

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

**Regular Meeting
November 20, 2023
Rumson-Fair Haven Regional High School Learning Commons
6:30 p.m.
AGENDA**

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

2. Salute the Flag

3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mrs. Halcrow		Mrs. Kiley		Mr. Page	
Mrs. Hickey		Mrs. McCabe		Mrs. Thompson	
		Mrs. McGinty		Mrs. Whitehouse	

5. Nomination and Election for Office of Vice-President

The Board President calls for nominees for Vice-President.

Nomination for:_____ By:_____

Roll Call

Mrs. Halcrow		Mrs. Kiley		Mrs. McGinty		Mrs. Thompson	
Mrs. Hickey		Mrs. McCabe		Mr. Page		Mrs. Whitehouse	

6. Welcome of Visitors

7. Communications

8. Board Reports

- ❖ Student Representative Report - Hailey Blum & William Tencza
- ❖ Athletics & Activities - November 3, 2023
- ❖ Education - Mrs. Thompson - November 1, 2023
- ❖ Finance & Facilities - November 13, 2023
- ❖ Personnel - Mr. Page - November 14, 2023
- ❖ Referendum Ad-Hoc - Mrs. Whitehouse - November 17, 2023
- ❖ Superintendent's Report

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Bus Evacuation Drill	November 7	7:10 a.m.	
Lockdown	October 2	9:56 a.m.	38 minutes
Fire Drill	October 16	10:24 a.m.	11 minutes
Shelter in Place	October 24	11:46 a.m.	26 minutes

Enrollment - 860 as of October 31, 2023

9. Special Presentation

- ❖ Acknowledgment of Mr. Joseph Kenney

10. Public Comment on Agenda Items

11. ACTION ITEMS

1. Recommend Board approve the 23-24 SY Board Committee Goals, as attached:
[Attachment A](#)
2. Recommend Board approval of the following meeting minutes:
 - October 30, 2023 Regular Meeting Minutes
 - October 30, 2023 Executive Session Meeting Minutes

PERSONNEL

The superintendent recommends personnel items #3 through #11

Additional Assignments

3. Amend Dates of Sixth Assignments

Recommend Board approval to amend the dates of the following sixth assignments:

<u>NO</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
1.	Nicholas Del Buono	Social Studies	9/27/2023 - 2/23/2024	9/27/2023 - 11/3/2023
2.	Mackenzie Hargrove	Social Studies	9/5/2023 - 11/2/2023	9/5/2023 - 11/3/2023
3.	Jennifer Sterk	Social Studies	9/5/2023 - 11/2/2023	9/5/2023 - 1/26/2024
4.	Robert Orrok	Phys. Education	9/27/2023-2/23/2024	9/27/2023-1/26/2024

4. Amend type of Sixth Assignment

Recommend Board approval to amend the type of sixth assignment, as listed:

<u>NO</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
1.	Victoria Imperato	Special Education / Biology	11/6/2023 - 5/13/2024 4 additional labs	11/6/2023-5/13/2024 1 full sixth assignment BA +30 \$12, 630

5. Amend end date for Dean of Student Affairs

Recommend Board approval to amend dates for the Dean of Student Affairs, as listed:

<u>NO</u>	<u>NAME</u>	<u>MONTHLY STIPEND</u>	<u>From</u>	<u>To</u>
1.	Eric Zullo	\$1,600	9-27-23 to 2-23-24	9-27-23 to 1-26-24
2.	Stephanie Pennetti	\$1,050	9-27-23 to 2-23-24	9-27-23 to 1-26-24

6. Amend approval of School Safety Specialist for the 2023-2024 School Year

Recommend Board approval of Meredith Brow as the School Safety Specialist for the 2023 - 2024 school year, effective July 1, 2023 - September 14, 2023 and January 29, 2024-June 30, 2024, at a prorated stipend of \$2,523.

7. Approval of School Safety Specialist for the 2023-2024 School Year

Recommend Board approval of Stephen Sarles as the School Safety Specialist for the 2023 - 2024 school year, effective September 15, 2023 - January 28, 2024, at a prorated stipend of \$1,477.

