	\$6,315,514.00	\$213,703.00	\$6,529,217.00

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20. Surplus

To identify the listed items as surplus equipment, no longer required for school purposes, and authorize the Business Administrator/Board Secretary to discard these items in accordance with N.J.S.A. 18A:18A-45, as listed below:

QTY	ITEM	CONDITION	LOCATION
10	Panasonic Audio Enhancement	Poor	RFH
47	<i>All Souls</i> Copyright 1999	Good	RFH
88	<i>Interpreter of Maladies</i> Copyright 1999	Good	RFH
138	<i>Heart of Darkness</i> Copyright 2008	Good	RFH
164	<i>Americanah</i>	Good	RFH
49	<i>Active Physics</i>	Poor	RFH
105	<i>College Physics</i>	Poor	RFH
94	<i>AP Environmental Science</i>	Poor	RFH
54	<i>Algebra I</i>	Poor	RFH

21. Approve Submission of the FY 2023 IDEA Grant Application

Recommend Board approval of the submission of the Individual with Disabilities Education Act (IDEA) grant application for fiscal year July 1, 2023- September 30, 2024 in the amount of \$176,300; and hereby accepts the grant award funds upon approval of the grant application from the NJ Department of Education.

22. Approval of a Contract - Panda LLC

Recommend Board approval of a contract with Panda LLC, for reconciliation services, in the amount of \$4,560 for the 2023-2024 school year, with a \$25 per ½ hour rate for additional services as needed and cost of mileage, in accordance with IRS mileage rates.

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23. Approval of Contracts for Tuition Students Received

Recommend Board Approval of contracts with the following school districts for tuition students for the 23-24 SY:

	Student #	Tuition	Received From
1	New Student	\$32,495.00	Red Bank Regional HS

24. Approval of Enrollment of Nonresident Tuition Students for the 2023 - 2024 School Year

Recommend Board approval of enrollment of the following nonresident tuition students for the 2023 - 2024 school year:

STUDENT #	GRADE	TOWN	TUITION
New Student	10	Middletown	\$18,684
New Student	11	Locust	\$18,684
New Student	12	Oceanport	\$18,684

25. Approve Shared Service Agreement with Rumson - SLEO

Recommend Board approval of a Shared Service Contract with the Borough of Rumson to provide an SLEO Officer to Rumson-Fair Haven Regional High School for the 23-24 SY.

26. Approval of Contract - MOESC-Nursing Services

Recommend Board approval of a contract with MOESC, to provide substitute nursing services effective July 1, 2023 through June 30, 2024 at an hourly rate of \$78 per hour for Public School Certified Nurse, \$68 per hour for Registered Nurse (RN) services and \$52 per hour for LPN.

27. Approval of a Joint Transportation Contract - Middletown Township Public Schools

Recommend Board approval of a joint transportation contract with Middletown Township Public Schools for the 2023-2024 school year, effective July 1, 2023 - June 30, 2024 as follows:

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Route#	Destination	Cost
SS-1	Shore Center for Autism	\$ 42,000.00

28. Approval of School Lunch Prices

Recommend Board renewal of the following lunch prices for the 2023-2024 school year:

Premium Class A Lunch Students	\$5.50
Premium Class A Lunch Students - Reduced	\$0.40
Premium Class A Lunch Adults	\$5.50

EDUCATION

On a MOTION made by Mr. Kenney seconded by Mrs. Whitehouse, the Board approved Education Item 29 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	n/a	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

The Superintendent Recommends Education Item 29:

1. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed

Recommend board approve the following fundraising request(s) for the 2022-2023 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
August 24	Field Hockey	Kelsi Ehehalt	Shoe Fitting at Road Runner Sports
October 25	Class of 2025	Tara Flynn	Dine to Donate at Chipotle

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ADDENDUM

On a **MOTION** made by Mrs. Kiley seconded by Mr. Page, the Board approved Addendum Items 30-41 with the following roll call vote:

Mrs. Halcrow	Yes	Mrs. Kiley	Yes	Mr. Page	Yes
Mrs. Hickey	n/a	Mrs. McCabe	Yes	Mrs. Thompson	Yes
Mr. Kenney	Yes	Mrs. McGinty	Yes	Mrs. Whitehouse	Yes

The Superintendent Recommends Addendum Items 30-41:

PERSONNEL

30. Approval of Long Term Replacement

Recommend Board approval of the following long term leave replacement:

NO.	NAME	POSITION	SALARY STEP / GUIDE	EFFECTIVE
1.	Krista Honnold	Special Education Teacher	\$69,950 <i>Prorated</i> Step 8-9, BA+30 Guide	August 30, 2023 through November 17, 2023

31. Approval of New Staff for the 2023 - 2024 School Year

Recommend Board approval of the following new faculty for the 2023 - 2024 school year, pending completion of all required paperwork:

NO.	NAME	POSITION	SALARY STEP / GUIDE	EFFECTIVE
1.	Jonathan Troise	Paraprofessional	Step 3/ \$29,900	August 30, 2023

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32. Approval of Additional Summer Hours

Recommend Board approval for Hannah Phillips, Worked Based Learning Coordinator, to receive an additional 10 hours of summer work as WBLC at \$50.00 per hour.