8. Approval of Paraprofessionals for Extracurricular Activities for the 2023 - 2024 School Year

Recommend Board approval for the following paraprofessionals to provide support during extracurricular activities for the 2023-2024 school year beginning November 8, 2023 and ending June 30, 2024:

NAME	STEP	SALARY
Tracy Cornette	Step 1	\$20.32/hour

Leaves of Absence

9. Ratify Change in Leave of Absence

Recommend Board approval for a change in leave of absence for the 23-24 SY as listed:

NO.	EMPLOYEE	FROM	TO
1.	5409	<u>Unpaid FMLA/NJFLA</u> 11/27/2023 - 2/23/2024 <u>Return Date</u> 2/26/2024	<u>Unpaid FMLA/NJFLA</u> 10/30/2023 - 1/26/2024 <u>Return Date</u> 1/29/2024

Substitutes / Coaching/Advisor Appointments

10. Approval to Rescind Appointment

Recommend Board approval to rescind the following appointment:

CLUB	ADVISOR
Science National Honor Society Co-Advisor	Alexandra Chiodi

11. Approval to Amend Club Advisor

Recommend Board approval to amend the following club advisor appointment for the 2023-2024 school year, effective January 2, 2023.

CLUB	FROM CO-ADVISOR TO ADVISOR
Science National Honor Society Advisor	Michael Haughwout

FINANCE

The superintendent recommends finance items #12 through #27

Board Secretary's Monthly Certification - September 2023

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

12. Approval of Bill List (Updated 11-17-23)

Recommend Board approval of the following bill lists dated **November 17, 2023**:

General Fund	\$ 675,400.51
Special Revenue Fund	\$ 49,414.82
Capital Projects Fund	\$ 49,257.78
Food Services Fund	\$ 119,241.30
Total	\$ 893,314.41
Payroll (10/31/23)	\$ 610,740.43
Payroll (11/15/23)	\$ 602,354.89
Total Expenditures	\$ 2,106,409.73

13. Approve Board Secretary's Report – September 2023

Recommend Board approval of the Board Secretary's report for **September 30, 2023**.

14. Approve Panda LLC, Cash Reconciliation Report– September 2023

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **September 30, 2023**.

15. Budget Transfers - September 2023

Recommend Board approval of the budget transfer report for **September 2023**.

16. Board of Education's Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **September 30, 2023**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

17. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
Monday Thursday Saturday 11-27-23 through 3-2-24	6-9 PM 6-9 PM 8-11 AM	RFH Youth Lacrosse	Practice	Stadium Turf

18. Approve of Use of Facilities - Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
6-1-24	8AM - 5PM	Dance Plus Academy of Dance, LLC	EOY Production	Auditorium
12-9-23	1PM - 4PM	Track & Field Performance Clinics	Running Clinic	Track

19. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Location
11-2-23	Justin Langlois	Tri District Media Specialist Articulation	\$0	\$0	Rumson, NJ
1-19-24	Noelle Laufer	NJAPSA- updates in Assessment and Identification of SLD	\$149	\$4.23	Monroe, NJ

2-9-24	Noelle Laufer	Current and Hot Legal topics in Special Education	\$25	\$15.28	Monroe, NJ
1-11-24 4-11-24	Suzanne Fico	Monmouth County Traumatic Loss Coalition	\$0	\$0	Freehold, NJ
11-30-23	Mackenzie Hargrove, Thomas January, Alexis Marinov, Matthew Leddin	Monmouth County AI Conference	\$0	\$0	Red Bank NJ
12-14-23	Rosanne Hughes, Cassie Fallon, Thomas January, Aubrey Torta, James McConville, Jessica Olszewski, Suzanne Crowley	Tri-District Articulation	\$0	\$0	Rumson, NJ
11-30-23	Stephen Sarles	Advanced Behavioral Threat Training	\$0	\$0	Freehold, NJ
1-30-24	Sean Cranston	NJASBO Academy Budget Guidelines & Software	\$50	\$8.08	Robbinsville, NJ
3-26-24	Sean Cranston	NJASBO Purchasing Training	\$125	\$42.87	Mt. Laurel, NJ
11-29-23 to 12-1-23	Marisa Stefani	LEGAL ONE Anti-Bullying Specialist (ABS) Online Certificate Program	\$500	\$0	Virtual
1-25-24	Yannell Maglione	AI Tools for the Language Classroom – for World Language & MLL Teachers	\$285	\$46.06	Ewing, NJ
12-6-23	Alyssa Trocchia, Elisa Verran	MCVSD Counselor Breakfast	\$0	\$0	Freehold, NJ
12-4-23	Kate Okeson	NJEA Consortium NJ School Librarians Assoc.	\$0	\$0	Atlantic City, NJ
12-7-23	Susan Shay	Foundations in Peer to Peer	\$0	\$0	Virtual