33. Approval of Paraprofessionals for Extracurricular Activities for the 2023 - 2024 School Year

Recommend Board approval for the following paraprofessionals to provide support during extracurricular activities for the 2023-2024 school year beginning August 14, 2023 and ending June 30, 2024:

			<u>STEP</u>	<u>SALARY</u>
1.	Briody	Jacqueline	2	\$20.88/hour
2.	Clapp	Leigh	2	\$20.88/hour
3.	Costa	Maryann	3	\$21.43/hour
4.	Goode	John	2	\$20.88/hour
5.	Honnold	Krista	3	\$21.43/hour
6.	Marinelli	Kyle	3	\$21.43/hour
7.	Massabni	George	2	\$20.88/hour
8.	Morris	Andrew	1	\$20.32/hour
9.	O'Neill	Juli	1	\$20.32/hour
10.	Rogers	Aaron	2	\$20.88/hour
11.	Springsteen	Meagan	4	\$21.99/hour
12.	Steel	Jacqueline	3	\$21.43/hour
13.	Trocchia	Susan	2	\$20.88/hour

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14.	Troise	Jonathan	3	\$21.43/hour
15.	Tully	Carol	4	\$21.99/hour
16.	Wall	Brandon	4	\$21.99/hour

34. Approval of Curriculum Writing and Writers for the 2023-2024 School Year

Recommend Board approval of the following curriculum writing and faculty writing curriculum for the 2023-2024 school year at a rate of \$30.00 per hour:

COURSE	NAME	TOTAL HOURS PER WRITER
Music Appreciation	Zachary Lorelli	15

35. Approval of Title I Salary Allocation

To approve Title I Salary Allocation for the 2023-2024 SY, as listed:

No.	Name	Salary from Title I	Salary 23-24 SY	% paid by Title I
1	Victoria Imperato	\$14,640	\$73,200	20.0%

36. Approval of Coaches for the 2023-2024 School Year

Recommend Board approval of the following coaches for the 2023 - 2024 school year:

FOOTBALL - GROUP I

Assistant Coach	Ryan Meyers	Volunteer
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GIRLS TENNIS - GROUP IV

Assistant Coach	Joseph Novellino* <i>*pending criminal history approval</i>	Volunteer
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EDUCATION

37. Approval of New/Revised Curriculum Guides

Recommend Board approval of the following new/revised curriculum guides:

- Honors English Composition
- Personal Finance
- AP Macroeconomics
- AP Microeconomics
- Engineering I
- Graphics Design I
- Graphics Design II
- Woods Tech I
- Songwriting
- Recording
- Creating Hit Songs
- Foundations of Art I
- Foundations of Art II
- Painting
- Sculpture
- Ceramics I
- Ceramics II
- Chinese I

38. Approval of Dual Enrollment Program

Recommend Board approval of the Dual Enrollment Program with Rutgers University for the 2023 - 2024 school year.

39. Approval of Dual Enrollment Program

Recommend Board approval of the Dual Enrollment Program with Stockton University for the 2023 - 2024 school year.

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40. Approval of Evaluation Tool for Faculty for the 2023 - 2024 School Year

Recommend Board approval of the Danielson Framework for Teacher Practice (2007 version) as the evaluation tool for the teachers in the 2023 - 2024 school year.

41. Approval of Evaluation Tool for Administrators and Supervisors for the 2023 - 2024 School Year

Recommend Board approval of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) (2018 version) as the evaluation tool for principals, assistant principals, and supervisors in the 2023 - 2024 school year.

11. Discussion Items - None

12. Public Comment - None

13. Adjournment

As there was no further business before the Board, on a **MOTION** by Mrs. Whitehouse seconded by Mrs. McCabe, and carried by unanimous roll call vote the Board adjourned the meeting at 6:19 p.m.

Respectfully submitted,

Sean S. Cranston

Sean S. Cranston
Business Administrator/Board Secretary
Rumson-Fair Haven Regional High School