20. Approval Proposal - Spiegle Architectural Group - Roof Replacement

Recommend Board approval for Spiegle Architectural Group to provide professional services for a roofing replacement (Sections B,C,D and W,Y,Z) per proposal dated September 25, 2023 for a lump sum fee of \$67,425, plus reimbursable costs for printing and postage.

21. Approval of Budget Calendar

Recommend Board to approve 2024-2025 SY Budget Calendar as per [Attachment B](#).

22. Approval to Accept Donation

Recommend Board approval to accept a Holiday Wreath donation from Rumson Garden Club with the approximate value of \$80.

23. Approval to Accept Donation

Recommend Board approval to accept donations from the Bulldog Booster Club, as listed:

Coxswain Box for the Rowing Team	\$ 1,109.50
Tent for the Girls and Boys Track Team	\$ 1,650.00
Whiteboard set for the Boys Swim Team	\$ 300.00

24. Approval to Accept Donation

Recommend Board approval to accept a donation in the amount of \$2,000 from the Bulldog Booster Club in order to support the Bulldog Girls Flag Football program.

25. Approval to Accept Donation

Recommend Board approval to accept a donation of various tech crew items with an estimated value of \$5,600 from the Performing Arts Society to support the tech crew.

26. Approve submission of Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance

Recommend Board approval of the submission of the Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance for the School Year 2023-2024 , to the Monmouth County Executive Superintendent of Schools.

27. Approval of Consulting Services for the the 2023 - 2024 School Year

Recommend Board approval of the following therapy and consulting service providers for the the 2023 - 2024 school year:

NAME	SERVICE	2023-2024 SY HOURS	HOURLY RATE
Ellen Vaccaro	Orton Gillingham	Not to exceed 3 hours per week	\$110.00/hour

EDUCATION

The superintendent recommends education items #28 through 32

28. Approval of Field Trip Request(s) for the 2023-2024 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2023-2024 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
November 29	Freehold High School	Athletics	Chris Lanzalotto
December 20	Autumn Elise Gallery, Rumson	Art	Kristen Lanfrank
March 14	Forrestdale Knollwood	Math National Honor Society	Kristen DeMeter Chaperones TBD

29. Approval of Fundraising Request(s) for the 2023-2024 School Year as listed

Recommend board approve the following fundraising request(s) for the 2023-2024 school year:

DATE	CLUB	ADVISOR(S)	ACTIVITY
Week of November 27	Health Career Club	Lauren Butler	Bake Sale
November 27 - December 20	National Art Honor Society	Kristen Lanfrank	Hand Painted personalized ornaments
November - December	Habitat for Humanity	Kristen DeMeter	Lollipop Sale
December 1 - 11	Psychology Club	Kali Lerner	Toy Drive
December 7	National Art Honor Society	Kristen Lanfrank	Artist Holiday Market
December - January	Class of 2026	Alyssa Trocchia	Clothing Sale
December - January	Class of 2026	Alyssa Trocchia	Discount Card Sale
January - February	Habitat for Humanity	Kristen DeMeter	Supply Drive
March 14	National Art Honor Society	Kristen Lanfrank	Empty Bowls

30. Approval of Home Instruction

Recommend Board approval of home instruction for the 2023 - 2024 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
2400000026	October 3 -December 4 (previously approved through 10/27/2023) 5 hours per week	Medical	Facility \$76.81/hour

31. Approve New Curriculum

Recommend Board approval of the new Dance curriculum as per [Attachment C](#).

32. Approve Revised Curriculum

Recommend Board approval of the revised curriculum as per [Attachment D](#).

12. Motion to Approve Recommendations
13. Approval Vote
14. Discussion Items
15. Public Comment - Any School Related Topic
16. Executive Session
 - ❖ Student Matters
 - ❖ Personnel
 - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on November 20, 2023 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

17. Reconvene Public Session
18. Superintendent’s Additional Action Items
19. Motion to Approve Recommendations
20. Other Business
21. Unfinished Business
22. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.